

**BOARD OF REGENTS
ALVIN COMMUNITY COLLEGE
3110 Mustang Road
Alvin, Texas 77511**

**OFFICIAL AGENDA OF REGULAR MEETING
April 22, 2021 at 6:00 PM
ALVIN COMMUNITY COLLEGE
3110 MUSTANG ROAD
ALVIN, TX 77511**

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**CERTIFICATION OF POSTING OF NOTICE TO THE
REGULAR MEETING OF THE
ALVIN COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS
APRIL 22, 2021**

It is hereby certified that a notice of this meeting was posted on the 16th day of April 2021, in a place convenient to the public on the Alvin Community College campus as required by Section 551.002, *Texas Government Code*.

Signed this 16th day of April, 2021.



Dr. Christal M. Albrecht
President

2. **Executive Session**
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 - B. **Pledge**
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MEMORANDUM NO: 49-2021

TO: Board of Regents
FROM: Dr. Christal M. Albrecht 
DATE: April 8, 2021
SUBJECT: Personnel Action (Replacement): Network Administrator II

The individual listed below has been recommended to fill the full-time position of Network Administrator II.

Candidate

Recommended: Loren Hernandez

Education: *TechSkills LLC*
A+ and Network+ Certification

Experience:	<u>Logical Front LLC</u> Network Administrator	December 2020 - Present
	<u>Pink Zebra Home</u> System Administrator	January 2020 – November 2020
	<u>Dooley Tackaberry Inc.</u> Infrastructure Administrator/IT Director	March 2019 – December 2019
	<u>AKITA Drilling Ltd.</u> Systems Administrator/ Windows Server Administrator	January 2018 – February 2019
	<u>U.S. Computers</u> Offshore Systems Administrator	February 2015 – December 2017



<u>U.S. Computers</u> DWEP Windows Server Administrator	February 2014 – January 2015
<u>U.S. Computers</u> Solution Center Analyst	July 2012 – January 2014
<u>Technology Support Inc.</u> Systems Backup Specialist	August 2011 – June 2012
<u>Lantel Systems LLC.</u> Helpdesk Manager/Helpdesk Engineer/ Backups Engineer	June 2010 – July 2011
<u>Technology Support Inc.</u> Data Engineer	April 2009 – July 2009
<u>Channelview ISD Technology Dept.</u> Technology Contractor	April 2005 – July 2007

Salary: \$73,960
Grade 206
2020-21 Administrative/Professional Salary Schedule

CMA:tg



ALVIN COMMUNITY COLLEGE

JOB DESCRIPTION

Job Title:	Network Administrator II	Reports to:	Network Manager
Department:	Information Technology	Job Category:	Full-Time
Grade Level:	206	FLSA Status:	Exempt
Salary Range:	Professional Salary Schedule		
HR Approved:	Human Resources	Date:	09/01/2020
Last Updated by:	Kelly Klimpt	Date:	12/19/2019

SUMMARY

The Network Administrator is responsible for performing advanced professional and complex technical work associated with the campus-based local and wide area network and server environments. The Network Administrator assists in creating and standardizing a secure and manageable network and server configurations, applies updates and patches in a consistent and secure manner, and recommends and maintains a structured refresh cycle for network and server equipment. This position researches and plans network expansion; identifies, isolates, and resolves problems of network and application services. The Network Administrator provides guidance and support for client endpoint and instructional technology concerns.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Implements the installation, maintenance, and administration of interconnected networking devices, servers, and storage devices
- Installs, configures, and maintains server based academic software packages
- Performs statistical analysis on network utilization and availability
- Manages performance through fine tuning and capacity planning activities to enhance the performance of the network resources
- Maintains the operating systems and security software utilized on the network
- Manages, configures and maintains various cloud-based services
- Installs, configures, and maintains campus surveillance systems
- Automates administrative tasks using scripting/programming languages
- Performs routine backups and archival of configuration files for disaster recovery and business continuity
- Assists in conducting evaluations of new hardware and software for network, computer, and server systems, identifying strengths and weaknesses of technology architecture, and potential benefits to the end user

- Coordinates and develops training and support on the use of available network hardware and software in conjunction the Service Desk team
- Assists in the management and troubleshooting of the College's telecommunications systems
- Provides high level technical expertise to end users
- Troubleshoots and resolves escalated client device issues
- Creates standardized images to be deployed to campus computer resources

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION

- Requires an Associate's degree in Computer Science, Information Systems, or a closely related field or equivalent experience directly related to the position requirements

EXPERIENCE

- Experience with Ethernet networks, TCP/IP, Microsoft Windows servers, Intel-type microcomputers, Microsoft Windows, Linux/Unix based operating systems, Microsoft Office, computer networks, data and voice communications is required.

KNOWLEDGE, SKILLS, AND ABILITIES

- Effective communication and interpersonal skills
- Ability to meet deadlines, schedules and target dates; demonstrate follow-through skills
- Ability to travel to off-campus locations, including high schools and Texas Department of Corrections sites, to perform network management and upgrades.
- Must be available for occasional work outside of normal business hours
- A background in computer operations is highly desired, and knowledge of a medium sized computer center, preferably in an educational environment.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X	X
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EMPLOYEE PRINTED NAME

SUPERVISOR PRINTED NAME

X	X
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EMPLOYEE SIGNATURE AND DATE

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

	Budgeted 2020-21	APRIL 2021	Funded Vacancies
Administrative	11	10	1
Professional	74	67	7
Faculty	113	111	2
Technical Support, Clerical & Maintenance (TSCM)	116	109	7
Total Full-Time (FT) Employees	314	297	17

Resignation/Termination Report

Name	Department	Last Day Worked	Reason
Jaelen Palacios	Grounds Equipment Operator	3/24/2021	Termination
Karen Edwards	VP Human Resources	4/2/2021	Resignation
Lilly Garcia	Project Manager, H.S.I. STEM Grant	4/9/2021	Resignation
Daveon Gee	College Recruiter	4/20/2021	Resignation
Herman Cessac	Building Services Technician	4/30/2021	Resignation

5. **Consent Agenda**

- A. **Approval of Minutes of Regular Board Meeting of March 25, 2021, Special Board Meetings of March 29, 30, April 1, 2021, Special Board Meeting of April 6, 2021, Called Board Meeting of April 12, 2021 and Board Workshop of April 12, 2021**

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**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF MARCH 25, 2021
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a regular session on the 25th day of March at 6:00 p.m., with the following members, administrative personnel, and guests present:

‘Bel Sanchez	Chairman	
Jody Droege	Vice-Chair	
Patty Hertenberger	Secretary	Virtual
Jim Crumm	Regent	
Kam Marvel	Regent	(Note: Regent Marvel attended executive session virtually but lost connection and was not present for the open meeting)
Darren Shelton	Regent	
Jake Starkey	Regent	Virtual
Roger Stuksa	Regent	
Andy Tacquard	Regent	
Christal M. Albrecht	President, Alvin Community College	
Jade Borne	Alvin Community College	Virtual
Wendy Del Bello	Alvin Community College	
Karen Edwards	Alvin Community College	Virtual
Cindy Griffith	Alvin Community College	Virtual
Karl Stager	Alvin Community College	Virtual
Rick Morris	Kyle Marasckin	Jason Paysse Virtual
Tammy Giffrow	Laurel Joseph Virtual	
Kelly Klimpt	Todd Anderson Virtual	

1. Call to Order

The meeting was called to order by Chair Sanchez at 6:02 p.m.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

Executive Session

- *Private consultation with its attorney, when seeking the advice of its attorney in accordance with Section 551.071; To deliberate the Presidential selection process, as in accordance with Tex. Gov’t Code Section 551.074.*

Executive Session ended at 7:05 p.m.

The meeting was called back into session by Chair Sanchez at 7:10 p.m.

- **Pledge**

- **Invocation**

Invocation by Mr. Starkey.

Citizen Inquiries

Mr. Dick Tyson – Alvin citizen who voiced concerns regarding the planned gas line placement near the right of way for the future Grand Parkway and the possible expenditure to remove it if necessary.

Board Comments/Recognitions

The Regents talked about attending the Alvin Manvel and Pearland Chamber luncheons, the great partnerships we have with the Chambers, the Foundation endowment is currently over \$4 million dollars and a thanks was given for all those who have donated, a thank you was given to Ms. Karen Edwards for her service to ACC as she departs, Chair Sanchez thanked the Regents, the Search Committee and Tammy Giffrow and Wendy Del Bello who had worked hard and diligently in the Presidential search process.

ACC's new Paralegal faculty member John J. Murray was recently awarded the Grand Prize for fiction from the 2020 Christian Author Awards. Mr. Murray recently penned and released his novel, Better Than Our Dogs, which is published by Xulon Press.

Dean of Student Support Services Akilah Martin will be adding doctor to her name after she recently defended her doctoral dissertation. She finished her dissertation on Factors that Impede the Enrollment of Black Students in Dual Credit Programs with the University of Houston-Clear Lake doctoral education program.

The Phi Theta Kappa chapter was recognized with several honors during the Honors Society state convention. The ACC chapter Mu Upsilon was once again recognized as a 5-star chapter for the state, which is the highest ranking. The chapter was also recognized for its Honors in Action and College Projects. Mu Upsilon President Amanda Fowler was named the state's Most Distinguished Chapter Officer. Officers Isabella Alvarez, Emily Schexnaider and Phi Theta Kappa advisor Keith Vyvial were named to the District IV Hall of Honor.

Approval of Consent Agenda

Chair Sanchez said she would entertain a motion to approve the consent agenda that included the minutes of the Regular Board Meeting of February 25, 2021, report on Racial Profiling, Personnel (Replacement): Director of Fiscal Affairs and Personnel (Replacement): Faculty, Communications/Radio, Television Broadcasting. A motion to approve the consent agenda was made by Mr. Stuksa. Seconded by Vice Chair Droege. Motion passed unanimously with a vote of 8-0.

President's Report

Dr. Albrecht gave a summary that included the following:

ACC expects to receive \$8.3 million from the American Rescue Plan Act. These funds are in addition to the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) that went into effect earlier this year and the CARES Act which was passed in 2020. Half of the Rescue Plan Act must go directly to student assistance.

Once again, students and faculty members in our Nursing programs volunteered during their Spring Break to give out vaccinations on March 15 at a location hosted by the Community Health Network.

On March 5 we hosted a Spring Drive-By Luncheon for our employees. Faculty and staff members were recognized for all of their hard work and were treated to a fajita lunch in a makeshift drive thru outside S-Building.

Starting this week, baseball and softball fans can return to the stands to watch our teams in action. The bleachers have been closed since the start of the season to prevent the spread of COVID-19.

March was Women's History month. The Student Activities Department hosted several events throughout the month including a Self Defense Course, Women's History trivia contest, a Yoga demonstration and more.

This report was for information only.

Strategic Plan Update Relating to Strategic Plan Goal #6

Ms. Karen Edwards presented the update on Strategic Plan Goal #6 regarding the completion of the Compensation Plan project with Evergreen. Compensation Plan Phase I included the Board of Regents approval of a one-time salary adjustment to transition employees into new salary ranges, update of pay practices and job titling guidelines. Compensation Plan Phase II will include the adjustment of salary ranges for cost of living based on Consumer Price Index to stay current, prioritize benchmarked positions farthest from the market range, prioritize and bring up any positions that are lower than the current market rate, and proposed tiered increases based on available funding for salary progression using the CPI and Board approved percentage increase. This report was for information only.

Consider Approval of Property and Casualty Insurance

The motion to approve the purchase of property and casualty insurance from Gallagher Victory Insurance was made by Mr. Shelton. Seconded by Dr. Crumm. The motion was amended to clarify and approve the purchase of property and casualty insurance Option #1 from Gallagher Victory Insurance by Mr. Shelton and seconded by Dr. Crumm. Motion passed unanimously with a vote of 8-0.

Financial Reports Ending January and February 2021

Mr. Stuksa made the motion to approve the financials and investment report for January and February 2021. Seconded by Mr. Tacquard. Motion passed unanimously with a vote of 8-0.

Adjournment

There being no further business before the Board, the meeting was adjourned at 8:15 p.m.

Dr. Patty Hertenberger, Secretary

'Bel Sanchez, Chair

**ALVIN COMMUNITY COLLEGE
CALLED BOARD MEETING OF March 29, 2021
BOARD OF REGENTS
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a Special Board Meeting on the 29th day of March, 2021, at 1304 South Johnson Street, Alvin, TX 77511, with the following members, administrative personnel, and guests present:

'Bel Sanchez	Chair
Jody Droege	Vice-Chair
Jim Crumm	Regent
Kam Marvel	Regent
Darren Shelton	Regent
Jake Starkey	Regent
Roger Stuksa	Regent
Andy Tacquard	Regent
Wendy Del Bello	Alvin Community College
Dr. Robert Exley	

1. Call to Order

The meeting was called to order by Chair Sanchez at 6:15 p.m.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Ms. Wendy Del Bello certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, *Texas Government Code*.

Executive Session

The Regents met in Executive session for the purpose of:

*The Presidential selection process, in accordance with Tex. Gov't Code
Section 551.074*

Call to Order

The meeting was called back into order by Chair Sanchez at 8:49 p.m.

Adjournment

There being no further business before the Board, the meeting was adjourned at 8:51 p.m.

'Bel Sanchez, Chairman

Patty Hertenberger, Secretary

**ALVIN COMMUNITY COLLEGE
CALLED BOARD MEETING OF March 30, 2021
BOARD OF REGENTS
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a Special Board Meeting on the 30th day of March, 2021, at 1304 South Johnson Street, Alvin, TX 77511, with the following members, administrative personnel, and guests present:

'Bel Sanchez	Chair
Jody Droege	Vice-Chair
Jim Crumm	Regent
Kam Marvel	Regent
Darren Shelton	Regent
Jake Starkey	Regent
Roger Stuksa	Regent
Andy Tacquard	Regent
Wendy Del Bello	Alvin Community College
Dr. Jeff Jochems	

1. Call to Order

The meeting was called to order by Chair Sanchez at 6:13 p.m.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Ms. Wendy Del Bello certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, *Texas Government Code*.

Executive Session

The Regents met in Executive session for the purpose of:

*The Presidential selection process, in accordance with Tex. Gov't Code
Section 551.074*

Call to Order

The meeting was called back into order by Chair Sanchez at 8:39 p.m.

Adjournment

There being no further business before the Board, the meeting was adjourned at 8:41 p.m.

'Bel Sanchez, Chairman

Patty Hertenberger, Secretary

**ALVIN COMMUNITY COLLEGE
CALLED BOARD MEETING OF April 1, 2021
BOARD OF REGENTS
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a Special Board Meeting on the 1st day of April, 2021, at 1304 South Johnson Street, Alvin, TX 77511, with the following members, administrative personnel, and guests present:

‘Bel Sanchez	Chair
Jody Droege	Vice-Chair
Jim Crumm	Regent
Kam Marvel	Regent
Darren Shelton	Regent
Jake Starkey	Regent
Roger Stuksa	Regent
Andy Tacquard	Regent
Wendy Del Bello	Alvin Community College
Dr. Cynthia Griffith	

1. Call to Order

The meeting was called to order by Chair Sanchez at 6:17 p.m.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Ms. Wendy Del Bello certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, *Texas Government Code*.

Executive Session

The Regents met in Executive session for the purpose of:

*The Presidential selection process, in accordance with Tex. Gov’t Code
Section 551.074*

Call to Order

The meeting was called back into order by Chair Sanchez at 8:51 p.m.

Adjournment

There being no further business before the Board, the meeting was adjourned at 8:53 p.m.

‘Bel Sanchez, Chairman

Patty Hertenberger, Secretary

**ALVIN COMMUNITY COLLEGE
SPECIAL BOARD MEETING OF APRIL 6, 2021
BOARD OF REGENTS
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a Called Board Meeting on the 6th day of April 2021, with the following members, administrative personnel, and guests present:

'Bel Sanchez	Chair
Jody Droege	Vice-Chair
Patty Hertenberger	Secretary
Jim Crumm	Regent
Kam Marvel	Regent
Darren Shelton	Regent
Jake Starkey	Regent
Roger Stuksa	Regent
Andy Tacquard	Regent
Wendy Del Bello	Alvin Community College
Tammy Giffrow	Alvin Community College
Rick Morris	Legal

Call to Order

The meeting was called to order by Vice Chair Sanchez at 6:03 p.m.

Certification of Posting of Notice

- *Certification of the posting of the notice as listed in the agenda was acknowledged. Vice Chair Droege certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.*
- **Pledge**
- **Invocation**
Invocation by Mr. Shelton.

Citizen's Inquiry

There were no citizen's inquiries.

Executive Session

- *To deliberate the Presidential selection process, as in accordance with Texas Government Code Section 551.074*

Call to Order

The meeting was called to order by Vice Chair Sanchez at 7:05 p.m.

Consider Approval of Presidential Search – Name of Lone Finalist

Mr. Tacquard made the motion to approve Dr. Robert Exley as the lone finalist to serve as the next President of Alvin Community College, with an official start date and contract to be determined. Seconded by Mr. Starkey. Motion passed unanimously.

Adjournment

There being no further business before the Board, the meeting was adjourned at 7:07 p.m.

Bel Sanchez, Chairman

Patty Hertenberger, Secretary

**ALVIN COMMUNITY COLLEGE
CALLED BOARD MEETING OF APRIL 12, 2021
BOARD OF REGENTS
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a Called Board Meeting on the 12th day of April, 2021 immediately following the Board Workshop, with the following members, administrative personnel, and guests present:

'Bel Sanchez	Chair	
Jody Droege	Vice-Chair	
Patty Hertenberger	Secretary	Virtual
Jim Crumm	Regent	
Darren Shelton	Regent	
Jake Starkey	Regent	
Roger Stuksa	Regent	Virtual
Andy Tacquard	Regent	
Christal M. Albrecht	President, Alvin Community College	
Jade Borne	Alvin Community College	
Wendy Del Bello	Alvin Community College	
Karl Stager	Alvin Community College	Virtual
Rick Morris	Kyle Marasckin	
Steve Cabrera - Virtual	Tammy Giffrow	

1. Call to Order

The meeting was called to order by Vice Chair Sanchez at 12:02 p.m.

Invocation

Invocation by Mr. Starkey.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

Report on President's Goal Report on President's Goal #2 relating to Strategic Plan 2022-2027

Dr. Albrecht reported on the President's Goal #2 relating to the Strategic Plan for 2022-2027. She informed the Regents that the Steering Committee has been set and Dr. Nicki Harrington will conduct the first meeting with the group on April 23, 2021. Dr. Albrecht provided an estimated timeline for the 2022-2027 Strategic Plan. This report was for information only.

Consider Approval of Network Cabling for A, B, C and D Building Areas Impacted by Construction

Mr. Tacquard made the motion to approve the purchase from C. Link for cabling and services. Seconded by Dr. Crumm. Motion passed unanimously with a vote of 8-0.

Consider Approval of Automotive Equipment for Texas Department Criminal Justice (TDCJ) Automotive Program

The motion to approve the purchase of the automotive equipment for installation at TDCJ made by Vice Chair Droege. Seconded by Mr. Tacquard. Motion passed unanimously with a vote of 8-0.

Adjournment

There being no further business before the Board, the meeting was adjourned at 12:20 p.m.

'Bel Sanchez, Chairman

Patty Hertenberger, Secretary

**ALVIN COMMUNITY COLLEGE
BOARD WORKSHOP OF APRIL 12, 2021
BOARD OF REGENTS
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a Board Workshop on the 12th day of April, 2021 immediately following the Board Called Meeting, with the following members, administrative personnel, and guests present:

'Bel Sanchez	Chair	
Jody Droege	Vice-Chair	
Patty Hertenberger	Secretary	Virtual
Jim Crumm	Regent	
Darren Shelton	Regent	
Jake Starkey	Regent	
Roger Stuksa	Regent	Virtual
Andy Tacquard	Regent	
Christal M. Albrecht	President, Alvin Community College	
Jade Borne	Alvin Community College	
Wendy Del Bello	Alvin Community College	
Karl Stager	Alvin Community College	Virtual
Rick Morris	Steve Cabrera -Virtual	
Kyle Marasckin	Tammy Giffrow	

1. Call to Order

The meeting was called to order by Vice Chair Sanchez at 12:20 p.m.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, *Texas Government Code*.

Citizen Inquiries

There were no citizen inquiries.

Mobile Go Ribbon Cutting

The Board and staff celebrated the Mobile Go recruiting unit that was paid for by grant funds from the Texas Pioneer Foundation with a ceremonial ribbon Cutting.

Executive Session:

For the purpose of a private consultation with its attorney when seeking the advice of its attorney, in accordance with Tex. Gov't Code Section 551.071; Deliberate the self-evaluation of the ACC College Board of Regents, in accordance with Tex. Gov't Code Section 551.074.

Adjournment

There being no further business before the Board, the meeting was adjourned at 2:41 p.m.

'Bel Sanchez, Chairman

Patty Hertenberger, Secretary

B. **Report on Federal, State and Private Grants Awarding during 2020-2021 and Projected for 2021-2022**

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MEMORANDUM NO: 52-2021

TO: Board of Regents
FROM: Dr. Christal M. Albrecht 
DATE: April 12, 2021
SUBJECT: Report on Federal, State, and Private Grants Awarded during 2020-21 and Projected for 2021-2022

The following pages reflect the current grants held by Alvin Community College for the 2020-2021 year and a list of proposed grants that that college plans to receive for the 2021-22 year. All grants proposed for the 2020-2021 year listed under Community Education and Instructional and Support Services have been previously submitted to the Board of Regents for approval with the exception of the Carl Perkins Grant and the Nursing Shortage Reduction Grant, which are awarded to the college based on specific criteria established by the Texas Higher Education Coordinating Board (THECB).

The proposed 2021-2022 Student Financial Aid grants reflect the estimated awards from the Department of Education for the Federal College Work Study Program and the Supplemental Educational Opportunity Grant. The THECB determines the award amounts for the Texas Educational Opportunity Grant and the Texas Work Study Program. Pell grants are awarded through the Department of Education based on the number of students who apply and are awarded based upon their financial need.

This report is for information only.

CMA:tg

ALVIN COMMUNITY COLLEGE

**Federal, State & Private Grants
Awarded 2019-20**

GRANT DESCRIPTION		GRANT AWARD
Community Education		
	Department of Education - Upward Bound	\$ 312,480
Instructional & Support Services		
	Carl Perkins Grant	172,178
	Texas Workforce Commission Jobs and Education for Texans Grant -ADN	256,309
	National Science Foundation – IUSE	34,441
	THECB-Nursing Innovation Grant Program-ADN	118,845
	Texas Workforce Commission Jobs and Education for Texans - Welding	262,863
	THECB Texas Reskilling Support Fund Grant Program	113,850
	US Department of Education STEM Grant	657,703
Student Financial Aid		
	Federal College Work Study Program	84,691
	Pell Grant	3,121,564
	Supplemental Educational Opportunity Grant	111,018
	Texas Educational Opportunity Grant	197,188
	Texas Work Study Program	9,167
TOTAL		\$ 5,452,297

Information: ACC as a subrecipient in a Grant - Note: Coordinators' names are in bold face
Grants Awarded, Under Proposal Development or Submitted and Pending Review: Blue Indicates Submission/Red Under Development
Grant Types: F=Federal; S=State; L=Local; P=Private/Foundation

Grant Type	Grant Name – Fund Source	Expected Begin Date	Expected End Date	Personnel	Faculty/Staff Emphasis	Purchases or Funds Utilization	Amount	Partners	Purpose
F	National Science Foundation – IUSE Contract Award # 1726968	9/1/17	8/31/22	John Matula	Biology	Lab equipment/supplies, instructor wages	\$135,310	UH-Central and HCCS	Expose Biology students to projects in research that simulate projects of scientists professionally
S	H-GAC/Alvin City Recycling Project for ACC	3/1/2020	6/20/2021	Hameedah R. Majeed	Physical Plant	Recycle Bins (rented/serviced)	\$18,000	City of Alvin	Project will fund 3 recycling bins (paper/plastic/aluminum) managed by the City of Alvin for recycling services for ACC students and employees
S	Texas Workforce Commission Jobs and Education for Texans Grant Contract # 2820JET004	6/22/2020	6/30/2021	Danbury ISD assisted by Charles Burgin	Danbury ISD assisted by CEWD	Welding Training Equipment	\$262,863	Danbury ISD	ACC will act as a partner to Danbury ISD's application and project to acquire welding training equipment that can be shared among the two entities' welding programs in joint training ventures
F	THECB Texas Reskilling Support Fund Grant Program #538450002	1/4/2021	12/31/2021	Dr. Cindy Griffith	Computer Networking, Criminal Justice, CEWD	Tuition/Fees	\$761,842 total (ACC portion \$113,850)	Lamar IT and San Jacinto College	The funding will provide scholarships to eligible students negatively impacted by the Covid-19 pandemic who wish to return to complete their college program. The project is a collaborative with Lamar IT and San Jacinto College.

**ACC Lead Agent and Sub-recipient Discretionary Competitive Grant Information - Note: Coordinators' names are in bold face
Grants Submitted and Pending Review**

Grant Types: F=Federal; S=State; L=Local; P=Private/Foundation

Grant Type	Grant Name – Fund Source	Expected Begin Date	Expected End Date	Personnel	Faculty/Staff Emphasis	Purchases or Funds Utilization	Amount	Partners	Purpose

ACC Formula or Non-Competitive Grant Information - Note: Coordinators' names are in bold face
Grants Awarded, Under Proposal Development or Submitted and Pending Review: Blue Indicates Submission/Red Under Development
Grant Types: F=Federal; S=State; L=Local; P=Private/Foundation

Grant Type	Grant Name – Fund Source	Expected Begin Date	Expected End Date	Personnel	Faculty/Staff Emphasis	Purchases or Funds Utilization	Amount	Partners	Purpose
F	Perkins Contract Award # 18005	9/1/20	8/31/21	Dr. Stacy Ebert	Tech Programs	Technical supplies, support, and equipment	\$172,178	N/A	Provide supplies and equipment required for technical program instruction
F	HUD-Brazoria County Community Development Block Grant	10/1/2020	9/30/2021	Jamie Ward	CEWD	Tuition Workforce Training	\$10,000	N/A	Funds for eligible students for Workforce Training Tuition Costs

Current Discretionary Competitive Grants - Note: Coordinators' names are in bold face
Grant Types: F=Federal; S=State; L=Local; P=Private/Foundation

Grant Type	Grant Name – Fund Source	Begin Date	End Date	Personnel	Faculty/Staff Emphasis	Purchases or Funds Utilization	Amount	Partner	Purpose
F	US Dept of Education – Hispanic Serving Institution (HSI) STEM Grant Contract Award # P0816160219	10/1/16	9/30/21	Dr. Nadia Nazarenko	Process Tech Foundational Education	Fund materials, staffing and courses for STEM programs	\$3,800,750	n/a	Develop and implement strong STEM programs that will increase enrollment and retention of Hispanic students entering the college
S	TWC Skills Development Grant _ Team Industrial Svcs and INEOS Award Contract # 2819SDF006	8/30/2019	4/30/2021	Charles Burgin	CEWD	Instruction and training materials	\$1,332,050	Team Industrial Svcs and INEOS	Skills training to approximately 500 incumbent and new employees of Team Industrial Services and INEOS for industrial certifications including safety, I/M/R of Equipment, process technology and electrical applications

S	Texas Workforce Commission Skills Development Fund – Ascend Performance Materials 2820SDF006	8/31/2020	8/31/2021	Sarah Currie Harrell	CEWD	Instruction and training materials	\$330,080	Ascend Performance Materials	Skills training to 393 incumbent and new employees of Ascend Performance Materials for industrial certifications including safety, I/M/R of Equipment, process technology and electrical applications
F	US Dept of Education – Upward Bound Grant Contract Award # P047A170605	9/1/2017	8/31/22	Director Upward Bound Yolanda Warren	Upward Bound	Fund materials, staffing, travel and courses for college exposure and preparation program.	\$1,351,875 GAN Projection 2017-18 Actual is \$277,134 2018-19 Actual is \$328,912 2019-20 Actual is \$301,913 2020-2021 Actual is \$312,480	Alvin ISD	Implement a federally funded college preparatory program for low-income and potential first generation college going participants to increase post-secondary enrollment and graduation.

P	Accenture Workforce and Economic Development Initiative in conjunction with AACC	12/2018	8/2021	Dr. Jade Borne	Student Services	Personnel, supplies, and Travel to Grant Conference	\$13,200	N/A	Acquire and maintain an online career readiness support system for students
F	Wagner Peyser-Texas Governor's Office thru TWC Contract Award # 2820WPB001	10/1/2019	6/30/2021	Dr. Nadia Nazarenko	Developmental Education	Instructors, curriculum development, supplies, instructional materials	\$394,004	N/A	Develop new strategies for improving developmental instruction
F	Texas Workforce Commission Building Construction Trades Grant Contract Award # 2819WOS001	6/5/2019	8/31/21	Charles Burgin	CEWD Industrial Programs	Scholarships and supplies for instruction	\$136,980	N/A	Provides scholarships and lab supplies for instruction of 65 trainees In machining, pipefitting, welding as assigned
S	Texas Workforce Commission Jobs and Education for Texans Grant Contract # 2820JET002	6/22/2020	6/30/2021	Dr. Debra Fontenot	Nursing	Medical Training Equipment	\$256,309	N/A	Acquire medical training equipment for the ADN Program
S	Nursing Innovation Grant Program – THECB Contract #23787	11/30/20	11/30/22	Dr. Debra Fontenot	ADN Program	Professional Development Training and materials for instruction	\$118,845	N/A	Provide Professional Development training and credentialing to ADN Program faculty to enhance curriculum development

									and instructional delivery to simulate clinical experiences for students
P	2020-2021 ACC Foundation Innovative Initiative Grant	9/1/20	8/31/21	Alexander Swiger	English	Multi-Media Equipment	\$1000	N/A	Upgrade existing and add new audio/visual equipment to enhance English instruction
P	2020-2021 ACC Foundation Innovative Initiative Grant	9/1/20	8/31/21	Dr. Jade Borne	Student Services	Stipends	\$1000	N/A	Provide emergency cash assistance to students
P	2020-2021 ACC Foundation Innovative Initiative Grant	9/1/20	8/31/21	Pat Dildy	Campus	Instructional supplies/equipment	\$1200	N/A	Provide an enhanced outdoor learning environment
P	2020-2021 ACC Foundation Innovative Initiative Grant	9/1/20	8/31/21	Kevin Moody	Music	Instruction	\$1000	N/A	Provide a song writing workshop
P	2020-2021 ACC Foundation Innovative Initiative Grant	9/1/20	8/31/21	Sarah Currie Harrell and Karen Edwards	Personnel	Awards	\$1500	N/A	Provide Excellence Awards to Adjunct Faculty

P	2020-2021 ACC Foundation Innovative Initiative Grant	9/1/20	8/31/21	Ian Baldwin	Library	Supplies	\$1000	N/A	Develop an Honors Library Project
P	2020-2021 ACC Foundation Innovative Initiative Grant	9/1/20	8/31/21	Charley Bevill	Academics	Instruction	\$1000	N/A	Provide support for International Education opportunities for students
P	2020-2021 ACC Foundation Innovative Initiative Grant	9/1/20	8/31/21	Joshua Querencia	Student Development	Instruction	\$1000	N/A	Provide students access to a conference(s) designed to expand Academic and Leadership qualities
P	2020-2021 ACC Foundation Innovative Initiative Grant	9/1/20	8/31/21	David Griffith	Music	Equipment	\$900	N/A	Acquire a "Smart Music" Mobile Music Station
P	2020-2021 ACC Foundation Innovative Initiative Grant	9/1/20	8/31/21	Holly Williams	Support Services	Scholarships	\$1000	N/A	Provide students grants to support completion of their degrees
P	2020-2021 ACC Foundation Innovative Initiative Grant	9/1/20	8/31/21	Dr. Cynthia Griffith	Academics and Technical Programs	Stipends	\$1000	N/A	Provide certification stipends for Adjunct Faculty
P	2020-2021 ACC Foundation Innovative Initiative Grant	9/1/20	8/31/21	Yolanda Warren	Student Services	Instruction	\$800	N/A	Improve student success in the classroom and in life through etiquette education

ALVIN COMMUNITY COLLEGE

**Federal, State & Private Grants
Projected for 2020-21**

GRANT DESCRIPTION		PROJECTED AWARD
Community Education		
	Department of Education - Upward Bound	\$ 312,480
Instructional & Support Services		
	Texas Workforce Commission/Governor's TTC-Wagner Peyser 7(b)	350,000
	Brazoria County - Community Development Block Grant (CDBG)	10,000
	Carl Perkins Grant	172,178
	Texas Workforce Commission's Jobs and Education for Texans Grant-Ptech	350,000
	National Science Foundation - IUSE	18,252
	Texas Workforce Commission's Jobs and Education for Texans Grant-TBD	350,000
	Texas Workforce Commission Skills Development Fund - INEOS-Team Ind Svc	1,000,000
Student Financial Aid		
	Federal College Work Study Program	84,000
	Pell Grant	3,800,000
	Supplemental Educational Opportunity Grant	100,000
	Texas Educational Opportunity Grant	200,000
	Texas Work Study Program	10,000
TOTAL		\$6,756,910

C. **Consider Approval of Revision of Welding Program AAS**



ALVIN COMMUNITY COLLEGE 3110 Mustang Road Alvin, Texas 77511-4898

Dr. Christal M. Albrecht
President
Office 281 756 3598
Fax 281 756 3858

MEMORANDUM NO: 50-2021

TO: Board of Regents
FROM: Dr. Christal M. Albrecht 
DATE: April 9, 2021
SUBJECT: Recommendation to Approve an Associate of Applied Science (AAS) in Welding Technology and a Level 2 Certificate in Welding Technology

Currently ACC has a Level 1 Welding Technology certificate. The Level 1 Welding Technology certificate is taught to dual enrollment students in AISD. AISD has requested additional welding coursework so that upon completion of the Level 1 Welding Technology certificate, students can obtain additional training. In addition, AISD requested a revision to the existing Level 1 Welding Technology certificate to more reasonable course lengths.

With the addition of the Level 2 Welding Technology Certificate and the AAS degree program in Welding Technology, students will have an opportunity to pursue enhanced training and earn a degree on campus at ACC.

It is recommended that the Board of Regents approve the revision of the Welding program to include a shorter Level 1 Welding Technology certificate, the addition of a Level 2 Welding Technology certificate and an AAS in Welding Technology.

CMA:tg

Proposal for a Welding Technology Program

OVERVIEW

Welding technology as a profession woven into a multitude of businesses, requiring these skilled professionals to work in a variety of industries including energy, construction, and manufacturing. The nation's aging infrastructure requires welding expertise to rebuild bridges, highways, and buildings. Work revolving around installing and repairing pipes that carry liquids or gases to, from and within businesses, factories, and homes are in demand. Ethanol production, natural gas pipelines, wind and water turbines, solar panels and nuclear power plants all require massive structures, piping systems and large holding tanks that depend upon skilled welders. Demand for skilled welders is projected to have a 17.9% increase with a total employment of 64,155 in the Gulf coast region by the year 2026. To better serve the community at large, we propose the expansion of the Welding Technology program at Alvin Community College.

Alvin Community College (ACC) proposes the addition of an Associate of Applied Science (AAS) degree and a level two Certificate of Technology in Welding. The AAS degree will be two years (four semesters) in duration. The degree will consist of 15 semester credit hours (SCH) in general education identified from the Texas Higher Education Coordinating Board (THECB) Lower-Division Academic Course Guide Manual (ACGM) and 45 SCH in technical courses identified from the (THECB) Workforce Education Course Manual (WECM). The first year of the degree will include general education and introductory technical courses. The second year of the degree award will include general education, advanced technical courses, a capstone course, and an external learning experience (i.e., internship). The embedded level two Certificate of Technology includes instruction in relevant technical courses, and a capstone course. Students that complete the level one certificate will acquire the skills necessary for entry-level employment in Welding Technology.

If approved, implementation of the level one certificate Welding Technology award will continue in fall 2021 with a projected enrollment of 15 students. The level two certificate and AAS degree awards will begin in fall 2022 and by the fifth year of the program (2025), the program cohorts are projected to grow to 48 students.

DEMAND

Research further demonstrates the development of a Welding program at ACC will meet the needs of the growing Welding industry and help fill the employment gap as demonstrated by the following:

SOC	SOC Title	Employment	Projected	Absolute Change	Percent Change	Avg. Annual Openings
51-4121	Welding, Soldering, and Brazing Machine Setters, Operators, and Tenders	54,410	64,155	9745	17.9	7183

According to Texas Wages and Employment Projections for the Gulf Coast, including Brazoria County, the projected employment is 64,155 with 7183 average openings, and a percent change of 17.9%. This includes hourly wages of \$24.09 and annual wages of \$50,100. Labor Market & Career Information (LMCI) reports the salary for the Houston region is \$50,100 annually.

Research and input from the advisory committee further demonstrated that the development of a Welding Technology AAS and level two Certificate program at ACC will meet the needs of this growing industry and help fill the employment gap.

ENTRY LEVEL JOBS

Successful completion of the level two Certificate of Welding Technology will provide the student with entry level and advanced skills sets of Welding Technology, whereas successful completion of the AAS degree in Welding Technology would qualify the student to enter the field at an advanced level.

ANALYSIS OF WORKFORCE SKILLS

An analysis of workforce skills was conducted using information derived from (see Appendices for reports):

1. O*Net
2. Workforce Solutions
3. Industry via Program Advisory Committee meetings.

ENROLLMENT MANAGEMENT PLAN

Articulated feeder institutions or programs include:

1. Alvin and Pearland ISDs.
The level one Certificate of Technology is offered for Dual Enrollment at JB Hensler College and Career Academy in Alvin ISD. This would allow the students a seamless pathway into the Welding Technology AAS degree offered by ACC. The program pathway is designed with stackable certificates within the AAS degree.
2. Industry partnerships include:
The advisory committee had representation from industry. They have agreed on the need for skilled welders and have committed to a cooperative education course. There is one cooperative education course (WLDG 2380 - Welding Technology Cooperative Education) in the second year, second semester of the program, but an alternative course (WLDG 2371 – Welding Final Project) is also available as a capstone course.

STRATEGY FOR ENROLLMENT PROJECTION:

The Business department will work closely with ACC's Marketing department to develop the best way to reach potential students. Recruiting tools and marketing strategies will include:

1. ACC Website
2. Campus tours
3. Career Fairs
4. Community outreach
5. Partnerships with industry
6. Social Media Advertising – Facebook, Instagram, Twitter, Snapchat
7. Programmatic Advertising via Clarus
8. Podcasts on the program produced in partnership with the Communications department

PLACEMENT AND RETENTION OF STUDENTS

Texas Success Initiative Assessment (TSIA)

Students enrolling in the AAS in Welding Technology and level two Certificate must be TSIA compliant. Students enrolled in the level one Certificate of Technology in Welding Technology do not need to be TSIA compliant.

Student Success and Retention

ACC has a Student Success and Retention committee, whose Mission is:

The Student Success and Retention Committee focuses on improving student success in learning, reducing the number of students who drop courses, and increasing the number of students who stay enrolled in school and complete degrees. The committee will also be involved in the planning, development, and implementation of guided pathways for all instructional programs.

Guided pathways will allow the student to complete the certificates or degree in a timely fashion by knowing the academic plan from the beginning. The student will have a clear road map of the courses with stackable certificates imbedded in the curriculum and will receive guidance to help them stay on track to completion.

PRIOR LEARNING ASSESSMENT (PLA)

We propose that students who completed who already have experience in, but require additional Welding Technology knowledge and skills, be eligible to apply for Prior Learning Assessment (PLA).

NON-DUPLICATION

There are currently nine community colleges offering Welding Technology programs in the Gulf coast area. The level two Certificate and AAS degree in Welding Technology will support the growth and expansion projected for the Gulf coast region's petrochemical industry for the years to come.

A Letter of Intent will be sent to the Chair of the Gulf Coast Higher Education Regional Council (HERC), and to the local Workforce Development Board, Workforce Solutions Gulf Coast, once the ACC Board of Regents approval has been granted.

Courses will be offered in traditional face-to-face modality.

ASSURANCE OF ADEQUATE FUNDING: FACULTY

A 12 month credentialed full-time faculty member in Welding Technology is presently instructing in the program. The department chair and dean's positions already exist. They will provide oversight for the program.

FACILITIES

ACC main campus welding laboratories and equipment will be utilized for the program. The facility includes one faculty office with supplies.

EQUIPMENT/SOFTWARE

The training facility is equipped with the training equipment and materials necessary to meet or exceed the student learning outcomes for the courses presented in the approved curriculum.

Six-Year Projected Enrollment, Costs, and Revenue for Welding Technology

Using an annual enrollment with projected growth annually, the enrollment will begin with 15 students and growth over the five ensuing years would increase to 48 students.

FY	HEADCOUNT WITH PROJECTED GROWTH	ANNUAL CUMULATIVE ENROLLMENT	CONTACT HOURS	Average Contact Hr Reimbursement	CONTACT HOUR FUNDING	Tuition Rate	SCH ANNUALLY	TUITION	SALARIES	STIPENDS (\$2000 x 3 semesters)	FACULTY SUPPLIES	Total Faculty Costs	TOTAL REVENUE
2021-2022	15	15	10,080	\$ 3.10	\$31,248	\$47	30	\$21,150	(\$79,523)	(\$6,000)	(\$20,000)	(\$105,523)	(\$53,125)
2022-2023	19	34	28,128	\$ 3.10	\$87,197	\$47	60	\$95,880	(\$81,113)	(\$6,000)	(\$20,000)	(\$107,113)	\$75,964
2023-2024	24	43	35,584	\$ 3.10	\$110,310	\$47	60	\$121,260	(\$82,734)	(\$6,000)	(\$20,000)	(\$108,734)	\$122,836
2024-2025	30	54	44,736	\$ 3.10	\$138,682	\$47	60	\$152,280	(\$84,390)	(\$6,000)	(\$20,000)	(\$110,390)	\$180,572
2025-2026	38	68	56,256	\$ 3.10	\$174,394	\$47	60	\$191,760	(\$86,078)	(\$6,000)	(\$20,000)	(\$112,078)	\$254,076
2026-2027	48	86	71,168	\$ 3.10	\$220,621	\$47	60	\$242,520	(\$87,799)	(\$6,000)	(\$20,000)	(\$113,799)	\$349,342

**Contact Hour Revenue does not include contact hour funding for General Education.*

**CHF is calculated using standard \$3.10/CH*

**Tuition is based off current catalog In-District tuition of \$47 per SCH for all SCH hours each semester, including Gen Ed.*

**Instructor salary is calculated for 12 months since the program includes a summer semester.*

The advisory committee had two virtual meeting and several email communications prior to curriculum approval. Minutes can be found in the Appendices. 12/14/2020, 4/16/2021.

Membership

Name	Title	Business Affiliation
Jon Williams	Superintendent	Ref-Chem
Benny Stevens	Welding Superintendent	Lariat Construction
Bud Womack	Welding Superintendent	CWI
Jose Guel	Superintendent	Marquis
Chris Holbert	Superintendent	JVIC
Greg Peterson	Welding Superintendent	Primoris Construction
JJ Sluss		Exxon
Gene Garica	Welding Instructor	Union Boilermakers
Rodger Simek	Welding Superintendent	BWD Construction
Kenneth L Brigman Jr.	CE Instructor/Coord Welding	Alvin Community College
Dean Jeffrey Parks	Dean, Professional, Technical, and Human Performance division	Alvin Community College
Sara N Bouse	Director, TDCJ Programs	Alvin Community College
David Mustain	Department Chair	Alvin Community College
Wayne Elsner	Welding Instructor	Alvin ISD
Heather Heil	CTE Program Coordinator	Alvin ISD
Carolyn Manley	Counselor/Career Advisor	Alvin ISD

Industry representatives served as Subject Matter Experts (SMEs) from the Welding profession. Faculty and administrators worked closely with SMEs to research Welding Technology requirements and develop program curricula through selection of courses from the state approved THECB Workforce Education Course Manual (WECM) inventory [[pdf of website page](#)] {[link to website](#)}. Once completed and approved, the proposed program curriculum was submitted to ACC's Curriculum Committee for consideration and approval prior to submission of the Welding Technology program prospectus. Membership of the curriculum committee consists of faculty, staff, and administrators.

RECOMMENDATION

It is recommended that the Board of Regents approve the implementation of a level two certificate and AAS awards in the Welding Technology program. Upon approval, the College staff will prepare and submit a New Program Proposal to the Texas Higher Education Coordinating Board and Southern Association of Colleges and Schools Commission on Colleges for approval.

Curriculum Outline:
Welding Technology Level II Certificate
1st Year Fall Semester

Course	Title	Crs Type	Lec Hrs	Lab Hrs	Ext Hrs	Cnt Hrs	Cr Hrs
WLDG 1323	Welding Safety, Tools, and Equipment NCCER Core	WECM	2	2	0	64	3
WLDG 1200	Introduction to Welding NCCER Level 1	WECM	1	3	0	64	2
WLDG 1428	Introduction to Shielded Metal Arc Welding (SMAW) NCCER Level 1	WECM	2	6	0	128	4
WLDG 1313	Introduction to Blueprint Reading for Welders NCCER Core Level 2	WECM	2	2	0	64	3
1st Semester Totals			7	13	0	320	12

1st Year Spring Sem

Course	Title	Crs Type	Lec Hrs	Lab Hrs	Ext Hrs	Cnt Hrs	Cr Hrs
WLDG 1457	Intermediate Shielded Metal Arc Welding (SMAW) NCCER Level 1	WECM	2	6	0	128	4
WLDG 1307	Introduction to Welding Using Multiple Processes NCCER Level 2	WECM	2	4	0	96	3
WLDG 1434	Introduction to Gas Tungsten Arc Welding (GTAW) NCCER Level 2	WECM	2	6	0	128	4
2nd Semester Totals			6	16	0	352	11

1st Year Summer Semester

Course	Title	Crs Type	Lec Hrs	Lab Hrs	Ext Hrs	Cnt Hrs	Cr Hrs
WLDG 1430	Introduction to Gas Metal Arc (GMAW) Welding NCCER Level 2	WECM	2	6	0	128	4
Summer Semester Totals			2	6	0	128	4

2nd Year Fall Semester

Course	Title	Crs Type	Lec Hrs	Lab Hrs	Ext Hrs	Cnt Hrs	Cr Hrs
WLDG 1435	Introduction to Pipe Welding NCCER Level 3	WECM	2	6	0	128	4
WLDG 2406	Intermediate Pipe Welding NCCER Level 3	WECM	2	6	0	128	4
WLDG 2413	Intermediate Welding Using Multiple Processes NCCER Level 2 & 3	WECM	2	6	0	128	4
3rd Semester Totals			6	18	0	384	12

2nd Year Spring Sem

Course	Title	Crs Type	Lec Hrs	Lab Hrs	Ext Hrs	Cnt Hrs	Cr Hrs
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	WLDG 1353	Intermediate Layout and Fabrication (Interm.)	WECM	2	4	0	96	3
*	WLDG 2380	Cooperative Education - Welding Technology/Welder or	WECM	1	0	20	320	
*	WLDG 2371	Advanced Welding Technology Final Project	WECM	1	5	0	96	3
			4th Semester Totals	4	9	20	512	6
			Program Totals	25	62	20	1696	45

* Capstone course

Curriculum Outline:
Welding Technology Associate of Applied Science
1st Year Fall Semester

Course	Title	Crs Type	Lec Hrs	Lab Hrs	Ext Hrs	Cnt Hrs	Cr Hrs
WLDG 1323	Welding Safety, Tools, and Equipment NCCER Core	WECM	2	2	0	64	3
WLDG 1200	Introduction to Welding NCCER Level 1	WECM	1	3	0	64	2
WLDG 1428	Introduction to Shielded Metal Arc Welding (SMAW) NCCER Level 1	WECM	2	6	0	128	4
WLDG 1313	Introduction to Blueprint Reading for Welders NCCER Core Level 2	WECM	2	2	0	64	3
+ Math 1332	Contemporary Mathematics (Quantitative Reasoning)	ACGM	3	0	0	48	3
		1st Semester Totals	10	13	0	368	15

1st Year Spring Sem

Course	Title	Crs Type	Lec Hrs	Lab Hrs	Ext Hrs	Cnt Hrs	Cr Hrs
WLDG 1457	Intermediate Shielded Metal Arc Welding (SMAW) NCCER Level 1	WECM	2	6	0	128	4
WLDG 1307	Introduction to Welding Using Multiple Processes NCCER Level 2	WECM	2	4	0	96	3
WLDG 1434	Introduction to Gas Tungsten Arc Welding (GTAW) NCCER Level 2	WECM	2	6	0	128	4
+ ENGL 1301	Composition I	ACGM	3	0	0	48	3
		2nd Semester Totals	9	16	0	400	14

1st Year Summer Semester

Course	Title	Crs Type	Lec Hrs	Lab Hrs	Ext Hrs	Cnt Hrs	Cr Hrs
WLDG 1430	Introduction to Gas Metal Arc (GMAW) Welding NCCER Level 2	WECM	2	6	0	128	4
+ SPCH 13xx	Public Speaking or Interpersonal Communication or Argumentation & Debate	ACGM	3	0	0	48	3
		Summer Semester Totals	5	6	0	176	7

2nd Year Fall Semester

Course	Title	Crs Type	Lec Hrs	Lab Hrs	Ext Hrs	Cnt Hrs	Cr Hrs
WLDG 1435	Introduction to Pipe Welding NCCER Level 3	WECM	2	6	0	128	4
WLDG 2406	Intermediate Pipe Welding NCCER Level 3	WECM	2	6	0	128	4
WLDG 2413	Intermediate Welding Using Multiple Processes NCCER Level 2 & 3	WECM	2	6	0	128	4
+ Social & Behav. Sciences	Select from Social & Behavioral Sciences Core Curriculum	ACGM	3	0	0	48	3
		3rd Semester Totals	9	18	0	432	15

2nd Year Spring Sem

Course	Title	Crs Type	Lec Hrs	Lab Hrs	Ext Hrs	Cnt Hrs	Cr Hrs
WLDG 1353	Intermediate Layout and Fabrication (Interm.)	WECM	2	4	0	96	3
* WLDG 2380	Cooperative Education - Welding Technology/Welder or	WECM	1	0	20	320	
* WLDG 2371	Advanced Welding Technology Final Project	WECM	1	5	0	96	3
Creative Arts or	Select from Creative Arts Core Curriculum or	ACGM	3	0	0	48	
+ Language, Philosophy & Culture	Select from Language, Philosophy & Culture Core Curriculum	ACGM	3	0	0	48	3
		4th Semester Totals	10	9	20	608	9
		Program Totals	43	62	20	1984	60

+ Core curriculum

* Capstone course

D. **Consider Approval of Revision of Automotive Program AAS**

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ALVIN COMMUNITY COLLEGE 3110 Mustang Road Alvin, Texas 77511-4898

Dr. Christal M. Albrecht
President

Office 281 756 3598
Fax 281 756 3858

MEMORANDUM NO: 51-2021

TO: Board of Regents
FROM: Dr. Christal M. Albrecht 
DATE: April 9, 2021
SUBJECT: Recommendation to Approve an Associate of Applied Science (AAS) in Automotive Technology and a Level 2 Certificate in Automotive Technology

Currently ACC has a Level 1 Automotive Technology Certificate that is taught at the Texas Department of Criminal Justice. When inmates complete their Level 1 Automotive Technology Certificate but are not yet up for release, they may be transferred to a unit served by Lee College to complete the degree.

With the addition of the Level 2 Automotive Technology certificate and the addition of an AAS in Automotive Technology to ACC's program offerings, TDCJ students will be able to complete additional credentials with ACC while in the unit, rather than being transferred to a unit served by Lee College.

It is recommended that the Board of Regents approve the revision of the Automotive Technology program to include the addition of a Level 2 certificate and an AAS in Automotive Technology.

CMA:tg

Proposal for an Automotive Technology Program

OVERVIEW

Automotive technology is a profession entwined with everyday life. In 2021 the simple machine that Henry Ford thought every American should own, has become a complex, computer-driven, essential consumer product. It transports our families, expands our businesses and allows thousands to become self-employed via companies such as Uber and Grub Hub. Today’s technician must be able utilize basic hand tools as well as sophisticated computerized diagnostic equipment. This requires a solid foundational base of education and commitment to life-long learning. Demand for automotive technicians is projected to have a 14.9% increase with a total employment of 14,378 in the Gulf coast region by the year 2026. To better serve the community at large, we propose the expansion of the Automotive Technology program at Alvin Community College.

Alvin Community College (ACC) proposes the addition of an Associate of Applied Science (AAS) degree and a level two certificate in Automotive Technology to the current program. The AAS degree will be two years (five semesters) or less in duration. The level two certificate will be approximately eighteen months (five semesters) or less. The AAS degree will consist of 15 Semester Credit Hours (SCH) in general education identified from the Texas Higher Education Coordinating Board (THECB) Lower-Division Academic Course Guide Manual (ACGM) and 45 SCH in technical courses identified from the (THECB) Workforce Education Course Manual (WECM). The first year of the AAS degree will include general education and introductory technical courses. The second year of the AAS degree award will include general education, advanced technical courses, a capstone course, and an external learning experience (i.e., internship). The embedded level two certificate of technology includes instruction in relevant technical courses and a capstone course. Students that complete the Level One certificate will acquire the skills necessary for entry-level employment in Automotive Technology as affirmed by the industry advisory committee.

If approved, implementation of the level one certificate Automotive Technology award will continue in fall 2021 with a projected enrollment of 15 students. The level two certificate and AAS degree awards will begin in fall 2022 and by the fifth year of the program (2025), the program cohorts are projected to grow to 48 students.

DEMAND

Research further demonstrates the development of an Automotive Program at ACC will meet the needs of the growing automotive industry and help fill the employment gap as demonstrated by the following:

SOC	SOC Title	Employment	Projected	Absolute Change	Percent Change	Avg. Annual Openings
49-3023	Automotive Service Technicians and Mechanics	12,515	14,378	1,863	14.9%	1,422

According to Texas Wages and Employment Projections for the Gulf Coast, including Brazoria County, the projected employment is 12,515 with 1,422 average openings, and a percent change of 14.9% by 2026. This includes hourly wages of \$21.71 and annual wages of \$45,150. Labor Market & Career Information (LMCI) reports the salary for the Houston region is \$43,781 annually.

Research and input from the advisory committee further demonstrated that the development of an Automotive Technology program at ACC will meet the needs of this growing industry and help fill the employment gap.

ENTRY LEVEL JOBS

Successful completion of the level one and level two Certificate of Automotive Technology will provide the student with an introduction to the Automotive Technology, whereas successful completion of the AAS degree in Automotive Technology would qualify the student to enter the field at an advanced level.

ANALYSIS OF WORKFORCE SKILLS

An analysis of workforce skills was conducted using information derived from (see Appendices for reports):

1. O*Net
2. Workforce Solutions
3. Industry via advisory committee meetings.

ENROLLMENT MANAGEMENT PLAN

Articulated feeder institutions or programs include:

1. Alvin ISD.
The level one Certificate of Technology is offered for Dual Enrollment at JB Hensler College and Career Academy in Alvin ISD.
2. Industry partnership:
The advisory committee had representation from industry. They have agreed on the need for entry-level technicians and have committed to an internship program. There is one intern course (AUMT 2388-Automotive Internship) in the second year, second semester of the program, but an alternative course (AUMT 2307-Hybrid Drive Systems) is also available as a capstone course for students enrolled in the program at Texas Department of Criminal Justice (TDCJ).

STRATEGY FOR ENROLLMENT PROJECTION:

The Business department will work closely with ACC's Marketing department to develop the best way to reach potential students. Recruiting tools and marketing strategies will include:

1. ACC Website
2. Campus tours
3. Career Fairs
4. Community outreach
5. Partnerships with industry
6. Social Media Advertising – Facebook, Instagram, Twitter, Snapchat
7. Programmatic Advertising via Clarus
8. Podcasts on the program produced in partnership with the Communications department

PLACEMENT AND RETENTION OF STUDENTS

Texas Success Initiative Assessment (TSIA)

Students enrolling in the AAS in Automotive Technology and level two Certificate must be TSIA compliant. Students enrolled in the level one Certificate of Technology in Automotive Technology do not need to be TSIA compliant.

Student Success and Retention

ACC has a Student Success and Retention committee, whose Mission is:

The Student Success and Retention Committee focuses on improving student success in learning, reducing the number of students who drop courses, and increasing the number of students who stay enrolled in school and complete degrees. The committee will also be involved in the planning, development, and implementation of guided pathways for all instructional programs.

Guided pathways will allow the student to complete the certificates or degree in a timely fashion by knowing the academic plan from the beginning. The student will have a clear road map of the courses with stackable certificates imbedded in the curriculum and will receive guidance to help them stay on track to completion.

PRIOR LEARNING ASSESSMENT (PLA)

We propose that students who already have experience in the automotive industry, but require additional automotive technology knowledge and skills, be eligible to apply for Prior Learning Assessment (PLA).

NON-DUPLICATION

There is currently one community college offering an Automotive Technology program at TDCJ in the Gulf coast region. A Letter of Intent will be sent to the Chair of the Gulf Coast Higher Education Regional Council (HERC), and to the local Workforce Development Board, Workforce Solutions Gulf Coast, once the ACC Board of Regents approval has been granted.

Courses will be offered in traditional face-to-face modality.

ASSURANCE OF ADEQUATE FUNDING:

FACULTY

A 12 month credentialed full-time faculty member in Automotive Technology is presently instructing in the program at TDCJ. The department chair and dean's positions already exist. They will provide oversight for the program.

FACILITIES

The training facility is located within TDCJ Jester unit. The facility includes one faculty office with supplies.

EQUIPMENT/SOFTWARE

The training facility is equipped with the training equipment and materials necessary to meet or exceed the student learning outcomes for the courses presented in the approved curriculum.

Six-Year Projected Enrollment, Costs, and Revenue for Automotive Technology

Using an annual enrollment with projected growth annually, the enrollment will begin with 15 students and growth over the five ensuing years would increase to 48 students.

FY	HEADCOUNT WITH PROJECTED GROWTH	ANNUAL CUMULATIVE ENROLLMENT	CONTACT HOURS	Average Contact Hr Reimbursement	CONTACT HOUR FUNDING	Tuition Rate	SCH ANNUALLY	TUITION	SALARIES	STIPENDS (\$2000 x 3 semesters)	FACULTY SUPPLIES	Total Faculty Costs	TOTAL REVENUE
2021-2022	15	15	9,120	\$ 3.10	\$28,272	\$47	30	\$21,150	(\$77,207)	(\$6,000)	(\$20,000)	(\$103,207)	(\$53,785)
2022-2023	19	34	24,032	\$ 3.10	\$74,499	\$47	60	\$95,880	(\$79,523)	(\$6,000)	(\$20,000)	(\$105,523)	\$64,856
2023-2024	24	43	30,400	\$ 3.10	\$94,240	\$47	60	\$121,260	(\$81,113)	(\$6,000)	(\$20,000)	(\$107,113)	\$108,387
2024-2025	30	54	38,208	\$ 3.10	\$118,445	\$47	60	\$152,280	(\$82,734)	(\$6,000)	(\$20,000)	(\$108,734)	\$161,991
2025-2026	38	68	48,064	\$ 3.10	\$148,998	\$47	60	\$191,760	(\$84,390)	(\$6,000)	(\$20,000)	(\$110,390)	\$230,368
2026-2027	48	86	60,800	\$ 3.10	\$188,480	\$47	60	\$242,520	(\$86,078)	(\$6,000)	(\$20,000)	(\$112,078)	\$318,922

**Contact Hour Revenue does not include contact hour funding for General Education.*

**CHF is calculated using standard \$3.10/CH*

**Tuition is based off current catalog In-District tuition of \$47 per SCH for all SCH hours each semester, including General Education.*

**Instructor salary is calculated for 12 months since the program includes a summer semester.*

Advisory Committee meeting minutes

The advisory committee had one virtual meeting and several email communications prior to submission of the curriculum for approval. Minutes can be found in the Appendices. Minutes are provided: 1/22/2021

Membership

Name	Title	Business Affiliation
Dennis Schaffer	Express Manager	Honda of Clear Lake
Mark Soieau	Owner	Soieau's Automotive
Dionel Alves	Shop Forman	Reliance of Nissan of Alvin
Feinado Deleon II	Co-Owner	Deleon and Son Automotive
Eddie Guillory	Service Manager	Honda of Clear Lake
Stanley Clemons	Service Manager	Ron Carter Autoplex
James Smith	Service Director	Keeting Autoplex
Javier Garcia	Parts and Service Director	Reliance Nissan
Patrick Keese	Shop Forman	Ron Carter Autoplex
Heather Heil	CTE Program Coordinator	Alvin ISD JB Hensler
Richie Maharajh	Automotive Technology Instructor	Alvin ISD JB Hensler
Jeffrey Parks	Dean, Professional, Technical, and Human Performance division	Alvin Community College
David Mustain	Department Chair & Faculty of Automotive Technology	Alvin Community College

Industry representatives served as Subject Matter Experts (SMEs) from the Automotive profession. Faculty and administrators worked closely with SMEs to research Automotive Technology requirements and develop program curricula through selection of courses from the state approved THECB Workforce Education Course Manual (WECM) inventory [[pdf of website page](#)] {[link to website](#)}. Once completed and approved, the proposed program curriculum was submitted to [ACC's Curriculum Committee](#) for consideration and approval prior to submission of the Automotive Technology program prospectus. Membership of the curriculum committee consists of faculty, staff, and administrators.

RECOMMENDATION

It is recommended that the Board of Regents approve the implementation of a level two certificate and AAS awards in the Automotive Technology program. Upon approval, the College staff will prepare and submit a New Program Proposal to the Texas Higher Education Coordinating Board and Southern Association of Colleges and Schools Commission on Colleges for approval.

Curriculum Outline: Proposed Fall 2022
Automotive Technology Level II Certificate
1st Year Fall Semester

Course	Title	Crs Type	Lec Hrs	Lab Hrs	Ext Hrs	Cnt Hrs	Cr Hrs
AUMT 1201	Introduction and Theory to Automotive Technology	WECM	1	4	0	80	2
AUMT 1310	Automotive Brake Systems	WECM	2	4	0	96	3
AUMT 1416	Automotive Suspension and Steering	WECM	2	6	0	128	4
1st Semester Totals			5	14	0	304	9

1st Year Spring Semester

Course	Title	Crs Type	Lec Hrs	Lab Hrs	Ext Hrs	Cnt Hrs	Cr Hrs
AUMT 1307	Automotive Electrical Systems	WECM	2	4	0	96	3
AUMT 2421	Automotive Electrical Diagnosis and Repair	WECM	2	6	0	128	4
AUMT 2211	Automotive Electronic Controls	WECM	1	4	0	80	2
2nd Semester Totals			5	14	0	304	9

1st Year Summer Semester

Course	Title	Crs Type	Lec Hrs	Lab Hrs	Ext Hrs	Cnt Hrs	Cr Hrs
AUMT 1345	Automotive Climate Control Systems	WECM	2	4	0	96	3
AUMT 2317	Automotive Engine Performance Analysis I	WECM	2	4	0	96	3
Summer Semester Totals			4	8	0	192	6

2nd Year Fall Semester

Course	Title	Crs Type	Lec Hrs	Lab Hrs	Ext Hrs	Cnt Hrs	Cr Hrs
AUMT 2434	Automotive Engine Performance Analysis II	WECM	2	6	0	128	4
AUMT 1306	Automotive Engine Removal and Installation	WECM	2	4	0	96	3
AUMT 1319	Automotive Engine Repair	WECM	2	4	0	96	3
3rd Semester Totals			6	14	0	320	10

2nd Year Spring Semester

Course	Title	Crs Type	Lec Hrs	Lab Hrs	Ext Hrs	Cnt Hrs	Cr Hrs
AUMT 2413	Automotive Drive Train and Axles	WECM	2	4	0	96	4
AUMT 2425	Automotive Automatic Transmission and Transaxle	WECM	2	6	0	128	4
* AUMT 2307	Hybrid Systems Diagnostics OR	WECM	2	4	0	96	
* AUMT 2388	Internship	WECM	0	0	20	320	3
4th Semester Totals			6	14	20	640	11
Program Totals			26	64	20	1760	45

* Capstone course

Curriculum Outline: Proposed Fall 2022
Automotive Technology Associate of Applied Science

1st Year Fall Semester

Course	Title	Crs Type	Lec Hrs	Lab Hrs	Ext Hrs	Cnt Hrs	Cr Hrs
AUMT 1201	Introduction and Theory to Automotive Technology	WECM	1	4	0	80	2
AUMT 1310	Automotive Brake Systems	WECM	2	4	0	96	3
AUMT 1416	Automotive Suspension and Steering	WECM	2	6	0	128	4
+ ENGL 1301	Composition I	ACGM	3	0	0	48	3
1st Semester Totals			8	14	0	352	12

1st Year Spring Semester

Course	Title	Crs Type	Lec Hrs	Lab Hrs	Ext Hrs	Cnt Hrs	Cr Hrs
AUMT 1307	Automotive Electrical Systems	WECM	2	4	0	96	3
AUMT 2421	Automotive Electrical Diagnosis and Repair	WECM	2	6	0	128	4
AUMT 2211	Automotive Electronic Controls	WECM	1	4	0	80	2
+ MATH 1332	Contemporary Mathematics (Quantitative Reasoning)	ACGM	3	0	0	48	3
2nd Semester Totals			8	14	0	352	12

1st Year Summer Semester

Course	Title	Crs Type	Lec Hrs	Lab Hrs	Ext Hrs	Cnt Hrs	Cr Hrs
AUMT 1345	Automotive Climate Control Systems	WECM	2	4	0	96	3
AUMT 2317	Automotive Engine Performance Analysis I	WECM	2	4	0	96	3
+ Social & Behavioral Sciences	Select from Social & Behavioral Sciences Core Curriculum	ACGM	3	0	0	48	3
Summer Semester Totals			7	8	0	240	9

2nd Year Fall Semester

Course	Title	Crs Type	Lec Hrs	Lab Hrs	Ext Hrs	Cnt Hrs	Cr Hrs
AUMT 2434	Automotive Engine Performance Analysis II	WECM	2	6	0	128	4
AUMT 1306	Automotive Engine Removal and Installation	WECM	2	4	0	96	3
AUMT 1319	Automotive Engine Repair	WECM	2	4	0	96	3
Creative Arts or	Select from Creative Arts Core Curriculum or	ACGM	3	0	0	48	
+ Language, Philosophy & Culture	Select from Language, Philosophy & Culture Core Curriculum	ACGM	3	0	0	48	3
3rd Semester Totals			12	14	0	416	13

2nd Year Spring Semester

Course	Title	Crs Type	Lec Hrs	Lab Hrs	Ext Hrs	Cnt Hrs	Cr Hrs

	<u>AUMT 2413</u>	Automotive Drive Train and Axles	WECM	2	4	0	96	4
	<u>AUMT 2425</u>	Automotive Automatic Transmission and Transaxle	WECM	2	6	0	128	4
*	<u>AUMT 2307</u>	Hybrid Systems Diagnostics OR	WECM	2	4	0	96	
*	<u>AUMT 2388</u>	Internship	WECM	0	0	20	320	3
+	<u>SPCH 1315 or</u> <u>SPCH 1318, or</u> <u>SPCH 2335</u>	Public Speaking or Interpersonal Communication or Argumentation & Debate	ACGM	3	0	0	48	3
			4th Semester Totals	9	14	20	688	14
			Program Totals	44	64	20	2048	60

+ Core curriculum

* Capstone course

6. **Student Report**
7. **Faculty Senate Report**
8. **President's Report**
9. **Strategic Plan Update Relating to Strategic Plan Goal #1**

56



ALVIN COMMUNITY COLLEGE 3110 Mustang Road Alvin, Texas 77511-4898

Dr. Christal M. Albrecht
President

Office 281 756 3598
Fax 281 756 3858

MEMORANDUM NO: 57-2021

TO: Board of Regents
FROM: Dr. Christal M. Albrecht 
DATE: April 16, 2021
SUBJECT: Strategic Plan Update Goal #1

In November 2015, the Board of Regents approved the five year (2016-2021) Strategic Plan for Alvin Community College. Dr. Jade Borne, Vice President of Student Services will present an update on the status of the Strategic Plan Goal 1. This goal states that:

“Alvin Community College will develop itself as an evidence-based, data-driven organization to improve organizational efficiency and increase student achievement, completion and success.”

This report is for information only.

CMA:tg

10. **Report on President Goal #3 Relating to the Maintenance Tax Note**



MEMORANDUM NO: 43-2021

TO: Board of Regents
FROM: Dr. Christal M. Albrecht 
DATE: April 1, 2021
SUBJECT: Report on President's Goal #3 relating to ACC's Maintenance Tax Note Construction Projects

On August 13, 2020, Alvin Community College Board of Regents approved eight goals for the President for the 2020-21 year. Goal # 3 states:

“Work with Engineers and AGCM construction managers, and members of the campus facilities teams, to continue the implementation of the maintenance tax note plan for renovation and repair of campus facilities and present report to the Board.” [By March 2021, extended to April, 2021]

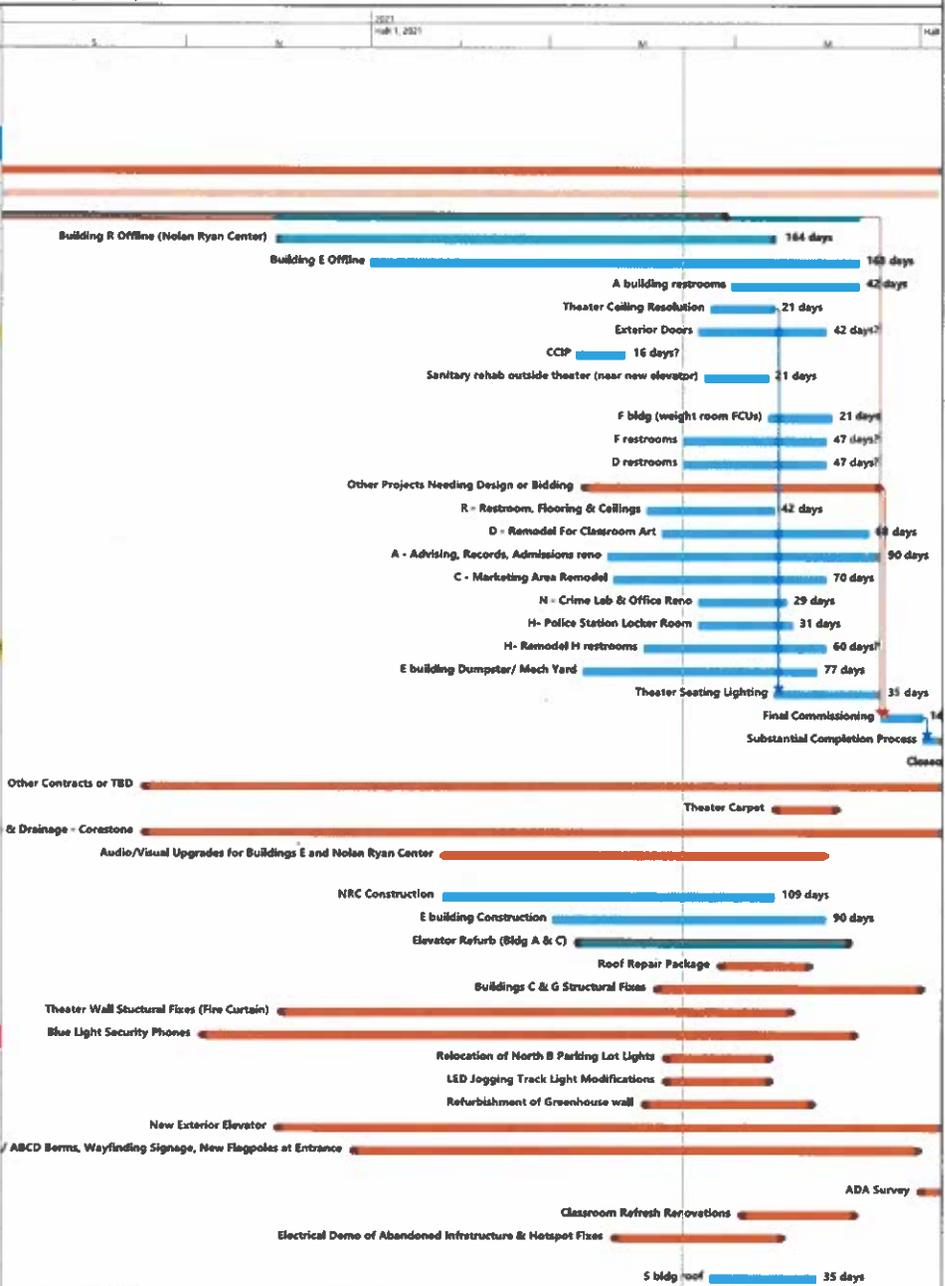
This goal was targeted for completion by March, 2021, because the project was initially projected to be complete by February, 2021. However, at the November 19, 2020 Board meeting, Regents extended AGCM's contract to May 31, 2021. Therefore, this report was delayed by a month in order to have more completed projects available for the Board to review.

The following chart shows the remaining projects and their projected start and completion dates. AGCM will share an overview of the projects and their status.

CMA:tg

ACC Maintenance Bond Program Schedule (version1, update1)

ID	Task Name	Start	Finish	Duration	Notes
0	ACC Critical Dates	Wed 8/1/18	Sun 8/15/21	110 days?	
1	ACC Milestones	Tue 10/6/20	Thu 5/27/21	233 days?	
2	Board Meetings	Tue 10/6/20	Thu 5/27/21	233 days?	
18	ACC Bond Program	Wed 8/1/18	Sun 8/15/21	110 days?	
19	Projects Phase	Wed 8/1/18	Sun 8/15/21	110 days?	
20	O'Donnell Slder Contract	Wed 8/1/18	Sun 8/15/21	110 days?	
21	Building Construction Scheduling	Wed 8/1/18	Wed 4/28/21	1001 days	
22	Building R Offline (Nolan Ryan Center)	Tue 12/1/20	Fri 5/14/21	164 days	
23	Building E Offline	Fri 1/1/21	Fri 6/11/21	161 days	
24	A building restrooms	Fri 4/30/21	Fri 6/11/21	42 days	
25	Theater Ceiling Resolution	Fri 4/23/21	Fri 5/14/21	21 days	
26	Exterior Doors	Mon 4/19/21	Mon 5/31/21	42 days?	pending delivery dates
27	CCIP	Wed 3/10/21	Fri 3/26/21	16 days?	Update pending on A & D bldg
28	Sanitary rehab outside theater (near new elevator)	Wed 4/21/21	Wed 5/12/21	21 days	
29	F bldg (weight room FCUs)	Wed 5/12/21	Wed 6/2/21	21 days	
30	F restrooms	Wed 4/14/21	Mon 5/31/21	47 days?	pending final ADA resolution
31	D restrooms	Wed 4/14/21	Mon 5/31/21	47 days?	pending final ADA resolution
32	Other Projects Needing Design or Bidding	Fri 3/12/21	Fri 6/18/21	98 days?	
33	R - Restroom, Flooring & Ceilings	Fri 4/2/21	Fri 5/14/21	42 days	
34	D - Remodel For Classroom Art	Wed 4/7/21	Mon 6/14/21	68 days	
35	A - Advising, Records, Admissions reno	Sat 3/20/21	Fri 6/18/21	90 days	
36	C - Marketing Area Remodel	Mon 3/22/21	Mon 5/31/21	70 days	
37	N - Crime Lab & Office Reno	Mon 4/19/21	Tue 5/18/21	29 days	
38	H- Police Station Locker Room	Mon 4/19/21	Thu 5/20/21	31 days	
39	H- Remodel H restrooms	Thu 4/1/21	Mon 5/31/21	60 days?	Not released yet Contractor resists
40	E building Dumpster/ Mech Yard	Fri 3/12/21	Fri 5/28/21	77 days	
41	Theater Seating Lighting	Fri 5/14/21	Fri 6/18/21	35 days	
42	Final Commissioning	Fri 6/18/21	Fri 7/2/21	14 days	
43	Substantial Completion Process	Fri 7/2/21	Fri 7/16/21	14 days	
44	Closeouts	Fri 7/16/21	Sun 8/15/21	30 days	
45	Other Contracts or TBD	Sun 10/18/20	Thu 7/29/21	284 days	
46	Theater Carpet	Fri 5/14/21	Fri 6/4/21	21 days	
48	Parking Lot refurb & Drainage - Corestone	Sun 10/18/20	Thu 7/22/21	277 days	
51	Audio/Visual Upgrades for Buildings E and Nolan Ryan Center	Mon 1/25/21	Mon 5/31/21	126 days	
52	NRC Construction	Mon 1/25/21	Fri 5/14/21	109 days	
53	E building Construction	Tue 3/2/21	Mon 5/31/21	90 days	
54	Elevator Refurb (Bldg A & C)	Wed 3/10/21	Tue 6/8/21	90 days	A bldg then C bldg
57	Roof Repair Package	Mon 4/26/21	Wed 5/26/21	30 days	
59	Buildings C & G Structural Fixes	Mon 4/5/21	Fri 7/2/21	88 days	CO to OSC -
64	Theater Wall Structural Fixes (Fire Curtain)	Wed 12/1/20	Thu 5/20/21	169 days	CO to OSC -
71	Blue Light Security Phones	Fri 11/6/20	Thu 6/10/21	216 days	CO to OSC -
78	Relocation of North B Parking Lot Lights	Thu 4/8/21	Thu 5/13/21	35 days	CO to Corestone - April Board Mtg
82	LED Jogging Track Light Modifications	Thu 4/8/21	Thu 5/13/21	35 days	CO to Corestone - April Board Mtg
86	Refurbishment of Greenhouse wall	Thu 4/1/21	Thu 5/27/21	56 days	No board mtg Req'd. Sole source
89	New Exterior Elevator	Tue 12/1/20	Thu 7/29/21	240 days	April Board Mtg
95	Landscape/Sidewalk/ ABCD Berms, Wayfinding Signage, New Flagpoles at Entrance	Sat 12/26/20	Thu 7/1/21	187 days	May Board Meeting
100	ADA Survey	Thu 7/1/21	Thu 7/15/21	14 days	Board mtg not Req'd
102	Classroom Refresh Renovations	Mon 5/3/21	Thu 6/10/21	38 days	CO to OSC
105	Electrical Demo of Abandoned Infrastructure & Mon 3/22/21 Hotspot Fixes	Mon 3/22/21	Mon 5/17/21	56 days	Hire Electrician - Kenner?
107	S bldg roof	Fri 4/23/21	Fri 5/28/21	35 days	



11. Consider Approval of North Parking Lot LED Lights and Jogging Track Lights

61



MEMORANDUM NO: 56-2021

TO: Board of Regents
FROM: Dr. Christal M. Albrecht *cm*
DATE: April 16, 2021
SUBJECT: 2018 Maintenance Bond LED Jogging Track Light Upgrades and North B Parking Lot Light Relocation – Contractor Approval

As part of the ongoing Maintenance Bond, AGCM has received proposals for two of the projects on the original Board Approved Project List. These two projects are the LED Jogging Track Modifications and the Relocation of the North B Parking Lot Lights to the Perimeter.

The LED Jogging Track Lights currently are on a motion sensor which turn off after a set period of time and for safety purposes the proposed upgrades are to upgrade the battery and solar panels to allow for the lights to stay on continuously from Dusk until Dawn without losing the current light output. In addition, two new light poles will be installed behind the baseball field to complete that loop of the jogging trail.

The North B Parking Lot Light Relocation is to reinstall the two center light poles to the perimeter that were previously removed by the college due being damaged by the Semi-Truck Driving course.

Corestone Paving & Construction has provided a proposal for this work, which is within the allocated budgets. See below for proposed and budgeted amounts.

Proposed Project	Proposed Expenditure	Budgeted Amount
Jogging Track Light Upgrades	\$ 14,368.65	\$ 15,000.00
North B Parking Lot Light Relocation	\$ 91,336.52	\$ 92,379.00

The total estimated expenditure is \$105,705.17 and this contract will be funded by maintenance tax notes proceeds.

It is recommended that the Board of Regents approve Corestone Paving & Construction for the LED Jogging Track Modifications and the Relocation of the North B Parking Lot Lights Projects.

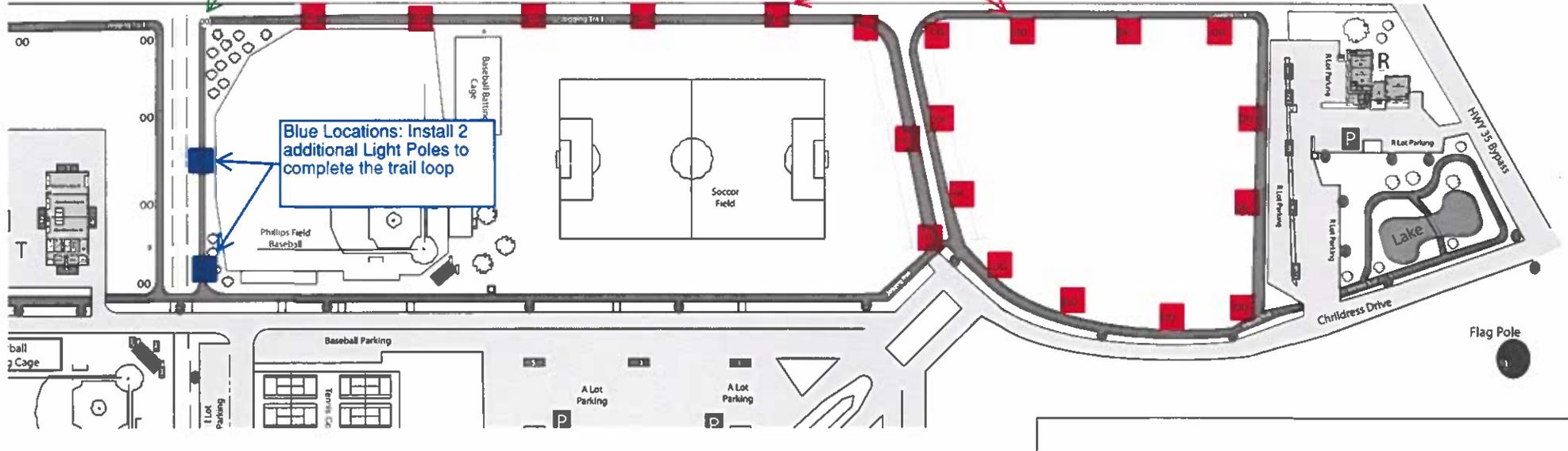
CMA:tg

LED JOGGING TRACK MODIFICATIONS SCOPE

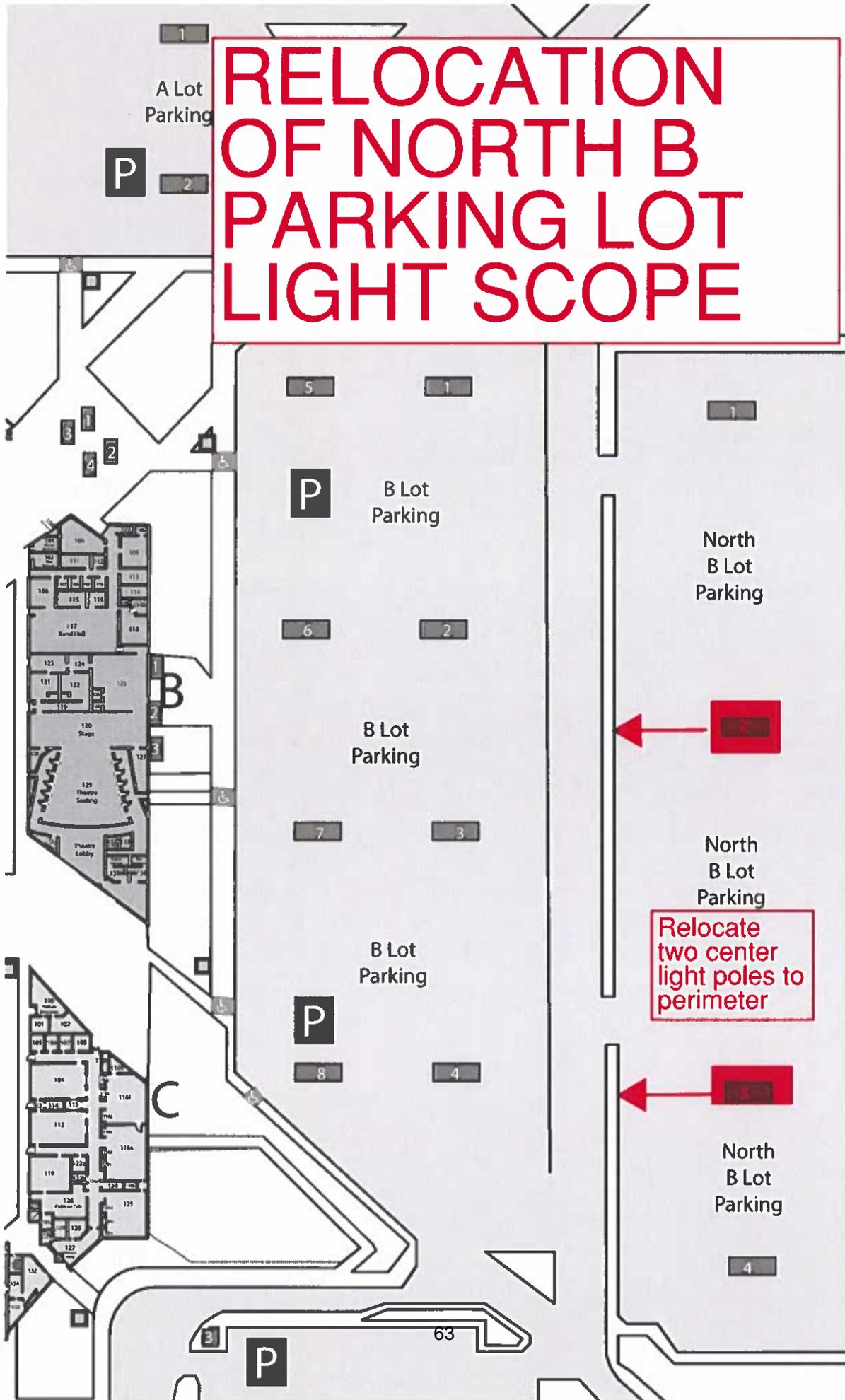
This location currently has a hardwired pole with 3 light fixtures atop. No need for upgrades.

Red Locations: Upgrade the Battery and Solar Panel for continuous Dusk til Dawn operation

Blue Locations: Install 2 additional Light Poles to complete the trail loop



RELOCATION OF NORTH B PARKING LOT LIGHT SCOPE



12. **Consider Approval of Purchase of Additional Applications for Simtronics Software Products**

65



MEMORANDUM NO: 59-2021

TO: Board of Regents
FROM: Dr. Christal M. Albrecht 
DATE: April 16, 2021
SUBJECT: Purchase of Additional Applications for Simtronics Software Products

The College uses Simtronics Software in the Process Technology Program. This software enables comprehensive and objective trainee evaluation data and allows instructors to monitor and track operator performance and progress in real-time process models.

This purchase is considered a sole sources purchase based on the fact that College already owns licenses from Simtronics. This purchase is precluded from competitive bidding as outlined in Texas Education Code, Chapter 44, Section 44.031, item j (1) where the developer has a copyright on the product.

This purchase will be funded by the HSI STEM grant.

There are 23 licenses with this Simtronics software and this purchase will add applications that will expand learning outcomes in five Process Technology courses, shown in the attached document. The total for this package of eight SPM modules for Simtronics is \$103,500.

It is recommended that the Board of Regents approve the purchase of additional Simtronics software products for use in the Process Technology Program.

CMA:tg



SPM-2100 Continuous Stirred Tank Reactor (CSTR)

Provides learning on continuous reactor operations similar to many type of plant reactors

SPM-3100 Amine Treating Unit

This Absorber/Treater operation module uses Amine that is widely used in the refining industry to scrub hydrogen sulfide from a sour gas.

SPM-5000 Heat Recovery Steam Generator (HRSG)

Provides understanding of the operation and energy savings of waste heat generation and recovery systems in chemical/refinery plants

SPM-1200 Natural Draft Fired Heater

Creates a model that demonstrates the safety and control of gas/oil fired furnaces, which are widely used in the industry.

SPM-8020 Propane Refrigeration System

Provides the knowledge of operating systems that require very cold temperatures for completion/control of a chemical reaction.

SPM-2700 Atmospheric/Vacuum Crude Units (ADU/VDU)

Allows for advanced simulation for separation of components at different temperature and pressures conditions.

SPM-2910 Catalytic Reformer 2910

Simulates the control variables of improving octane in raw naphtha streams using a reforming catalyst

SPM-2800 Delayed Coking

This allowing training in the operations of a Coker that under high temperature and low pressure upgrades the heavy ends of crude oil into gasoline and diesel fuels.

13. **Consider Approval of Ellucian Colleague ERP-Student Information System Migration**

68



MEMORANDUM NO: 48-2021

TO: Board of Regents
FROM: Dr. Christal M. Albrecht 
DATE: April 12, 2021
SUBJECT: Ellucian Colleague ERP/Student Information System Migration

Alvin Community College depends upon technology to support its mission to serve our students, employees, and community. Ellucian Colleague is the College's enterprise and student information application and is deeply integrated with ACC key business processes. Server hardware that supports Colleague reaches manufacturer end of support in December 2022. To ensure business continuity capabilities, this hardware must be replaced. The College gathered three quotes, and Logical Front was determined to deliver the best value.

The current Colleague database platform, HP/UniData, does not meet modern technology expectations, offering limited security and encryption capabilities that are required to meet regulatory body and ACC information security standards. It is becoming increasingly difficult to locate experienced resources for support of the outdated database platform. For security and continued supportability reasons, ACC Information Technology Services (ACC ITS) recommends migrating the Colleague environment to Microsoft Windows Servers and a Microsoft SQL relational database management system. The proposed solution includes 4 physical servers that each host multiple virtual servers providing a clustered, resilient, and redundant system. Backups will be supported through the College's Barracuda Data Protection appliance and replicated to Barracuda's encrypted Cloud storage for business continuity and disaster recovery purposes.

Due to data clean up concerns, the complexity involved in the migration tasks, multitudes of files, fields, and processes that must be validated in the new environment, as well as verifying inter-operability with numerous College applications that rely upon data from the Colleague application, ACC ITS recommends engaging Ellucian and third-party consultants to ensure the success of the project. As the product owner, Ellucian has assisted numerous institutions in their migrations to the SQL environment, and can provide targeted expertise and experience that is out of scope of the day-to-day operations and administration of the application. Ellucian's proposed scope includes project co-management with ACC ITS staff, Colleague installation on the Windows and SQL platforms, oversight and guidance in the data clean up and validation processes, and programming support in the testing and cutover phases.

The College is working to identify third party resource(s) to provide additional hands-on assistance in the data clean up and validation tasks. While there is agreement that this project will be an institution-wide priority, day-to-day, semester cycle, and other project activities must continue. ACC business units and



ITS require additional resources to complete this major undertaking. ACC Purchasing identified three board-approved solution providers from a Request for Qualifications (RFQ) held in 2018 and contacted them for quotes based off a defined scope of work. One company replied with an offer for a time-flexible resource at \$165/hour with a minimum of 1600 hours per year – totaling \$256,000 for the first 12 months of the estimated 20-month project. ACC ITS, Purchasing, and Human Resources are continuing to identify and recommend a solution provider or potential temporary staffing for this key resource(s). Once final candidates are identified, appropriate ACC Board of Regents policies will be followed for any necessary approvals.

Other concerns include Ad Astra, the College’s room scheduling and reservation software, and Zogotech, our data warehouse and business analytics software, will both need to be re-mapped and validated to the new SQL instance. Both companies have provided quotes for integration assistance with the updated platforms. Ellucian’s Operational Data Store (ODS) is a necessary component in the data validation process and may also be used for future reporting purposes. SQL training courses have been identified to prepare ACC ITS programmers for the new environment.

Substantial preliminary efforts have been taken to understand and communicate to vendors the scope of the migration, affected systems, and ACC’s needs; however, as with any large-scale system migration, change orders are to be expected. The following table shows quoted costs, requested vendors, and satisfaction of procurement requirements. Appropriate ACC Board of Regents policies will be followed should additional funding be required.

The anticipated timeline for the institution-wide migration project is Summer 2021 – December 2022. The project will be funded through FY2020-2021, FY2021-2022, and FY2022-2023 College operational funds and general service fees.

Once a third-party resource(s) is(are) determined, appropriate ACC Board of Regents policies will be followed for any necessary approvals. It is recommended that the Board of Regents approve purchases for hardware, software, and services for an estimated \$254,179.58.

CMA:tg



Vendor	Purpose	Amount	PER FISCAL YEAR		
			FY 20-21	FY 21-22	FY 22-23
HARDWARE					
Logical Front	Server Hardware	\$72,141.58	\$72,141.58		
ELLUCIAN					
Ellucian	Prep and Cleanup Guidance	\$14,271.00	\$14,271.00		
Ellucian	PM and Guidance, Installation, and Implementation	\$133,125.00	\$33,281.25	\$66,562.50	\$33,281.25
Ellucian	Operational Data Store	\$7,242.00	\$ 7,242.00		
INTEGRATED APPLICATION ASSISTANCE					
Zogotech		\$25,000.00		\$6,250.00	\$18,750.00
Ad Astra		\$2,400.00			\$2,400.00
TOTAL FOR THIS APPROVAL REQUEST		\$254,179.58	\$126,935.83	\$72,812.50	\$ 54,431.25

THIRD PARTY ASSISTANCE ESTIMATES					
TBD	3rd Party Assistance	\$341,333.33*	\$85,333.33	\$170,666.67	\$85,333.33
*estimated at \$165/hr @ 1600 hours/year as per draft contract					
TOTAL ESTIMATED PROJECT COSTS		\$595,512.91	\$212,269.16	\$243,479.17	\$139,764.58

PROCUREMENT REQUIREMENTS	
Logical Front, LLC	Logical Front - Texas DIR Contract# DIR-SDD-1951 (\$72,141.58) Competitive Quotes <ul style="list-style-type: none"> Dell, Technologies (Quote 3000083431622 - \$79,704.40)



	<ul style="list-style-type: none">• CDW-G (Quote MBTD829 - \$51,996.00)<ul style="list-style-type: none">○ CDW-G's quote does not contain requested networking equipment and deployment services, and servers are listed at a higher per unit cost.
Ellucian, Inc.	7/27/2017 - Board of Regents Approval of Ellucian as ERP provider and future purchases/services
TBD - Third-party assistance	TBD, appropriate Board of Regents policies and State of Texas purchasing requirements will be followed
Ad Astra	Ad Astra is a current partner with ACC, this amount will be added to the FY2022-2023 budget request
Zogotech	Zogotech is a current partner with ACC, this amount will be split between the FY2021-2022 and FY2022-2023 budgets



Logical Front, LLC
 9690 South 300 West, C15
 Sandy, Utah 84070

QUOTE

Prepared For: Alvin Community College 3110 Mustang Rd Alvin TX 77511	Contact: Kelly Klimpt 281 756 3539 kklimpt@alvincollege.edu
Valid Until: 04/30/2021	Quote Number: 1001527
Prepared By: Pete Petersen	Created Date: 03/31/2021 12:16 PM

Quantity	Product	Description	Sale Price	Total
4	Dell Server	PowerEdge R640 Server 210-AKWU - 1 - 2.5 Chassis with up to 10 Hard Drives and 3PCIe slots 321-BCQL - 1 - Intel Xeon Gold 6248R 3.0G, 24C/48T, 10.4GT/s, 35.75M Cache, Turbo, HT (205W) DDR4-2933 338-BVKH - 2 - 1U Pipe Low Profile Heatsink 412-AAIP - 2 - 3200MT/s RDIMMs 370-AEVR - 1 - Performance Optimized 370-AAIP - 1 - PERC H740P RAID Controller, 8GB NV Cache, Mini card 405-AAMS - 1 - BOSS controller card + with 2 M.2 Sticks 240G (RAID 1),LP 403-BCHI - 1 - iDRAC9,Enterprise 385-BBKT - 1 - iDRAC Group Manager, Disabled 379-BCQY - 1 - iDRAC,Factory Generated Password 379-BCSF - 1 - Riser Config 4, 2x16 LP 330-BBGY - 1 - Broadcom 57412 Dual Port 10GbE SFP+ & 5720 Dual Port 1GbE BASE-T rNDC 540-BBUL - 1 - 8 Performance Fans for R640 384-BBQI - 1 - Dual, Hot-plug, Redundant Power Supply (1+1), 1100W 450-ADWM - 1 - Standard Bezel 325-BCHH - 1 - Quick Sync 2 (At-the-box mgmt) 350-BBKC - 1 - UEFI BIOS Boot Mode with GPT Partition 800-BBDM - 1 - ReadyRails Sliding Rails Without Cable Management Arm 770-BBBC - 1 - ProSupport Mission Critical: 4-Hour 7x24 On-Site Service with Emergency Dispatch, 3 Years 813-9259 - 1 - ProSupport Mission Critical: 4-Hour 7x24 On-Site Service with Emergency Dispatch, 2 Years Extended 813-9260 - 1 - ProSupport Mission Critical: 7x24 HW / SW Technical Support and Assistance, 5 Years 813-9268 - 1 - 16GB RDIMM, 3200MT/s, Dual Rank 370-AEVQ - 12 - 480GB SSD SATA Mix Use 6Gbps 512 2.5in Hot-plug AG Drive, 3 DWPD, 2628 TBW 400-AZUT - 8 - Dell Networking, Cable, SFP+ to SFP+, 10GbE, Copper Twinax Direct Attach Cable, 5 Meter 470-AAGR - 2 - Power Cord - C13, 3M, 125V, 15A (North America, Guam, North Marianas, Philippines, Samoa, Vietnam) 450-AALV - 2 -	12,802.92	51,211.68

2	Dell Networking	Dell EMC Switch S4148F-ON, 1U, 48x10GbE SFP+, 4xQSFP28, 2xQSFP+, IO to PSU , 2 PSU, OS10 210-ALSJ - 1 - OS10 Enterprise S4148F-ON 619-AMIU - 1 - Dell EMC Networking S4100-ON Americas User Guide 343-BBGC - 1 - Dell Hardware Limited Warranty 1 Year 813-0806 - 1 - Mission Critical Package: 4-Hour 7x24 On-Site Service with Emergency Dispatch, 1 Year 813-0819 - 1 - Mission Critical Package: 4-Hour 7x24 On-Site Service with Emergency Dispatch, Extended to 4 Years 813-0823 - 1 - ProSupport Mission Critical:7x24 HW/SW Tech Support and Assistance, 5 Years 813-0857 - 1 - Dell Limited Hardware Warranty Extended Year(s) 975-3461 - 1 - Power Cord, 125V, 15A, 10 Feet, NEMA 5-15/C13 450-AAFH - 2 -	10,464.95	20,929.90
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Subtotal 72,141.58
Shipping 0.00
Grand Total 72,141.58

Notes:

Taxes will be calculated at the time of invoicing (if applicable).

Logical Front Texas DIR Contract # DIR-SDD-1951
09AHB



A quote for your consideration.

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your [Premier page](#), or, if you do not have Premier, use this [Quote to Order](#).

Quote No.	3000083431622.1	Sales Rep	Shane Nichols
Total	\$79,704.40	Phone	(800) 456-3355, 5130640
Customer #	718382	Email	Shane_Nichols@Dell.com
Quoted On	Apr. 15, 2021	Billing To	BUSINESS OFFICE
Expires by	May. 15, 2021		ALVIN COMMUNITY COLLEGE
Solution ID	14097994		3110 MUSTANG RD
			ALVIN, TX 77511-4807

Message from your Sales Rep

WN31AGW

Regards,
Shane Nichols

Shipping Group

Shipping To	Shipping Method
BUSINESS OFFICE ALVIN COMMUNITY COLLEGE 3110 MUSTANG RD ALVIN, TX 77511-4898 (713) 388-4654	Standard Delivery

Product	Unit Price	Quantity	Subtotal
PowerSwitch S4148 - [amer_s4148_12357]	\$14,227.98	2	\$28,455.96
PowerEdge R640 - [amer_r640_12232]	\$12,812.11	4	\$51,248.44

Subtotal:	\$79,704.40
Shipping:	\$0.00
Non-Taxable Amount:	\$79,704.40
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00
<hr/>	
Total:	\$79,704.40

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

Shipping Group Details

Shipping To

BUSINESS OFFICE
ALVIN COMMUNITY COLLEGE
3110 MUSTANG RD
ALVIN, TX 77511-4898
(713) 388-4654

Shipping Method

Standard Delivery

PowerSwitch S4148 - [amer_s4148_12357]	\$14,227.98	Quantity 2	Subtotal \$28,455.96
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Estimated delivery if purchased today:
Apr. 27, 2021
Contract # C000000006841
Customer Agreement # TX DIR-TSO-3763

Description	SKU	Unit Price	Quantity	Subtotal
Dell EMC Switch S4148F-ON, 1U, 48x10GbE SFP+, 4xQSFP28, 2xQSFP+, IO to PSU , 2 PSU, OS10	210-ALSJ	-	2	-
OS10 Enterprise S4148F-ON	619-AMIU	-	2	-
Dell EMC Networking S4100-ON Americas User Guide	343-BBGC	-	2	-
Dell Hardware Limited Warranty 1 Year	813-0806	-	2	-
Mission Critical Package: 4-Hour 7x24 On-Site Service with Emergency Dispatch, 1 Year	813-0819	-	2	-
Mission Critical Package: 4-Hour 7x24 On-Site Service with Emergency Dispatch, Extended to 4 Years	813-0823	-	2	-
ProSupport Mission Critical:7x24 HW/SW Tech Support and Assistance, 5 Years	813-0857	-	2	-
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	2	-
Thank you choosing Dell ProSupport. For tech support, visit //www.dell.com/support or call 1-800- 945-3355	989-3439	-	2	-
Info 3rd Party Software Warranty provided by Vendor	997-6306	-	2	-
ProDeploy Plus Dell Networking S Series 4XXX Switch - Deployment	804-2147	-	2	-
ProDeploy Plus Dell Networking S Series 4XXX Switch - Deployment Verification	804-2148	-	2	-
ProDeploy Plus Training Credits 500 Redeem at education.dellemc.com Expires 1Yr from Order Date	812-4037	-	2	-
Power Cord, 125V, 15A, 10 Feet, NEMA 5-15/C13	450-AAFH	-	4	-
Power Cord, 125V, 15A, 10 Feet, NEMA 5-15/C13	450-AAFH	-	4	-
			Quantity	Subtotal

PowerEdge R640 - [amer_r640_12232]	\$12,812.11	Quantity 4	Subtotal \$51,248.44
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Estimated delivery if purchased today:
May. 04, 2021
Contract # C000000006841
Customer Agreement # TX DIR-TSO-3763

Description	SKU	Unit Price	Quantity	Subtotal
PowerEdge R640 Server	210-AKWU	-	4	-
PowerEdge R640 MLK Motherboard	329-BEIJ	-	4	-
No Trusted Platform Module	461-AADZ	-	4	-
2.5 Chassis with up to 10 Hard Drives and 3PCIe slots	321-BCQL	-	4	-
PowerEdge R640 Shipping	340-BKNE	-	4	-

PowerEdge R640 x4 and x10 Drive Shipping Material	340-COPR	-	4	-
PowerEdge R640 CCC and BIS Marking, No CE Marking	389-DSVJ	-	4	-
Intel Xeon Gold 6248R 3.0G, 24C/48T, 10.4GT/s, 35.75M Cache, Turbo, HT (205W) DDR4-2933	338-BVKH	-	4	-
Intel Xeon Gold 6248R 3.0G, 24C/48T, 10.4GT/s, 35.75M Cache, Turbo, HT (205W) DDR4-2933	338-BVKH	-	4	-
Additional Processor Selected	379-BDCO	-	4	-
DIMM Blanks for System with 2 Processors	370-ABWE	-	4	-
1U Pipe Low Profile Heatsink	412-AAIP	-	4	-
1U Pipe Low Profile Heatsink	412-AAIP	-	4	-
3200MT/s RDIMMs	370-AEVR	-	4	-
Performance Optimized	370-AAIP	-	4	-
Unconfigured RAID	780-BCDS	-	4	-
PERC H740P RAID Controller, 8GB NV Cache, Mini card	405-AAMS	-	4	-
BOSS controller card + with 2 M.2 Sticks 240G (RAID 1),LP	403-BCHI	-	4	-
No Operating System	619-ABVR	-	4	-
No Media Required	421-5736	-	4	-
iDRAC9,Enterprise	385-BBKT	-	4	-
iDRAC Group Manager, Disabled	379-BCQY	-	4	-
iDRAC,Factory Generated Password	379-BCSF	-	4	-
Riser Config 4, 2x16 LP	330-BBGY	-	4	-
Broadcom 57412 Dual Port 10GbE SFP+ & 5720 Dual Port 1GbE BASE-T rNDC	540-BBUL	-	4	-
No Internal Optical Drive	429-AAIQ	-	4	-
8 Performance Fans for R640	384-BBQI	-	4	-
Dual, Hot-plug, Redundant Power Supply (1+1), 1100W	450-ADWM	-	4	-
Standard Bezel	325-BCHH	-	4	-
Dell EMC Luggage Tag for x10	350-BBJT	-	4	-
Quick Sync 2 (At-the-box mgmt)	350-BBKC	-	4	-
Performance BIOS Settings	384-BBBL	-	4	-
UEFI BIOS Boot Mode with GPT Partition	800-BBDM	-	4	-
ReadyRails Sliding Rails Without Cable Management Arm	770-BBBC	-	4	-
No Systems Documentation, No OpenManage DVD Kit	631-AACK	-	4	-
Dell Hardware Limited Warranty Plus On-Site Service	813-9255	-	4	-
ProSupport Mission Critical: 4-Hour 7x24 On-Site Service with Emergency Dispatch, 3 Years	813-9259	-	4	-
ProSupport Mission Critical: 4-Hour 7x24 On-Site Service with Emergency Dispatch, 2 Years Extended	813-9260	-	4	-
ProSupport Mission Critical: 7x24 HW / SW Technical Support and Assistance, 5 Years	813-9268	-	4	-
Dell Limited Hardware Warranty Plus Service, Extended Year(s)	975-3462	-	4	-
Thank you choosing Dell ProSupport. For tech support, visit //www.dell.com/support or call 1-800- 945-3355	989-3439	-	4	-
ProDeploy Plus Dell Server R Series 1U/2U - Deployment	804-6750	-	4	-
ProDeploy Plus Dell Server R Series 1U/2U - Deployment Verification	77 804-6751	-	4	-

ProDeploy Plus Training Credits 300 Redeem at education.dell.com Expires 1Yr from Order Date	812-4005	-	4	-
16GB RDIMM, 3200MT/s, Dual Rank	370-AEVQ	-	48	-
480GB SSD SATA Mix Use 6Gbps 512 2.5in Hot-plug AG Drive, 3 DWPD, 2628 TBW	400-AZUT	-	32	-
Dell Networking, Cable, SFP+ to SFP+, 10GbE, Copper Twinax Direct Attach Cable, 5 Meter	470-AAGR	-	8	-
Power Cord - C13, 3M, 125V, 15A (North America, Guam, North Marianas, Philippines, Samoa, Vietnam)	450-AALV	-	8	-

Subtotal:	\$79,704.40
Shipping:	\$0.00
Estimated Tax:	\$0.00
Total:	\$79,704.40

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions : Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringsspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

^Dell Business Credit (DBC):

OFFER VARIES BY CREDITWORTHINESS AS DETERMINED BY LENDER. Offered by WebBank to Small and Medium Business customers with approved credit. Taxes, shipping and other charges are extra and vary. Minimum monthly payments are the greater of \$15 or 3% of account balance. Dell Business Credit is not offered to government or public entities, or business entities located and organized outside of the United States.

QUOTE CONFIRMATION



DEAR KELLY KLIMPT,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
MBTD829	4/16/2021	DELL	0394460	\$51,996.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
DELL CTO PE R640 2X6248R 192GB PS	4	6508934	\$12,999.00	\$51,996.00
Mfg. Part#: 3000083456551				
Contract: Sourcewell 081419-CDW Tech Catalog (081419#CDW)				

PURCHASER BILLING INFO	SUBTOTAL	\$51,996.00
Billing Address: ALVIN COMMUNITY COLLEGE BUSINESS OFFICE 3110 MUSTANG RD ALVIN, TX 77511-4807 Phone: (281) 756-3538 Payment Terms: NET 30 Days-Govt/Ed	SHIPPING	\$0.00
	SALES TAX	\$0.00
	GRAND TOTAL	\$51,996.00
	DELIVER TO Shipping Address: ALVIN COMMUNITY COLLEGE BUSINESS OFFICE 3110 MUSTANG RD ALVIN, TX 77511-4807 Phone: (281) 756-3538 Shipping Method: DROP SHIP-GROUND	
Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515		

Need Assistance? CDW•G SALES CONTACT INFORMATION		
	Rob Jakubczak	(877) 685-9695 robjaku@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
 For more information, contact a CDW account manager
 © 2021 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

ellucian.

Colleague Reporting Operational Data Store – Description of Services

Overview

Ellucian will implement and provide consulting services on Colleague Operational Data Store.

High-level Tasks and Deliverables for Colleague Reporting Operational Data Store

Engagement	High Level Tasks	Deliverables	Hours
Technical Prep & Planning	Ellucian will facilitate ODS project kickoff and readiness.		2
Installation	Ellucian will: <ul style="list-style-type: none"> • Installation readiness; • Install ODS in Colleague production environment; and • Validate installation by exporting STATES file 	<ul style="list-style-type: none"> • Export of STATES file 	4
Deployment and Configuration	Ellucian will: <ul style="list-style-type: none"> • Prepare for ODS deployment • Deploy ODS • Populate ODS 	<ul style="list-style-type: none"> • Configuration of ODS 	8
Consulting Services	Ellucian will cover the following topics from the DataOrchestrator ODS Administration service: <ul style="list-style-type: none"> • Establish the ODS refresh timeframes; • Troubleshoot errors; and • Configure and extend the ODS. 		8
	Ellucian will provide knowledge sharing on the fundamentals of report development using Microsoft Excel with the ODS.		8

Engagement	High Level Tasks	Deliverables	Hours
Project Management	<p>Ellucian will:</p> <ul style="list-style-type: none"> • Provide confirmation to Client for order and scope of the project; • Provide Project Schedule; • Plan and coordinate Ellucian resources - limited to scheduling and allocating resources based on Client's preferred timeframe; • Monitor services execution and confirm solution delivery artifacts are completed; • Provide regular project status updates; • Provide project budget reporting; • Provide risk, issue and escalation management to appropriate Ellucian resource; and • Manage project scope and change management - limited to identification of scope changes and creation of change requests to cover those requirements. 	<ul style="list-style-type: none"> • Project Scope Statement for project site • Project Schedule • Project Status updates for project site • Project Budget Reconciliation for project site • Project site Risk, Issues and Decision registers • Project site Change Request register • Project Kickoff 	4
		Total Hours:	34
		Total Amount:	\$7,242

Service Assumptions for Colleague Reporting Operational Data Store

- Colleague contains sufficient data to conduct the services.
- Ensure all Colleague Envision updates have been installed.

Out of Scope for Colleague Reporting Operational Data Store

- Customizations to the DataOrchestrator transforms

Service Assumptions for Project Management

- In the above table, the in scope Ellucian Edge Project Management activities, artifacts, and outcomes are outlined in the high-level tasks.
- Ellucian and Client will use an Ellucian-provided My Projects web site that is the home page for the project described by this Scope of Services. This site is the only source of project status for Ellucian and Client project staff, project managers, and executive stakeholders. It provides the following information and deliverables.
 - Project status dashboard. The status dashboard presents the status through:
 - Project Status at a glance
 - Project Health
 - Registers for:
 - Change Requests

- Risks
- Issues
- Decisions
- Project Schedule
- Project Calendar
- Project Roster
- Project Documents

Client Responsibilities for Project Management

- Provide information to Ellucian resources that will contribute to project activities and development of artifacts.
- Provide acceptance approval for project tasks and Change Requests (CR).
 - When Ellucian staff complete a task within the project site Task list, which may include preparing information that resides in the site or in separate documents and setting the task status to Completed, the Client will approve the task as having been completed (including all related information and documents) by changing the task's status to Verified.
 - Task completion will be determined per agreed sign-off criteria and Client acceptance period for approval.
 - Change Requests will be described in Change Request documents and will require signatures by approved Client and Ellucian individuals.
- Support and otherwise cooperate with Ellucian throughout all service activities.
- Responsible for all aspects of project management aside from those listed in the High-Level Tasks and Responsibilities, including any activities, artifacts, and outcomes as applicable.

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Colleague Technical SQL Migration (High) – Description of Services

Overview

This service will assist the Client in preparing for and migrating from Colleague to Windows/SQL.

High-level Tasks and Deliverables for Colleague Technical SQL Migration (High)

Engagement	High Level Tasks	Deliverables	Hours
SQL Migration Planning	<p>Ellucian will:</p> <ul style="list-style-type: none"> Develop an institutional migration timeline, approach, and implementation strategy for migrating to SQL; and Use the completed timeline (Milestone Chart) as input for the Project Coordination phase and will be the monitoring tool used throughout the project. 	<ul style="list-style-type: none"> Milestone Chart 	40
Technical Resource Planning Call Participation	<p>Ellucian will have their technical resources remotely attend planning calls as mutually agreed throughout the implementation.</p>	<ul style="list-style-type: none"> Scheduled consulting sessions on mutually agreed upon topics 	52
OPERS Record Conversion	<p>Ellucian will deliver import/export process to modify Colleague operator records that do not comply with Active Directory naming convention</p>	<ul style="list-style-type: none"> Modified OPERS records 	10
Colleague R18 Deployment	<p>Ellucian will:</p> <ul style="list-style-type: none"> Facilitate technical planning; Deploy R18 Infrastructure on new non-production and production servers/VMs; Create R18 Clean and first non-production migration environment; and Train on System Fundamentals. 	<ul style="list-style-type: none"> Services Preparation Document Training materials 	50
Deployment of Self-Service	<p>Ellucian will deploy Self-Service.</p>	<ul style="list-style-type: none"> Self-Service deployment in 1 environment 	10
Deployment of UI 5.x	<p>Ellucian will deploy UI 5.x.</p>	<ul style="list-style-type: none"> UI deployment in 1 environment 	10
Data Scanner Consulting	<p>Ellucian will:</p> <ul style="list-style-type: none"> Determine a strategy for data discrepancies; Review approach for data clean-up programs and manual clean-up efforts; Identify customizations storing non-compliant data; and 	<ul style="list-style-type: none"> Scheduled consulting sessions on mutually 	50

	<ul style="list-style-type: none"> Review custom file specs. 	agreed upon topics	
Custom Programming Consulting	<p>Ellucian will:</p> <ul style="list-style-type: none"> Walk through the steps needed to identify, package, move, test, and upgrade the Client's customizations to work under SQL; Provide technical consulting for custom-related questions or issues; and Provide guidance on managing customizations throughout the migration period. 	<ul style="list-style-type: none"> Scheduled consulting sessions on mutually agreed upon topics 	50
Technical Migration - Test 1	<p>Ellucian will:</p> <ul style="list-style-type: none"> Conduct a readiness call; Prepare for Data Migration; Clone R18 Clean to R18 SQL non-production; and Migrate R18 UniData data to R18 SQL non-production from UniData Non-production. 		60
Technical Migration - Test 2	<p>Ellucian will:</p> <ul style="list-style-type: none"> Conduct a readiness call; Prepare for Data Migration; Clone of R18 Clean to R18 SQL Non-production; and Migrate R18 UniData data to R18 SQL Test from UniData Non-production. 		50
Technical Migration-Mock Technical Migration	<p>Ellucian will:</p> <ul style="list-style-type: none"> Conduct a readiness call; Prepare for Data Migration; Clone R18 Clean to R18 SQL Mock; and Migrate R18 UniData data to R18 SQL Mock from UniData Non-production. 		42
Technical Migration-Production (Production at off-hours rate)	<p>Ellucian will:</p> <ul style="list-style-type: none"> Conduct a readiness call; Prepare for Data Migration; Clone R18 Clean to R18 SQL Production; and Migrate R18 UniData data to R18 SQL Production from UniData Production. 		32- (off hours)
Technical Consulting- Migration	<p>Ellucian will provide the Technical Buddy service to:</p> <ul style="list-style-type: none"> Provide scheduled consultations with the Client to support migration processes; Address system issues; Provide the Client with consultations to work to resolve issues; and Address Client questions. 	<ul style="list-style-type: none"> Scheduled consulting sessions on mutually agreed upon topics 	40
Project Management			129
		Total Hours:	625
		Total Amount:	\$133,125

Service Assumptions for Colleague Technical SQL Migration (High)

- Project duration varies based on preparation effort, Client resources, and data size. Thorough analysis and planning are recommended.

Client Responsibilities for Colleague Technical SQL Migration (High)

- The Client will be responsible for all aspects of the migration other than the assistance included herein.

Out of Scope for Colleague Technical SQL Migration (High)

Includes but is not limited to:

- Any migration task not explicitly stated herein is out of scope. Critical tasks that should be considered including, but not limited to:
 - Data cleanup
 - Custom programming
 - Application Consulting
 - Additional test migration runs
 - Identity management
 - Printing
 - Reporting
 - Third Party interfaces
 - Automation, such as CRON

Colleague® SQL Migration Readiness – Description of Services

Overview

This service will assist the Client in preparing for and migrating from Colleague to Windows/SQL.

Service Description

Engagement	High Level Tasks	Deliverables	Hours
Data Scanner Analysis	Initial review of Client executed Colleague Data Scanner Report (“CDSR”) consisting of: <ul style="list-style-type: none"> • Recommended approach for Client CDSR review • Identification of errors types in the report • Methods for error remediation 	<ul style="list-style-type: none"> • Engagement Agenda • Engagement Report 	30
Custom Analysis	Initial review of Client executed Custom Development Identifier Report (“CDIR”) consisting of: <ul style="list-style-type: none"> • Recommended approach for CDIR review • Identification of errors types in the report • Methods for error remediation 	<ul style="list-style-type: none"> • Engagement Agenda • Engagement Report 	30
Project Management			7
		Total Hours:	67
		Total Amount:	\$14,271

Assumptions for Colleague® SQL Migration Readiness

- Project duration varies based on preparation effort, Client resources, and data size. Thorough analysis and planning is recommended.

Client Responsibilities for Colleague® SQL Migration Readiness

- The Client will be responsible for all aspects of the migration other than the assistance included herein.

Out of Scope for Colleague® SQL Migration Readiness

- Any migration task not explicitly stated herein is out of scope. Critical tasks that should be considered including, but not limited to:
 - Data cleanup
 - Custom programming
 - Application Consulting
 - Additional test migration runs
 - Identity management
 - Printing
 - Reporting
 - Third Party interfaces
 - Automation, such as CRON

		Grand Total Hours:	692
		Grand Total Amount:	\$147,396

Project Management Scope of Work

Overview

Ellucian will provide project management services to Client using Ellucian’s implementation methodology. Ellucian’s implementation methodology is executed in four phases: Initiation Phase, Planning Phase, Execution Phase, and Transition & Close Phase.

Service Description

Engagement	High Level Tasks	Deliverables
Initiation	<ul style="list-style-type: none"> • Project initiation 	<ul style="list-style-type: none"> • Project Planning session
Planning	<ul style="list-style-type: none"> • Project planning and resource management; • Initial Development of Project Charter or Scope Statement; • Project internal repository for project artifacts; • Ellucian internal project initiation meeting; • Client project planning session; and • Introduction of delivery management team. 	<ul style="list-style-type: none"> • Project Charter or Scope Statement • Project schedule with Ellucian resources • Project Repository
Execution	<ul style="list-style-type: none"> • Quality assurance activities; • Issue tracking ; • Changes to scope; • Schedule resources, and costs, project risk response plans; • Project financials (budgets, project reconciliation); • Knowledge resources; and • Delivery of solution artifacts. 	<ul style="list-style-type: none"> • Updated project documentation and solution delivery artifacts • Status reports • Change requests
Transition and Close	<ul style="list-style-type: none"> • Transition planning, delivery to contract and project scope with client acceptance; and • Project closure. 	<ul style="list-style-type: none"> • Transition plan • Client letter of acceptance

Client Responsibilities for Project Management Services

- Client will provide information to Ellucian project team that will contribute to project activities and development of artifacts.
- Client will provide approval on all project activities, artifacts, and outcomes based on the agreed sign-off criteria and Client acceptance period for approval.
- Client will attend and participate in project status meetings as defined by the Ellucian project manager and Client project leader.
- Client will support and otherwise cooperate with Ellucian throughout all project activities, development of artifacts, and project outcomes.
- Client will provide a full-time project leader or functional leader who will manage the project and work directly with the Ellucian project manager and provide the required input and work product to support project activities, artifacts, and outcomes.
- Client will assign Client resources to complete Client tasks required as part of the project's schedule.
- Client will provide timely approval of project change requests prior to the start of the project change.

Colleague - Solution Architecture - Description of Services

Overview

The Solution Architect serves as the primary technical contact across the project. Its responsibilities include liaising with other parties as necessary to provide oversight and guidance in support of technically strategic and tactical matters related to project dependencies, recommended practices, standards, guidelines and quality.

Service Description

Engagement	High Level Tasks	Deliverables
Project Startup and Planning Activities	<p>Ellucian will:</p> <ul style="list-style-type: none"> • Provide Technical Architecture overview; • Provide Environment overview; and • Introduce support services to technical parties. 	<ul style="list-style-type: none"> • Environment Diagram
Solution Architecture Engagement	<p>Ellucian will:</p> <ul style="list-style-type: none"> • Facilitate a preparatory conference call to prepare for the engagement, and confirm key stakeholder participation; • Execute Solution Architecture Engagement activities focused on the future state of technologies, applications and dependent processes • Evaluate third-party products and assess paths for elements which will be moved to the cloud versus those which will be administered on-prem • Explore key observations and identified areas of opportunities to drive recommendations to inform implementation activities; • Analyze recorded gaps and provide mitigation recommendations with implementation activities; and 	<ul style="list-style-type: none"> • Technical Roadmap with focus on transitionary steps • Solution models relative to technology mix defined in scope • Supplemental and supportive roadmap documentation
System Deployments	<p>Ellucian will:</p> <ul style="list-style-type: none"> • Define tasks which would inform completion of an Integrated Project Schedule • Assess pre-deployment questionnaires; • Define pre-deployment tasks and related dependencies; • Execute post-deployment verification; and • Provide oversight in review of deployment reports and related communication actions; 	<ul style="list-style-type: none"> • Project Plan • Service Preparation Documents • Post installation verification documents
Ongoing Project Support	<p>Ellucian will:</p> <ul style="list-style-type: none"> • Maintain situational awareness and provide project oversight to: <ul style="list-style-type: none"> ○ migration activities; ○ identity management activities; ○ load testing activities; ○ integration activities; • Engage in regular project/tech meetings as well as technical and strategic planning meetings; 	<ul style="list-style-type: none"> • Meeting summaries • Updates to site Project Status • Updates to the site Integrated Project Plan

Engagement	High Level Tasks	Deliverables
	<ul style="list-style-type: none"> • Coordinate communications between Ellucian technical parties and facilitate processing of SNOW Tickets as required; • Manage technical actions/issues/risk lists; • Provide troubleshooting support; • Facilitate onboarding of technical consultants and support technical staff; • Advise project manager of revisions to project schedule based on technical changes; • Plan deployment/upgrade strategies to new technologies; • Assess progression of client technical teams and recommend identified training opportunities; • Provide Quality Audits on technical deliverables; and • Provide support for go-live. 	
Project Closeout Activities	<p>Ellucian will:</p> <ul style="list-style-type: none"> • Transition operational activities to the Client technical leads; • Confirm that Cloud Services has required information for steady state support; • Confirm that the Client has required documentation and passwords; • Confirm that implementation sign-offs are properly recorded; and • Deliver final recommendations for additional system and services. 	<ul style="list-style-type: none"> • Facilitate transition from implementation to steady state

Service Assumptions for Colleague Solution Architecture Services

- Ellucian and Client will use an Ellucian-provided My Projects site that is the home page for the project described by this Scope of Services. This site is the only source of project status for Ellucian and Client project staff, project managers, and executive stakeholders. It provides the following information and deliverables.

Client Responsibilities for Colleague Solution Architecture Services

- The Client will provide access to the administrative systems and information in relation to the performance of Ellucian’s services.
- The Client will provide a primary technical contact to collaborate with the assigned Solutions Architect to assist and coordinate activities related to this engagement, facilitating continuous training during the project.

Out of Scope for Colleague Solution Architecture Services

- Meeting summaries for any meetings that Ellucian does not lead or organize
- Coordination of third-party software outside the scope of this contract

Service Assumptions for Project Management

- The Ellucian Edge PM Methodology is delivered via five components: Initiation, Planning, Execution, Transition & Close and Monitor & Control.
- The Monitor & Control phase overlaps the first four phases to provide Project Governance.

- Ellucian and Client will use an Ellucian-provided My Projects web site that is the home page for the project described by this Scope of Services. This site is the only source of project status for Ellucian and Client project staff, project managers, and executive stakeholders. It provides the following information and deliverables.
 - Project status dashboard. The status dashboard presents the status through:
 - Project Status at a glance
 - Project Health
 - Project Progress
 - Milestone Status
 - Upcoming Tasks
 - Upcoming Events
 - Registers for:
 - Change Requests
 - Risks
 - Issues
 - Decisions
 - Project Schedule
 - Project Calendar
 - Project Roster
 - Communications Plan
 - Licensed Products
 - Project Documents
 - Project Management Plan (PMP)



Invoice

Zogo Technologies, LLC
4514 Cole Avenue, # 600
Dallas, TX 75205

FOR QUESTIONS, PLEASE CONTACT:
Michael Nguyen
(214) 774-4780 x803
mnguyen@zogotech.com

TO Alvin Community College
3110 Mustang Rd
Alvin, TX 77511-4898

Date 3/27/2021
OID 16865

SERVICES AND SUPPORT	TOTAL
ZogoTech Analytics SQL migration for Colleague (Estimated: 75-125 hours of work)	\$15,000 to \$25,000



Alvin Community College - SIS Migration

Alvin Community College

3110 Mustang Rd
Alvin, TX 77511
United States

Kelly Klimpt

Director, Information Technology
kklimpt@alvincollege.edu
(480) 965-7302

Reference: 20210323-141828629

Quote created: March 23, 2021
Quote expires: June 21, 2021
Quote created by: Luke Kearney
Regional Vice President
lkearney@aais.com

Comments from Luke Kearney

This is a one-time service. Signature and PO needed to kickoff project.

Products & Services

Item & Description	Quantity	Unit Price	Total
Service - Student Information System Migration 1. Ad Astra will create a test environment on Alvin CC's behalf 2. Ad Astra will work with Alvin CC to connect to Colleague (SQL) via VPN or Direct Connect 3. Both teams will import section data into the test environment 4. Alvin CC will validate section data along with interface connectivity to Colleague (i.e. imports & exports) 5. Once approved, Ad Astra will change the connection path to production on a date determined by Alvin CC 6. Once deployed, Ad Astra will remove the test environment	1	\$2,400.00	\$2,400.00

Subtotals

One-time subtotal \$2,400.00

Total \$2,400.00

Signature

Signature

Date

Printed name

Questions? Contact me



Luke Kearney
Regional Vice President
lkearney@aaais.com

Ad Astra
6900 W 80th St
Overland Park, KS 66204
US



IT CONSULTING SERVICES MASTER AGREEMENT

IT Consulting Services Contract ("Contract") is made by and between Alvin Community College ("ACC" or "College"), a public community college district organized under Chapter 130 of the Texas Education Code, whose main office address is at 3110 Mustang Road, Alvin, TX 77511, and CampusWorks, Inc. (the "Contractor"), whose address is 1767 Lakewood Ranch Blvd., Ste. 305, Bradenton, FL 34211 (individually, "Party" and collectively, "Parties"), effective as of October 19, 2018 ("Effective Date").

RECITALS

WHEREAS, ACC has need of a firm to provide IT consulting services as more described in the forthcoming Task Orders ("Tasks") to be attached; and

WHEREAS, Contractor has demonstrated competence to perform the Services and to complete the Tasks as set forth and required under this Contract;

WHEREAS, at its meeting on October 18, 2018, the ACC Board of Regents ("Board") approved procurement of IT consulting services from Contractor in accordance with the terms and conditions set forth in the Action Item presented to the Board; and

WHEREAS, the Board authorized the ACC President to enter a contract with Contractor for such services; and

NOW THEREFORE, for the mutual covenants and promises and other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the Parties, ACC and Contractor, agree to the following:

TERMS AND CONDITIONS OF CONTRACT

The foregoing recitals are incorporated herein for all purposes.

1. SERVICES AND PROGRESS REPORTS

- 1.1 The Contractor shall provide the Services within the timeline and milestones set forth in each Task Order and under the terms and conditions set forth in this Contract.
- 1.2 Contractor shall perform and complete Services to the satisfaction of ACC on or before the dates set forth in each Task Order. Contractor shall allocate adequate time, personnel, and resources as necessary to perform Services. Contractor shall review or has reviewed ACC's strategic goals and has discussed with ACC the programs and specific requirements of the Task Order. Contractor shall diligently perform all Services under this Contract and shall strive to further the interests of ACC in accordance with ACC's Task Order requirements and procedures. Contractor warrants and represents that qualified, licensed personnel shall perform Services, all Services shall be of a professional quality, and that all personnel will hold the requisite licenses throughout the Term of the Contract.
- 1.3 Contractor shall use commercially reasonable best professional efforts, skill, judgment, and abilities in performing Services of a standard not less than those of highly qualified in Alvin, Brazoria County, Texas area. Contractor agrees and acknowledges that ACC is relying on Contractor's professional advice, opinion, efforts, skill, judgment, and abilities and but for such

reliance, which is a material inducement for ACC engaging Contractor to perform Services, ACC would not have entered this Contract with Contractor.

- 1.4 ACC designates Kelly Klimpt as the contact person for ACC ("ACC Representative"). Without limiting the Board's authority in Section 3 and subject to any approvals required by ACC's policies and procedures, the ACC Representative shall have day-to-day authority to make decisions and have oversight and approval of Services delivered. The ACC Representative also shall have the authority to determine whether Services rendered by Contractor are satisfactory in accordance with Sections 2 and 5.
- 1.5 Contractor designates **Contractor contact name** to serve as Project team leader ("Project Leader") to ensure timely and satisfactory delivery of Services. Contractor shall not change the Project Leader without receiving prior written approval from ACC.
- 1.6 The Project Leader shall provide to the ACC Representative written progress reports as requested outlining Services performed and completed. The progress reports shall include:
 - (a) a description of Services performed under the Scope of Work from the Task Order;
 - (b) a description of the task(s) within the Scope of Work that is being worked on;
 - (c) task statuses (completed, in-progress, on-hold, not started);
 - (d) task status dates;
 - (e) task status comments;
 - and (f) Project team meeting minutes.

2. EVALUATION OF SERVICES

ACC shall have the right to determine ~~, in its sole discretion,~~ whether Services rendered by Contractor under this Contract are satisfactory and meet the standards expected by ACC. In the event that ACC is not satisfied that Contractor has performed Services in an acceptable manner and/or that such Services do not meet the standards required by ACC for the Task Order and/or that the Work Product (as hereinafter defined) does not meet the expectations of ACC, ACC shall have the right to reject such Services or such Work Product, ~~in which case, either or both of the following shall occur, in ACC's sole discretion: (a) Contractor shall re-perform any unsatisfactory or non-conforming Services or redesign or reconstruct such Work Product at no cost to ACC; or (b) ACC shall terminate Contract and shall not be obligated to pay any Fees (as hereinafter defined) attributable to the unsatisfactory or non-conforming Services or Work Product.~~

3. BOARD APPROVAL; CHANGE IN SERVICES

The Board, by majority vote, is the only representative of ACC having the authority to approve material changes in the Scope of Services, to authorize any change in this Contract that would result in an increase in the Fee of \$50,000.00 or more in a twelve (12) month period, or to agree to an extension of the date of completion of Services beyond the next fiscal year.

4. TERM; RENEWAL; TERMINATION

- 4.1 Term. The term of this Contract shall be from October 19, 2018 through October 18, 2023 ("Term") unless renewed or earlier terminated as set forth herein.
- 4.2 Renewal. This Contract may not be renewed except as authorized by the Board. Except for any change in the Scope of Services and/or the Fee, the terms and conditions of any renewal shall be as set forth herein.
- 4.3 Termination.
 - (a) ~~This Contract may be terminated for convenience by either Party with or without cause upon ten (10) days' prior written notice to the other Party. In the event of termination~~

~~without cause, ACC shall pay Contractor any undisputed amounts not previously paid for Services actually and satisfactorily performed and accepted by ACC up to the date of termination.~~

~~(b)(a)~~ The term of this Contract is contingent upon the availability of appropriated funds. ACC shall have the right to cancel this Contract at the end of the current ACC fiscal year if funds are not allotted for the next fiscal year to continue the Contract. If funds are withdrawn or do not become available, ACC reserves the right to terminate the Contract by giving the Contractor a ten (10) day written notice of cancellation without penalty. Upon cancellation of the Contract, ACC shall not be responsible for any payment of any service or product received that occurs after the end of the current contract period. The ACC fiscal year begins on September 1 and ends on August 31.

~~(e)(b)~~ This Contract may be terminated by either Party in the event of breach of this Contract. A breach occurs when either Party fails to perform its obligations under this Contract or fails to comply with the terms of this Contract. In the event of a breach, the Party claiming such breach shall provide the other Party with written notice of such breach setting forth the basis for such claim of breach. The breaching Party shall have thirty (30) days from the receipt of the notice of breach to cure such breach. If the breaching Party fails to cure the breach within thirty (30) days of receipt of the notice, the aggrieved Party shall have the right to terminate Contract immediately and pursue any remedies available under law for breach of contract.

5. COMPENSATION; FEES

- 5.1 As consideration for Services satisfactorily performed by Contractor, ACC will pay Contractor the hourly rate as set forth in each Task Order times the number of hours spent by the applicable employee of the Contractor performing the Services ("Fee").
- 5.2 The Contractor will be paid the Fee for the applicable Task Order at the satisfactory completion of the Task Order. The Contractor shall send an Invoice (as hereinafter defined) for the Fee for the past month's Services to the ACC Representative for review. The invoice shall include (either on the invoice or as an attachment) a detailed description of Services performed and Work Product achieved during that Fee period. ~~The Invoice also shall include a schedule showing progress toward dates set forth in the Task Order; any non-conforming work that needs to be re-performed; any necessary steps to be taken to correct any delays in delivering Services or Work Product by the dates set forth in the Timeline; a statement of work/services performed by subcontractors and the amounts paid such subcontractors; any data substantiating Services performed; and any other information requested by ACC (the invoice showing the Fee owed and all attachments and descriptions and other information to be included with the submittal of the invoice collectively shall be referred herein as "Invoice"); Additionally, to the extent that Contractor has employed any subcontractors or subconsultants, Contractor shall obtain and submit to ACC waivers from any subcontractors so employed when that portion of Services or Work Product assigned to that subcontractor has been completed. No final payment of the Fee or any portion thereof shall be paid to Contractor without submission to ACC of waivers from each subcontractor who performed any work or furnished any equipment or supplies for the Project. Contractor shall sign each Invoice stating that to Contractor's knowledge, information, and belief, Services has been completed in accordance with the terms and conditions of Contract.~~
- 5.3 Upon receipt of the Invoice, the ACC Representative shall review same and if he/she agrees that Services have been performed in a satisfactory manner, and the Work Product thereof is acceptable, the Invoice shall be processed for payment. In accordance with Texas Government

Code §2251.021, the Fee or applicable undisputed portion thereof shall be paid within forty-five (45~~30~~) days after the later of the following: (1) the date ACC receives the Work Product under the Contract; (2) the date the performance of the Services under the Contract is completed; or (3) the date ACC receives the Invoice for the Services or Work Product. If Services or Work Product has not met the satisfactory approval of the ACC Representative, current and future payments of the Fee shall not be made until both Parties agree that Services have been completed in a satisfactory manner or the Work Product is acceptable. Notwithstanding anything contained herein, no payment of amounts owed hereunder shall be considered past due or not paid when due except in accordance with Section 2251.021 of the Texas Government Code.

- 5.4 The acceptance of final payment of the Fee shall constitute a waiver of any claim Contractor may have against ACC that Contractor has not previously identified in a notice of claim or demand. ACC reserves the right to retain final payment for thirty (30) days pending successful completion of all assigned tasks, and approval from ACC Representative.

6. APPLICABLE LAW

Contractor agrees to perform Services in compliance with all applicable federal, state, and local laws, implementing regulations, executive orders, and interpreting authorities including, but not limited to, Title VI of the Civil Rights Act of 1964, as amended; Title VII of the Civil Rights Act; the Age Discrimination Act of 1975; the Americans with Disabilities Act; The Family Educational Rights and Privacy Act of 1974; the Texas Education Code; the Texas Government Code; the Texas Local Government Code; and all applicable ACC policies and procedures ("Applicable Laws" or "Applicable Law").

7. ADDITIONAL LEGAL REQUIREMENTS

Contractor certifies that it is not a company identified on the Texas Comptroller's list of companies known to have contracts with, or provide supplies or services to, a foreign organization designated as a Foreign Terrorist Organization by the U.S. Secretary of State.

Contractor certifies and verifies that neither Contractor, nor any affiliate, subsidiary, or parent company of Contractor, if any (the "Contractor Companies"), boycotts Israel, and Contractor agrees that Contractor and Contractor Companies will not boycott Israel during the term of this Agreement. For purposes of this Agreement, the term "boycott" shall mean and include terminating business activities or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory.

8. RECORDS AND RECORDKEEPING

- 8.1 The Parties shall comply with all Applicable Laws regarding Project records including, but not limited to, the Family Educational and Privacy Rights Act ("FERPA"), the Texas Public Information Act ("PIA"), and the Texas Records Retention laws ("RR laws").

- 8.2 All records and reports either generated, prepared, assembled, or maintained by Contractor in relation to the Project will be available for review, inspection, and audit by the ACC and its auditors. Contractor shall maintain its records and accounts in a manner that shall assure a full accounting for all goods and/or services provided by Contractor to ACC under this Agreement. These records and accounts shall be retained by Vendor and made available for audit by ACC for a period of not less than three (3) years from the date of completion of the Services, receipt of the Work Product, or the date of the receipt by ACC of Contractor's final invoice or claim for

payment in connection with this Contract, whichever is later. If an audit has been announced, Contractor shall retain its records and accounts until such audit has been completed. Copies will be made available upon request and in conformity with FERPA, the PIA, and the RR laws.

9. CONFIDENTIALITY

- 9.1 As used herein, Confidential Information shall mean all information that is disclosed by either Party ("disclosing Party") to the other Party ("receiving Party"), including without limitation, trade secrets; know how; business and product plans; student information; marketing information and other confidential or proprietary business information, including without limitation all such information relating to either Party's governing board, and their respective clients, customers, and employees. Confidential Information shall not include information which: (a) is information already known by or in the possession of the receiving Party and which was acquired in a lawful manner other than subject to any ongoing obligation of confidentiality already in the recipient Party's possession at the time of disclosure thereof; (b) is information which is now or hereafter becomes a part of the public domain through no wrongful act or omission of the receiving Party or those acting in concert with the receiving Party or later becomes part of the public domain through no fault of the recipient Party; (c) is information lawfully received, without ongoing obligation of confidentiality, from a third party who is free to disclose it received from a third party having no obligations of confidentiality to the disclosing Party; (d) is information which the receiving Party can show predates disclosure thereof by the disclosing Party or had been independently developed entirely without reference to confidential information received from the disclosing Party independently developed by the recipient Party; or (e) is disclosed pursuant to any judicial or governmental order, required by law or regulation to be disclosed, including, but not limited to, the PIA, provided that, to the extent permitted by law, the receiving Party gives the disclosing Party sufficient prior notice to contest such order.
- 9.2 Each Party will use reasonable efforts to prevent the disclosure of any of the other Party's Confidential Information to third parties, but in no event shall those efforts be less than those employed by that Party to protect its own confidential information of like kind. Except as may be required by law, the recipient Party's obligation shall be for a period of three (3) years from receipt of the Confidential Information. Notwithstanding the provisions of this Section 8, Contractor acknowledges that ACC is subject to the Texas Public Information Act, and Contractor waives any claim against and releases from liability ACC, its officers, employees, agents, and attorneys with respect to disclosure of information provided under or in this Contract or otherwise created, assembled, maintained, or held by Contractor and determined by ACC, the Attorney General of Texas, or a court of law to be subject to disclosure under the Texas Public Information Act.
- 9.3 The provisions of this Section 9 survive the expiration or earlier termination of this Contract.

10. DISCLOSURE OF CERTAIN INFORMATION

- 10.1 To the extent that Contractor comes into possession of student educational records and/or any personally identifiable information of a student incidental to its Services under this Contract, Contractor agrees to comply with all requirements of the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, and shall not disclose any such information to a third party. Contractor understands that FERPA governs the privacy and security of educational records and student information and agree to abide by FERPA rules and regulations, as applicable.

10.2 In the event that ACC is required to furnish information or records pursuant to the PIA, Contractor shall furnish all such information and records to ACC and ACC shall have the right to disclose such information and records.

10.3 The provisions of this Section 10 survive the expiration or earlier termination of this Contract.

11. INTELLECTUAL PROPERTY

11.1 This Contract is a work-made-for-hire in which Contractor provides Services and/or Work Product to ACC. Any documents, data, work product(s), deliverables, designs, implementation, know how, or any other tangibles and intangibles prepared, designed, or produced by Contractor in performing Services under this Contract ("Work Product") are ACC's Property. Neither Contractor nor any subcontractor, consultant, or employee of Contractor shall own or claim a copyright or any other form of intellectual property right in the Work Product, and ACC will own intellectual property rights and have all common law, statutory, and other reserved rights, in addition to the copyright, upon creation of the Work Product. To this end, Contractor agrees and does hereby assign, grant, transfer, and convey to ACC, its successors and assigns, Contractor's entire right, title, interest and ownership in and to such Work Product, including, without limitation, the right to secure copyright registration. Contractor confirms that ACC shall own Contractor's right, title, interest in and to, including the right to use and reproduce, to perform publicly, and to display, all such Work Product, whether or not such Work Product constitutes a "Work Made for Hire" as defined in 17 U.S.C. § 201(b). Contractor shall obtain a similar grant of rights in favor of ACC from any subcontractor performing Services on this Project.

11.2 The provisions of this Section 11 survive the expiration or earlier termination of this Contract.

12. INDEMNIFICATION

1. GENERAL INDEMNIFICATION. Both CampusWorks and the Client, to the extent permitted by the laws of the state of Texas, shall indemnify, defend and hold each other, their respective trustees, directors, officers, employees, agents, successors and assigns harmless from any loss, cost, expense, including attorney's' fees, damage, claim, liability, action and cause of action relating to or arising from, in whole or in part, the performance of the Services and any breach by either of any provision, covenant, agreement, representation or promise in this Agreement or any claim arising out of the process by which CampusWorks was selected to perform services under this agreement or in assisting the Client in choosing a third party vendor to provide products or services to the Client.

12.1 ~~CONTRACTOR AGREES TO AND HEREBY DOES INDEMNIFY, RELEASE, AND HOLD ACC AND ACC'S REGENTS, OFFICERS, AGENTS, EMPLOYEES, REPRESENTATIVES, AND STUDENTS HARMLESS FROM ANY AND ALL CLAIMS, DEMANDS, CAUSES OF ACTION, DAMAGES, LOSSES, AND LIABILITIES (EACH AS USED HEREIN SHALL BE REFERRED TO AS "CLAIM") OF ANY TYPE OR ANY NATURE WHATSOEVER (INCLUDING COSTS AND REASONABLE LEGAL AND EXPERT FEES), INCLUDING FOR DAMAGE TO, LOSS OF, OR DESTRUCTION OF ANY PROPERTY OR HARM TO ANY PERSON, ARISING FROM, IN CONNECTION WITH, OR ANY WAY INCIDENT TO THIS CONTRACT, WHETHER BY ANY BREACH OR OTHER FAILURE OR AN ACT OR OMISSION OF CONTRACTOR.~~

12.2 **Intellectual Property Indemnification.** Contractor warrants, represents, and covenants that ACC shall have all rights to the Work Product delivered to ACC and that the Work Product will not infringe upon and is not a misappropriation of the rights of any third party. **IN THE EVENT A CLAIM IS MADE AGAINST ACC FOR INFRINGEMENT OR MISAPPROPRIATION, CONTRACTOR WILL AND HEREBY DOES INDEMNIFY, DEFEND, AND HOLD ACC**

HARMLESS FROM SUCH CLAIM. Additionally, if ACC cannot use the Work Product as a result of the infringement or misappropriation, Contractor, at its sole expense, will either:

- (a) obtain a license for ACC to use the infringing item;
- (b) provide a non-infringing work-around or an original replacement of Work Product, free of any alleged misappropriation; or
- (c) refund to ACC all Fees paid.

12.3 Contractor's liability under this Section 12 shall not be limited by the amount of Contractor's insurance coverage.

12.4 The provisions of this Section 12 survive the expiration or earlier termination of this Contract.

13. NOTIFICATION OF CRIMINAL HISTORY

13.1 Contractor must give prior written notice to ACC if Contractor, or any owner, or operator of Contractor, or any employee who will be performing Services under this Contract has been convicted of a felony. The notice required hereunder shall include a general description of the criminal offense.

13.2 ACC has the right to terminate this Contract immediately if it determines that Contractor has failed to give the notice required under Section 13.1.

14. TAXES; INDEBTEDNESS

Contractor must not be delinquent in any taxes owed, i.e. Franchise Tax, Property Tax, or other indebtedness owed to ACC. Delinquent taxes or other indebtedness shall be considered a breach of this Contract.

15. INSURANCE REQUIREMENTS

15.1 Contractor shall provide insurance in the types and amounts and in accordance with the requirements set forth.

15.2 The Contractor shall maintain the following insurance:

15.1.1. Errors and omissions insurance to be carried by technology professionals and consultants for the project with limits of at least one million dollars (\$1,000,000) single occurrence, with a deductible in an amount not to exceed the sum of twenty-five thousand dollars (\$25,000). The project-specific insurance shall be maintained for a period of not less than one (1) year after the completion of Services to be performed under Contract.

15.1.2. Comprehensive or commercial general liability insurance, with limits not less than \$1,000,000 per each occurrence, combined single limit, for bodily injury and property damage. Such policy/ies shall include within its scope coverage for claims including, but not limited to:

1. damages because of bodily injury (including emotional distress), sickness, disease, or death of any person other than Contractor's employers, or
2. damages arising from personal or advertising injury applicable to Contractor's obligations under Contract, including liability assumed by and the indemnity and defense obligations of Contractor and subcontractors.

- 15.1.3. Comprehensive or business automobile liability insurance, with limits not less than \$1,000,000 per each occurrence, combined single limit, for bodily injury and property damage, including coverage for owned, non-owned, and hired automobiles.
- 15.1.4. Workers' Compensation, including employers' liability insurance, with limits not less than \$1,000,000 each accident, occurrence or disease. Notwithstanding the foregoing, Contractor shall carry Worker's Compensation in the amounts and as required under Texas law.
- 15.2. General liability insurance shall be on an occurrence basis. The coverage afforded thereby shall be primary and non-contributory to any other existing valid and collectable insurance to the full limit of liability stated in the declaration, and such insurance shall apply separately to each insured against whom claim is made or suit is brought, but the inclusion of more than one (1) insured shall not operate to increase the insurer's limits of liability.
- 15.3. Insurance companies shall be legally licensed and admitted through the Texas Department of Insurance to engage in the business of furnishing insurance in the State of Texas. All insurance companies shall have an "A-VIII" in Bests Rating Guide and shall be satisfactory to ACC.
- 15.4. Before commencement of Services under this Contract, certificates of insurance shall be furnished to ACC, with complete copies of policies to be furnished to ACC promptly upon request.
- 15.5. Certificates of insurance shall state in particular those insured, the extent of insurance, location and operation to which the insurance applies, the expiration date, and cancellation and reduction notices. Certificates and insurance policies shall include the following clause: "This policy shall not be non-renewed, canceled, or reduced in required limits of liability or amounts of insurance until notice has been mailed to ACC. Date of cancellation or reduction may not be less than thirty (30) days after the date of mailing notice." Each policy except worker's compensation and professional liability shall add ACC, ACC's employees, and all authorized agents and representatives, and members, directors, officers, regents, agents and employees of any of them as additional insured's.
- 15.6. Should any of the required insurance be provided under a form of coverage that includes an annual general aggregate limit or provides that claims investigation or legal defense costs be included in such annual general aggregate limit, such annual general aggregate limit shall apply separately to the Project (with the insurer's endorsement provided to ACC) or shall be two times the occurrence limits stipulated.
- 15.7. If Contractor fails to maintain any required insurance, ACC, at its sole option and without incurring any further obligation to provide insurance, may take out insurance in such type and amount and to deduct the amount of the premium for such insurance from any Fees due Contractor.
- 15.8. Contractor's failure to comply with the requirements of this Section 15 shall be considered a breach of this Contract.

16. RELATIONSHIP OF THE PARTIES

- 16.1. Nothing herein will be construed to create a partnership or joint venture by or between ACC and Contractor. Neither party will be the agent of the other except to the extent otherwise specifically provided by this Contract. Contractor does not have either the express or implied

authority, will in any case represent to third parties, and will whenever needed disclaim to such parties, any ability to bind ACC to any duty imposed by contract, unless the Board has specifically authorized such action at a Board meeting held in accordance with the Texas Open Meetings Act (appearing in minutes of such meeting).

16.2. Contractor shall be solely responsible for the benefits and entire compensation of its personnel, including the withholding and payment employment taxes (income tax and social security), worker's compensation, disability, and any similar taxes, benefits, and expenses associated with employment. Contractor agrees to indemnify ACC against any Claim asserted against or incurred by ACC in defending the Claim made against ACC for the benefits, compensation, taxes, or any other costs of or related to Contractor's personnel.

16.3. The provisions of this Section 16 shall survive expiration or earlier termination of this Contract.

17. CONFLICTS OF INTEREST

17.1. Contractor warrants, represents, and covenants that it presently has no interest and will not acquire any interest, direct or indirect, in the Project, which would conflict in any manner or degree with the performance of its Services hereunder. Contractor further warrants, represents, and covenants that, in performing this Contract, it will employ no person who has any such interest.

17.2. Contractor shall comply with the obligations of Texas Local Government Code Chapter 176.

18. DEBARMENT

Contractor warrants, represents, and covenants that it is not listed on the General Services Administration's List of Parties Excluded from Federal Procurement and is not otherwise debarred, suspended, or excluded by state or federal agencies or declared ineligible for government contracting under statutory or regulatory authority.

19. NOTICE

All notices and other communications required by the terms of this Contract will be in writing and sent to the Parties hereto at the addresses set forth below (and such addresses may be changed upon proper notice to such addressees in the manner as set forth herein). Unless otherwise agreed in writing by the receiving party, notice may be given by: (i) certified or registered mail, postage prepaid, return receipt requested; (ii) reputable overnight carrier, postage prepaid; (iii) fax (with confirmation of transmission by sender's fax machine); (iv) other electronic transmission, including electronic mail; or (v) personal delivery (with written receipt confirming such delivery). Notice will be deemed to have been given (i) two business or school days (any date on which ACC is officially open for business) after mailing; (ii) on the date of personal delivery; or (iii) on the date of transmission of a fax if on a business or school day during normal business hours (or, if not, the next succeeding business day). Unless otherwise agreed in writing by the receiving party, electronic mail does not constitute official notice under this Contract. The addresses of the Parties for such notices shall be:

To: **CONTRACTOR**
CampusWorks Inc.
Attn. Natalya Boock
1767 Lakewood Ranch Blvd. #305
Bradenton FL 34211
success@campusworksinc.com
941-954-2398

To: **ACC**
Purchasing Department
Attn: Randi Faust
3110 Mustang Road
Alvin, Texas 77511
Email: rfaust@alvincollege.edu
Fax: 281-756-3836

20. NO ASSIGNMENT

Neither this Contract nor any duties or obligations hereunder shall be assignable by either Party without the prior written consent of the other Party.

21. NO WAIVER OF IMMUNITY

Nothing contained in this Contract nor the execution of this Contract, or the performance of any obligation hereunder shall operate to or be deemed to waive any immunity or defense ACC trustee, officer, employee, volunteer, representative, or agent may be entitled under law.

22. NO WAIVER OF BREACH

No waiver of a breach of any provision of this Contract shall be construed to be a waiver of any breach of any other provision or be deemed to constitute a continuing waiver of same. No delay in acting with regard to any breach and any provision shall be construed to be a waiver of such breach or requirement that such obligation be performed.

23. SEVERABILITY OF PROVISIONS

If any term or provision of this Contract is deemed invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions, and Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

24. GOVERNING LAW

This Contract and the rights and obligations arising hereunder shall be governed by, construed and enforced in accordance with the laws of the State of Texas without regard to the conflicts or choice of law principles thereof.

25. JURISDICTION; VENUE

The Parties irrevocably and unconditionally consent to the jurisdiction of the State of Texas, and agree that any court of competent jurisdiction located in Brazoria County, Texas, shall be an appropriate and convenient place of venue, and shall be the sole and exclusive place of venue, to resolve any dispute with respect to this Contract.

26. AUTHORIZATION

Each Party represents and warrants to the other that the execution of this Contract has been duly authorized, and that this Contract constitutes a valid and enforceable obligation of such Party according to its terms.

27. NO THIRD-PARTY RIGHTS

This Contract is made for the sole benefit of the ACC and Contractor and their respective successors and permitted assigns. Nothing in this Contract shall create or be deemed to create a relationship between the Parties to this Contract and any third person, including a relationship in the nature of a third-party beneficiary or fiduciary.

28. HEADINGS AND CAPTIONS

The headings and captions appearing in this Contract have been included only for convenience and shall not affect or be taken into account in the interpretation of this Contract.

29. COUNTERPARTS

It is understood and agreed that this Contract may be executed in identical counterparts, each of which shall be deemed an original for all purposes, but all of which shall constitute one document.

30. AMENDMENTS

Any amendment to Contract must be in writing and signed by both Parties. No waiver, alteration or modification of any of the provisions of this Contract shall be binding on any Party unless in writing and signed by the Party against whom enforcement of such waiver, alteration, or modification is sought.

31. ENTIRE AGREEMENT

This Contract supersedes all prior contracts, agreements, and discussions, whether verbal or written, relating to the subject matter contemplated under this Contract. This Contract, the procurement solicitation issued by ACC (if any), and Contractor’s proposal submitted in response to ACC’s procurement solicitation (if any), and the attached and incorporated addendum or exhibits contain the entire agreement of the Parties relative to the purpose(s) of the Contract and supercede any other representations, agreements, arrangements, negotiations, or understanding, oral or written, between the parties to this Contract. In the event of a conflict between this Contract and the procurement solicitation issued by ACC or Contractor’s proposal submitted in response to ACC’s procurement solicitation, this Contract shall control. In the event of a conflict between the procurement solicitation issued by ACC and Contractor’s proposal submitted in response to ACC’s procurement solicitation, ACC’s procurement solicitation shall control. This Contract supersedes any conflicting terms and conditions on any purchase or work orders, invoices, checks, order acknowledgements, forms, purchase orders, or similar commercial documents relating hereto and which may be issued by Contractor after the Effective Date of this Contract.

IN WITNESS WHEREOF, the Parties have executed this Contract effective as of the Effective Date:

ALVIN COMMUNITY COLLEGE

By: _____
Christal M. Albrecht
President

Date

CAMPUSWORKS, INC.

By: _____
Liz Murphy
CEO

Date

Exhibit A

Term: June 1, 2021 – May 31, 2022

Colleague Support Services

- CampusWorks will provide a Colleague FTE to support Alvin Community College and vendor(s) with the Unidata to SQL migration initiative. Our subject matter expert (SME) will primarily provide functional support for the end-users and departments. Alvin Community College has partnered with Ellucian to lead and perform the Unidata to SQL migration from a technical perspective. CampusWorks will integrate into the overall team to support the end goal of a successful SQL migration.
- The CampusWorks Colleague SME will provide support for the following initiatives:

Functional

- Identify training, testing, and go-live recommendations for functional offices
- Assist in the development of testing plans for functional departments
- Perform side-by-side data validation and testing to support functional users in the process
- Test and validate integrated 3rd party applications and services (provided by Alvin CC) in the Colleague SQL environment
- Assist in identifying process or reporting changes required and support new workflow procedure documentation and training
- Assist key stakeholders in the development of a communication plan to ensure broad awareness and constant updates on progress, expected participation, and detailed next steps

Technical

- Assist with translating Unidata programming to SQL up to 20-25% of the time
- Work with both functional and technical teams to validate data and customized processes
- Assist with the key technical stakeholders in testing and support of user acceptance testing
- Assist technical team with Go-Live support

Assumptions

- Alvin Community College and Ellucian will complete the vast majority of the Unidata programming to SQL migration
- Alvin Community College and Ellucian will complete the migration of Colleague customizations
- Alvin Community College and Ellucian will complete the migration of CRON Jobs
- Alvin Community College and Ellucian will be responsible for data clean-up
- Alvin Community College and Ellucian will complete all Operating System(s), hardware, and infrastructure components required for the project
- Alvin Community College and Ellucian will manage and complete the ODS implementation

Exhibit B

CampusWorks will provide Colleague resources to address the work above at a rate of \$160/hr. The College is committing to a minimum of 1,600 hours over a 1-year period. CampusWorks and the Client will work together to allocate resources as needed (part-time at first, then ramping up to a full-time assignment, and then scaling back to part-time, with full-time availability needed during the cutover).

CampusWorks assumes this work will be delivered remotely. If onsite time is requested, travel expenses will be billed as incurred. CampusWorks does not bill for travel time and does not markup expenses.

Payment Schedule

For 1,600 hours of Colleague services, the Client shall pay CampusWorks a monthly payment of \$21,333 due on the first day of each month during the 12-month term of this agreement.

QUOTE CONFIRMATION



DEAR KELLY KLIMPT,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
MBTM217	4/16/2021	DELL WITH POWER DEPLOY	0394460	\$56,908.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
DELL CTO PE R640 2X6248R 192GB PS	4	6509338	\$14,227.00	\$56,908.00
Mfg. Part#: 3000083767688				
Contract: Sourcewell 081419-CDW Tech Catalog (081419#CDW)				

PURCHASER BILLING INFO		SUBTOTAL	\$56,908.00
Billing Address: ALVIN COMMUNITY COLLEGE BUSINESS OFFICE 3110 MUSTANG RD ALVIN, TX 77511-4807 Phone: (281) 756-3538 Payment Terms: NET 30 Days-Govt/Ed		SHIPPING	\$0.00
		SALES TAX	\$0.00
		GRAND TOTAL	\$56,908.00
DELIVER TO		Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	
Shipping Address: ALVIN COMMUNITY COLLEGE BUSINESS OFFICE 3110 MUSTANG RD ALVIN, TX 77511-4807 Phone: (281) 756-3538 Shipping Method: DROP SHIP-GROUND			

Need Assistance? CDW•G SALES CONTACT INFORMATION			
	Rob Jakubczak	(877) 685-9695	robjaku@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
 For more information, contact a CDW account manager
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QUOTE CONFIRMATION



DEAR KELLY KLIMPT,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
MBTP986	4/16/2021	DELL NETWORKING	0394460	\$32,866.88

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
DELL CTO S4148F-ON 48X10GBE SFP+ PS	2	6509477	\$16,433.44	\$32,866.88
Mfg. Part#: 3000083767689				
Contract: Sourcwell 081419-CDW Tech Catalog (081419#CDW)				

PURCHASER BILLING INFO	SUBTOTAL	AMOUNT
Billing Address: ALVIN COMMUNITY COLLEGE BUSINESS OFFICE 3110 MUSTANG RD ALVIN, TX 77511-4807 Phone: (281) 756-3538 Payment Terms: NET 30 Days-Govt/Ed	SHIPPING	\$0.00
	SALES TAX	\$0.00
	GRAND TOTAL	\$32,866.88
	DELIVER TO Shipping Address: ALVIN COMMUNITY COLLEGE BUSINESS OFFICE 3110 MUSTANG RD ALVIN, TX 77511-4807 Phone: (281) 756-3538 Shipping Method: DROP SHIP-GROUND	
Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515		

Need Assistance? CDW•G SALES CONTACT INFORMATION		
	Rob Jakubczak	(877) 685-9695 robjaku@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
 For more information, contact a CDW account manager
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14. **Consider Approval of Retirement and Resignation Agreement for College President**

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ALVIN COMMUNITY COLLEGE 3110 Mustang Road Alvin, Texas 77511-4898

Dr. Christal M. Albrecht
President

Office 281 756 3598
Fax 281 756 3858

MEMORANDUM NO: 58-2021

TO: Board of Regents

FROM: Dr. Christal M. Albrecht 

DATE: April 16, 2021

SUBJECT: Retirement and Resignation Agreement for College President

As the College moves forward with the hiring of its next president, it is imperative that a smooth transition occur between the current and next president. To address this, a Retirement and Resignation Agreement for the current president, Dr. Albrecht, has been developed.

It is recommended that the Board approve the proposed Retirement and Resignation Agreement for the College President, as discussed in executive session.

CMA:tg

Alvin Community College
Consolidated Statement of Net Assets

	<u>March 31, 2021</u>	<u>March 31, 2020</u>	<u>Variance</u>	<u>Explanations/Descriptions</u>
Current Assets				
Cash and cash equivalents	2,916,606	1,824,322	1,092,284	
Short-term investments	31,259,877	41,189,355	(9,929,478)	
Accounts receivable, net	575,899	767,873	(191,974)	Installment Plans outstanding, billing outstanding to sponsors and third parties, grant billings, and CE billings
Inventories	190,220	349,580	(159,360)	
Prepays	109,523	346,491	(236,968)	Travel advances and prepaid expenses
Total Current Assets	<u>35,052,125</u>	<u>44,477,621</u>	<u>(9,425,496)</u>	
Noncurrent assets				
Long-term investments	1,000,000	1,750,000	(750,000)	
Capital assets, net	30,953,322	26,458,542	4,494,780	
Total Assets	<u>67,005,447</u>	<u>72,686,163</u>	<u>(5,680,716)</u>	
Deferred Outflows of Resources				
Deferred charge on refunding	-	151,897	(151,897)	Bonds
Deferred outflows - pensions	4,339,605	4,093,008	246,597	TRS pension
Deferred outflows - OPEB	5,951,439	3,241,398	2,710,041	OPEB
Total Deferred Outflows of Resources	<u>10,291,044</u>	<u>7,486,303</u>	<u>2,804,741</u>	
Liabilities				
Accounts payable & accrued liabilities	(34,016)	68,506	(102,522)	
Net pension liability	9,596,705	9,552,203	44,502	
Net OPEB liability	26,895,555	23,714,290	3,181,265	
Funds held for others	47,958	48,989	(1,031)	Agency funds - groups, clubs, etc on campus
Deferred revenues	72,689	129,162	(56,473)	Grants paid in advance and fall registrations
Compensated absences	528,706	414,719	113,987	Entry made annually for change in liability
Bonds payable	6,562,444	8,081,965	(1,519,521)	Annual payment
Tax note payable	20,420,000	21,165,000	(745,000)	Annual payment
Total Liabilities	<u>64,090,041</u>	<u>63,174,834</u>	<u>915,207</u>	
Deferred Inflows of Resources				
Deferred inflows - pensions	1,911,006	806,580	1,104,426	TRS pension
Deferred inflow - OPEB	6,709,983	9,178,950	(2,468,967)	OPEB
Deferred inflows - premium on tax note	2,461,286	2,598,024	(136,738)	Tax Note
Total Deferred Inflows of Resources	<u>11,082,275</u>	<u>12,583,554</u>	<u>(1,501,279)</u>	
Net Assets				
Fund Balance - Equity	2,124,175	4,414,078	(2,289,903)	
Total Net Assets	<u>2,124,175</u>	<u>4,414,078</u>	<u>(2,289,903)</u>	

Alvin Community College
Consolidated Statement of Revenue and Expense
March 31, 2021 and March 31, 2020

	Year-To-Date					Prior Year-To-Date				
	All Other Funds	M&O	Amended M&O	Remaining Budget	% of Budget	All Other Funds	M&O	Amended M&O	Remaining Budget	% of Budget
	Actual	Actual	Budget	Budget		Actual	Actual	Budget	Budget	
Revenues										
Operating revenues										
Tuition and fees	1,626,219	5,571,353	6,052,116	(480,763)	92.06%	2,084,537	5,824,011	7,195,698	(1,371,687)	80.94%
Federal grants and contracts	6,461,173	-	1,138,749	(1,138,749)	0.00%	5,823,062	-	-	-	0.00%
State grants	348,012	-	-	-	0.00%	533,952	-	-	-	0.00%
Local grants	222,948	-	-	-	0.00%	445,408	-	-	-	0.00%
Auxiliary enterprises	1,067,897	-	-	-	0.00%	1,368,560	-	-	-	0.00%
Other operating revenues	193,066	36,589	52,500	(15,911)	69.69%	191,282	34,408	105,000	(70,592)	32.77%
Total operating revenues	9,919,315	5,607,942	7,243,365	(1,635,423)	77.42%	10,446,801	5,858,419	7,300,698	(1,442,279)	80.24%
Expenses										
Operating expenses										
Administrative	-	3,729,683	6,891,734	3,162,051	54.12%	-	3,632,654	6,466,153	2,833,499	56.18%
Institutional	-	3,971,281	6,854,512	2,883,231	57.94%	-	3,951,841	6,792,057	2,840,216	58.18%
Designated for Institutional Reserve	-	-	1,477,340	1,477,340	0.00%	-	-	280,000	280,000	0.00%
Occupational Technical Instruction	-	2,885,581	6,017,287	3,131,706	47.95%	-	3,170,850	6,022,650	2,851,800	52.65%
University Parallel Instruction	-	3,985,675	7,484,982	3,499,307	53.25%	-	3,984,515	7,279,530	3,295,015	54.74%
Student Services	-	2,314,893	4,756,104	2,441,211	48.67%	-	2,298,866	4,478,128	2,179,262	51.34%
Physical Plant	-	1,396,558	3,203,462	1,806,904	43.60%	-	1,548,020	3,215,050	1,667,030	48.15%
Unbudgeted Unrestricted	860,184	-	-	-	0.00%	973,444	-	-	-	0.00%
Continuing Ed (Fund 13)	696,023	-	-	-	0.00%	976,131	-	-	-	0.00%
Auxiliary enterprises	1,018,154	-	-	-	0.00%	1,071,809	-	-	-	0.00%
Local Grants	77,055	-	-	-	0.00%	114,469	-	-	-	0.00%
TPEG	198,619	-	-	-	0.00%	133,946	-	-	-	0.00%
Institutional Scholarships	148,501	-	-	-	0.00%	130,032	-	-	-	0.00%
State Grants	348,012	-	-	-	0.00%	533,952	-	-	-	0.00%
Federal Grants	6,461,173	-	-	-	0.00%	5,823,062	-	-	-	0.00%
Donor Scholarships	287,837	-	-	-	0.00%	189,645	-	-	-	0.00%
Unexpended Plant Fund	421,923	-	-	-	0.00%	233,526	-	-	-	0.00%
Depreciation	-	-	-	-	0.00%	-	-	-	-	0.00%
Debt Retirement	152,019	-	-	-	0.00%	178,706	-	-	-	0.00%
Gain on Sale of Property	-	-	-	-	0.00%	-	-	-	-	0.00%
Tax maintenance Note	9,060,211	-	-	-	0.00%	991,299	-	-	-	0.00%
Total operating expenses	19,729,711	18,283,671	36,685,421	18,401,750	49.84%	11,350,021	18,586,746	34,533,568	15,946,822	53.82%
Operating Gain/(Loss)	(9,810,396)	(12,675,729)	(29,442,056)	(20,037,173)		(903,220)	(12,728,327)	(27,232,870)	(17,389,101)	
Nonoperating revenues										
State appropriations*	-	4,081,788	7,772,636	(3,690,848)	52.51%	-	4,093,007	7,772,636	(3,679,629)	52.66%
Property tax revenue - Current	1,497,361	18,377,978	20,117,080	(1,739,102)	91.36%	1,505,313	17,611,618	19,030,234	(1,418,616)	92.55%
Property tax revenue/Insttit Reserve	-	1,477,340	1,477,340	-	0.00%	-	280,000	280,000	-	0.00%
Property tax revenue - Delinquent	9,935	108,423	-	108,423	0.00%	15,305	150,981	-	130,612	0.00%
Property tax revenue - Interest & Penalties	6,070	89,061	-	89,061	0.00%	5,156	60,467	-	60,467	0.00%
Investment income	7,414	45,629	75,000	(29,371)	60.84%	227,120	150,162	150,000	162	100.11%
Other non-operating revenues	236,390	4,381	-	4,381	0.00%	302,095	8,257	-	8,257	0.00%
Total nonoperating revenues	1,757,170	24,184,600	29,442,056	(5,257,456)	82.14%	2,054,989	22,354,492	27,232,870	(4,898,747)	82.09%
Provided by the State										
Revenue for Insurance and Retirement	-	1,392,815	-	1,392,815	0.00%	-	1,394,035	-	1,394,035	0.00%
State Insurance Match	-	(640,160)	-	(640,160)	0.00%	-	(666,500)	-	(666,500)	0.00%
State Retirement Match	-	(366,944)	-	(366,944)	0.00%	-	(386,926)	-	(386,926)	0.00%
State Retiree Insurance	-	(385,711)	-	(385,711)	0.00%	-	(340,609)	-	(340,609)	0.00%
Increase/(decrease) in net assets	(8,053,226)	11,508,871	-	(25,294,629)		1,151,769	9,626,165	-	(22,287,848)	

- * State Approp portion generated by CE = 111,025
- * Institutional Reserve 9,347,000

Alvin Community College
Consolidated Statement of Revenue and Expense
March 31, 2021 and March 31, 2020

	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget
Revenues										
Operating revenues										
Total operating revenues	9,919,315	5,607,942	7,243,365	(1,635,423)	77.42%	10,446,801	5,858,419	7,300,698	(1,442,279)	80.24%
Nonoperating revenues										
Total nonoperating revenues	1,757,170	24,184,600	29,442,056	(5,257,456)	82.14%	2,054,989	22,354,492	27,232,870	(4,878,378)	82.09%
Less Expenses										
Operating expenses										
Total operating expenses	(19,729,711)	(18,283,671)	(36,685,421)	(18,401,750)	49.84%	(11,350,021)	(18,586,746)	(34,533,568)	(15,946,822)	53.82%
Increase/(decrease) in net assets	(8,053,226)	11,508,871	-	(25,294,629)		1,151,769	9,626,165	-	(22,267,479)	

* State Approp portion generated by CE =

111,025

115,832

* Institutional Reserve

9,347,000

8,210,059

Alvin Community College
Consolidated Detail Expense by Type
March 31, 2021 and March 31, 2020

	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget Expended	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget Expended
Administrative Sal	38,041	942,226	1,664,975	722,749	56.59%	51,324	766,782	1,309,260	542,478	58.57%
Professional Sal	634,877	2,556,858	4,838,733	2,281,875	52.84%	632,897	2,569,902	4,920,751	2,350,849	52.23%
Tech/Clerical Sal	512,696	2,517,319	4,876,121	2,358,802	51.63%	460,756	2,585,643	4,679,950	2,094,307	55.25%
Faculty Sal	258,480	5,861,884	11,394,578	5,532,694	51.44%	335,520	6,143,070	11,291,202	5,148,132	54.41%
Misc Sal	35,423	43,655	64,980	21,325	67.18%	44,178	48,372	71,245	22,873	67.90%
Reg Students Sal	5,499	34,872	169,454	134,582	20.58%	27,973	66,142	214,089	147,947	30.89%
Work Study Students Sal	24,940	-	-	-	0.00%	54,710	-	-	-	0.00%
Staff Benefits	208,597	2,159,756	4,000,775	1,841,019	53.98%	217,402	2,073,696	3,943,717	1,870,021	52.58%
Subtotal	1,718,553	14,116,570	27,009,616	12,893,046	52.26%	1,824,760	14,253,607	26,430,214	12,176,607	53.93%
Equipment	58,511	17,032	43,400	26,368	39.24%	367,314	14,468	25,000	10,532	57.87%
Computer Hardware	272,103	23,373	93,050	69,677	25.12%	220,643	2,813	108,810	105,997	2.59%
Capital Improvements	-	-	-	-	0.00%	31,761	-	-	-	0.00%
Designated for Instit Reserve	-	-	1,477,340	1,477,340	0.00%	-	-	280,000	280,000	0.00%
Travel/Prof Development	11,645	58,533	440,524	381,991	13.29%	48,644	213,408	507,192	293,784	42.08%
Supplies & Exp	1,483,010	3,923,450	5,413,866	1,490,416	72.47%	1,744,983	2,746,274	5,009,477	2,263,203	54.82%
Institutional Scholarships	148,501	144,713	323,000	178,287	44.80%	130,032	104,426	292,000	187,574	35.76%
Financial Aid	5,713,161	-	-	-	0.00%	5,008,460	-	-	-	0.00%
Donor Scholarships	287,837	-	-	-	0.00%	189,645	-	-	-	0.00%
Purchases (Store/Concession)	402,237	-	-	-	0.00%	380,248	-	-	-	0.00%
Contingency Expense	-	-	100,000	100,000	0.00%	-	-	100,000	100,000	0.00%
Depreciation	-	-	-	-	0.00%	-	-	-	-	0.00%
Debt Retirement (Int & Amort)	152,019	-	-	-	0.00%	178,706	-	-	-	0.00%
Tax Maintenance Note	9,060,211	-	1,784,625	1,784,625	0.00%	991,299	1,251,750	1,780,875	529,125	70.29%
Unexpended Plant	421,923	-	-	-	0.00%	233,526	-	-	-	0.00%
	19,729,711	\$ 18,283,671	\$ 36,685,421	\$ 18,401,750	49.84%	\$ 11,350,021	\$ 18,586,746	\$ 34,533,568	\$ 15,946,822	53.82%
State Insurance Match	-	640,160	-	(640,160)	0.00%	-	666,500	-	(666,500)	0.00%
State Retirement Match	-	366,944	-	(366,944)	0.00%	-	386,926	-	(386,926)	0.00%
State Retiree Insurance	-	385,711	-	(385,711)	0.00%	-	340,609	-	(340,609)	0.00%

Alvin Community College
Continuing Education Statement of Revenue and Expense (Fund 13)
March 31, 2021

	Year-To-Date					Net Margin
	Actual Revenue	TPEG	Exemptions	Net Revenue	Actual Expense	
Administration	111,025			111,025	259,207	(148,182)
Motorcycle Safety	-			-	-	-
GED	7,573			7,573	2,978	4,595
Real Estate	587			587	-	587
Dental Assistant	64,025	(3,810)		60,215	45,327	14,888
Phlebotomy	22,540	(1,294)	(966)	20,280	6,761	13,519
Health and Medical	40,725	(2,254)	(3,158)	35,313	6,420	28,893
Welding	183,337	(11,000)		172,337	124,050	48,287
Certified Nursing	37,503	(2,250)		35,253	44,448	(9,195)
Truck Driving	102,278	(4,928)	(3,835)	93,515	54,101	39,414
Center for Professional Workforce Dev	11,055			11,055	-	11,055
Education to Go	6,529			6,529	-	6,529
Concealed Handguns	-			-	-	-
Occupational Health & Safety	4,140	-		4,140	1,436	2,704
Community Programs	2,213	(133)		2,080	1,458	622
Clinical Medical Assistant	50,180	(3,011)		47,169	7,631	39,538
Vet Assistant	29,603	(1,752)		27,851	8,146	19,705
Yoga	1,690			1,690	2,100	(410)
Human Resource Program	-	-		-	-	-
Activity Director Program	4,280	(257)		4,023	800	3,223
Machinist Program	-	-		-	-	-
TWC Pipefitter Program	17,235	(1,034)		16,201	36,986	(20,785)
STRIVE	60,315	(3,303)	(3,494)	53,518	37,112	16,406
TWC INEOS/TEAM	90,626	(4,368)		86,258	48,624	37,634
TWC Ascend	-	-		-	-	-
Industrial Maintenance	-	-		-	-	-
TWC Building Construction Trades	-	-	-	-	8,438	(8,438)
Total	847,459	(39,394)	(11,453)	796,611	696,023	100,588

*2.72% of the state appropriation for FY20/21 is attributed to CE hours. This funding is used to offset administrative costs.

Departments highlighted generate the CE hours that contribute to the calculation of ACC's state appropriations.

Alvin Community College
Auxiliary Profit/(Loss) Statement as of March 31, 2021 and March 31, 2020

	Parking	Student Activities	Bookstore	Vending	Childcare	Fitness Center	Total	Prior Year-To- Date
Revenue								
Sales & services	179,565		560,911	962	143,511	2,610	887,559	1,166,734
Student Fees		180,338					180,338	201,826
	179,565	180,338	560,911	962	143,511	2,610	1,067,897	1,368,560
Expenses								
Purchases & Returns			402,237				402,237	380,248
Salaries	56,462	45,209	119,338		133,451		354,460	368,762
Staff Benefits	16,888	12,967	32,712		48,944		111,511	100,760
Supplies & Other Operating Expenses	82,897	25,772	17,293	3,926	13,135		143,023	197,968
Equipment							-	2,115
Building Repairs							-	-
Bank Charges			5,638		1,285		6,923	13,956
Contingency							-	-
Scholarships							-	8,000
	156,247	83,948	577,218	3,926	196,815	-	1,018,154	1,071,809
Excess revenue over expenses	23,318	96,390	(16,307)	(2,964)	(53,304)	2,610	49,743	296,751
Assets:								
Cash & Petty Cash			2,513				2,513	12,068
Accounts Receivable							-	614
Interfund Receivables	222,639	361,605	345,379	2,741	(9,884)	49,645	972,125	1,794,169
Prepaid Expenses							-	-
Inventory			189,905	315			190,220	349,580
Total Assets	222,639	361,605	537,797	3,056	(9,884)	49,645	1,164,858	2,156,431
Liabilities:								
Accounts Payable/Gift Certificates	4,523	885	30,918		12,188		48,514	36,934
Deferred Revenue							-	-
Deposits							-	-
Total Liabilities	4,523	885	30,918	-	12,188	-	48,514	36,934
Restricted Fund Balance (includes inventories)			189,905	315			190,220	349,580
Unrestricted Fund Balance	218,116	360,720	316,974	2,741	(22,072)	49,645	926,124	1,769,917
Total Liabilities & Fund Balance	222,639	361,605	537,797	3,056	(9,884)	49,645	1,164,858	2,156,431

Alvin Community College
Auxiliary Profit/(Loss) Statement as of March 31, 2020

	<u>Parking</u>	<u>Student Activities</u>	<u>Bookstore</u>	<u>Vending</u>	<u>Childcare</u>	<u>Fitness Center</u>	<u>Total</u>
Revenue							
Sales & services	203,296		753,752	4,042	189,781	15,863	1,166,734
Student Fees		201,826					201,826
	<u>203,296</u>	<u>201,826</u>	<u>753,752</u>	<u>4,042</u>	<u>189,781</u>	<u>15,863</u>	<u>1,368,560</u>
Expenses							
Purchases & Returns			379,860	388			380,248
Salaries	57,729	44,212	121,624		129,229	15,968	368,762
Staff Benefits	14,210	5,383	29,152		51,561	454	100,760
Supplies & Other Operating Expenses	73,606	58,299	50,825		14,983	255	197,968
Equipment			2,115				2,115
Building Repairs							-
Bank Charges			12,282		1,629	45	13,956
Contingency							-
Scholarships		8,000					8,000
	<u>145,545</u>	<u>115,894</u>	<u>595,858</u>	<u>388</u>	<u>197,402</u>	<u>16,722</u>	<u>1,071,809</u>
Excess revenue over expenses	<u>57,751</u>	<u>85,932</u>	<u>157,894</u>	<u>3,654</u>	<u>(7,621)</u>	<u>(859)</u>	<u>296,751</u>
Assets:							
Cash & Petty Cash			12,013			55	12,068
Accounts Receivable			614				614
Interfund Receivables	404,933	394,442	941,104	6,405	(2,879)	50,164	1,794,169
Prepaid Expenses							-
Inventory			349,274	306			349,580
Total Assets	<u>404,933</u>	<u>394,442</u>	<u>1,303,005</u>	<u>6,711</u>	<u>(2,879)</u>	<u>50,219</u>	<u>2,156,431</u>
Liabilities:							
Accounts Payable/Gift Certificates	1,911		28,011		6,971	41	36,934
Deferred Revenue							-
Deposits							-
Total Liabilities	<u>1,911</u>	<u>-</u>	<u>28,011</u>	<u>-</u>	<u>6,971</u>	<u>41</u>	<u>36,934</u>
Restricted Fund Balance (includes inventories)		-	349,274	306			349,580
Unrestricted Fund Balance	403,022	394,442	925,720	6,405	(9,850)	50,178	1,769,917
Total Liabilities & Fund Balance	<u>404,933</u>	<u>394,442</u>	<u>1,303,005</u>	<u>6,711</u>	<u>(2,879)</u>	<u>50,219</u>	<u>2,156,431</u>

16. Adjournment