

**ALVIN COMMUNITY COLLEGE  
REGULAR MEETING OF AUGUST 15, 2024  
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a regular session on the 15<sup>th</sup> day of August at 6:00 p.m., with the following members, administrative personnel, and guests present:

'Bel Sanchez	Chairman
Jody Droege	Vice-Chair
Patty Hertenberger	Secretary
Jim Crumm	Regent
Michael Hoover	Regent
Breah Knape	Regent
Mike Pyburn	Regent
Yvette Reyes-Hall	Regent
Darren Shelton	Regent
Robert Exley	President, Alvin Community College
Stacy Ebert	Alvin Community College
Beth Nelson	Alvin Community College
Mary Jove	Alvin Community College
Kelley Peatross	Alvin Community College
John Matula	Alvin Community College
Wendy Del Bello	Alvin Community College
Kelly Klimpt	Alvin Community College

Clay Grover	Jessica Ranero-Ramirez	Jacob Melgren
Tammy Giffrow	Patrick Sanger	Terry Penner
Kyle Marasckin	Alan Phillips	Lily Galindo
John Tompkins	Bryan Hinshaw	Laurel Joseph
LaVonna Miller	Lilly Garcia	Lilly Garcia
Debra Fontenot	Patty Sanchez	Kristine Samuel
Linnet George	Anita Exley	Randall Rice
Harold Griffin	Jessica Eddy	Chief Ronald Phillips
Estevan Vasquez	Patrica McVey	

**Call to Order**

The meeting was called to order by Chair Sanchez at 6:04 p.m.

**Certification of Posting of Notice**

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Exley certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

**Executive Session**

- *For the purpose of a private consultation with its attorney, when seeking the advice of its attorney in accordance with Section 551.071; Deliberate the purchase, exchange, lease, or value of real property in accordance with Tex. Gov't Code Section 551.072; Deliberate the evaluation of ACC employees, including, but not limited to, College President's goals as related to President's evaluation, in accordance with Tex. Gov't Code Section 551.074.*

The meeting was called back into session by Chair Sanchez at 6:54 p.m.

- **Pledge**
- **Invocation**  
Invocation by Mrs. Reyes-Hall

### **Citizen Inquiries**

Patricia McVey, art enrichment student, spoke on the importance of repairs to J building being completed as soon as possible.

Randall Rice has been involved with ACC's Art programs for 18 years, advocated for part time employee who has worked in Art department for 12 years to be considered for full time employment.

### **Board Comments**

Regents Reyes-Hall and Hoover presented Tammy Giffrow with flowers in recognition of her years of dedicated service. Regents said they are pleased to see construction and improvements across campus. Regent Reyes-Hall talked about upcoming ACC Foundation Gala on November 8, 2024 with theme "A Tribute to Jimmy Buffett." Chair Sanchez thanked ELT and staff involved with budget and congratulated the Vocational Nursing program for 100% pass rate 13 years in a row.

### **Approval of the Consent Agenda**

Chair Sanchez said that she would entertain a motion of approval of the Consent Agenda that included the approval of Minutes of July 25, 2024, and Board Workshop of August 5, 2024, Personnel Action (Replacement): Biology Faculty, Personnel Action (Replacement): Welding Faculty, and Grants Report. Regent Crumm moved to approve the consent agenda as presented. Seconded by Regent Pyburn. Motion passed unanimously.

### **President's Report**

Dr. Exley gave a summary that included the following:

Registration for the Fall is still open! Classes will begin on August 26. Back to Campus Friday is tomorrow from 8 a.m. to 7 p.m. for students needing to finish last minute details to register.

The TDCJ program had its commencement ceremony this past Saturday at the Jester 3 unit. There are three ceremonies coming up over the next two months. The next will be August 24 at the Clemens Unit.

We will host the Fall convocation on Monday. Following the guest speaker and the service awards, the week will also feature many breakout sessions and division meetings in the leadup to the Fall semester.

The Culinary Arts Department received a newly refurbished barbecue pit which will allow the program to expand its curriculum for grilling, smoking, curing and more. The Foundation supported the project through an innovative grant and partnered with Terry Droege, owner of TDEC Inc. who donated the pit and Travis Plaster, owner of 7-F Fabrication, an ACC Welding department alum, refurbished it.

The 122<sup>nd</sup> Law Enforcement Academy had its commencement ceremony on July 29 in the gym. This year's class posted a 100 percent pass rate on their TCOLE licensure exam.

The Student Life department will host Welcome Week on the first week of class with activities every day to help welcome students to campus.

Counseling services is hosting a Pop Up Thrift Shop on August 28. The event will be held in the Student Center and will offer free clothing, shoes and accessories. Donations are now being accepted.

Work has been steady along the college jogging trail. Crews have been repaving the two-mile trail and will finish soon.

Update on Building J.

Dr. Exley recognized and thanked Interim Dean, General Education and Academic Support Leigh Ann Moore, Interim Vice President of Instruction Dr. Mary Jove, and Ms. Lindsey Hindman, Director of Human Resources for their service and dedication in their interim positions.

This report was for information only.

#### **Safety and Security Audit Report**

Chief Ronald Phillips stated the Safety and Security Audit Report went well and we meet all requirements. Audit is performed and sent to state every three years. This report was for information only.

#### **Consider Approval of the President's Goals**

Regent Hertenberger moved to approve the President's Goals as presented during the August 5, 2024, Board Workshop. Seconded by Regent Knape. Motion passed unanimously.

#### **Consider Approval of the Adoption of the 2024-2025 Fiscal Year Budget**

Regent Droege moved to approve the adoption of the 2024-2025 Fiscal Year Budget of \$50,722,499, as presented. On September 1, 2024, this budget includes salary increases for eligible, employees of \$1,800 or 3%, whichever is greater. Eligible employees are full-time faculty, full-time staff, and part-time staff hired on or before March 1, 2024. Faculty will receive a one-step increase or one step plus 1% to equal a total of 3%. Adjunct pay rate will increase from \$44.17 to \$50.00 per contact hour. Seconded by Regent Reyes-Hall. Motion passed unanimously.

#### **Consider Approval of Proposed Tax Rate for the 2024-2025 Fiscal Year**

Regent Crumm moved to approve the Board take a record vote to propose a hearing to be held on September 26, 2024, at 6:00 pm in the Nolan Ryan Center immediately followed by a meeting in the Nolan Ryan Center to consider the proposal of adopting the tax rate of \$.155988, which is above the No New Revenue Tax Rate but not above the Voter Approval Tax Rate for FY 2024-2025. Seconded by Regent Shelton. Votes not in favor were cast by Regents Hoover, Knape, and Pyburn. Motion passed 6-3.

#### **Notification of Restoration of Campus Facilities, Post Hurricane Beryl**

Dr. Exley reported that on June 8, 2024, the campus was impacted by Hurricane Beryl resulting in campus-wide damage requiring repairs or restoration.

Buildings J, T, E, N, R and Jewelry received damage and require significant repair, also included are the Baseball Field and Tennis Court. Each component received varying damage and repairs are expected through the end of the calendar year.

According to General Counsel, ACC Board Policy CF (Local) states that the President can authorize emergency contracts for disaster related repairs and report the contracts to the Board at the "next regular Board meeting". On July 31, 2024, Dr. Exley executed ACC Facilities Agreement # 25-011 for the provision of Restoration of Campus Facilities, Post Hurricane Beryl to Cotton Commercial,

USA, Inc. in the amount of \$ 876,740.34 with a 10% contingency. Cotton Commercial, USA, Inc. is a provider on the national Omnia Partners, R191605 cooperative contract.

With the exception of the cost for the exterior wall on the J Building (\$ 103,657.56), the rest of the repairs are covered by insurance. The standard deductible is \$ 250,000 and 5% per building/site. The College will obligate funding for the entire project and then reconcile with the insurance reimbursement with an anticipated final report to the Board at the February 2025 meeting.

This report was for information only.

**Consider Approval of Fiscal Year 2024-2025 Cooperative Purchasing Programs**

Regent Knape moved to approve the utilization of purchasing cooperatives and interlocal agreements on an as-needed basis for authorized expenditures utilizing fiscal year 2024-2025 funds. Seconded by Regent Reyes-Hall. Motion passed unanimously.

**Consider Approval of Fiscal Year 2024-2025 Annual Purchasing Requests in excess of \$50,000**

Regent Droege moved to approve the purchase requests which include annual contract renewals and anticipated expenditures more than \$50,000.00 during the 2024-2025 fiscal year. Seconded by Regent Crumm. Motion passed unanimously.

**Consider Approval of Investment Policy**


Regent Hoover moved to approve the Investment Policy for 2024-2025 as presented. Seconded by Regent Droege. Motion passed unanimously.

**Financial Report Ending July 2024**

Regent Crumm moved to approve the financial and investment report for July 2024. Seconded by Regent Reyes-Hall. Motion passed unanimously. Regent Pyburn requested the check register to be provided in description order going forward and Ms. Nelson stated she would provide.

**Adjournment**

There being no further business before the Board, Chair Sanchez adjourned the meeting at 8:07 p.m.

  
Dr. Patty Hertenberger, Secretary

  
Bel Sanchez, Chair