

**ALVIN COMMUNITY COLLEGE  
REGULAR MEETING OF FEBRUARY 22, 2024  
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a regular session on the 22<sup>nd</sup> day of February at 6:00 p.m., with the following members, administrative personnel, and guests present:

'Bel Sanchez	Chairman
Jody Droege	Vice-Chair
Patty Hertenberger	Secretary
Jim Crumm	Regent
Kam Marvel	Regent
Michael Hoover	Regent
Mike Pyburn	Regent
Yvette Reyes-Hall	Regent
Darren Shelton	Regent
Robert Exley	President, Alvin Community College
Karl Stager	Alvin Community College
Stacy Ebert	Alvin Community College
Mary Jove	Alvin Community College
John Matula	Alvin Community College
Nichole Eslinger	Alvin Community College
Wendy Del Bello	Alvin Community College
Kelly Klimpt	Alvin Community College

Beth Nelson	Harold Griffin	Dick Tyson
Micki Morris	Anita Exley	Estevan Vasquez
Tammy Giffrow	Linet George	David Smith
Kyle Marasckin	Patty Sanchez	Lorraine Hein
John Tompkins	Laura Trigo	Lindsey Hindman
Alyssa Bullock	Brennan Bertrand	Jessica Eddy
Nadia Nazarenko	Miguel Soliz	Lilly Garcia
Debra Fontenot	Eden Villanueva	Breah Knappe

**Call to Order**

The meeting was called to order by Chair Sanchez at 6:04 p.m.

**Certification of Posting of Notice**

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Exley certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, *Texas Government Code*.

**Board Recognitions**

Recently a group of ACC Culinary students received internships with the prestigious Masters Golf Tournament in Augusta, Georgia. The students will be preparing food offered at the golf course complex. Recognized were Brennan Bertrand, Miguel Soliz and Eden Villanueva.

As the ACC Business Office approached the tax deadlines for the 2023 fiscal year, the entire department was able to produce the required documentation including W-2s, payroll processing, 1099s, 1098s and other federal forms. This work was done in addition to the everyday duties such as student phone calls, tuition payments and other tasks related to the start of the spring semester. Recognized were the employees of ACC's Business Office.

### **Executive Session**

- *Private consultation with its attorney, when seeking the advice of its attorney in accordance with Section 551.071; Deliberate the evaluation of ACC employees, including, but not limited to, College President's goals as related to President's evaluation and contract, in accordance with Tex. Gov't Code Section 551.074.*

The meeting was called back into session by Chair Sanchez at 6:59 p.m.

- **Pledge**
- **Invocation**  
Invocation by Mr. Pyburn.

### **Citizen Inquiries**

There were no citizen inquiries.

### **Board Comments**

The Regents spoke on the various events attended and upcoming events as well, the support of ACC West at the Manvel City Council meeting, congratulated ACC on the receipt of the AMCC Large Business of the Year award, thanked Nichole Eslinger for her job well done at ACC as she retires and commented on Karl Stager's impending retirement and how much he is appreciated and all that he has done for the college. This report is for information only.

### **Approval of the Consent Agenda**

Chair Sanchez said that she would entertain a motion of approval of the Consent Agenda that included the approval of Minutes of Regular Meeting of January 11, 2024 and Board Retreat of January 20, 2024, the Grants Update Report and the Resolution of Emergency Closure – Winter Storm of January 16, 2024. A motion to approve the Consent Agenda was made by Dr. Crumm. Seconded by Mr. Hoover. Motion passed unanimously.

### **President's Report**

Dr. Exley gave a summary that included the following:

ACC was named the Large Business of the year at the Alvin Manvel Area Chamber of Commerce Annual Banquet this month. The award recognizes excellence in local organizations with 50 or more employees.

Baseball and Softball seasons are under way. You can check out the college website to get a schedule of upcoming games. Student Life hosted a tailgate party to celebrate the start of the season on February 14.

The college hosted more than 100 students from local school districts on February 10 as part of the SkillsUSA challenge. The competition included a variety of media skills such as Audio Radio Production, Computer Programming, Digital Cinema Production, Video Production, and Screen Printing.

This past week the college hosted a presentation on Opportunity Youth and Young Adults, which are students aged 16-24 who are not in school or working. The data was compiled in partnership with the Greater Houston Opportunity Youth Collaborative to address this particular population.

We had several choir and band students who were named to the 2024 Texas Music Educators All State Band and Choir. One of our music instructors, John Calderon, also served as the clinician during the Association's conference this month in San Antonio.

Last Friday ACC hosted the 8th annual Across the Curriculum Conference. Instructors from the college and local school districts learned best practices regarding AI, classroom culture, leadership, student civics and more.

The Library Speaker series continues throughout the semester. The next speaker will be Donald Jefferies on February 28 in the Library. Stay tuned to our social media during the spring to learn more about the speakers coming up.

In honor of Black History Month, the Art department hosted an exhibit of local Black artists in our Fine Arts Gallery. The artists were on hand during a closing reception to speak with gallery visitors about their work.

Counseling services and the STRIVE program hosted a toiletry drive called "Spread the Love" on February 5.

One of our local congressman and ACC alum Randy Weber had some good things to say about the college recently on the floor of the House of Representatives. Congressman Weber talked about the importance of community colleges and how ACC impacted his life. His speech was aired on a segment on C-SPAN.

Just as a reminder, the Mu Upsilon chapter of Phi Theta Kappa will have its induction ceremony tomorrow at 7 p.m. The newest members will be inducted right here in the Nolan Ryan Center.

Human Resources Director Lindsey Hindman recently celebrated the Pearland mural that was made possible through the Pearland Chamber Leadership project. Members of the Leadership class raised funds from several sources including Frost Bank, ACC, Community Health Network, Texas First Bank and Memorial Hermann.

Student Services hosted its first ever Senior Parents night on Tuesday to help parents and students prepare for the transition from high school to college.

Some of our regents and administrators were at the Manvel City Council meeting on Tuesday night as they took up the West Side permit application. The council approved the permit on first reading.

Mr. Bryan Hinshaw presented a Facilities Update report that included all projects that have been completed along with a list of upcoming projects to be completed in the future.

This report was for information only.

### **Enrollment Report**

Mr. Patrick Sanger provided the Spring 2024 Enrollment report that included the shift of 8 Week terms for Spring 2023 comparison, location and demographics, continued trend of increasing enrollment post pandemic, the typical ACC student and typical ACC Dual Enrollment Student. This report was for information only.

**Strategic Plan Update – Goal #2**

Ms. Nichole Eslinger and Mr. Kelly Klimpt presented the update to the Strategic Plan Goal #2. Information included data on the current compensation study, total hires from September 2023 through February 2024, New Employee Orientation attendance and the positive feedback on orientation, the time to fill positions data and retention rate, various employee gratitude and appreciation events. Mr. Kelly Klimpt talked about the processes and recommendations for improvement that included AI, Automation, Business process improvements and efficiency. The outcomes included the Business Office's operations of importing student information for billing issues and 1098 processing, semester rolling of classes to start the scheduling of classes, the automation of the Accuplacer test along with other student services process replacing various manual processes to better serve our students. This report was for information only.

**Insurance Renewal Presentation**

Mr. Todd Anderson and Mr. Jason Paysse with Arthur Gallagher Insurance provided Mr. Stager preliminary information for presentation to the Board for the renewal expectations for the coming year. The vote for the insurance renewal will take place at the March 2024 Board of Regents meeting. This report was for information only.

**Consider Approval of the Joint Election Agreement and Contract for Election Services**

The motion to approve the Joint Election Agreement and Contract for Election Services was made by Vice Chair Droege. Seconded by Mr. Shelton. Motion passed unanimously.

**Consider Approval of TASB Local Board Policy Update 46**

Secretary Hertenberger moved that the Board add, revise, or delete (LOCAL) policies as recommended by TASB Community College Services and according to the instruction sheet for TASB Localized Policy Manual Update 46. Seconded by Mr. Marvel. Motion passed unanimously.

**Consider Approval of Local Board Policy Updates to DIAA(LOCAL), FFDA(LOCAL), and FFDB (LOCAL)**

Mr. Marvel moved that the Board approve DIAA(LOCAL), FFDA(LOCAL), and FFDB(LOCAL) policies as required by TASB. Seconded by Mr. Pyburn. Motion passed unanimously.

**Consider Approval of MT2 Contract to Remediate Firing Range**

The motion to authorize the President to negotiate and enter into an agreement with Metal Treatment Technologies, LLC (MT2) for services required for the final remediation and "safe" building certification for an amount not to exceed \$484,114.00 was made by Mrs. Reyes-Hall. Seconded by Mr. Shelton. Motion passed unanimously.

**Consider Approval of Server Backup Solution Replacement**

The motion to authorize the President to enter a 36-month contract with Calian Corporation for the purchase of the Cohesity backup solution at a cost of \$198,663.00 was made by Mr. Shelton. Seconded by Mr. Marvel. Motion passed unanimously.

**Consider Approval of ACC Internet and Connectivity Upgrades**

The motion to authorize the President to execute the attached Interlocal Agreement with Alvin Independent School District and enter a contract with EZEE Fiber with expected five-year costs of \$121,268 to leverage AISD's network for connection to the Internet and the ACC West location. was made by Mr. Hoover. Seconded by Mrs. Reyes-Hall. Motion passed unanimously.

**Consider Approval of Purchase of Tractor for Physical Plant**

The motion to authorize the President or his designee to purchase a tractor and related items as described above from King Ranch Ag and Turf in the amount of \$88,228.50 was made by Dr. Crumm. Seconded by Vice Chair Droege. Motion passed unanimously.

**Consider Approval of Tuition and Fees for 2024-25**

The motion to approve the tuition and fees as presented for 2024-2025 was made by Secretary Hertenberger. Seconded by Dr. Crumm. Motion passed unanimously.

**Financial Report Ending December 31, 2023 and January 30, 2024**

Mr. Marvel made the motion to approve the financial and investment reports for December 2023 and January 2024. Seconded by Mr. Shelton. Motion passed unanimously.

**Adjournment**

There being no further business before the Board, the meeting was adjourned at 8:16 p.m.

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**Dr. Patty Hertenberger, Secretary**

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**'Bel Sanchez, Chair**