

Regular Meeting
Thursday, January 12, 2023 6:00 PM

ALVIN COMMUNITY COLLEGE
3110 Mustang Road
Alvin, TX 77511

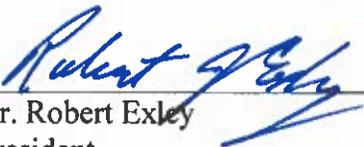
Agenda

1. **Call to Order**
2. **Certification of Posting of Notice**

**CERTIFICATION OF POSTING OF NOTICE TO THE
REGULAR MEETING OF THE
ALVIN COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS
January 12, 2023**

It is hereby certified that a notice of this meeting was posted on the 6th day of January 2023, in a place convenient to the public on the Alvin Community College campus as required by Section 551.002, *Texas Government Code*.

Signed this 6th day of January 2023.



Dr. Robert Exley
President

3. **Pledge**
4. **Invocation**
5. **Citizen Inquiries**
6. **Board Chairman Report/Comments**
7. Information Items
 - 7.A. **Personnel Action**



Robert J. Exley, PhD
President

Your College > Right Now

MEMORANDUM NO: 006-2023

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: January 2, 2023
SUBJECT: Personnel Action (Replacement): Fitness Center Manager/Instructor Sports and Human Performance

The individual listed below has been recommended to fill the full-time position of Fitness Center Manager/Instructor Sports & Human Performance.

Candidate

Recommended: ALISSA RIOS

Education:

Concordia University-Chicago
Master of Applied Exercise Science

University Houston-Clearlake
Bachelor of Science-Fitness & Human Performance

Alvin Community College
Associate of Arts-General Studies

Experience:

Alvin Community College
Adjunct, Sports & Human Performance September 2022 - Present

Alvin Community College
Assistant Softball Coach April 2021 – Present

Code Blue Fitness
Owner-Fitness & Training April 2013 – September 2020

Dickinson ISD
Behavioral Coach Assistant August 2014- February 2016

All About Plumbing
Accounts Receivable Clerk February 2016 – October 2017

Salary: \$65,428 Annual
Grade 207, 2022-2023 Staff Salary Schedule

RJE:tg

ACC ALVIN COMMUNITY COLLEGE

JOB DESCRIPTION

Job Title:	Fitness Center Manager/Instructor, Sports and Human Performance		
Department:	Sports and Human Performance	FLSA Status:	Exempt
Reports to:	Dean of Professional, Technical, and Human Performance	Grade Level:	207
Safety Sensitive:	Yes	Job Category:	Professional
HR approved:	Human Resources/LG	Date:	11/4/2022
Last updated by:	VP, Instruction/MB	Date:	11/4/2022

SUMMARY

The Fitness Center Manager/Instructor, Sports and Human Performance will serve in a 12-month staff position while supervising fitness center staff and maintaining fitness facilities. This position will also teach a variety of freshman and sophomore courses and may also be asked to coach an intercollegiate sport.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Fitness Center Manager Duties (60%)

- Hires, trains, and supervises a diverse population of part-time employees in the fitness center at various times and locations.
- Possesses a commitment to student engagement, student success, and college excellence.
- Oversees all fitness center operations, financial reporting, building security, and development and maintenance of programs and services.
- Assists in the recruitment and retention of students who participate in fitness center events and activities.
- Collaborates with academic departments to encourage the usage of facilities for classroom teaching and activities.
- Utilizes technology to facilitate learning and access data, maintain records, generate reports, and communicate with others.
- Submits timely college reports and forms to the appropriate divisions and departments.
- Collaborates with the Student Activities Coordinator to develop and expand intramural offerings and activities.
- Provides for the health and safety of fitness center participants
- Checks and monitors all facilities and equipment on a daily basis.
- Ensures the fitness center is cleaned daily.

Instructor Duties (40%)

- Instructs and supervise a diverse population of students in the classroom at various times and locations.
- Possesses a commitment to student engagement, student success, and instructional excellence.
- Prepares and utilize a course syllabus and assessments for each course using guidelines established by the institution.
- Maintains current knowledge of effective teaching methodologies and utilize a variety of instructional delivery methods, classroom media, and educational resources.
- Assists in the recruitment and retention of students.

- Advises students in academic matters or refers students to appropriate resources.
- Assesses students' performance through a range of measurement activities and keep them informed of their progress in a timely manner.
- Engage students through posted office hours and electronic communication.
- Utilize technology to facilitate learning and access data, maintain records, generate reports, and communicate with others.
- Assists in the development, distribution, and collection of assessments for courses and program objectives.
- Provides recommendations to the instructional dean, department chair, and appropriate college committees regarding curriculum, instruction, and division operations.
- Adheres to Alvin Community College's (ACC) policies and procedures.
- Attends institutional meetings as required.
- Other related duties as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION

- Master's degree in Kinesiology, Recreation, Physical Education, Exercise Physiology, Sports Administration, or Master's degree with 18 graduate hours in Kinesiology, Recreation, Physical Education, Exercise Physiology, and Sports Administration.
- Demonstrated proficiency or appropriate certification for all activities within the Fitness Center.

EXPERIENCE

- Appropriate playing and coaching experience is preferred.
- Prior college-level teaching experience is preferred.
- Must have CPR and AED certification or be willing to obtain within first 30 days of employment (If needed, certification will be paid for by ACC)

KNOWLEDGE, SKILLS, AND ABILITIES

- Must have a working knowledge of Microsoft Office programs, as well as intermediate computer skills.
- Demonstrate effective communication skills, both written and oral.
- Build a positive and professional relationship with students, colleagues, college administration, and the community.
- Exhibit a commitment to lifelong learning through participation in professional development activities.

WORK ENVIRONMENT

The incumbent typically works in an office environment/classroom and uses a computer, telephone and other office equipment as needed to perform duties. The incumbent will also be exposed to a gym environment which may include loud noises and may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend and lift up to fifty (50) pounds or more. Must be able to walk or stand for extended periods of time.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon the development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.



Robert J. Exley, PhD
President

Your College **Right Now**

MEMORANDUM NO: 008-2023

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: January 2, 2023
SUBJECT: Personnel Action: Sergeant, Campus Police

The individual listed below has been recommended to fill the full-time position of Sergeant, Campus Police.

Candidate

Recommended: JESSICA ALVARADO TREVINO

Education: Brazos High School
General Studies/Diploma

Experience: Alvin Community College
Police Officer April 2019 - Present
City of Eagle Lake
Patrolman August 2009 - January 2013

Salary: \$53,231.00 Annual / \$25.59 per hour
Grade TSCM / PD P2, 2022-2023 Staff Salary Schedule

RJE:tg



ALVIN COMMUNITY COLLEGE

JOB DESCRIPTION

Job Title:	Sergeant, Campus Police		
Department:	Campus Police	Reports to:	Chief of Campus Police
Grade Level:		Job Category:	Full-Time
Salary Range:	TSCM Salary Schedule	FLSA Status:	Non-Exempt
HR Approved:	Human Resources/JE	Date:	11.21.2022
Last Updated by:	Chief, Campus Police/RP	Date:	11.14.2022

SUMMARY

The Sergeant of Campus Police will perform all duties required of patrol officers. In addition to these duties, the Sergeant will supervise, conduct criminal investigations, background investigations, coordinate the oral review board process, coordinate inner-departmental training and maintain training records for the Department, as well as other duties that fall outside of normal patrols or investigation as assigned by the Chief of Police.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned by the Chief of Police.

Patrol:

- Perform all patrol duties as required
- Responsible for the monthly schedule for patrol officers
- Supervise emergency operations
- Maintains all departmental equipment

Investigations

- Supervises all criminal investigations, including the background investigation process for department applications, to insure all required reports are completed and filed with the District Attorney's office
- Supervisor of department's criminal investigations, including the background investigation process for department applications

Training

- Serves as departments Field Training coordinator, including training record maintenance for the department's officers
- Serves as departments Field Training Supervisor, Field Training Evaluator and Field Training officer when needed, including maintaining training records for departments

Administrative

- Serves as second in Chain of Command for the department and as an on-call supervisor
- Supervisor of Communications, assist in budget planning
- Will maintain all records pertaining to all investigations (criminal and non-criminal cases)
- Maintains the computer report writing system for the department
- Responsible for end of year statistical data

- Responsible for all new officers hire in paperwork

Public Service

- Will conduct public service seminars when requested
- Other duties may be assigned by the Chief of Police

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION

- Must have high school diploma or GED
- Must be a state licensed Texas Peace officer
- Must be a state certified Field Training Officer
- Must have an Intermediate TCOLE certificate or higher
- Must have a Texas Commission on Law Enforcement Basic Instructor Certificate or obtain one within the first year after promotion.
- An Associate's degree in criminal justice, law enforcement, public administration or related field, preferred

EXPERIENCE

- Minimum of five (5) years of experience in law enforcement, preferably in an educational setting

KNOWLEDGE, SKILLS, AND ABILITIES

- Have a strong knowledge and understanding of criminal law.
- Have a working knowledge of computers.
- Requires good communication skills and should be able to resolve situations between departmental and non-departmental persons.

WORK ENVIRONMENT

Must be able to maintain emotional control under stress. Strenuous walking, standing, and climbing; ability to operate a motor vehicle; specific hearing and visual requirements, ability to control sudden violent or extreme physical acts of others and exhibit rapid mental and muscular coordination simultaneously. May be subject to adverse and hazardous working conditions, including violent and armed confrontations. Work outdoors in varying climate conditions; drive in different areas of district at odd hours; on call up to twenty-four (24) hours a day. The ability to perform shift work that may include days, evenings or nights.

PHYSICAL DEMANDS

Frequently required to stand, walk, sit, and talk or hear. The employee is occasionally required to use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell. The employee must frequently lift and/or move up to fifty (50) pounds and occasionally lift one-hundred (100) pounds or more. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

7.B. Headcount Report

	Budgeted 2022-23	JANUARY 2023	HR Vacancies
Administrative	14	12	2
*Professional	88	71	13
Faculty	121	116	2
**Technical Support, Clerical & Maintenance (TSCM)	117	105	10
Total Full-Time (FT) Employees	340	304	27

*Count includes 4 grant funded *professional* employees

**Count includes 2 grant funded *TSCM* employees

7.C. Resignation/Retirement Report

Resignation/Termination Report

	Name	Position / Department	Last Day Worked	Reason
1	Olivia Hayes	Coordinator, Career Services	12/30/2022	Resignation

8. **Consent Agenda**
 - 8.A. Minutes

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF NOVEMBER 17, 2022
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a regular session on the 17th day of November at 6:00 p.m., with the following members, administrative personnel, and guests present:

'Bel Sanchez	Chairman
Jody Droege	Vice-Chair
Patty Hertenberger	Secretary
Jim Crumm	Regent
Kam Marvel	Regent
Michael Hoover	Regent
Yvette Reyes-Hall	Regent
Darren Shelton	Regent
Jake Starkey	Regent
Robert Exley	President, Alvin Community College
Michael Beck	Alvin Community College
Wendy Del Bello	Alvin Community College
Stacy Ebert	Alvin Community College
Nichole Eslinger	Alvin Community College
Kelly Klimpt	Alvin Community College
John Matula	Alvin Community College
Karl Stager	Alvin Community College

Beth Nelson
Clay Grover
Tammy Giffrow
Anita Exley
Kyle Marasckin
John Tompkins
Alyssa Bullock
Pat Sanger
Nadia Nazarenko

Jeff Parks
Debra Fontenot
Alexander Marriott
Laurel Joseph
Dick Tyson
Brett Haduch
Mike Daslow
Tori McTaggart
Jamie McTaggart

Jessica Eddy
Lindsey Hindman
Lori King
Patty Sanchez
Fred Bellows
Logan Griffith
Jasmine Parker
Steve Cabrera

Call to Order

The meeting was called to order by Chair Sanchez at 6:01 p.m.

Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Exley certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

Executive Session

- *Private consultation with its attorney, when seeking the advice of its attorney in accordance with Section 551.071; Deliberate the evaluation of ACC employees, including, but not limited to, College President's goals as related to President's evaluation and contract, in accordance with Tex. Gov't Code Section 551.074.*

The meeting was called back into session by Chair Sanchez at 7:01 p.m.

- **Pledge**
- **Invocation**
Invocation by Secretary Hertenberger.

Citizen Inquiries

There were no citizen inquiries.

Board Comments/Recognitions

The Regents thanked everyone who has participated and attended the fall events including the support of the Boots and Bling Foundation gala and encouraged everyone to attend the upcoming holiday events.

Alvin Community College depends on technology to serve its mission to serve our students, employees, and community. Twenty-five years ago, ACC implemented Colleague as its primary business application and student information system. For the past 18 months, technical and business unit teams have worked to migrate Colleague to a modern and more secure environment. Collectively, this group ensured the new system was ready to serve the college and its students by:

- Reviewing and feasibility testing 634 custom screens with over 20,000 fields
- Testing and accepting 560 key business processes within the system
- Validating 32 third-party applications that integrate with the system, and
- Affirming the new system for Go Live and was ready for business.

Recognized were:

- Dana Pence, Registrar
- Tammy Martinez, Admissions Specialist
- Melissa Reeves, Student Records Specialist
- Danielle Thomas, Student Records Specialist
- Cindy Jones, Transcript Specialist
- Carole Hallows, Payroll Specialist
- Louise Le, Accountant
- Rebecca Mincey, Financial Aid Specialist
- Jessica Solcich, Financial Aid Counselor
- Gabriela Leon, Director, Financial Aid
- Sandy McGary, Human Resources Associate
- Nichole Eslinger, Vice President, Human Resources
- Lindsey Hindman, Director, Human Resources
- Jessica Eddy, Senior HR Generalist
- Lori King, Instructional Support Specialist
- Laurel Joseph, Assistant Director, Fiscal Affairs
- Melissa Flores, Accounts Payable Specialist
- Shannon Stidham, Accounts Payable Clerk
- Beth Nelson, Director, Fiscal Affairs
- Sonya Emmert, Purchasing/Buyer
- Patrick Sanger, Dean, Institutional Effectiveness and Research
- Steve Cabrera, Network Manager
- Logan Griffith, Programmer Analyst

- Fred Bellows, Systems and Database Administrator
- Jasmine Parker, Business Optimization Manager
- Jamie Templeton, Migration Specialist
- Irene Robinson, Former Registrar and Migration Specialist
- Kelly Klimpt, Vice President Information Technology

Special recognition was given for the efforts of the ACC IT Services Enterprise Business Solutions team. The past 18 months have proven excessively challenging as they've worked to sanitize and validate 25 years of data, verify thousands of computed data points, and recompile over 20,000 customized data files, all while keeping the current system operational for our students. The team spent countless after-business hours working to overcome minor bumps, major obstacles, and unexpected turns throughout the project. Their tireless efforts have delivered a faster and more secure system to serve the institution. Their dedication and commitment have been nothing short of phenomenal.

Recognized were:

- Fred Bellows, Systems and Database Administrator
- Logan Griffith, Programmer Analyst
- Jasmine Parker, Business Optimization Manager
- Jamie Templeton, Migration Specialist
- Irene Robinson, Former Registrar and Migration Specialist
- Kelly Klimpt, Vice President Information Technology

Approval of the Consent Agenda

Chair Sanchez said that she would entertain a motion of approval of the Consent Agenda, with the removal of item C, that included the approval of Minutes of Regular Board Meeting of October 20, 2022, approval of Personnel Action (Replacement): Faculty, Speech and approval of the Biannual Grant Status Report. A motion to approve the Consent Agenda was made by Mr. Marvel. Seconded by Secretary Hertenberger. Motion passed unanimously.

President's Report

Dr. Exley gave a summary that included the following:

Registration for the Spring Semester is open, and classes begin on January 17.

The Foundation had a successful event with the Boots and Bling Gala on November 11. Thousands were raised through the live and silent auctions as well as the adopt a grant program.

The Pathways team recently attended the sixth Texas Pathways Institute that was held this week. This year's institute focused on Teaching and Learning in a Texas Pathways Framework.

The Career Services department hosted Career Week on November 7-10 that included seminars on job interviews, resume preparation, a job fair and the ribbon cutting for the Career Closet.

Veterans Week included a Veterans Breakfast, a meeting of the Veteran Student Club and more. The week was capped off with the annual Veterans Day Ceremony at the Memorial Wall.

On November 29 ACC will host the annual Empty Bowls event in the Student Center. Participants can purchase hand-crafted pottery and food to benefit the Alvin Meals on Wheels program.

The Licensed Vocational Nursing program hosted a training exercise with the Brazoria County Community Emergency Response Team. Students assisted volunteers with drills to help with emergency responses.

The Fall Student Art Show is now under way in the Fine Arts Gallery in the Student Center. A reception for the show was held on Wednesday.

The Library Speaker Series events continued this month with Travis Herzog on November 1 and i45 News director T.J. Aulds on November 16.

There are several performances coming up for the Holiday Season. The Drama Department will begin performances of A Christmas Carol on December 3. The Community Band will hold its Christmas Concert on December 11. Both productions will be in the Theatre. The Community Choir will host its annual Christmas concert on November 29 at the First United Methodist Church in Alvin.

This report was for information only.

Title IX CEO Report

Dr. Brett Haduch informed Dr. Exley that there were no reportable offenses for this period. This report was for information only.

Annual Report on Board Member Trainings

Dr. Exley reported the annual Board member trainings and encouraged any who have not completed to do so as soon as possible. This report was for information only.

Consider Approval of Resale of Trust Property

The motion to approve the Brazoria County request of the Resale of Trust Property, Account # 8238-0102-007, Brazoria County Suit # 46544 was made by Mrs. Reyes-Hall. Seconded by Mr. Hoover. Motion passed unanimously.

Annual College Data Report

Mr. Pat Sanger presented the annual college data report that compared Fall 2021 to Fall 2022 and included the following: ACC faculty and staff longevity facts, high percentage of out of district students, highlighted dual enrollment, the increase of financial assistance in the form of Pell and trends in age and genders. This report was for information only.

Access and Accountability Report

Mr. Pat Sanger presented the Board data on duplicated headcount, course success rates, contacts of hours generated in declared in majors and degree, revenue, expenses and gain/loss margins for the various programs. This report is to assist in the annual evaluation of the viability of programs and to facilitate the identification of areas of improvement. Mr. Sanger emphasized that the information presented was the 2020-2021 which would reflect the period of the pandemic. This report was for information only.

Consider Approval of Purchase of Ultrasound Equipment

The motion to approve for the purchase of an Affiniti CVx Ultrasound System including the trade-in of two (2) each Biosound myLab Gold units from Philips Healthcare, dba, Philips North America, L.L.C, for a total of \$69,694.19 was made by Dr. Crumm. Seconded by Mr. Marvel. Motion passed unanimously.

Consider Approval of IT Infrastructure Staffing Augmentation

The motion to approve the selection of Zion Cloud Solutions for this engagement with a maximum expenditure of \$189,750 over a twelve-month period was made by Dr. Crumm. Seconded by Mr. Starkey. Motion passed unanimously.

Consider Approval of ERP/SIS Staffing Augmentation

The motion to approve the selection of Ultimate Consulting, LLC for this engagement with a maximum expenditure not to exceed \$268,800 over a twelve-month period was made by Mr. Shelton. Seconded by Secretary Hertenberger. Motion passed unanimously.

Financial Report Ending October 2022

Mr. Marvel made the motion to approve the financial and investment report for October 2022. Seconded by Mr. Shelton. Motion passed unanimously.

Adjournment

There being no further business before the Board, the meeting was adjourned at 7:55 p.m.

Dr. Patty Hertenberger, Secretary

'Bel Sanchez, Chair

8.B. Consider Approval of Personnel Action (Replacement): Faculty, Associate Degree Nursing



Robert J. Exley, PhD
President

Your College **Right Now**

MEMORANDUM NO: 003-2023

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: January 2, 2023
SUBJECT: Personnel Action (Replacement): Faculty, Associate Degree Nursing

The individual listed below has been recommended to fill the full-time position of Faculty, Associate Degree Nursing (ADN) 9M.

Candidate

Recommended: JULIANA CASTELLO

Education: University of Texas-Arlington
M.S. Nursing

University of Texas-Arlington
B.S. Nursing

Houston Community College
ADN

Experience: MD Anderson Cancer Center
Stem Cell Transplant Clinical Charge Nurse December 2014 - Present

MD Anderson Cancer Center
Patient Services Coordinator January 2008 – December 2014

Salary: \$61,429.53 Annual
Grade 9TECH / Step 11, 2022-2023 9-Month Faculty Salary Schedule

RJE:tg

JOB DESCRIPTION

Job Title:	Instructor, Associate Degree Nursing		
Department:	Nursing Programs	FLSA Status:	Exempt
Reports to:	Director, Nursing Programs	Salary Step:	Based on Contract Length / Degree
Safety Sensitive:	No	Job Category:	Full-Time Faculty
HR approved:		Date:	
Last updated by:	Human Resources/KC	Date:	01/05/2021

SUMMARY

The instructor is responsible for working as a member of a teaching team which develops, implements, and evaluates nursing courses and student learning in accordance with the philosophy and objectives of the Associate Degree Nursing Program and Alvin Community College. Instructional settings include classroom, online, skills laboratory, simulation and clinical. Clinical times and days may vary each semester and possibly include weekend and evening hours.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Instruct and supervise a diverse population of students in the classroom at various times and locations.
- Possess a commitment to student engagement, student success, and instructional excellence.
- Demonstrate effective communication skills, both written and oral.
- Prepare and utilize a course syllabus and assessments for each course using guidelines established by the institution.
- Maintain current knowledge of effective teaching methodologies and utilizes a variety of instructional delivery methods, classroom media, and educational resources.
- Assist in the recruitment and retention of students.
- Advise students in academic matters or refers students to appropriate resources.
- Assess students' performance through a range of measurement activities and keeps them informed of their progress in a timely manner.
- Engage students through posted office hours and electronic communication.
- Utilize technology to facilitate learning and to access data, maintain records, generate reports, and communicate with others.
- Assist in the development, distribution and collection of assessments for courses and program objectives.
- Build positive and professional relationship with students, colleagues, college administration, and the community.
- Submit timely college reports and forms to the appropriate divisions and departments.
- Provide recommendations to the Instructional Dean, Department Chair, and appropriate college committees regarding curriculum, instruction and division operations.
- Exhibit a commitment to lifelong learning through participation in professional development activities.
- Adhere to Alvin Community College's policies and procedures.

- Attend institutional meetings as required.
- Assist in the maintenance of the nursing skills and computer laboratories.
- Coordinate clinical experiences in assigned clinical agency and maintain good relationships with the agency.
- Provide an evaluation of the assigned clinical agency at the completion of the semester.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION

Master's degree in Nursing (preferred) or Bachelor's in Nursing with a Master's degree in another field with 6 graduate hours in nursing.

EXPERIENCE

- At least 3 years non-teaching work experience in the field required.
- The instructor should have two years of recent clinical experience in the area of teaching responsibility and the ability to function effectively and safely in those settings preferred.
- Prior teaching in an associate degree nursing program is preferred.

KNOWLEDGE, SKILLS, AND ABILITIES

- The ADN instructor must hold a current license to practice as a registered nurse in the state of Texas.
- Instructors teaching in clinical settings must have a clear background check, clear drug screen, up-to-date immunizations, annual TB screening and hold a current American Heart Association CPR Health Care Provider certification.
- Must have a working knowledge of Microsoft Office programs, as well as intermediate computer skills.
- Working knowledge of Blackboard course management system preferred.
- Must be familiar with interactive teaching methods and instruction via the Internet.

WORK ENVIRONMENT

The incumbent typically works in a classroom environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of a classroom. Incumbent may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift up to twenty (20) pounds.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

8.C. Consider Approval of Personnel Action (Replacement): Director of Institutional Effectiveness



Robert J. Exley, PhD
President

Your College **Right Now**

MEMORANDUM NO: 004-2023

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: January 2, 2023
SUBJECT: Personnel Action (Replacement): Director of Institutional Effectiveness

The individual listed below has been recommended to fill the full-time position of Director of Institutional Effectiveness.

Candidate

Recommended: PHILIP O'BRIEN

Education: Texas Tech University
Master of Science, Geosciences
Texas Tech University
Bachelor of Science, Geosciences

Experience: Alvin Community College
Geology Instructor August 2018 - Present
Alvin Community College
Faculty Liaison for Assessments August 2019 – Present
San Jacinto Community College
Adjunct Geology Professor January 2016 – May 2018
Alvin Community College
Adjunct Geology Professor January 2016 – May 2018
RJ Enterprises LLC
Petroleum Geologist Intern February 2015 – August 2015
Neset Consulting
Mudd Logging Geologist June 2013 – August 2013

Texas Tech University
Teaching Assistant

August 2011 – May 2013

Texas Tech University
Undergraduate Assistant

August 2009 – April 2011

Hess Corporation
Student Intern Reservoir Engineering

June 2006 – August 2006

Salary: \$80,000 Annual
Grade 211, 2022-2023 Staff Salary Schedule

RJE:tg

ACC ALVIN COMMUNITY COLLEGE

JOB DESCRIPTION

Job Title:	Director of Institutional Effectiveness	
Department:	Institutional Effectiveness and Research	FLSA Status: Exempt
Reports to:	Dean/Executive Director, Institutional Effectiveness and Research	Grade Level: 211
Safety Sensitive:	Yes	Job Category: Professional
HR approved:	Human Resources/LH	Date: 06.02.2022
Last updated by:	Dr. P. Shefman/Dr. Stacy Ebert	Date: 05.31.2022

SUMMARY

The Director of Institutional Effectiveness will lead the assessment work of the Office of Institutional Effectiveness and Research and work in partnership with the dean/executive director on activities such as SACSCOC reporting, planning, and program evaluation. The director will guide, support and assist with college processes to evaluate and improve the quality of student learning, educational programs, academic and student support services, and the administrative units across the college.

ESSENTIAL DUTIES AND RESPONSIBILITIES include, but not limited to the following.

- Collaborates with academic and administrative units to support the use of relevant data in decision-making throughout the college. Communicate conclusions and recommendations across an organization's leadership structure in a manner to "tell the story" behind the data.
- Conduct and coordinate a comprehensive program review for the purpose of institutional improvements in accordance with accreditation requirements and in support of institutional effectiveness. Handles pre/post analysis for academic and service departments and assists departments in their data collection, analysis, and survey efforts.
- Plans, organizes, and coordinates the development, implementation, analysis, and reporting of student learning outcomes, co-curricular outcomes, and related activities to support planning and institutional effectiveness.
- Research, identify, communicate, and implement assessment tools. Evaluate effectiveness and continually refine tools and methodologies used in these activities.
- Collaborates with faculty and administrators to develop effective strategies for the academic assessment of student learning outcomes at the general education and program levels.
- Provides ongoing support for institutional assessment activities; supports and consultations individual departments in designing and implementing assessment plans and assist with the analysis of assessment methods and reports results to both internal and external stakeholders.
- Conducts quantitative and qualitative analysis of data; interpret assessment findings, and assists in the preparation of reports based on those data to be used across campus during activities such as Comprehensive Program Review, Annual Review, Unit Assessment, general education assessment, and accreditation processes.
- Reviews regularly the effectiveness processes and practices to ensure best practices are maintained.
- Assists in the coordination of the assessment of the strategic plan.

- Partners with the ACC Academic Assessment Faculty Liaison on measuring educational effectiveness and training faculty on effectiveness processes and practices.
- Other duties as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION

- Requires a Master's degree

EXPERIENCE

- Five (5) years of higher education institutional effectiveness experience.
- Experience in higher education, institutional research, institutional planning and effectiveness, program evaluation, campus planning, or a demonstrated record of comparable professional experience.

KNOWLEDGE, SKILLS, AND ABILITIES

- Strong attention to detail.
- Knowledge of assessment methods including an understanding of student learning outcomes, objectives, measures and targets in addition to promoting action plans developed from annual assessments.
- Experience using nationally accepted qualitative and quantitative analysis tools in assessing education outcomes, aligning course, program and institutional outcomes to college mission and accreditation criteria.
- Proficiency with a variety of computer software tools used in higher education and instructional assessment, evaluation, and improvement, Adobe Acrobat and Microsoft Office.
- Previous experience and proficiency in mathematics, statistics, and report writing.
- Ability to solve problems as they arise.
- Excellent written and oral communications skills required.
- Strong analytical and critical thinking skills required.
- Ability to communicate (oral and written) in a clear and professional manner, including presentation of data.

WORK ENVIRONMENT

The incumbent typically works in an office environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of an office. Incumbent may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift up to twenty (20) pounds.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

8.D. Consider Approval of Personnel Action (New): Director, Recruitment & Enrollment



Robert J. Exley, PhD
President

Your College **Right Now**

MEMORANDUM NO: 007-2023

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: January 2, 2023
SUBJECT: Personnel Action: Director, Recruitment and Enrollment

The individual listed below has been recommended to fill the full-time position of Director, Recruitment and Enrollment.

Candidate

Recommended: AMANDA SMITHSON

Education: Sam Houston State University
Master of Arts, Higher Education Administration
Bachelor of Science, Journalism

Alvin Community College
Associate of Arts, General Studies

Experience: Alvin Community College
Dual Enrollment Advisor September 2022 - Present
Academic Advisor February 2020 – August 2022
UT Health Science Center – Houston
Academic Advisor September 2018 – February 2020
Galveston College
Student Success Advisor November 2017 – August 2018
Alvin Community College
Coordinator, Student Activities May 2011 – October 2017
CEWD Marketing Coordinator January 2010 – April 2011

Salary: \$79,521.60 Annual
Grade 210, 2022-2023 Staff Salary Schedule

RJE:tg

ACC ALVIN COMMUNITY COLLEGE

JOB DESCRIPTION

Job Title:	Director of Recruitment and Enrollment		
Department:	Student Services	FLSA Status:	Exempt
Reports to:	Vice President of Student Services	Grade Level:	210
Safety Sensitive:	Yes	Job Category:	Professional
HR approved:	Lindsey Hindman	Date:	9/30/2022
Last updated by:	John Matula	Date:	9/30/2022

SUMMARY

The Director of Recruitment and Enrollment provides College-wide leadership for the recruitment, onboarding, and enrollment of new and returning students and serves as the key implementation leader to maximize new student enrollments. Along with other Directors of the Student Services team, this position serves as the Co-Coordinator for the College's Quality Enhancement Plan (QEP) – "Success through Engaged Advising" (SEA). Using a Guided Pathways model, this position works to ensure that the goals associated with the pillars of the Guided Pathways program are met.

The Director of Recruitment and Enrollment directs and supervises the work of the College Recruiter, Pathways Success Coaches and other staff members as assigned. The areas of responsibility for this position include processes and procedures related to new student recruiting and onboarding including the College Welcome Center, the Mobile Go recruitment vehicle, New Student Orientation (NSO), and associated QEP outcomes. This position meets with students and handles difficult student application cases as referred by the Pathways Success Coaches and others. This position must be able to drive college vehicles and must have a valid Texas Driver's License.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Collaborates with Student Services leaders to implement, assess, and revise the QEP and Pathways work.
- Develops and directs annual recruitment initiatives for the college.
- Collaborates with college leadership to identify and implement the best system for moving prospective students to enrolled students (maximize enrollment).
- Responsible for developing and implementing the unit plan including evaluation of High Impact Practices (HIPs) for continuous improvement of the onboarding process.
- Directly supervises the College Recruiter, Pathways Success Coaches, and other staff members involved in the onboarding process for new students.
- Directly participates in recruiting and onboarding processes as needed.
- Collaborates closely with the VP, Student Services to provide leadership and oversight of the college's Quality Enhancement Plan (QEP) – Success Through Engaged Advising (SEA) planning, implementation, and assessment.
- Fosters a collaborative culture within the SEA Implementation team on the design of new policies, procedures, curricula, facilities, job descriptions, and professional development necessary to achieve QEP goals.

- Assists in the hiring process for assigned staff and other positions.
- Develops and conducts training experiences for all new recruiters, pathways success coaches and others involved in the onboarding process.
- Works with the appropriate college staff members to maintain and update the related college websites.
- Collaborates with Deans, Directors, Department Chairs, advisors, faculty, and staff to seek input and recommendations for activities to enhance student engagement, persistence, and completion.
- In coordination with the Office of Institutional Effectiveness and Research, develops and manages the data needed for assessing the effectiveness of the onboarding process.
- Collaborates with the VP, Student Services to develop and manage associated budgets.
- Serves on institutional committees, attends community functions, and serves on external committees for betterment of the college and community relations as needed.
- Responsible for other related tasks as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION

- Master's Degree in a related field, from an accredited institution is required.

EXPERIENCE

- Two (2) years of related supervisory experience in a similar role is required, with five (5) years of experience preferred.
- Two (2) years of experience as a director, manager, or group leader level, supervising collaborative teams.
- One (1) year of front-line experience in student recruitment, advising, admissions, or another related services position is required.
- Proficient computer usage in administrative software systems such as Datatel/Colleague, Ellucian/Banner, or PeopleSoft is required.
- Experience working in a community college is preferred.
- Experience working with any prospective student recruitment tracking software (CRM) system is preferred.

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of Guided Pathways Model/Concept.
- Knowledge of various student advising models/theories.
- Proven research and analytical skills related to identifying best practices in the field of student recruitment and success.
- Excellent written and oral communications skills.
- Experience virtual meetings software (Teams, Zoom, etc.)
- Must have a working knowledge of Microsoft Office programs (Word, Excel, PowerPoint, etc.), as well as intermediate computer skills.
- Ability to travel to off campus work locations using personal vehicle (travel reimbursement will be provided)

- Must have a valid Texas Driver's License, vehicle insurance (to be kept current at all times) and ability to operate a college vehicle as required.
- Must be able to pass a criminal and motor vehicle background check

WORK ENVIRONMENT

The incumbent typically works in an office environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of an office. Incumbent may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift up to twenty (20) pounds.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

9. **President's Report**

10. **Foundation Report and Audit Results**



Robert J. Exley, PhD
President

Your College  Right Now

MEMORANDUM NO: 002-2023

TO: Board of Regents

FROM: Robert J. Exley, PhD 

DATE: January 2, 2023

SUBJECT: Annual Report from Alvin Community College Foundation, Inc.

Mr. Chad Dudley, President of the Foundation, will provide a report on the ACC Foundation and highlight recent activities. Mr. Scott Bolton, RBC Wealth Management, will provide an update on the finances of the Foundation.

This report is for information only.

RJE:tg

11. **Annual Audit Results**



Your College  **Right Now**

Robert J. Exley, PhD
President

MEMORANDUM NO: 001-2023

TO: Board of Regents
FROM: Robert J. Exley, PhD 
DATE: January 2, 2023
SUBJECT: Acceptance of the 2021-2022 Audit (Annual Financial Report, AFR) by the Board of Regents

The 2021-2022 Annual Financial Report (i.e. yearly financial audit) will be presented by Mr. Ben Cohen, Senior Manager of Belt, Harris Pechacek, LLLP.

1. The opinion on Alvin Community College's basic financial statements is an unmodified opinion, which is the highest opinion an entity can receive. See section one on page 3 and section one on page 85 in Annual Financial Report.
2. There were no significant findings in Fiscal Year 2021-2022. See section I of the Required Auditor Disclosure Letter.

It is recommended that the Board of Regents accept the 2021-22 Audit.

RJE:tg

12. **Resolution in Support of TCCFC Final Report Recommendations**



Your College > **Right Now**

Robert J. Exley, PhD
President

MEMORANDUM NO: 012-2023

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: January 6, 2023
SUBJECT: Board of Regents Resolution Supporting the Goals in the Final Report of the Texas Commission on Community College Finance

As you are aware, the Commission on Community College Finance has submitted its final report with recommendations to the Texas State Legislature. Board approval of the “Resolution of Support for the Texas Commission on Community College Finance Recommendations” is one means for demonstrating to the members of the legislature Alvin Community College’s support.

I am respectfully request that Board of Regents formally approve the resolution as presented.

RJE:tg

**Resolution of Support
for the Texas Commission on Community College Finance Recommendations**

Whereas, the State of Texas established the Texas Commission on Community College Finance to evaluate community college funding,

Whereas, the Texas Commission on Community College Finance created their recommendations with insight from business leaders, lawmakers, college officials and trustees,

Whereas, the recommendations are a historic opportunity to obtain funding to ensure student success,

Whereas, the recommendations include performance-based funding based on measurable outcomes,

Whereas, the recommendations include much-needed support for workforce development,

Whereas, the recommendations include support for our Dual Enrollment programs,

Whereas, the recommendations would provide support to low-income and adult learners,

Whereas, the recommendations provide an equitable and sustainable funding model for community colleges,

THEREFORE, BE IT RESOLVED, Board of Regents of Alvin Community College officially declares its support for the Texas Commission on Community College Finance recommendations.

BE IT FURTHER RESOLVED that this Resolution be included in the permanent minutes of this Board.

ADOPTED THIS ___12th___ day of ___January___, 2023 by the board of regents of Alvin Community College.

ALVIN COMMUNITY COLLEGE

Bel Sanchez, Board Chair
Board of Regents

Attest: _____
Patty Hertenberger, Secretary
Board of Regents

13. **Consider Approval of Pay Increase for Law Enforcement Academy Adjunct**



Your College **Right Now**

Robert J. Exley, PhD
President

MEMORANDUM NO: 010-2023

TO: Board of Regents

FROM: Robert J. Exley, PhD *RJE*

DATE: January 5, 2023

SUBJECT: Law Enforcement Academy Adjunct Instructor Pay Rate Increase

I support the following request that from Dr. Michael Beck, VP of Instruction, Ms. Nichole Eslinger, VP Human Resources and Mr. Karl Stager, VP for Administration.

We would like to request that the Board of Regents consider an increase in the adjunct pay rate for ACC Law Enforcement Academy instructors from \$26.50 per hour to \$34 per hour.

It has been many years since LEA adjuncts have received a pay rate increase; this recommendation would allow the ACC Law Enforcement Academy to retain highly qualified instructors and remain competitive with other community college law enforcement academies.

Local community colleges have the following pay rates for law enforcement academy instructors:

1. College of the Mainland - \$32, regular adjunct rate is \$43
2. Brazosport College- \$32, regular adjunct rate was not provided
3. Houston Community College - \$31.21, regular adjunct rate was not provided
4. Lone Star College - \$53.66, regular adjunct rate is \$49.75
5. Did Not Respond: Victoria College, Del Mar College. Dallas College, Wharton County Junior College.

The increase in enrollment for the academy has resulted in a need to split the class into two groups for skills, which doubles the number of hours required to instruct students; additionally, several skills sections require two instructors to facilitate training.

The anticipated increase payroll is as follows:

- Approximate hours of (annual) adjunct instruction (2 academies, split groups for skills) = 1,712
- Change in annual cost = \$12,840 increase.

I request that the Board approve an increase in the adjunct pay rate for ACC Law Enforcement Academy instructors from \$26.50 per hour to \$34 per hour effective immediately.

RJE:tg

14. **Consider Approval of Campus Police Signal Booster and Radio System**



Your College **Right Now**

Robert J. Exley, PhD
President

MEMORANDUM NO: 005-2023

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: January 2, 2023
SUBJECT: Campus Police Signal Booster and Staff Radio System

Alvin Community College depends on technology to serve its mission to serve our students, employees, and community. Within this technology we must ensure the safety and security of all persons on our campus.

Our Police Department Chief and others have been evaluating technology for both a signal booster system for police radios and a staff radio system to update and ensure compliance. Our most responsive and probable provider is Mobile Communication of America (MCA). MCA has proposed a two-part solution for Alvin College.

The first being a BDA/DAS (Bi-directional Antenna/ Distributed Antenna system) for public safety frequencies. Currently police, fire, and EMS cannot communicate throughout the main buildings on campus. This violates 2018+ fire code section 510. This also opens the College up directly to many lawsuits if there were to be an emergency on campus and the first responders could not communicate within the building, they are no longer required to go in. This system will operate off a donor antenna installed outdoors run to an amplifier with backup battery to a system of ceiling mounted antennas to distribute the amped up signal. This will all be done according to most recent code adopted by the city/county. From order placement to final signoff of the system takes roughly 12 weeks.

The second part of this project is a Motorola MOTOTRBO single site capacity plus system for in house communications throughout various departments and for emergencies. This will make our workforce more efficient, safe, and provide a single point for everyone to instantly communicate from. Assisting the proper authorities in responding to in house immediate action items. I.e.: minor injuries, suspicious persons, clean ups, or work orders. This specific design is a trunked radio system and will give the College four talk paths to pool from. Meaning we can have up to four people transmitting at one time. The specific breakdown of groups and channels has not yet been assigned but is intended to have everyone included as needed. This system will also allow Alvin College to grow in users without the need to upgrade the system.

MCA is a primary provider on the Texas Association of School Boards (TASB) Buyboard contract and this particular purchase is under Buyboard # 604-20 thus satisfying both the College and the State of Texas Purchasing Requirements.

The entire purchase is \$98,878.07 and staff requests that the Board delegate to the President the authority to enter into a contract with Mobile Communication of America (MCA) for this purchase.

RJE:tg

15. **Resale of Trust Property**

Action Item:

Account # 7355-0033-000, Cause #8931*T99



Your College > Right Now

Robert J. Exley, PhD
President

MEMORANDUM NO: 013-2023

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: January 6, 2023
SUBJECT: Approval of Resale of Trust Property

We are in receipt of another request from the Brazoria County Tax Office to approve the resale of trust property as recommended by the Property Tax Resale Committee of Brazoria County. At the November ACC Board of Regents, we received assurance that ACC will never owe funds to the county when approving these actions.

ACC will receive funds in the amount of \$232.80 once this request is approved.

Full documentation is attached for your review.

I recommend that the Board of Regents approve this Brazoria County request of the Resale of Trust Property, Account #7355-0033-000, Brazoria County Suit #8931*T99.

RJE:tg

**ALVIN COMMUNITY COLLEGE
EXECUTIVE SUMMARY
COLLEGE BOARD OF REGENTS
TRUST PROPERTY**

<i>Tax Suit #</i>	<i>Legal Description</i>	<i>Court Adjudged Value</i>	<i>Current Value</i>	<i>Total Taxes Due</i>	<i>ACC Taxes Due</i>	<i>Bid/Offer</i>
CAUSE NO. 8931*T99	ROWAN (A0037 SF AUSTIN), BLK 13 LOT 13-14-23-24 (CAUSE NO. 8931*T99)	\$10,640.00	\$11,780.00	\$1,139.88	\$232.80	\$2,300.00



Brazoria County Tax Office

KRISTIN R. BULANEK
TAX ASSESSOR-COLLECTOR

111 E. Locust
Angleton, Texas 77515

979.864.1320
FAX 979.864.1346

Monday, December 05, 2022

Alvin Community College
Attn: Tammy Giffrow
3110 Mustang Rd.
Alvin, TX 77511

Re: Account No. 7355-0033-000

Dear Ms. Giffrow,

The Property Tax Resale Committee of Brazoria County has received an offer on the above-referenced account held in trust. Included with this letter is the property information.

The Property Tax Resale Committee has agreed to accept the offer. Please present this offer to your governing body for approval.

Once approved, please notify the Brazoria County Tax Office and include the account number and a copy of the minutes.

Property tax resale data is as follows:

Account No.: 7355-0033-000
Tax suit number: 8931*T99
Legal Description: ROWAN (A0037 S F AUSTIN) BLK 13 LOT 13-14-23-24 (CAUSE NO 8931*T99)
Court Adjudged: \$10,640.00
Current Value: \$11,780.00
Minimum Bid at Original Tax Sale: \$8287.78
Offer: \$2300.00
Amount to be received by ACC: \$232.80

If you have any questions, please do not hesitate to contact our office.

Sincerely,


Bettrice McFatter



Brazoria County Tax Office

KRISTIN R. BULANEK
TAX ASSESSOR-COLLECTOR

111 E. Locust
Angleton, Texas 77515

979.864.1320
FAX 979.864.1346

Tuesday, November 22, 2022

Alvin Community College
Attn: Tammy Giffrow
3110 Mustang Rd.
Alvin, TX 77511

Re: Account No. 7355-0033-000

Dear Ms. Giffrow,

The Property Tax Resale Committee of Brazoria County has received an offer on the above-referenced account held in trust. Included with this letter is the property information.

The Property Tax Resale Committee has agreed to accept the offer. Please present this offer to your governing body for approval.

Once approved, please notify the Brazoria County Tax Office and include the account number and a copy of the minutes.

Property Tax Resale Information:

Account No.: 7355-0033-000

Cause No.: 8931*T99

Legal Description: ROWAN (A0037 S F AUSTIN) BLK 13 LOT 13-14-23-24 (CAUSE NO 8931*T99)

Adjudged Value: \$10,640.00

Current Value: \$11,780.00

Minimum Bid: \$4144.00

Customers Offer: 2300.00

Taxes Due: \$1139.88

AISD Taxes Due: \$122.03

If you have any questions, please do not hesitate to contact our office.

Sincerely,

A handwritten signature in blue ink, appearing to read "Betreace McFatter".

Betreace McFatter

Cause Number: 8931*T99 **Account Number:** 7355-0033-000
Bid Amount: \$2,300.00 **Current Land Value \$:** \$11,780.00
Offer Made By: ARCHED BRIDGE CO LLC **Adjudged Value\$:** \$10,640.00

Judgment Information

Taxing Entity	Tax Years	Amount Due
BC	1985-2000	\$837.41
Alvin ISD	1985-2003	\$5,531.70
Alvin Comm College	1985-2003	\$782.59
		\$7,151.70

Costs

Court Costs	\$172.58	Sheriff Fee's	
Publication Fee's		Research Fee's	
Ad Litem		Recording Fee's	
Liens		Certified Mail	
Cost of Deed	\$38.00	Deed File Date	
	Total		\$172.58

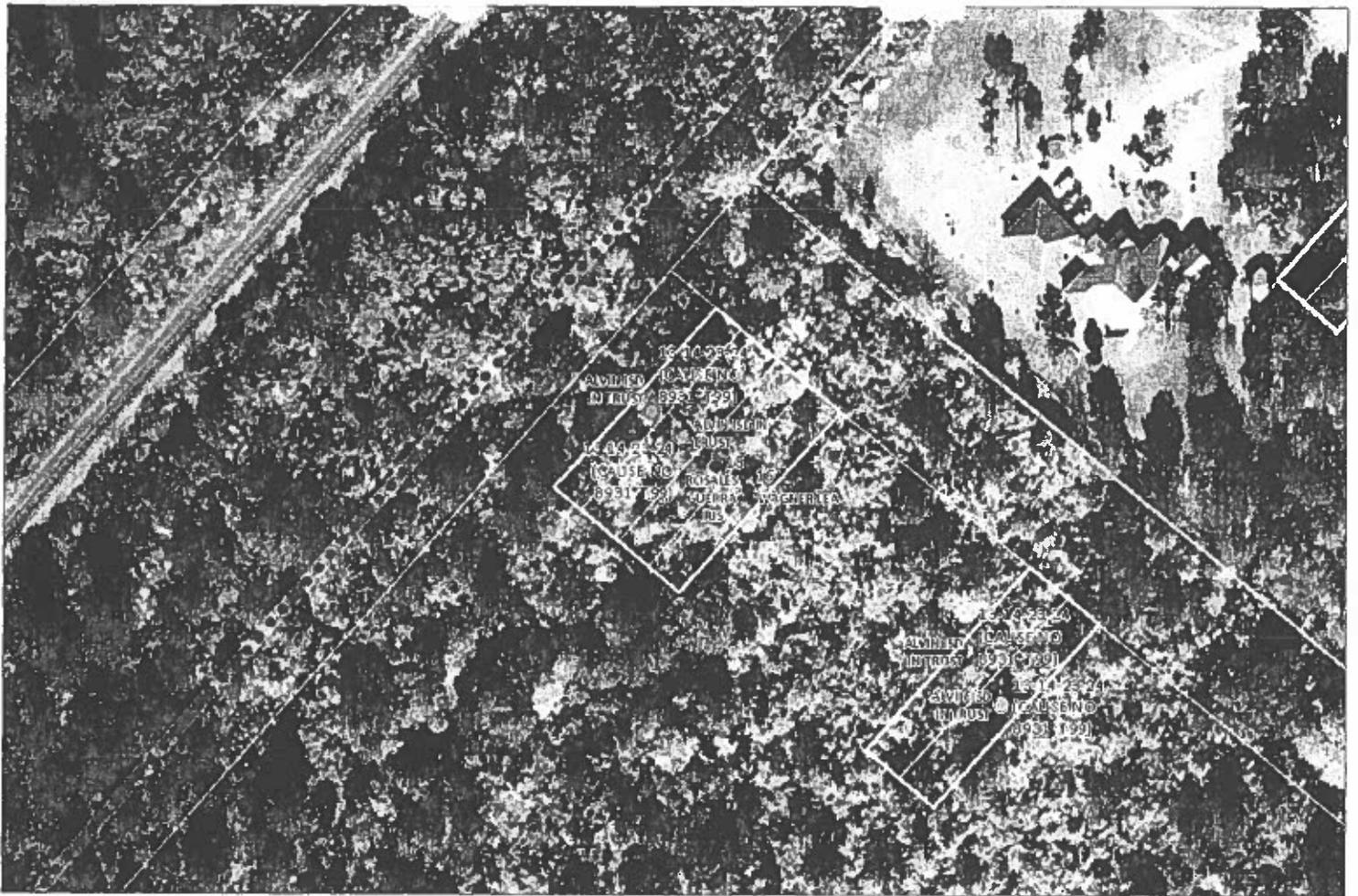
Proposed Distribution

Offer Amount **Costs**
 \$2,300.00 \$172.58
Net to Distribute \$ **\$2,127.42**

BC	11.71%	249.10
Alvin ISD	77.35%	1,645.52
Alvin Comm College	10.94%	232.80
0	0.00%	0.00
0	0.00%	0.00
0	0.00%	0.00
0	0.00%	0.00
0	0.00%	0.00
0	0.00%	0.00
		2,127.42

Post Judgment Information

Taxing Entity	Tax Year's	
BC		\$0.00
Alvin ISD		\$0.00
Alvin Comm College		\$0.00
0		
0		
0		
0		
0		
0		
	Post Judgment Total	\$0.00



1 Property with Property ID matching "244582"



Undeveloped Easement next to it
Not yet Developed

ROWAN (A0037 S F AUSTIN) BLK 13 LOT 13-14-23-24 (CAUSE NO 8931*T99)

Property ID 244582

Geo ID 7355-0033-000

Owned by ALVIN ISD IN TRUST

Address COUNTY ROAD 171 OFF

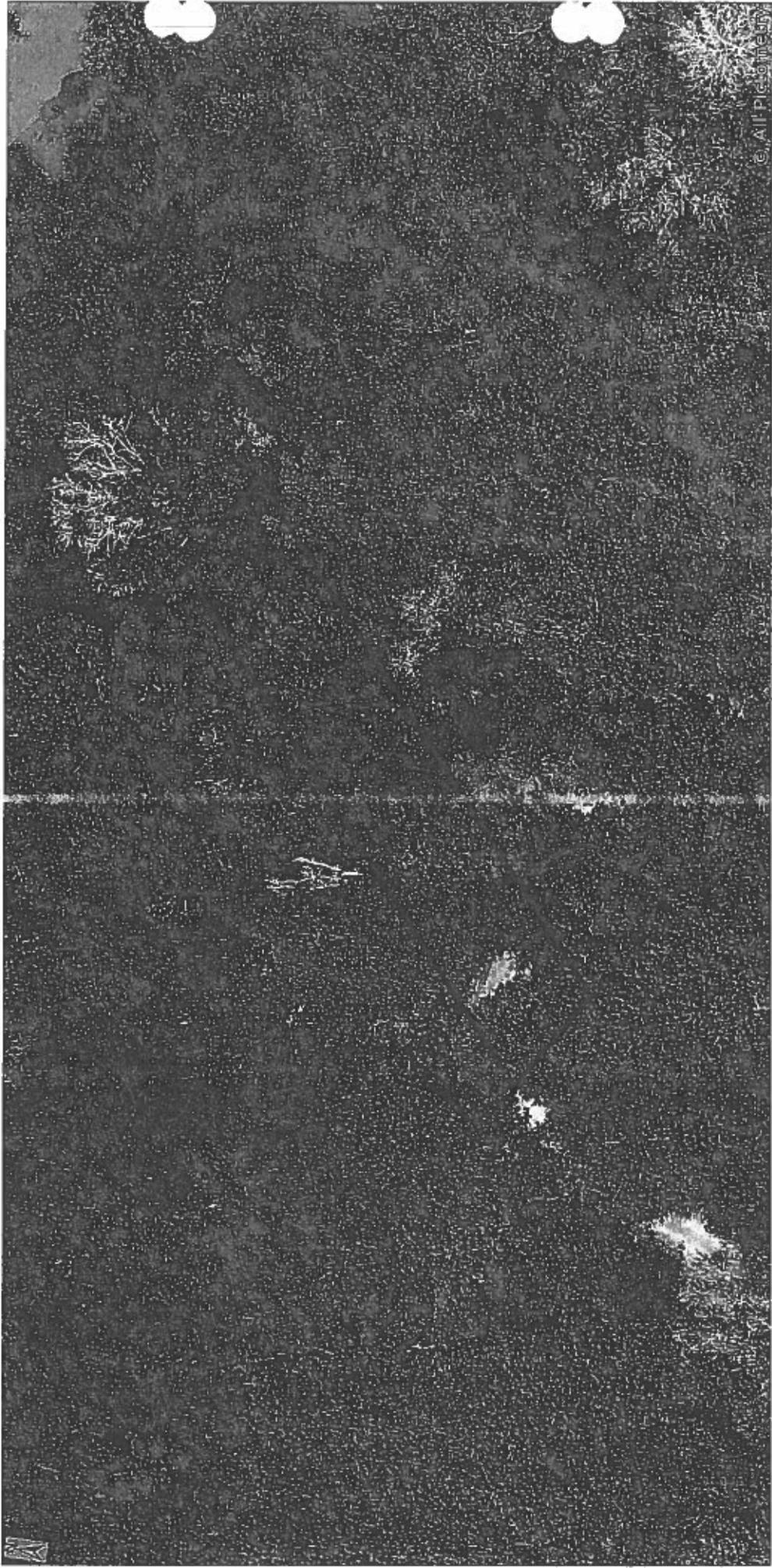
Full Details

7355-0033-000 LOT 13 PCT. 2



10/06/2020

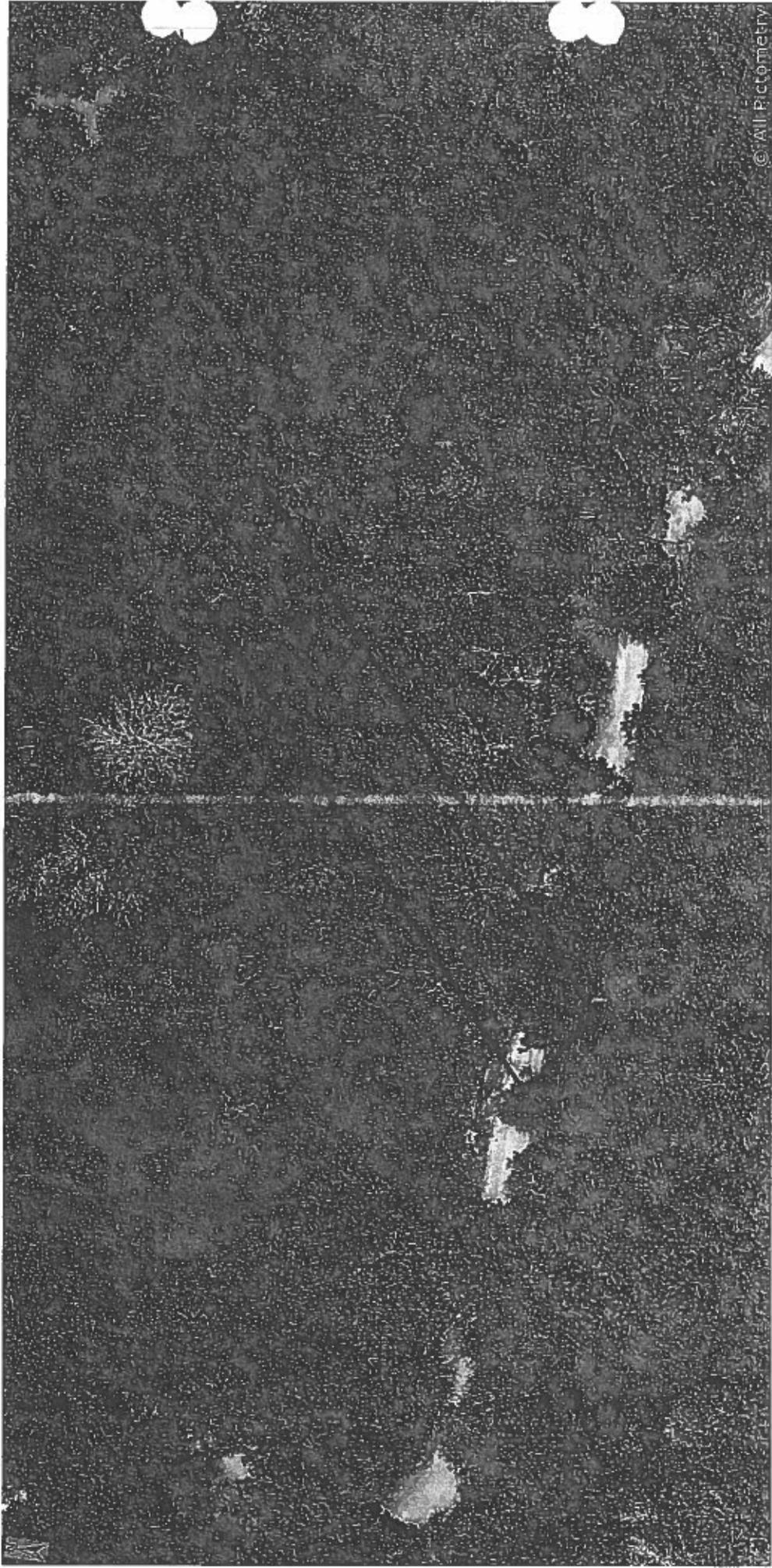
7355-0033-000 LOT 14 PCT. 2



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10/06/2020

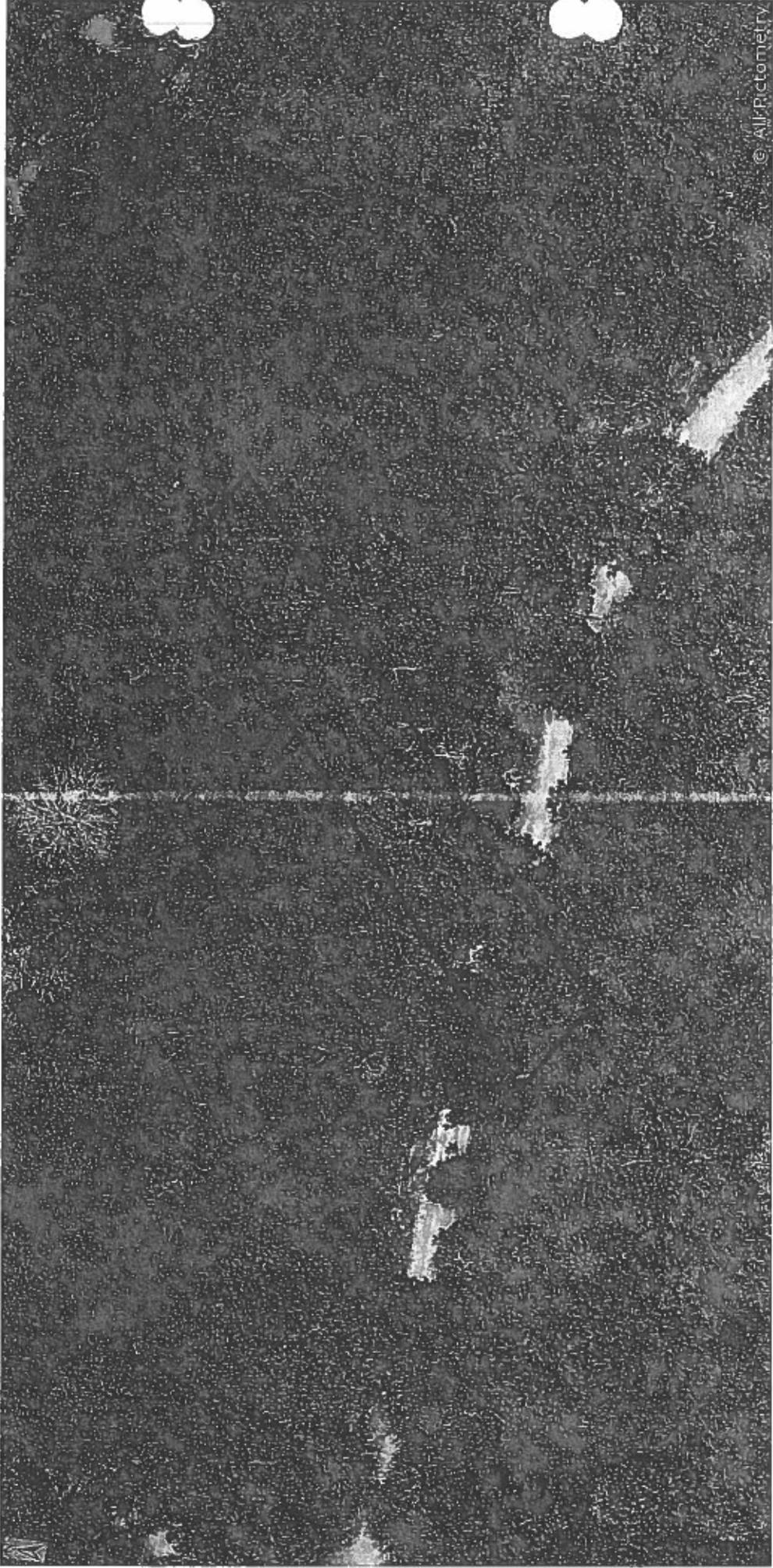
7355-0033-000 LOT 23 PCT. 2



© All Pictometry

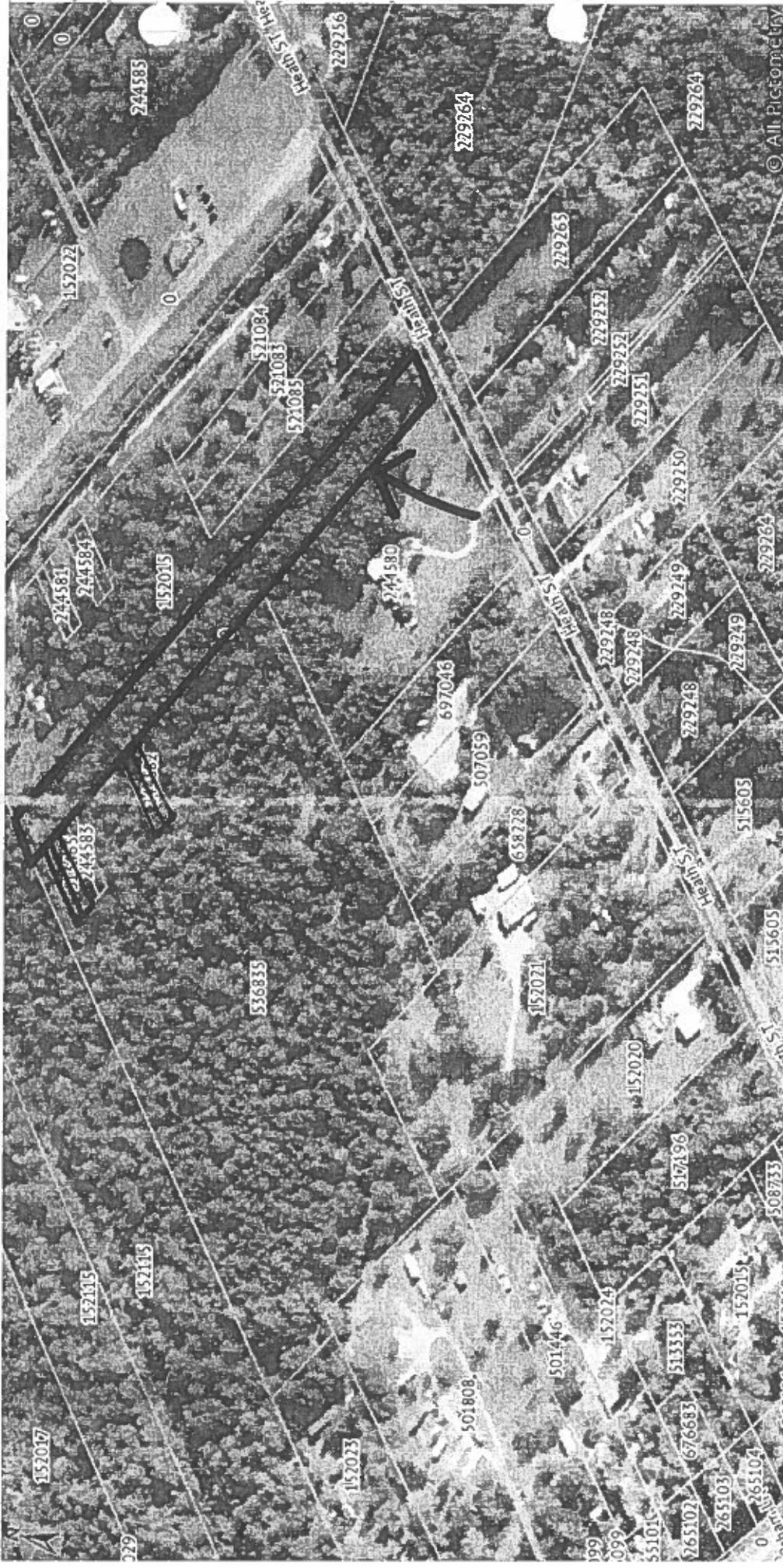
10/06/2020

7355-0033-000 LOT 24 PCT. 2



10/06/2020

7355-0033-000 LOT 13,14,23 & 24



ROW EASEMENT NEXT TO IT
NOT YET DEVELOPED

10/06/2020

16. **Consider Approval of Audited Fund Balance Transfer to Institutional Reserve**



Robert J. Exley, PhD
President

Your College > Right Now

MEMORANDUM NO: 014-2023

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: January 6, 2023
SUBJECT: Consider Approval of Audited Unrestricted Fund Balance Available to be Transferred to the Institutional Reserve for Fiscal Year Ending 8/31/2022

Each budget year to College continues to build its reserves. The goal is to have a minimum of five (5) months of operating funds or 42% of the annual budget in reserve. The College has made significant progress toward this goal this year. It is very important that we remain good stewards of public resources and as such contingency planning remains essential.

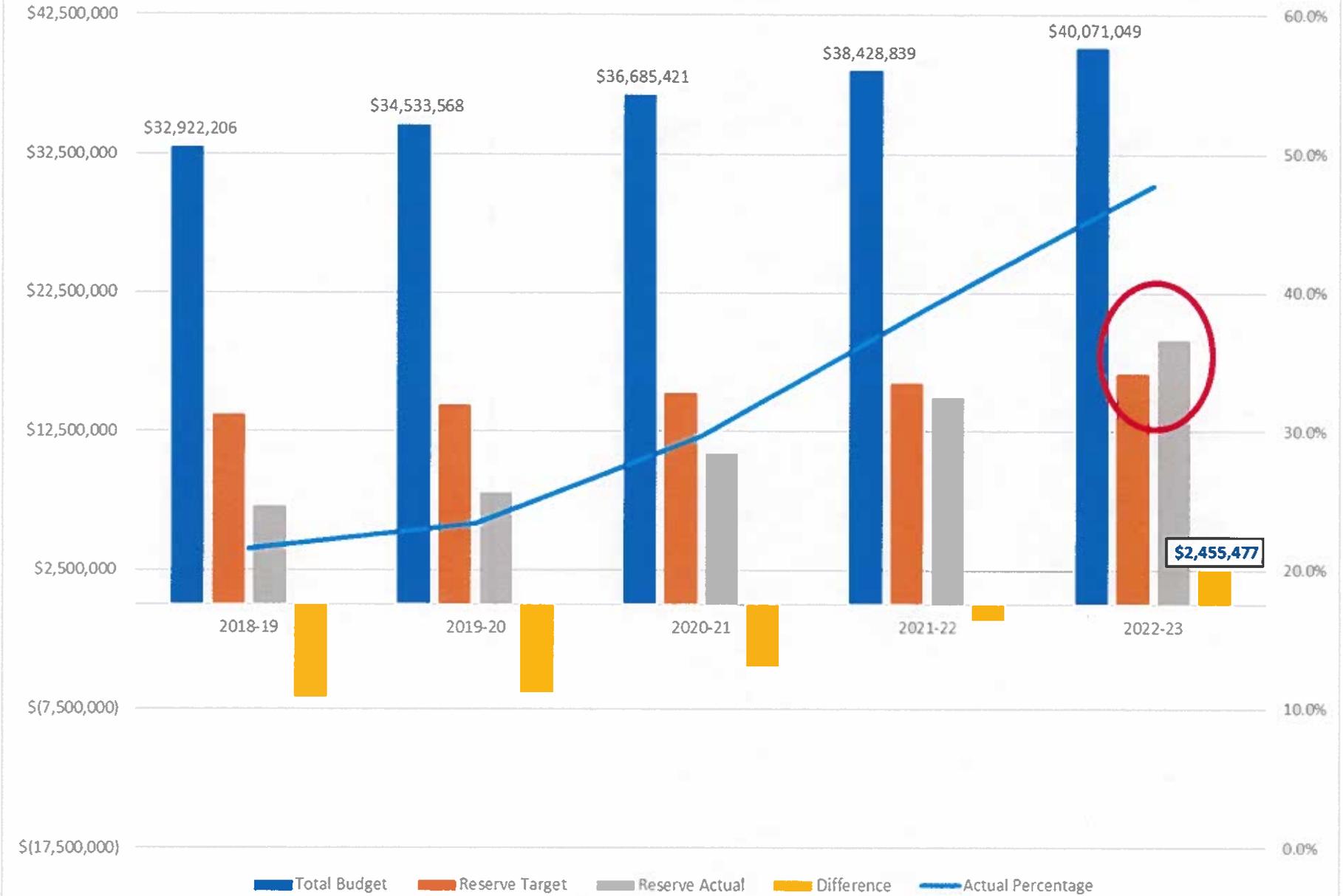
To this end, the College has \$4,133,850.48 available to transfer from the Unrestricted Fund Balance to the Institutional Reserve. These funds are due largely to funds from lapsed salaries, and HEERF Institutional funds that were used to offset COVID expenditures and restore lost revenues in FY 2021/2022 compared to the FY 2019/2020 fiscal year benchmark.

This transfer of funds to reserves will create reserves fund balance of \$19,125,033.45 which equates to 5.7 months of operations (47.73%). Thus, exceeding the minimum goal of 42% of the operating budget.

It is recommended that the Board authorize the College to make the transfer of the Unrestricted Fund Balance of \$4,133,850.48 for the fiscal year ending August 31, 2022 to the Institutional Reserve.

RJE:tg

ACC Budget Reserves



17. Financial Report

MEMORANDUM NO: 011-2023

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: January 5, 2023
SUBJECT: Financial Report Ending November 2022

Mr. Karl Stager will provide the year-to-date financial report for the board.

The report will provide an update of our revenues and expenses year-to-date through November 2022, compared to our budget projections for the 2022-2023 fiscal year. Table 1 provides an overview.

Table 1.

<i>Revenues</i>	<i>M&O Budget</i>	<i>M&O Actual</i>	<i>% of Budget</i>	<i>Remaining Budget</i>
<i>Total Operating Revenues</i>	\$ 6,758,719	\$ 4,255,587	62.96%	\$ 2,503,132
<i>Total Non-Operating Revenues</i>	33,312,330	3,799,642	11.41%	29,512,688
<i>Total Revenues</i>	\$40,071,049	\$ 8,055,229	20.10%	\$32,015,850

<i>Expenses</i>	<i>M&O Budget</i>	<i>M&O Actual</i>	<i>% of Budget</i>	<i>Remaining Budget</i>
<i>Total Operating Expenses</i>	\$(40,071,049)	\$(8,929,707)	22.28%	\$31,141,342

This represents the first three months of the fiscal year. Note that revenues and expenses are on track and are consistent with projections.

TO: Board of Regents
 FROM: Elizabeth (Beth) Nelson
 DATE: January 12, 2023
 SUBJECT: Investment Transactions Report

Investment Position:

As of November 30, 2022, Alvin Community College had \$ 14,950,000 invested in nine certificates of deposit purchased through First National Bank-Alvin, one certificate of deposit purchased through Texas Advantage Bank, one certificate of deposit purchased through the CDARS program using Texas Advantage Bank and one purchased from Amoco Federal Credit Union.

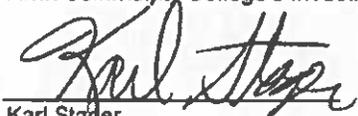
Summary:

Beginning market value		9/1/2022	\$	21,550,000
Additions/changes to the market value:				
	a.	Sale of CDs		(12,100,000)
	b.	Purchase of CDs		5,500,000
	c.	TexSTAR		1,152,850
Ending market value		11/30/2022	\$	16,102,850
Fully accrued interest			\$	84,896
Interest earned on Bond Note funds			\$	8,365

Pooled Funds:

The	\$	16,102,850	currently invested was taken from the following major fund groups:
	\$	14,950,000	General Fund 11
	\$	1,152,850	2018 Maintenance Tax Note 66

We certify that the investments made during this reporting period are in compliance with Alvin Community College's Investment Policy and the Texas Government Code.


 Karl Stager


 Elizabeth Nelson


 Laurel Joseph

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ALVIN COMMUNITY COLLEGE
Investment Schedule
September 1, 2022 -November 30, 2022

Alvin Community College's investments for the quarter ended November 30, 2022 are as follows. All securities were purchased according to the investment policy approved by the Board of Regents at the August 11, 2022 board meeting.

CD No.	Purchase Date	Due Date	Interest Rate	Term	Days Held	Principal	Interest Earned	Accrued Interest	Total
BEGINNING INVESTMENTS:									
520890	02/21/20	02/21/23	1.700%	1096	91	250,000			250,000 a
1016372516	02/23/20	02/23/23	1.700%	1096	91	250,000			250,000 b
1861710	01/10/22	01/10/25	1.050%	1096	91	250,000			250,000 c
200000512	02/06/20	02/05/23	1.500%	1095	91	1,000,000			1,000,000
200000613	03/25/22	09/25/22	1.034%	184	25	1,000,000			1,000,000
200000614	03/25/22	10/25/22	1.009%	214	55	1,000,000			1,000,000
200000622	04/25/22	11/18/22	1.427%	207	79	1,800,000			1,800,000
200000624	05/05/22	09/07/22	1.242%	125	7	500,000			500,000
200000629	05/19/22	09/01/22	1.216%	105	1	1,000,000			1,000,000
200000630	05/19/22	09/22/22	1.273%	126	22	1,000,000			1,000,000
200000631	05/23/22	10/07/22	1.034%	137	37	500,000			500,000
200000633	05/24/22	10/25/22	1.417%	154	55	800,000			800,000
200000634	05/24/22	12/12/22	1.589%	202	91	1,800,000			1,800,000
200000635	06/07/22	11/03/22	1.594%	149	64	500,000			500,000
200000636	06/23/22	01/13/23	2.361%	204	91	1,800,000			1,800,000
200000637	06/30/22	10/17/22	2.156%	109	47	1,000,000			1,000,000
200000638	07/13/22	09/07/22	1.859%	56	7	1,000,000			1,000,000
200000639	07/21/22	02/21/23	2.700%	215	91	1,800,000			1,800,000
200000640	08/03/22	12/01/22	2.713%	120	91	1,500,000			1,500,000
200000641	08/17/22	10/07/22	2.174%	51	37	1,000,000			1,000,000
200000642	08/25/22	03/24/23	3.175%	211	91	1,800,000			1,800,000
Subtotal for CD Investments for Beginning of the Period						\$ 21,550,000	\$ -	\$ -	\$ 21,550,000

SALES:

200000613	03/25/22	09/25/22	1.034%	184	25	1,000,000			1,000,000
200000614	03/25/22	10/25/22	1.009%	214	55	1,000,000			1,000,000
200000622	04/25/22	11/18/22	1.427%	207	79	1,800,000			1,800,000
200000624	05/05/22	09/07/22	1.242%	125	7	500,000			500,000
200000629	05/19/22	09/01/22	1.216%	105	1	1,000,000			1,000,000
200000630	05/19/22	09/22/22	1.273%	126	22	1,000,000			1,000,000
200000631	05/23/22	10/07/22	1.034%	137	37	500,000			500,000
200000633	05/24/22	10/25/22	1.417%	154	55	800,000			800,000
200000635	06/07/22	11/03/22	1.594%	149	64	500,000			500,000
200000637	06/30/22	10/17/22	2.156%	109	47	1,000,000			1,000,000
200000638	07/13/22	09/07/22	1.859%	56	7	1,000,000			1,000,000
200000641	08/17/22	10/07/22	2.174%	51	37	1,000,000			1,000,000
200000643	09/01/22	11/03/22	2.440%	63	63	1,000,000			1,000,000
Total Sales						12,100,000	-	-	12,100,000

PURCHASES:

200000644	09/08/22	01/03/23	3.097%	117	83	1,500,000			1,500,000
200000647	10/07/22	03/03/23	3.920%	147	54	1,500,000			1,500,000
200000648	11/03/22	04/03/23	4.400%	151	27	1,500,000			1,500,000
200000643	09/01/22	11/03/22	2.440%	63	63	1,000,000			1,000,000
Total Purchases						5,500,000	-	-	5,500,000

ENDING INVESTMENTS:

520890	02/21/20	02/21/23	1.700%	1096	91	250,000	1,060		251,060 a
1016372516	02/23/20	02/23/23	1.700%	1096	91	250,000	1,060		251,060 b
1861710	01/10/22	01/10/25	1.050%	1096	91	250,000	654		250,654 c
200000512	02/06/20	02/05/23	1.500%	1095	91	1,000,000	3,740		1,003,740
200000614	05/24/22	12/12/22	1.589%	202	91	1,800,000	7,131		1,807,131
200000636	06/23/22	01/13/23	2.361%	204	91	1,800,000	10,595		1,810,595
200000639	07/21/22	02/21/23	2.700%	215	91	1,800,000	17,117		1,817,117
200000640	08/03/22	12/01/22	2.713%	120	91	1,500,000	10,146		1,510,146
200000642	08/25/22	03/24/23	3.175%	211	91	1,800,000	14,248		1,814,248
200000644	09/08/22	01/03/23	3.097%	117	83	1,500,000	10,564		1,510,564
200000647	10/07/22	03/03/23	3.920%	147	54	1,500,000	8,699		1,508,699
200000648	11/03/22	04/03/23	4.400%	151	27	1,500,000	4,882		1,504,882
Total for End of Period for CD Investments						\$ 14,950,000	\$ 84,896	\$ -	\$ 15,034,896

INVESTMENT POOL

TexSTAR	\$ 1,144,485	\$ 8,365	\$ -	\$ 1,152,850
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a Texas Advantage Bank

b Texas Advantage CDARS (First National Bank of Michigan and Mutual of Omaha Bank)

c Araco Federal Credit Union

ALVIN COMMUNITY COLLEGE FOUNDATION
Investment Schedule
September 1, 2022 - November 30, 2022

Below is a list of Alvin Community College Foundation's investments for the quarter ended November 30, 2022. All securities have been purchased according to the investment policy approved by the ACC Foundation Board of Directors at the February 17, 2015 board meeting.

BEGINNING INVESTMENTS	\$	3,877,526
Deposits		-
Sales Proceeds/Redemptions		-
Dividends		16,439
Interest		38
Capital Gains		-
Fees		(8,158)
Withdrawals		-
Change in value of priced securities		<u>126,613</u>
ENDING INVESTMENTS AS OF 11/30/22	\$	<u>4,012,458</u>

Alvin Community College
Consolidated Statements of Net Assets

	November 30, 2022	November 30, 2021	Variance	Explanations/Descriptions
Current Assets				
Cash and cash equivalents	6,367,547	8,244,658	(1,877,111)	
Short-term investments	15,102,850	13,461,032	1,641,818	
Accounts receivable, net	2,852,588	3,545,125	(692,537)	Installment Plans outstanding, billing outstanding to sponsors and third parties, grant billings, and CE billings
Prepays	6,436	282,921	(276,485)	Travel advances and prepaid expenses
Inventories	151,718	4,400	147,318	
Total Current Assets	24,481,139	25,538,136	(1,056,997)	
Noncurrent assets				
Long-term investments	1,000,000	1,000,000	-	
Capital assets, net	47,360,309	45,576,905	1,783,404	
Total Assets	72,841,448	72,115,041	726,407	
Deferred Outflows of Resources				
Deferred outflows - pensions	2,742,173	3,651,781	(909,608)	TRS pension
Deferred outflows - OPEB	9,508,808	9,755,156	(246,348)	OPEB
Total Deferred Outflows of Resources	12,250,981	13,406,937	(1,155,956)	
Liabilities				
Accounts payable & accrued liabilities	245,871	85,580	160,291	
Net pension liability	4,646,479	9,854,249	(5,207,770)	
Net OPEB liability	30,508,483	28,599,258	1,909,225	
Funds held for others	53,489	51,571	1,918	Agency funds - groups, clubs, etc on campus
Deferred revenues	202,211	54,247	147,964	Grants paid in advance and fall registrations
Compensated absences	506,807	465,914	40,893	Entry made annually for change in liability
Bonds payable, net of premiums	5,012,004	6,468,955	(1,456,951)	Annual payment
Tax note payable, net of premiums	19,640,000	22,744,548	(3,104,548)	Annual payment
Total Liabilities	60,815,344	68,324,322	(7,508,978)	
Deferred Inflows of Resources				
Deferred inflows - pensions	1,987,835	1,499,947	487,888	TRS pension
Deferred inflow - OPEB	7,293,974	4,819,207	2,474,767	OPEB
Deferred inflow - premium on tax note	2,187,810	2,461,286	(273,476)	OPEB
Total Deferred Inflows of Resources	11,469,619	8,780,440	2,689,179	
Net Assets				
Fund Balance - Equity	12,807,466	8,417,216	4,390,250	
Total Net Assets	12,807,466	8,417,216	4,390,250	

Alvin Community College
Consolidated Statements of Revenue and Expense
 November 30, 2022 and November 30, 2021

	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget
Revenues										
Operating revenues										
Tuition and fees	882,885	4,243,180	6,688,719	(2,445,539)	63.44%	1,004,464	4,417,488	6,688,719	(2,271,231)	66.04%
Federal grants and contracts	2,745,624	-	-	-	0.00%	4,649,938	-	245,993	(245,993)	0.00%
State grants	179,045	-	-	-	0.00%	184,020	-	-	-	0.00%
Local grants	137,717	-	-	-	0.00%	92,017	-	-	-	0.00%
Auxiliary enterprises	681,934	-	-	-	0.00%	630,597	-	-	-	0.00%
Other operating revenues	119,195	12,407	70,000	(57,593)	17.72%	152,193	11,209	75,000	(63,791)	14.95%
Total operating revenues	4,746,400	4,255,587	6,758,719	(2,503,132)	62.96%	6,713,249	4,428,697	7,009,712	(2,581,015)	63.18%
Expenses										
Operating expenses										
Administrative	-	2,436,216	8,960,337	6,524,121	27.19%	-	2,165,913	7,869,087	5,703,174	27.52%
Institutional	-	1,427,237	7,911,150	6,483,913	18.04%	-	1,354,761	7,588,392	6,233,631	17.85%
Designated for Institutional Reserve	-	-	-	-	0.00%	-	-	-	-	0.00%
Occupational Technical Instruction	-	1,536,209	6,546,064	5,009,855	23.47%	-	1,315,915	6,329,305	5,013,390	29.79%
University Parallel Instruction	-	1,913,330	8,362,715	6,449,385	22.88%	-	1,854,858	8,296,763	6,441,905	22.36%
Student Services	-	1,055,451	4,725,992	3,670,541	22.33%	-	1,101,949	5,043,330	3,941,381	21.85%
Physical Plant	-	561,264	3,564,791	3,003,527	15.74%	-	587,263	3,301,962	2,714,699	17.79%
Unbudgeted Unrestricted (Fund 12)	452,664	-	-	-	0.00%	553,443	-	-	-	0.00%
Continuing Education	157,051	-	-	-	0.00%	219,133	-	-	-	0.00%
Auxiliary Enterprises	733,358	-	-	-	0.00%	321,800	-	-	-	0.00%
Local Grants	5,000	-	-	-	0.00%	1,140	-	-	-	0.00%
TPEG	95,655	-	-	-	0.00%	117,497	-	-	-	0.00%
Institutional Scholarships	64,457	-	-	-	0.00%	43,491	-	-	-	0.00%
State Grants	179,045	-	-	-	0.00%	184,020	-	-	-	0.00%
Federal Grants	2,745,624	-	-	-	0.00%	4,649,938	-	-	-	0.00%
Donor Scholarships	142,198	-	-	-	0.00%	169,278	-	-	-	0.00%
Unexpended Plant Fund	148,802	-	-	-	0.00%	(433,080)	-	-	-	0.00%
Depreciation	-	-	-	-	0.00%	-	-	-	-	0.00%
Debt Retirement	1,500	-	-	-	0.00%	428,863	-	-	-	0.00%
Gain on Sale of Property	-	-	-	-	0.00%	-	-	-	-	0.00%
Tax maintenance Note	(187,488)	-	-	-	0.00%	-	-	-	-	0.00%
Total operating expenses	4,537,864	8,929,707	40,071,049	31,141,342	22.28%	6,305,543	8,380,659	38,428,839	30,048,180	21.81%
Operating Gain/(Loss)	208,533	(4,674,120)	(33,312,330)	(33,644,474)		407,706	(3,951,962)	(31,419,127)	(32,629,195)	
Nonoperating revenues										
State appropriations*	-	2,541,853	7,587,622	(5,045,769)	33.50%	-	2,726,868	7,587,622	(4,860,754)	35.94%
Property tax revenue - Current	73,627	1,155,702	25,599,708	(24,444,006)	4.51%	160,967	2,412,397	23,612,061	(21,199,664)	10.22%
Property tax revenue/Instat Reserve	-	-	-	-	0.00%	-	-	144,444	(144,444)	0.00%
Property tax revenue - Delinquent	2,471	34,359	-	34,359	0.00%	4,187	-	-	-	0.00%
Property tax revenue - Interest & Penalties	1,000	12,918	12,918	-	0.00%	1,225	-	-	-	0.00%
Investment income	8,365	54,810	125,000	(70,190)	43.85%	143	10,911	75,000	(64,089)	14.55%
Other non-operating revenues	72,406	-	-	-	0.00%	100,992	10,765	-	10,765	0.00%
Total nonoperating revenues	157,869	3,799,642	33,312,330	(29,512,688)	11.41%	267,314	5,160,941	31,419,127	(26,258,186)	16.43%
Provided by the State										
Revenue for Insurance and Retirement	-	499,561	-	499,561	0.00%	-	491,631	-	491,631	0.00%
State Insurance Match	-	(225,991)	-	(225,991)	0.00%	-	(203,988)	-	(203,988)	0.00%
State Retirement Match	-	(186,085)	-	(186,085)	0.00%	-	(178,155)	-	(178,155)	0.00%
State Retiree Insurance	-	(87,485)	-	(87,485)	0.00%	-	(109,488)	-	(109,488)	0.00%
Increase/(decrease) in net assets	366,404	(874,478)	-	(63,157,162)		675,220	1,208,979	-	(58,887,381)	

* State Approp portion generated by CE -

65,580

74,171

* Institutional Reserve

10,868,668

10,868,668

Alvin Community College
Consolidated Statements of Revenue and Expense
November 30, 2022 and November 30, 2021

	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget
Revenues										
Operating revenues										
Total operating revenues	4,746,400	4,255,587	6,758,719	(2,503,132)	62.96%	6,713,249	4,428,697	7,009,712	(2,581,015)	63.18%
Nonoperating revenues										
Total nonoperating revenues	157,869	3,799,642	33,312,330	(29,512,688)	11.41%	267,514	5,160,941	31,419,127	(26,258,186)	16.43%
Less Expenses										
Operating expenses										
Total operating expenses	(4,537,864)	(8,929,707)	(40,071,049)	(31,141,342)	22.28%	(6,305,543)	(8,380,659)	(38,428,839)	(30,048,180)	21.81%
Increase/(decrease) in net assets	366,404	(874,478)	-	(63,157,162)		675,220	1,208,979	-	(58,887,381)	

- State Approp portion generated by CE = 65,580 74,171
- Institutional Reserve 10,868,668 10,868,668

Alvin Community College
Consolidated Detail Expense by Type
November 30, 2022 and November 30, 2021

	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget Expended	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget Expended
Administrative Sal	2,496	411,776	1,792,544	1,380,768	22.97%	37,094	438,818	1,755,274	1,316,456	25.00%
Professional Sal	189,221	1,239,121	5,655,893	4,416,772	21.91%	151,166	1,150,032	5,490,048	4,340,016	20.95%
Tech/Clerical Sal	191,918	1,203,870	5,398,237	4,194,367	22.30%	188,846	1,118,290	3,135,350	4,017,060	21.78%
Faculty Sal	77,307	2,850,604	12,448,788	9,598,184	22.90%	73,778	2,732,779	12,289,001	9,556,222	22.24%
Misc Sal	360	56,402	204,965	148,563	27.52%	17,259	41,653	144,855	103,202	28.75%
Reg Students Sal	23,583	19,515	211,376	191,861	9.23%	12,558	16,666	161,279	144,613	10.33%
Work Study Students Sal	34,463	-	-	-	0.00%	10,908	-	-	-	0.00%
Staff Benefits	77,990	920,507	4,290,630	3,370,123	21.45%	69,046	936,582	4,305,770	3,369,188	21.75%
Subtotal	597,338	6,701,795	30,002,433	23,300,638	22.34%	562,655	6,434,821	29,281,577	22,846,756	21.98%
Equipment	12,069	17,883	31,900	14,017	56.06%	12,090	14,467	-	(14,467)	0.00%
Computer Hardware	-	-	72,000	72,000	0.00%	-	4,627	-	(4,627)	0.00%
Capital Improvements	-	-	-	-	0.00%	-	-	-	-	0.00%
Designated for Instit Reserve	-	-	150,000	150,000	0.00%	-	-	144,444	144,444	0.00%
Travel/Prof Development	10,247	79,107	540,442	461,335	14.64%	3,591	38,627	213,374	174,747	18.10%
Supplies & Exp	762,644	2,130,281	7,044,474	4,914,193	30.24%	881,241	1,842,617	6,574,244	4,731,627	28.03%
Institutional Scholarships	64,457	641	248,300	247,659	0.26%	43,491	45,500	333,700	288,200	13.64%
Financial Aid	2,642,586	-	-	-	0.00%	4,611,445	-	-	-	0.00%
Donor Scholarships	142,196	-	-	-	0.00%	169,278	-	-	-	0.00%
Purchases (Store/Concession)	343,513	-	-	-	0.00%	25,969	-	-	-	0.00%
Contingency Expense	-	-	200,000	200,000	0.00%	-	-	100,000	100,000	0.00%
Depreciation	-	-	-	-	0.00%	-	-	-	-	0.00%
Debt Retirement (Int & Amort)	1,500	-	-	-	0.00%	428,863	-	-	-	0.00%
Tax Maintenance Note	(187,488)	-	1,781,500	1,781,500	0.00%	-	-	1,781,500	1,781,500	0.00%
Unexpended Plan	148,802	-	-	-	0.00%	(433,080)	-	-	-	0.00%
	4,537,864	\$ 8,929,707	\$ 40,071,049	\$ 31,141,342	22.28%	\$ 6,305,543	\$ 8,380,659	\$ 38,428,839	\$ 30,048,180	21.81%
State Insurance Match	-	225,991	-	(225,991)	0.00%	-	203,988	-	(203,988)	0.00%
State Retirement Match	-	186,085	-	(186,085)	0.00%	-	178,155	-	(178,155)	0.00%
State Retiree Insurance	-	87,485	-	(87,485)	0.00%	-	109,488	-	(109,488)	0.00%

Alvin Community College
Continuing Education Statement of Revenue and Expense
November 30, 2022

	Year-To-Date					Net Margin
	Actual Revenue	TPEG	Exemptions	Net Revenue	Actual Expense	
Administration	65,580	564	(9,408)	56,736	68,745	(12,009)
GED	-	-	-	-	-	-
Motorcycle	-	-	-	-	95	(95)
Real Estate	307	-	-	307	-	307
Dental Assistant	57,670	(3,460)	-	54,210	17,893	36,316
Phlebotomy	(1,625)	98	-	(1,528)	369	(1,896)
Health and Medical	-	-	-	-	-	-
Certified Nursing / Medication Aide	20,010	(1,201)	-	18,809	4,763	14,046
Welding	1,363	(82)	-	1,281	42	1,239
Truck Driving	59,385	(3,444)	-	55,941	31,793	24,148
Center for Professional Workforce Dev	-	-	-	-	-	-
Education to Go	1,143	-	-	1,143	-	1,143
Concealed Handguns	-	-	-	-	-	-
Occupational Health & Safety	1,141	-	-	1,141	363	778
Community Programs	120	-	-	120	1,489	(1,369)
Clinical Medical Assistant	16,605	(996)	-	15,609	5,233	10,376
Vet Assistant	-	-	-	-	-	-
Yoga	1,170	-	-	1,170	600	570
Human Resource Program	-	-	-	-	-	-
Activity Director Program	-	-	-	-	-	-
Machinist Program	-	-	-	-	458	(458)
TWC Pipefitter Program	-	-	-	-	-	-
STRIVE	51,200	(3,072)	-	48,128	25,208	22,920
TWC INEOS/TEAM	-	-	-	-	-	-
TWC Ascend	-	-	-	-	-	-
Industrial Maintenance	-	-	-	-	-	-
TWC Building Construction Trades	-	-	-	-	-	-
Total	274,069	(11,593)	(9,408)	253,067	157,051	96,016

*2.58% of the state appropriation for FY21/22 is attributed to CE hours. This funding is used to offset administrative costs.

Departments highlighted generate the CE hours that contribute to the calculation of ACC's state appropriations.

Alvin Community College
 Auxiliary Profit/(Loss) Statement Year-To-Date Through November 30, 2022 and November 30, 2021

	Parking	Student Activities	Bookstore	Vending	Childcare	Fitness Center	Total	Prior Year-To-Date
Revenue								
Sales & services	129,067		320,276	1,292	94,993	5,550	551,178	492,759
Student Fees		130,756					130,756	137,838
	129,067	130,756	320,276	1,292	94,993	5,550	681,934	630,597
Expenses								
Purchases & Returns			343,513				343,513	25,969
Salaries	25,027	37,738	53,445		67,233	12,037	195,480	178,086
Staff Benefits	7,423	6,484	11,603		23,038	669	49,218	47,672
Supplies & Other Operating Expenses	64,756	49,673	4,073	113	6,151	1,106	125,873	102,273
Equipment			15,220				15,220	15,787
Building Repairs							-	-
Bank Charges			3,572		470	12	4,054	2,014
Contingency							-	-
Scholarships							-	-
	97,206	93,896	431,426	113	96,892	13,825	733,358	371,800
Excess revenue over expenses	31,861	36,860	(111,150)	1,179	(1,899)	(8,275)	(51,424)	258,797
Assets:								
Cash & Petty Cash			2,513				2,513	2,513
Accounts Receivable			19,592				19,592	5,733
Interfund Receivables	73,888	362,725	486,375	3,995	(34,912)	39,119	931,190	1,572,221
Prepaid Expenses							-	-
Inventory			151,718				151,718	282,921
Total Assets	73,888	362,725	660,198	3,995	(34,912)	39,119	1,185,012	1,863,389
Liabilities:								
Accounts Payable/Gift Certificates	8,092	(1,642)	36,545		5,393	67	51,738	58,727
Deferred Revenue			9,256				9,256	-
Deposits							-	-
Total Liabilities	8,092	(1,642)	45,801		5,393	67	60,994	58,727
Restricted Fund Balance (includes inventories)			151,718				151,718	282,921
Unrestricted Fund Balance	65,797	361,083	462,679	3,995	(40,305)	39,051	892,300	1,521,740
Total Liabilities & Fund Balance	73,889	362,725	660,198	3,995	(34,912)	39,119	1,185,012	1,863,389

Alvin Community College
Auxiliary Profit/(Loss) Statement - Year-To Date Through November 30, 2021

	Parking	Student Activities	Bookstore	Vending	Childcare	Fitness Center	Total
Revenue							
Sales & services	138,592		262,090	1,179	88,767	2,131	492,759
Student Fees		137,838					137,838
	138,592	137,838	262,090	1,179	88,767	2,131	630,597
Expenses							
Purchases & Returns			25,857	112			25,969
Salaries	25,898	25,831	56,084		69,016	1,256	178,086
Staff Benefits	7,429	3,617	14,557		22,011	59	47,672
Supplies & Other Operating Expenses	58,064	29,350	7,658		7,202		102,273
Equipment			14,788		999		15,787
Building Repairs							-
Bank Charges			2,014				2,014
Contingency							-
Scholarships							-
	91,390	58,798	120,957	112	99,228	1,315	371,800
Excess revenue over expenses	47,201	79,041	141,133	1,067	(10,461)	816	258,797
Assets:							
Cash & Petty Cash			2,513				2,513
Accounts Receivable			5,733				5,733
Interfund Receivables	315,519	471,320	669,390	4,356	33,785	76,852	1,521,221
Prepaid Expenses							-
Inventory			282,921	-			282,921
Total Assets	315,519	472,320	960,557	4,356	33,785	76,852	1,863,389
Liabilities:							
Accounts Payable/Gift Certificates	6,063	638	44,567		7,459		58,727
Deferred Revenue							-
Deposits							-
Total Liabilities	6,063	638	44,567	-	7,459	-	58,727
Restricted Fund Balance (includes inventories)			282,921				282,921
Unrestricted Fund Balance	309,456	471,682	633,069	4,356	26,326	76,852	1,521,740
Total Liabilities & Fund Balance	315,519	472,320	960,557	4,356	33,785	76,852	1,863,389

Alvin Community College
Consolidated Statements of Net Assets

	August 31, 2022	August 31, 2021	Variance	Explanations/Descriptions
Current Assets				
Cash and cash equivalents	3,995,493	591,336	3,404,157	
Short-term investments	21,783,857	8,162,618	13,621,239	
Accounts receivable, net	2,897,840	7,334,609	(4,436,769)	Installment Plans outstanding, billing outstanding to sponsors and third parties, grant billings, and CE billings
Prepays	998,943	908,691	90,252	Travel advances and prepaid expenses
Inventories	159,708	217,360	(57,652)	
Total Current Assets	29,835,841	17,214,614	12,621,227	
Noncurrent assets				
Long-term investments	1,000,000	13,250,000	(12,250,000)	
Capital assets, net	47,360,309	45,742,841	1,617,468	
Total Assets	78,196,150	76,207,455	1,988,695	
Deferred Outflows of Resources				
Deferred outflows - pensions	2,742,175	3,651,781	(909,606)	TRS pension
Deferred outflows - OPEB	9,508,806	9,755,156	(246,350)	OPEB
Total Deferred Outflows of Resources	12,250,981	13,406,937	(1,155,956)	
Liabilities				
Accounts payable & accrued liabilities	1,200,796	2,050,852	(850,056)	
Net pension liability	4,646,479	9,854,249	(5,207,770)	
Net OPEB liability	30,508,483	28,599,258	1,909,225	
Funds held for others	48,733	47,654	1,079	Agency funds - groups, clubs, etc on campus
Deferred revenues	3,884,514	3,903,568	(19,054)	Grants paid in advance and fall registrations
Compensated absences	506,807	465,914	40,893	Entry made annually for change in liability
Leases Payable	83,141	166,651	(83,510)	
Bonds payable, net of premiums	6,852,810	6,468,955	383,855	Annual payment
Tax note payable, net of premiums	19,640,000	22,744,548	(3,104,548)	Annual payment
Total Liabilities	67,371,763	74,301,649	(6,929,886)	
Deferred Inflows of Resources				
Deferred inflows - pensions	5,135,508	1,499,947	3,635,561	TRS pension
Deferred inflow - OPEB	4,146,301	7,280,493	(3,134,192)	OPEB
Deferred inflow - premium on tax note	144,902	-	144,902	OPEB
Total Deferred Inflows of Resources	9,426,711	8,780,440	646,271	
Net Assets				
Fund Balance - Equity	13,648,657	6,532,303	7,116,354	
Total Net Assets	13,648,657	6,532,303	7,116,354	

Alvin Community College
Consolidated Statements of Revenue and Expense
August 31, 2022 and August 31, 2021

	Year-To-Date					Prior Year-To-Date				
	All Other		M&O	Remaining	% of Budget	All Other		Amended	Remaining	% of Budget
	Funds Actual	M&O Actual	Budget	Budget		Funds Actual	M&O Actual	M&O Budget	Budget	
Revenues										
Operating revenues										
Tuition and fees	1,802,061	6,860,774	6,688,719	172,055	102.57%	2,481,335	6,696,344	6,052,116	644,428	110.65%
Federal grants and contracts	11,430,976	-	245,993	(245,993)	0.00%	14,603,778	1,164,153	1,138,749	25,404	0.00%
State grants	780,645	-	-	-	0.00%	595,133	-	-	-	0.00%
Local grants	240,712	-	-	-	0.00%	292,974	-	-	-	0.00%
Auxiliary enterprises	2,131,638	-	-	-	0.00%	2,302,185	-	-	-	0.00%
Other operating revenues	305,553	86,180	75,000	11,180	114.91%	266,997	87,050	52,500	34,550	165.81%
Total operating revenues	16,691,585	6,946,954	7,009,712	(62,758)	99.10%	20,542,403	7,947,747	7,243,365	704,382	109.72%
Expenses										
Operating expenses										
Administrative	-	6,999,796	7,869,087	869,291	88.95%	-	6,553,481	6,891,734	338,253	95.09%
Institutional	-	3,554,037	7,576,546	4,022,509	46.91%	-	5,880,513	6,854,512	973,999	85.79%
Designated for Institutional Reserve	-	-	-	-	0.00%	-	-	1,477,340	1,477,340	0.00%
Occupational Technical Instruction	-	5,406,671	6,341,151	934,480	85.26%	-	4,950,107	6,017,287	1,067,180	82.26%
University Parallel Instruction	-	7,583,237	8,296,763	713,526	91.40%	-	7,031,821	7,484,982	453,161	93.95%
Student Services	-	4,241,853	5,043,330	801,477	84.11%	-	4,073,215	4,756,104	682,889	85.61%
Physical Plant	-	3,255,115	3,301,962	46,847	98.58%	-	2,828,717	3,201,462	374,745	88.30%
Unbudgeted Unrestricted (Fund 12)	972,057	-	-	-	0.00%	991,149	-	-	-	0.00%
Continuing Education	811,330	-	-	-	0.00%	1,248,122	-	-	-	0.00%
Auxiliary Enterprises	2,582,063	-	-	-	0.00%	1,822,919	-	-	-	0.00%
Local Grants	27,787	-	-	-	0.00%	78,723	-	-	-	0.00%
TPEQ	239,963	-	-	-	0.00%	293,196	-	-	-	0.00%
Institutional Scholarships	-	-	-	-	0.00%	-	-	-	-	0.00%
State Grants	780,645	-	-	-	0.00%	595,133	-	-	-	0.00%
Federal Grants	11,437,998	-	-	-	0.00%	14,603,778	-	-	-	0.00%
Donor Scholarships	299,184	-	-	-	0.00%	308,839	-	-	-	0.00%
Unexpended Plant Fund	1,022,320	-	-	-	0.00%	1,393,710	-	-	-	0.00%
Depreciation	(1,616,252)	-	-	-	0.00%	(14,623,583)	-	-	-	0.00%
Debt Retirement	136,216	-	-	-	0.00%	281,431	-	-	-	0.00%
Gain on Sale of Property	-	-	-	-	0.00%	-	-	-	-	0.00%
Tax maintenance Note	3,074,858	-	-	-	0.00%	15,193,288	-	-	-	0.00%
Total operating expenses	19,768,169	31,040,709	38,428,839	7,388,130	80.77%	22,186,706	31,317,855	36,685,421	5,367,566	85.37%
Operating Gain/(Loss)	(3,076,584)	(24,093,755)	(31,419,127)	(7,450,888)		(1,644,303)	(23,370,107)	(29,442,056)	(4,663,184)	
Nonoperating revenues										
State appropriations*	-	7,772,636	7,587,622	185,014	102.44%	-	7,779,789	7,772,636	7,153	100.09%
Property tax revenue - Current	1,614,231	23,334,920	23,612,061	(277,141)	98.83%	1,602,218	19,768,406	20,117,080	(348,674)	98.27%
Property tax revenue/Instn Reserve	-	144,444	144,444	-	-	-	1,477,340	1,477,340	-	-
Property tax revenue - Delinquent	21,050	250,719	-	250,719	0.00%	18,236	172,784	-	172,784	0.00%
Property tax revenue - Interest & Penalties	9,825	127,926	-	127,926	0.00%	11,350	155,882	-	155,882	0.00%
Investment income	7,587	170,938	75,000	95,938	237.90%	7,780	73,246	75,000	(1,754)	97.66%
Other non-operating revenues	726,937	105,490	-	105,490	0.00%	1,802,140	11,309	-	11,309	0.00%
Total nonoperating revenues	2,379,610	31,907,063	31,419,127	487,936	101.55%	3,441,724	29,438,756	29,442,056	(3,300)	99.99%
Provided by the State										
Revenue for Insurance and Retirement	-	3,978,983	-	3,978,983	0.00%	-	4,623,405	-	4,623,405	0.00%
State Insurance Match	-	(1,010,354)	-	(1,010,354)	0.00%	-	(1,087,651)	-	(1,087,651)	0.00%
State Retirement Match	-	(730,872)	-	(730,872)	0.00%	-	(2,896,937)	-	(2,896,937)	0.00%
State Retiree Insurance	-	(2,237,757)	-	(2,237,757)	0.00%	-	(638,817)	-	(638,817)	0.00%
Increase/(decrease) in net assets	(696,954)	7,813,308	-	(6,962,952)		1,797,421	6,068,649	-	(4,666,484)	

* State Approp portion generated by CE =

200,534

211,610

* Institutional Reserve

15,073,818

10,868,668

Alvin Community College
Consolidated Statements of Revenue and Expense
August 31, 2022 and August 31, 2021

	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget
Revenues										
Operating revenues										
Total operating revenues	16,691,585	6,946,954	7,009,712	(62,758)	99.10%	20,542,403	7,947,747	7,243,363	704,382	109.72%
Nonoperating revenues										
Total nonoperating revenues	2,379,630	31,907,063	31,419,127	487,936	101.55%	3,441,724	29,438,756	29,442,056	(3,300)	99.99%
Less Expenses										
Operating expenses										
Total operating expenses	(19,768,169)	(31,040,709)	(38,428,839)	(7,388,130)	80.77%	(22,186,706)	(31,317,853)	(36,685,421)	(5,367,566)	85.37%
Increase/(decrease) in net assets	(696,954)	7,813,308	-	(6,962,952)		1,797,421	6,068,649	-	(4,666,484)	

- * State Approp portion generated by CE = 200,534 211,610
- Institutional Reserve 15,073,818 10,868,668

Alvin Community College
Consolidated Detail Expense by Type
August 31, 2022 and August 31, 2021

	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget Expended	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget Expended
Administrative Sal	61,806	1,643,487	1,755,274	111,787	93.63%	79,113	1,680,464	1,664,975	(15,489)	100.93%
Professional Sal	648,639	4,756,389	5,490,048	733,659	86.64%	1,059,432	4,454,474	4,838,733	384,259	92.06%
Tech/Clerical Sal	716,453	4,603,928	5,135,350	531,422	89.65%	849,508	4,301,792	4,876,121	574,329	88.22%
Faculty Sal	337,899	11,037,793	12,289,001	1,251,208	89.82%	421,055	10,318,831	11,394,578	1,075,747	90.56%
Misc Sal	44,279	128,386	144,855	16,469	88.63%	54,947	70,279	64,980	(5,299)	108.15%
Reg Students Sal	39,710	43,332	161,279	117,947	26.87%	11,444	65,677	169,454	103,777	38.76%
Work Study Students Sal	52,513	-	-	-	0.00%	42,944	-	-	-	0.00%
Staff Benefits	268,737	2,154,456	4,305,770	2,151,314	50.04%	358,169	2,859,092	4,000,775	1,141,683	71.46%
Subtotal	2,170,036	24,367,771	29,281,577	4,913,806	83.22%	2,876,611	23,750,609	27,009,616	3,259,007	87.93%
Equipment	384,361	105,443	-	(105,443)	0.00%	82,121	89,100	43,400	(45,700)	205.30%
Computer Hardware	65,212	50,499	-	(50,499)	0.00%	321,907	105,799	93,050	(12,749)	113.70%
Capital Improvements	39,680	-	-	-	0.00%	-	-	-	-	0.00%
Designated for Insist Reserve	-	-	144,444	144,444	0.00%	-	-	1,477,340	1,477,340	0.00%
Travel/Prof Development	78,407	270,217	213,374	(56,843)	126.64%	58,236	127,819	440,524	312,705	29.02%
Supplies & Exp	1,805,210	6,107,836	6,574,244	466,408	92.91%	2,432,044	5,222,157	5,413,866	191,709	96.46%
Institutional Scholarships	-	138,943	333,700	194,757	41.64%	-	237,745	323,000	85,255	73.61%
Financial Aid	11,219,641	-	-	-	0.00%	13,043,331	-	-	-	0.00%
Donor Scholarships	299,184	-	-	-	0.00%	308,839	-	-	-	0.00%
Purchases (Store/Concession)	1,089,295	-	-	-	0.00%	818,771	-	-	-	0.00%
Contingency Expense	-	-	100,000	100,000	0.00%	-	-	100,000	100,000	0.00%
Depreciation	(1,616,252)	-	-	-	0.00%	(14,623,583)	-	-	-	0.00%
Debt Retirement (Int & Amort)	136,216	-	-	-	0.00%	281,431	-	-	-	0.00%
Tax Maintenance Note	3,074,858	-	1,781,500	1,781,500	0.00%	15,193,288	1,784,625	1,784,625	(0)	100.00%
Unexpended Plant	1,022,320	-	-	-	0.00%	1,393,710	-	-	-	0.00%
	19,768,169	\$ 31,040,709	\$ 38,428,839	\$ 7,388,130	80.77%	\$ 22,186,706	\$ 31,317,855	\$ 36,685,421	\$ 5,367,566	85.37%
State Insurance Match	-	1,010,354	-	(1,010,354)	0.00%	-	1,087,651	-	(1,087,651)	0.00%
State Retirement Match	-	730,872	-	(730,872)	0.00%	-	2,896,937	-	(2,896,937)	0.00%
State Retiree Insurance	-	2,237,757	-	(2,237,757)	0.00%	-	638,817	-	(638,817)	0.00%

Alvin Community College
Continuing Education Statement of Revenue and Expense
August 31, 2022

	Year-To-Date					
	Actual Revenue	TPEG	Exemptions	Net Revenue	Actual Expense	Net Margin
Administration	200,534	-	(4,639)	195,895	354,461	(158,567)
GED	1,862	-		1,862	464	1,398
Law Enforcement	-	-		-		-
Real Estate	817	-		817		817
Dental Assistant	47,435	(2,833)		44,602	67,822	(23,219)
Phlebotomy	34,115	(2,047)		32,068	15,449	16,619
Health and Medical	-	-		-		-
Certified Nursing / Medication Aide	47,645	(2,859)		44,786	10,801	33,985
Welding	83,009	(4,725)	(3,697)	74,587	101,011	(26,424)
Truck Driving	207,007	(10,328)		196,679	133,905	62,774
Center for Professional Workforce Dev	-	-		-		-
Education to Go	6,309	-		6,309		6,309
Concealed Handguns	-	-		-		-
Occupational Health & Safety	4,387	-		4,387	1,359	3,028
Community Programs	1,520	-		1,520	140	1,380
Clinical Medical Assistant	73,870	(4,432)		69,438	16,848	52,590
Vet Assistant	2,328	(83)		2,245	1,247	998
Yoga	4,355	-		4,355	1,300	3,055
Human Resource Program	-	-		-		-
Activity Director Program	2,070	(124)		1,946		1,946
Machinist Program	-	-		-	9,693	(9,693)
TWC Pipefitter Program	-	-		-	-	-
STRIVE	104,010	(5,432)	(6,254)	92,324	66,096	26,228
TWC INEOS/TEAM	-	-		-		-
TWC Ascend	22,950	(137)		22,813	15,550	7,263
CE Testing	24,200	-		24,200	10,348	13,852
TWC Building Construction Trades	-	-		-	4,836	(4,836)
Total	868,423	(32,999)	(14,590)	820,834	811,330	9,504

*2.58% of the state appropriation for FY21/22 is attributed to CE hours. This funding is used to offset administrative costs.

Departments highlighted generate the CE hours that contribute to the calculation of ACC's state appropriations.

Alvin Community College
Auxiliary Profit/(Loss) Statement Year-To-Date Through August 31, 2022 and August 31, 2021

	Parking	Student Activities	Bookstore	Vending	Childcare	Fitness Center	Total	Prior Year-To-Date
Revenue								
Sales & services	230,399		1,341,097	4,402	318,961	7,820	1,902,679	2,024,891
Student Fees		228,959					228,959	277,294
	230,399	228,959	1,341,097	4,402	318,961	7,820	2,131,638	2,302,185
Expenses								
Purchases & Returns			1,089,295				1,089,295	818,271
Salaries	103,105	99,205	195,322		275,545	25,324	698,501	609,357
Staff Benefits	31,666	20,411	44,520		87,763	756	185,115	191,265
Supplies & Other Operating Expenses	234,723	173,863	35,597	4,875	26,730	262	476,059	186,762
Equipment	89,224		17,832			10,158	117,206	6,759
Building Repairs							-	-
Bank Charges			7,842		4,107	38	11,986	10,006
Scholarships		3,900					3,900	-
	458,218	297,379	1,390,408	4,875	294,154	36,530	2,582,061	1,822,919
Excess revenue over expenses	(228,319)	(68,418)	(49,311)	(473)	(75,193)	(28,710)	(450,425)	479,265
Assets:								
Cash & Petty Cash			2,513				2,513	2,513
Accounts Receivable			81,129				81,129	73,602
Interfund Receivables	130,457	413,909	532,325	2,816	(33,013)	48,845	1,095,339	1,509,822
Prepaid Expenses							-	-
Inventory			159,708				159,708	217,360
Total Assets	130,457	413,909	775,674	2,816	(33,013)	48,845	1,338,688	1,803,297
Liabilities:								
Accounts Payable/Gift Certificates	8,092	1,642	50,127		5,393	98	65,353	64,708
Deferred Revenue	88,430	88,045				1,420	177,895	184,324
Deposits							-	-
Total Liabilities	96,522	89,687	50,127	-	5,393	1,518	243,247	249,032
Restricted Fund Balance (includes inventories)			159,708				159,708	217,360
Unrestricted Fund Balance	33,935	324,222	565,839	2,816	(38,406)	47,327	935,733	1,336,906
Total Liabilities & Fund Balance	130,457	413,909	775,674	2,816	(33,013)	48,845	1,338,688	1,803,297

Alvin Community College
Auxiliary Profit/(Loss) Statement - Year-To Date Through August 31, 2021

	Parking	Student Activities	Bookstore	Vending	Childcare	Fitness Center	Total
Revenue							
Sales & services	275,605		1,383,160	1,510	334,676	29,939	2,024,891
Student Fees		277,294					277,294
	275,605	277,294	1,383,160	1,510	334,676	29,939	2,302,185
Expenses							
Purchases & Returns			818,771				818,771
Salaries	95,760	81,673	208,142		223,781		609,357
Staff Benefits	28,807	22,543	56,276		83,638		191,265
Supplies & Other Operating Expenses	83,582	44,765	34,216	4,241	19,020	938	186,762
Equipment			6,649		110		6,759
Building Repairs							-
Bank Charges			7,436		2,571		10,006
Contingency							-
Scholarships							-
	208,148	148,982	1,131,489	4,241	329,121	938	1,822,919
Excess revenue over expenses	67,457	128,312	251,671	(3,731)	5,555	29,001	479,265
Assets:							
Cash & Petty Cash			2,513				2,513
Accounts Receivable			73,602				73,602
Interfund Receivables	359,905	493,267	531,929	3,289	44,246	77,186	1,509,822
Prepaid Expenses							-
Inventory			217,360	-			217,360
Total Assets	359,905	493,267	825,404	3,289	44,246	77,186	1,803,297
Liabilities:							
Accounts Payable/Gift Certificates	6,063	638	50,547		7,459		64,708
Deferred Revenue	91,587	91,587				1,150	184,324
Deposits							-
Total Liabilities	97,650	92,225	50,547	-	7,459	1,150	249,032
Restricted Fund Balance (includes inventories)			217,360				217,360
Unrestricted Fund Balance	262,255	401,042	557,497	3,289	36,787	76,036	1,336,906
Total Liabilities & Fund Balance	359,905	493,267	825,404	3,289	44,246	77,186	1,803,297

18. **Executive Session**
19. **Call to Order**
20. **Adjournment**