

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF JANUARY 13, 2022
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a regular session on the 13th day of January at 6:00 p.m., with the following members, administrative personnel, and guests present:

'Bel Sanchez	Chairman
Jody Droege	Vice-Chair
Patty Hertenberger	Secretary
Jim Crumm	Regent
Kam Marvel	Regent
Darren Shelton	Regent
Jake Starkey	Regent
Roger Stuksa	Regent
Andy Tacquard	Regent
Robert Exley	President, Alvin Community College
Jade Borne	Alvin Community College
Wendy Del Bello	Alvin Community College
Nichole Eslinger	Alvin Community College
Cindy Griffith	Alvin Community College
Kelly Klimpt	Alvin Community College
Karl Stager	Alvin Community College

Anita Exley
Ben Cohen
Ben Deadwyler
Beth Nelson
Breanna Wichart
Candace Harms
Chris Roche
Christian Baez
Clay Grover
Deb Fontenot
Emmanuella Onwukwe

George Tacquard
Hannah Langlais
Haven Franks
Jeff Parks
Jerri Farmer
John Matula
Kelly Sanders
Lloyd Cox
Lysa Britt
Maria Ruiz
Michael Hoover

Mikaela Hinojosa
Miquela Guajardo
Nadia Nazarenko
Nayui Garcia
Shelby Robinson
Shirley Brothers
Stacy Ebert
Tammy Giffrow
Tori McTaggart
Victoria Ruios

Call to Order

The meeting was called to order by Chair Sanchez at 6:06 p.m.

Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Exley certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

Executive Session

- *Private consultation with its attorney, when seeking the advice of its attorney in accordance with Section 551.071; Deliberate the evaluation of ACC employees, including, but not limited to, College President's goals as related to President's evaluation and contract, in accordance with Tex. Gov't Code Section 551.074.*

The meeting was called back into session by Chair Sanchez at 7:02 p.m.

- **Pledge**
- **Invocation**
Invocation by Dr. Crumm.

Citizen Inquiries

There were no citizen inquiries.

Board Recognitions/Comments

The ACC Softball team helped raise donations of food and toys that were then given to the Kidz Harbor foster care facility in Liverpool. Recognized for their hard work were: Jeri Torres-Farmer, Softball Coach, along with members of the team.

The ACC Licensed Vocational Nursing program gave their time to the community by hosting a two-day Health Fair at the Alvin Senior Center. The event included free health screenings as well as informational booths and demonstrations. Recognized were: Tori McTaggart, LVN Director, along with the instructors and students who assisted with the event.

ACC had a few minutes in the limelight with the popular TLC reality show “My 600 lbs Life.” A subject of the documentary series came to campus to visit with an advisor about his options at the college and also attending a class while it was in session. Staff members who assisted in making the filming of this segment possible included: Brett Haduch, Disability Services Coordinator, John J. Murray, Paralegal Instructor, Lori King, Instructional Support Specialist, Yolanda Warren, Upward Bound Director and John Tompkins, Communications Coordinator.

The Regents wished the staff and faculty a happy new year and good start to the new semester and Chair Sanchez stated that she was proud to have represented ACC at the Pearland Chamber and Dawson High School events.

Approval of the Consent Agenda

Chair Sanchez said that she would entertain a motion of approval of the Consent Agenda, with the removal of items 10.f. Consider Approval of Revisions to Local Board Policies in TASB Update 42 and item 10.h Consider Approval of Permission for Procurement Solution but would include Approval of Minutes of Regular Board Meeting of November 18, 2021, Approval of Personnel Action (Replacement): Instructor/Mathematics, Instructor/Speech, Instructor/Government, Personnel Action (New): IT Director, Enterprise Business Solutions, Approval of Assessment Technologies Institute, LLC - Examination Preparation Services, and the Call Order of Election by Secretary Hertenberger. Seconded by Mr. Starkey. Motion passed unanimously.

President's Report

Dr. Exley gave a summary that included the following:

Convocation for the Spring Semester began this Tuesday with virtual sessions. The week continued with division meetings and more than 30 breakout sessions.

The college hosted the Super Saturday Registration Blitz on January 8. Students were able to come by for testing, advising, Financial Aid assistance and more. (Enrollment update)

The Lab School was able to have its annual Snow Day on December 10. The event was made possible through a grant from the ACC Foundation.

The Associate Degree Nurse program hosted its Fall pinning ceremony on December 8 at the Alvin High School Performing Arts Center. The Fall 2021 class included 38 graduates from various backgrounds as well as a diversity of ethnicity and gender.

The 117th Law Enforcement Academy held its graduation ceremony for the cadets on December 13 here at the Nolan Ryan Center. Sixteen cadets received their certification and six received police badges for their new positions.

Our Fine Arts programs had their holiday performances throughout the month of December. The Band performed its Christmas Concert on December 12 while the Choir had its concert on November 30. The Drama Department performed A Tuna Christmas from December 4-11.

We celebrated the retirement of five very deserving employees on December 8. We wish all the best for Physics instructor Joe Mills, grants coordinator Gayland Capps, College Store manager Vicki Marvel, advisor Alpha Trevino and webmaster Charzetta Fleming.

On December 7 the Southern Association of Colleges and Schools Commission on Colleges board members voted to approve the decennial accreditation for ACC during their board meeting.

This report was for information only.

President's Goal # 2 Report - Implement the QEP on Engaged Advising and Refine ACC's Four Pillar Career Pathways Model

Dr. Exley gave the President's Goal #2 report on Implementing the QEP on engaged advising and the refining of ACC's four pillar career pathways model. This report was for information only.

President's Goal #3 Report - Refine the Employee On-Boarding Process

Vice President, Nichole Eslinger, reported on the President's Goal #3 stating that Human Resources is working to create an online system (onboarding) for new employees, an orientation for new hires, off boarding, exit interviews, a portal, and the streamlining of steps in the hiring process. This report was for information only.

Foundation Report and Audit Results

Ms. Shirley Brothers, Alvin Community College Foundation 2019-2021 President, presented the annual Foundation Report that included the following: the number of innovative grants given to ACC, amount of Adopt A Grant funds, virtual 2020 Granting Wishes Gala success, the record amount raised at the 2021 Unlocking Futures Gala of \$95,000, new scholarships created for 2022, increase in recipients of the Employee Excellence award, the Choose Kind Employee giving program, and the Board of Directors involvement in the community. Mr. Scott Bolton, RBC Wealth Management, presented the annual financial update and announced the current balance of \$4.5 million in the Foundation account. This report was for information only.

Consider Approval of the Annual Audit Results and Report

Mr. Ben Cohen of Belt, Harris and Pechacek presented the highlights and conclusions from the 2020-2021 Audit. We received an unmodified opinion, which the best audit opinion one can receive. The motion to accept the 2020-21 audit as presented was made by Vice Chair Droege. Seconded by Mr. Tacquard. Motion passed unanimously.

Consider Approval of Change to CM (Local) Policy to Adopt a Change Order Threshold of \$50,000 or Higher (replacing the current \$20,000 threshold) which Require Board Action and Retroactively Approve Change Orders that are \$20,000 to \$50,000

The motion to approve the change order threshold beyond which requires official Board approval from the current \$20,000 limit to a \$50,000 limit and as well as to retroactively approve the AVI-SPL Contract change order in the amount of \$22,123.49, the Galt Construction Contract change order in the amount of \$39,409.00 and the Kudela & Weinheimer Contract in the amount of \$20,067.73 was made by Mr. Marvel. Seconded by Secretary Hertenberger. Motion passed unanimously.

Consider Approval of Audited Fund Balance to Transfer to Institutional Reserve

The motion to authorize the College to make the transfer of the Unrestricted Fund Balance of \$4,060,706.58 for the fiscal year ending August 31, 2021 to the Institutional Reserve was made by Mr. Starkey. Seconded by Mr. Marvel. Motion passed unanimously.

Financial Report Ending November 2021

Vice Chair Droege made the motion to approve the financial report for November 2021 and the audited August 31, 2021 financial report. Seconded by Secretary Hertenberger. Motion passed unanimously.

Consider Approval of TASB Board Policy Update #42

The motion to approve Local Policies as recommended in TASB Board Policy Update #42 except for Local Policy CM which is Item 16 on the present agenda and with the amendment of Local Policy DIAA Freedom from Discrimination, Harassment, and Retaliation Sex and Sexual Violence whereby each use of "executive director, human resources" be replaced with "Vice President for Human Resources" was made by Chair Sanchez. Seconded by Dr. Crumm. Motion passed unanimously.

Consider Approval of Permission for Procurement Solution

The motion to authorize the utilization of the Job Order Contract methodology to solicit competitive quotes for new construction projects was made by Chair Sanchez. Seconded by Mr. Marvel. Motion passed unanimously.

Adjournment

The meeting was adjourned at 8:14 p.m.

Dr. Patty Hertenberger, Secretary

'Bel Sanchez, Chair