Mission

"Alvin Community College exists to improve the lives of its constituents by providing affordable, accessible, high quality and innovative academic, technical, and cultural educational opportunities for the diverse communities it serves."

Vision

"As a premier college that provides high-quality academic, technical, and cultural programs, Alvin Community College's focus will be to promote student success, enhance quality of life, and support economic development."

Agenda
Board of Regents

Regular Meeting

November 21, 2019
6:00 PM

BOARD OF REGENTS
ALVIN COMMUNITY COLLEGE
3110 Mustang Road
Alvin, Texas 77511

OFFICIAL AGENDA OF REGULAR MEETING
November 21, 2019 at 6:00 PM
NOLAN RYAN CENTER

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Adjournment of meeting

CERTIFICATION OF POSTING OF NOTICE TO THE
REGULAR MEETING OF THE
ALVIN COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS
NOVEMBER 21, 2019

It is hereby certified that a notice of this meeting was posted on the 15th day of November 2019, in a place convenient to the public on the Alvin Community College campus as required by Section 551.002, *Texas Government Code*.

Signed this 15th day of November, 2019.

Christal M. Albrecht

Dr. Christal M. Albrecht
President

ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF OCTOBER 24, 2019
OFFICIAL MINUTES

The Board of Regents of Alvin Community College met in regular session on the 24th day of October, 2019 at 6:00 p.m., with the following members, administrative personnel, and guests present:

Mike Pyburn	Chairman
'Bel Sanchez	Vice-Chair
Jim Crumm	Regent
Patty Hertenberger	Regent
Cheryl Knape	Regent
Kam Marvel	Regent
Roger Stuksa	Regent
Andy Tacquard	Regent
Christal M. Albrecht	President, Alvin Community College
Jade Borne	Alvin Community College
Wendy Del Bello	Alvin Community College
Karen Edwards	Alvin Community College
Cynthia Griffith	Alvin Community College
Karl Stager	Alvin Community College
John Matula	Alvin Community College
Nadia Nazarenko	Alvin Community College
Jeff Parks	Alvin Community College
Jim Simpson	Alvin Community College

Amos Byington	John Tompkins	Matt Graves
Charlie Lootens	Jorge Mendoza	Michelle Cox
Cherlyn Crawford	Joshua Durham	Pam Shefman
Deborah Kraft	Kelly Klimpt	Qurencia Joshua
Esther Kemper	Kyle Marasckin	Rhonda Hull
Gayland Capps	Laurel Joseph	Ronny Phillips
Hameedah Majeed	Lloyd Cox	Tammy Giffrow
Holly Williams	Lorna Craft	
Janisha Stewart	Mary Jove	

1. **Call to Order**
   The meeting was called to order by Chair Pyburn at 6:02 p.m.

2. **Certification of Posting of Notice**
   Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, *Texas Government Code*.

Executive Session:

- *Obtain legal advice about pending litigation in accordance with Section 551.071; To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, in accordance with Tex. Gov't Code Section 551.074*

The Executive Session ended at 6:55 p.m.

3. **Call to Order**
   The meeting was called to order by Chair Pyburn at 7:03 p.m.
   - **Pledge**
   - **Invocation**
     Invocation by Dr. Crumm.

Citizen Inquiries

Time will be allotted at each regular meeting of the Board of Regents for citizen inquiries. After registering with the Board Secretary prior to the meeting, a citizen shall have an opportunity to address the Board of Regents for the four specific purposes as designated by State laws governing opening meetings: (1) to discuss an item that appears on the agenda/notice of the meeting, (2) to make a request for specific, factual information, (3) to ask for a recitation of existing policy, (4) to redress grievances. In accordance with State law, no deliberation, discussion, or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the Board agenda, in which case it may be discussed by the Board of Regents. A written response / acknowledgment will be provided from the Board of Regents. Oral comments are limited to five minutes in length, unless extended by a majority of the Regents by vote, and must not mention any individuals by name or position or contain any personally identifiable reference (State of Texas Opening Meeting Law). In the event there is a charge or grievance to be made against a specific agent, employee, or student, then it shall be conducted in an Executive Session to comply with State law.

Board Chairman Report/Comments

Mr. Roger Stuksa thanked everyone for the cards, flowers and the support in the passing of his wife, Jeannette.

Vice Chair 'Bel Sanchez talked about attending the play at ACC.

Mrs. Cheryl Knape wished everyone a "Bootiful" weekend!

Dr. Patty Hertenberger congratulated the group who works on the Food Bank and happy that ACC is involved in helping students with their needs.

Dr. Jim Crumm reminded everyone to get their tickets to the ACC Gala in November.

Chairman Mike Pyburn stated that on a personal note to Mr. Stuksa how Jeanette will be missed sitting in the audience at the ACC Board meetings and commended him for 56 years of marriage and the way that Mr. Stuksa took care of his wife and that thoughts and prayers are with him and his ACC family is here for him.

Board Recognitions

ACC started a partnership with the Houston Food Bank to help make food available to economically disadvantaged students and recently, the ACC food bank received the Higher Education Partnership Award from the Houston Food Bank. Recognized were: Student Retention Director Holly Williams and Retention student worker Janisha Stewart who operate the ACC Food Bank.

Sgt. Charlie Lootens, a Master Peace Officer with the ACC Police Department, was recognized for utilizing her skills in assisting with a student who was contemplating suicide. After sitting and speaking with the student, she brought the student to counselors who provided much needed assistance. Sgt. Lootens was named a Hometown Hero and was honored at halftime during the Shadow Creek-Friendswood game.

All three high schools, Shadow Creek, Manvel and Alvin have hosted homecoming parades and the ACC float was proudly displayed in each one. ACC won Best Float in the Manvel High School parade. Recognized for their work on the float were: Media Technology specialist Kyle Marasckin and Theatre Design coordinator D'Carrey Stell.

The Student Government Association serves as the voice of all students at Alvin Community College and are a familiar face at Board of Regent meetings where they deliver a monthly report. The SGA recently elected officers for the 2019-20 year. Recognized were: president Lorna Craft, vice president Cherlyn Crawford and secretary Macey Parks.

Approval of Minutes
Chair Pyburn said that if there were no corrections or additions to the minutes of the Regular Board meeting of September 26, 2019, and Board Workshop of October 14, 2019, he would entertain a motion to approve. A motion to approve the minutes was made by Mrs. Knape. Seconded by Dr. Crumm. Motion passed unanimously.

Student Report – Lorna Craft, Cheryln Crawford and Macey Parks
Ms. Lorna Craft introduced herself as the newly elected SGA President for the 2019-2020 school year. She stated that she attended Pearland High School and after 18 successful years in Healthcare Revenue Cycle, made the decision to change her career and enrolled at ACC. She is a sophomore working to attain her Associates in Mathematics and upon graduation plans to transfer to Texas A&M University in Kingsville to study geology.

Ms. Cherlyn Crawford introduced herself as the newly elected Vice President of SGA. She stated that while raising two children, she maintained a career in office management as well as bookkeeping and when her youngest daughter moved away to college, decided to follow suit and is currently completing my final pre-requisites in Pediatric Echocardiography. I am thoroughly enjoying my time here at ACC and look forward working with all of you.

Macey Parks, who was unable to attend, is the new ACC Student Government Associations' secretary for the 2019-2020 school year. She is a graduate from Columbia High School and currently a Health Science major at ACC. She plans to transfer to Texas A&M University for her Bachelors of Science in Nursing degree.

Ms. Craft talked about the officers of SGA working closely with the new Coordinator of Student Activities, Ms. Querencia Joshua to develop ideas and plans to engage the student body, improve student morale, and raise funds for the organization.

President's Report
Dr. Albrecht updated the Board of Regents with the following information:

The college will be hosting the annual Fall Festival on Saturday, October 26 here on the campus grounds. This is a popular event for the college and benefits student organizations. The event will be from 5 p.m. to 9 p.m.

Spring registration will begin on November 13.

This week the college has been hosting Transfer Week, highlighting the importance of students transferring to other institutions once they complete their education here.

ACC was awarded the Mobile Go Grant, which will fund a mobile computer lab to act as a recruiting station for prospective ACC students.

The Community Advisory Committee met on October 15. We worked with our community partners to discuss the college's core values.

Angleton High School students came to the college on October 4 to make recordings of their performances.

The Mu Upsilon chapter of Phi Theta Kappa inducted its newest members during a ceremony on October 10.

ACC Geology instructor Philip O'Brien spoke with children about the Rock Cycle during the Earth Science Celebration at the Houston Museum of Natural Science on October 12.

Our Foundation Gala is scheduled for November 8 at the Southshore Harbor Hotel in League City. This year's theme is Get Your Groove On. Music will be provided by local band Nick and the Groove. All proceeds benefit students and programs at ACC.

ACC will host the University Transfer Day event on November 12 in the Student Center. The event gives students the opportunity to speak with school's representatives, without visiting that school, saving students time and cost.

Status Update Regarding Regular Maintenance and Renovation Projects - AGCM

Mr. Amos Byington, AGCM, presented the monthly report on the construction planning of the Maintenance Tax Note project. He reported on the design team update, large construction projects, a budget update, possible elevator located in the center of the campus in front of Building C, and the minor Instractructure Package approved by the Contractor for different projects that would be moving forth over the Winter Break. This report is for information only.

Report on President's Goal #7 – Report on College Auxiliary Accounts

Dr. Albrecht presented a status report on the President's Goal #7 relating to the Auxiliary accounts of the Fitness Center, Childcare Center, Security, Student Activities, Bookstore and Vending and Mr. Karl Stager answered various questions. This report was for information only.

Access and Accountability Report (AFA)

Dr. Albrecht presented the Access and Accountability report that is required to be given by November 1st each year that provides information on certain criteria (ethnicity, gender, median family income, and admitting of students and awarding of financial aid) for the preceding fall, spring and summer semesters that examines the affordability and access of the college. This report was for information only.

Grants Update

Mr. Gayland Capps provided the bi-annual grants update report that included currently awarded and future planned discretionary competitive grants, submitted discretionary competitive grants awaiting review, formula or non-competitive grants awarded and any sub-recipient grants awarded. This report was for information only.

Consider Approval of Mobile Go Grant Trailer

Vice Chair Sanchez made the motion to approve a contract with Magnum Trailers and Banner Sign Graphics to provide the purchase of the Mobile Go Center and marketing wrap. Seconded by Mr. Marvel. Motion passed unanimously.

Consider Approval of H-GAC/City of Alvin Recycling Grant Project for ACC

The motion to approve the college's acceptance of the funds in the event that the City of Alvin is awarded the H-GAC/City of Alvin Recycling grant was made by Mr. Tacquard. Seconded by Vice Chair Sanchez. Motion passed unanimously.

Consider Approval of Network Infrastructure Refresh
Dr. Hertenberger made the motion to approve a contract with DataVox to provide IT infrastructure network refresh equipment and services. Seconded by Mr. Marvel. Motion passed unanimously.

Consider Approval of Minor Campus Infrastructure Package
The motion was made by Dr. Hertenberger to approve a contract with Structure Tone for the minor campus infrastructure services project. Seconded by Vice Chair Sanchez. Motion passed unanimously.

Consider Approval of Resale of Trust Property
Mr. Tacquard made the motion that the Board accept the offer of the Brazoria County Resale of Trust Property Account # 8301-0000-110, Brazoria County suit # 56718. Seconded by Dr. Hertenberger. Motion passed unanimously.

Consider Approval of 2018-19 Budget Amendment
The motion to approve the second revision to the 2018-2019 Budget was made by Vice Chair Sanchez. Seconded by Mr. Marvel. Motion passed unanimously.

Financial Report Ending September 2019
Dr. Hertenberger made the motion to approve the financial report for September 2019. Seconded by Mr. Stuksa. Motion passed unanimously.

Adjournment
There being no further business before the Board, the motion to adjourn was made by Dr. Hertenberger. Seconded by Mr. Tacquard. Motion passed unanimously. The meeting was adjourned at 8:20 p.m.

Jody Droege, Secretary   **Mike Pyburn, Chairman**

ACC

ALVIN COMMUNITY COLLEGE   3110 Mustang Road   Alvin, Texas 77511-4898

Dr. Christal M. Albrecht
President
Office   281 756 3598
Fax   281 756 3858

MEMORANDUM NO: 178-2019

TO: Board of Regents

FROM: Dr. Christal M. Albrecht

DATE: November 12, 2019

SUBJECT: Personnel Action (TSCM): Instructional Technology Support Specialist

The individual listed below has been recommended to fill the full time position of Instructional Technology Support Specialist. Funding Source: 11-6-10520-61305

Candidate
Recommended: **Maximo Mireles III**

Education: **Alvin Community College**
A.A.S., Networking / Computer Information Technology   May 2019
Networking Certificate   August 2018

Experience: **Alvin Community College**
Student Worker/Information Technology Department   August 2017 – May 2019

VCA Westside Animal Hospital
Kennel Manager   December 2011 – August 2018

Salary: $36,942
Grade G / Step 1
2019-20 TSCM Salary Schedule

ACC

ALVIN COMMUNITY COLLEGE

JOB DESCRIPTION

Job Title:	Instructional Technology Support Specialist		
Department:	Information Technology	**Reports to:**	Computer Support Specialist II
Grade Level:	G	**Job Category:**	Full-Time
Salary Range:	TSCM Salary Schedule	**FLSA Status:**	Non-Exempt

HR Approved:		Date:
Last Updated by: Kelly Klimpt		Date: 10/4/2019

SUMMARY

The Instructional Technology Support Specialist is responsible for supporting and maintaining in-house computer lab systems, desktops, applications, audio/visual equipment, peripherals, and other technologies used in the instructional environment. This includes installing, diagnosing, repairing, maintaining, and upgrading all hardware and equipment while ensuring optimal performance and connectivity. The specialist will answer service requests and respond to incidents in a timely and accurate fashion. This position may be asked to occasionally perform work on off-campus locations, and will be required to be available after normal business hours.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Install, configure, test, maintain, monitor, and troubleshoot classroom technologies, including lab and instructional workstation hardware/software, instructional audio/visual equipment, and networked hardware /software products.
- Perform on-site analysis, diagnosis, and resolution of complex PC and instructional technology problems for a variety of end users, and recommend and implement corrective hardware and software solutions, including off-site repair as needed
- Receive and respond to incoming calls, and/or emails regarding instructional technology, PC hardware and software problems
- Maintains an inventory of all classroom technology, including lap PCs, laptops, and audio visual equipment.
- Participates in ensuring equipment is replaced according to defined refresh schedules
- Assist in preparing, maintaining, and upholding procedures for PC and Lab maintenance. Monitors and reports lab utilization.
- Accurately document instances of hardware failure, repair, installation, and removal.
- Construct, install, and test customized software configurations based on various platforms and operating systems.
- Construct, install, and test customized classroom technology solutions for dynamic and engaging learning environments

Full-Time

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- When necessary, liaise with third-party support and equipment vendors
- Liaise with, and support end users and staff on instructional technology operation
- Disposes of all computer equipment in accordance with the U.S. Department of Defense data destruction methods
- Assists in coverage of the student Cyber Lab and Information Technology Service Desk, including front line face-to-face, telephone, and email support
- Provides technical expertise to faculty and end-users
- Provides "first day" training for new faculty and adjunct faculty in the operation of technology-enabled classrooms
- When necessary, creates training materials in the support of instructional technology
- Works with Computer Support Specialists as needed, in support of Faculty and Staff computing devices
- Assists Marketing and Communications department to provide personnel redundancy in supporting audio/visual equipment for scheduled and special events

QUALIFICATIONS
To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION
Associates Degree in a computer technology-related field required.

EXPERIENCE
- One or more years' experience in the installation and configuration of computer workstations, or audio/visual equipment, or classroom technology including interactive smart boards, projectors, document cameras, etc.

KNOWLEDGE, SKILLS, AND ABILITIES
- Excellent technical knowledge of network and PC and instructional technology hardware, including current PC and audio/visual standards.
- Working technical knowledge of Windows operating systems and applications, including office productivity applications
- Working technical knowledge of audio/visual equipment, including projectors, document cameras, and P.A. equipment.
- Ability to conduct research into PC and audio/visual issues and products as required.
- Effective interpersonal skills and relationship-building skills
- Strong written and oral communication skills
- Strong customer-service orientation

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X _____

EMPLOYEE PRINTED NAME

X _____

SUPERVISORS PRINTED NAME

X _____

EMPLOYEE SIGNATURE AND DATE

X _____

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

Full-Time

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ACC

ALVIN COMMUNITY COLLEGE   3110 Mustang Road   Alvin, Texas 77511-4898

Dr. Christal M. Albrecht
President
Office   281 756 3598
Fax   281 756 3858

MEMORANDUM NO: 164-2019

TO: Board of Regents

FROM: Dr. Christal M. Albrecht

DATE: October 29, 2019

SUBJECT: Personnel Action(Replacement): Law Enforcement Training Coordinator

The individual listed below has been recommended to fill the full time position of Law Enforcement Training Coordinator.

Candidate Recommended: **Kevin Rogers**

Education: **Basic Peace Officer Course**
Capitol Area Council of Governments   April 2009

Certification: **TCOLE Advanced Peace Officer**
TCOLE Instructor
Certified Range Master
ALERRT Certifications
Cooper Institute Certified LE Fitness Instructor

Experience: **Capitol Armory**
Rangemaster / LE Representative / Armorer   April 2013 – Present

Austin Community College Police Department
Patrol Sergeant   August 2015 – August 2018
Patrol Officer   April 2013 – August 2014

Bastrop Police Department
Police Officer   April 2009 – August 2012

Santa Fe ISD Police Department
School Resource Office / Rangemaster   August 2003 – May 2004

Salary: $44, 292
Grade H / Step 6
2019-20 TSCM Salary Schedule

CMA:tg

tel: 281 756 3500   www. alvincollege.edu

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ACC

ALVIN COMMUNITY COLLEGE

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JOB DESCRIPTION

Job Title:	Coordinator, Law Enforcement Training		
Department:	Criminal Justice	Reports to:	Law Enforcement Academy Program Director
Grade Level:	H	Job Category:	Full-Time
Salary Range:	Professional Salary Schedule	FLSA Status:	Exempt
HR Approved:	HR	Date:	09/17/2019
Last Updated by:	Stacy Ebert	Date:	09/05/2019

SUMMARY

Coordinates instructional activities for the Alvin Community College Firing Range/Criminal Justice; Lab training in all areas of firearms technology and specialized Law Enforcement Training. Also provides assistant to the Law Enforcement Academy and other college projects as directed by the Law Enforcement Academy Program Director.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Coordinates Firing Range/Criminal Justice Lab training in all areas of firearms technology for the ACC Criminal Justice and Law Enforcement Training Academy Programs
- Assures timely maintenance of the ACC Criminal Justice Lab/Firing Range including target systems, bullet traps and general physical facilities; also performs routine maintenance on the Firing Range facilities.
- Maintains the college inventory of Range supplies including firearms, ammunition, targets, target backers and other instructional supplies as needed.
- Instructs all levels of firearms classes.
- Coordinates special firearms related seminars for criminal justice personnel as well as the general public.
- Coordinates work schedule with the Law Enforcement Academy Program Director
- Coordinates and conduct License to Carry training classes.
- Coordinates and conducts all Phases of specialized Law Enforcement training classes for the Criminal Justice Department.
- Teach select topics in the Law Enforcement Academy.
- Operates & develops training programs for computerized firearms training scenarios.
- Prepare, maintain, and submit the following reports within the time frame specified:
  Range use Reports - to be submitted within 10 days of the completion of each course.
  Weekly report of activities as required by Continuing Education and any other reports or records as required by Continuing Education or the Criminal Justice Department.
- Be responsible for the administration and conduct of each course, including those conducted at auxiliary sites and specifically as related to specialized Law Enforcement and firearm training courses.
- Maintain course schedules and course files.
- Secure and maintain all facilities necessary to meet the inspection standards of this section.
- Enforce all admission, attendance, retention, and other standards set by the commission or the college.
- Distribute learning objectives to all students at the beginning of each course that may result in the issuance of a license, and ensuring that all learning objectives are taught, that all training is
- Attend training sessions to maintain proficiency in the assigned area of discipline.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION/TRAINING
- Law enforcement certificate from a regionally accredited institution or TCOLE licensed basic academy.
- Requires Basic Texas Commission on Law Enforcement Peace Officer's license
- Requires Basic Texas Commission on Law Enforcement Instructor's certificate
- Requires Texas Commission on Law Enforcement Firearms Instructor's certificate

EXPERIENCE
- A minimum of 5 years experience in law enforcement training
- Supervision and management experience preferred.

KNOWLEDGE, SKILLS, AND ABILITIES
- Knowledge of handgun repair (revolvers and semi-automatic)
- Requires judgment and decision-making based on specific expertise in the area of firearms and firearms training and general law enforcement training
- Must be detail oriented, proactive, and able to follow-up during planning and coordinating activities.
- Able to maintain safety standards while engaged in firearms related activities.

PREFERRED QUALIFICATIONS
- Associate degree or higher in Criminal Justice/Law Enforcement

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X _____   X _____
EMPLOYEE PRINTED NAME   SUPERVISORS PRINTED NAME

X _____   X _____
EMPLOYEE SIGNATURE AND DATE   SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

	Budgeted 2019-20	NOVEMBER 2019	Funded Vacancies
Administrative	11	11	0
Professional	72	63	9
Faculty	114	104	10
Technical Support, Clerical & Maintenance (TSCM)	113	110	3
Total Full-Time (FT) Employees	310	288	22

Resignation/Termination Report

	Name	Department	Last Day Worked	Reason
1	Brenda Briers	Shipping and Receiving Supervisor	12/31/2019	Retirement
2	Ebony Brunn	HSI STEM Academic Coach	11/27/2019	Resgination
3	Barbara Eckenfels	Director, Learning Commons	12/31/2019	Retirement
4	Mary Alice Estes	Associate Degree Nursing	12/31/2019	Retirement
5	Ana Mendez	Supervisor, Custodial Services	12/31/2019	Resignation

Alvin Community College Board of Regents

Calendar of Events

DECEMBER 2019

Tuesday, December 3	ACC Choir Christmas Concert	7:30 p.m.	Alvin Methodist Church
Thurs – Sat, December 7	ACC Theatre Presents - "A Christmas Carol"	7:30 p.m.	Theatre
Sunday, December 8	ACC Theatre Presents - "A Christmas Carol"	2:30 p.m.	Theatre
Monday, December 9	Police Academy Graduation	7:00 p.m.	Theatre
Wednesday, December 11	Nurse Pinning	7:00 p.m.	Gym
Thurs – Sat, Dec 12-14	ACC Theatre Presents - "A Christmas Carol"	7:30 p.m.	Theatre
Friday, December 13	Employee Christmas Luncheon	11:30 a.m.	Student Center
Saturday, December 14	Commencement	10:00 a.m.	Gym
Sunday, December 15	ACC Band Concert	3:30 p.m.	Theatre
Wed-Thurs, Dec 18-Jan 2	*Winter Break*	ACC Campus Closed	

JANUARY 2020

Saturday, January 4	Super Saturday	8:00 a.m.-1:00 p.m.	Admissions
Thursday, January 9	**Board of Regents Meeting**	**6:00 p.m.**	**Nolan Ryan Center**
Monday, January 13	Spring 2020 Classes Begin		
Monday, January 20	*Martin Luther King Jr. Day*	ACC Campus Closed	

ACC

ALVIN COMMUNITY COLLEGE   3110 Mustang Road   Alvin, Texas 77511-4898

Dr. Christal M. Albrecht
President
Office   281 756 3598
Fax   281 756 3858

MEMORANDUM NO: 170-2019

TO: Board of Regents

FROM: Dr. Christal M. Albrecht

DATE: November 1, 2019
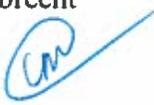
SUBJECT: President's Goal #3 Relating to Strategic Goal # 3 *"Alvin Community College will develop branding that will be an effective representation of the institution and its mission, and will be used to market the college."*

On August 15, 2019, Alvin Community College Board of Regents approved eight goals for the President for the 2019-20 year. Goal # 3 states:

> *"Integrate CEWD into the college's Marketing Plan, budget, and other areas as needed."*

A CEWD Marketing Integration Meeting was held on September 19, 2019, to begin the process of integrating CEWD marketing efforts into the college marketing efforts. A summary of strategies generated as a result of the meeting and marketing department meetings to enable the implementation of this goal is provided below. In addition to the plan, agreement was reached with regard to a chargeback system, appointment of a CEWD marketing liaison, and inclusion of the CEWD marketing liaison in all marketing meetings. Some examples of CEWD marketing materials and college marketing materials with CEWD incorporated are at the Regent's desks.

CEWD Marketing Plan

General Marketing

1. Incorporate current college branding on all CEWD materials (on going) SEE EXAMPLE

2. Concentrate more on branding CEWD as a whole, not individual programs (ongoing)

3. Develop mailing list of local businesses and industries (Spring 2020)

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4. Cultivate partnerships with organizations like local Chambers of Commerce, Economic Development Alliance for Brazoria County, Greater Houston Partnership, Pearland Economic Development Corporation, Port Houston, American Welding Society, etc. (ongoing)

Print Materials

1. Incorporate CE classes into Career Pathways booklets (in progress) SEE EXAMPLE

2. Incorporate CE classes into new Recruitment View Book (in progress) SEE EXAMPLE

3. Create individual brochures for Health, Industrial, and Career Training (Spring 2020)

4. Redesign Course Schedule as self-mailer and target businesses and adult households. Add a few stories to make it more of a magazine style. (Fall 2020)

5. Place ads in industry prominent publications/websites, such as Houston Business Journal to grow brand recognition (Summer 2020)

Website

1. Improve Search Engine Optimization for webpages including key words, headers, and Google analytics codes (in progress)

2. Create schedule to incorporate CE programs in Program Highlights section of home page (complete)

3. Add Story/Testimonial section (Spring 2020)

4. Add Meet Our Staff section (Spring 2020)

5. Add Course Schedule mailing list form to continue to grow customer database (Fall 2020)

6. Create Career Outlook section for webpages linking to data from Career Coach (Summer 2020)

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ACC

ALVIN COMMUNITY COLLEGE   3110 Mustang Road   Alvin, Texas 77511-4898

Dr. Christal M. Albrecht
President
Office   281 756 3598
Fax   281 756 3858

7. Create landing pages for Health, Industrial, and Career Training with intake forms (Summer 2020)

8. Digitize Class Schedule offerings on website to make it easier to browse listings (Fall 2020)

Digital Advertising

1. Revisit current Google Adwords accounts to ensure Program Directors needs are being met (ongoing)

2. Supplement Google Adwords campaigns with targeted Facebook ad campaigns for programs with low enrollment (in progress)

3. Develop email strategy to market programs and courses to current/potential students, businesses, etc. (Fall 2020)

4. Investigate possibility of utilizing Marketing Automation software (Hubspot, Wishpond, etc.) to create and manage customer sales funnel. (Fall 2020 if possible).

The report is for information only.

CMA:tg

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MEMORANDUM NO: 179-2019

TO: Board of Regents

FROM: Dr. Christal M. Albrecht

DATE: November 13, 2019

SUBJECT: President's Goal #8 Core Value Statements

On August 15, 2019, Alvin Community College Board of Regents approved eight goals for the President for the 2019-20 year. Goal # 8 states:

"Develop and present to the Board a set of ACC Core Values to accompany the Vision and Mission Statements" [By February 2020]

The following steps were taken in the development of the ACC Core Values:

Date	Action
Sept 24 – Oct 9, 2019	Electronic surveys were sent to all personnel, the ACC Board of Regents, the ACC Foundation and the ACC Community Advisory Committee to solicit perceptions of ACC values.
Oct 10 – 17, 2019	Survey results were tabulated by Dr. Shefman.
Oct 14, 2019	In a Board Workshop, Regents discussed core values.
October 15, 2019	In a Community Advisory Committee meeting, members participated in a session to identify ACC core values.
Oct 31 and Nov 1, 2019	Student Focus groups were held to solicit student's ideas about core values.
Nov 1, 2019	The Quality Enhancement Plan Steering Committee, the Planning and Assessment Council and the Executive Leadership Team (ELT) met in a session facilitated by Dr. Nicki Harrington to review the compiled results from the surveys and the in person sessions. Care Value statements were drafted.
Nov 2 – Nov 11, 2019	Dr. Harrington edited the drafted core value statements.
Nov 12, 2019	ELT further refined the core value statements down to a more manageable number.
Nov 21, 2019	Core Value Statements presented to the Board for review and possible approval.
Jan 9, 2020	If not approved at the Nov 21, 2019 meeting, Board will consider approval on this date.

It is recommended that the Board approve the Core Value statements as written or with Board edits.

CMA:tg

Alvin Community College
Draft Core Values Statements

Alvin Community College **C.A.R.E.S.**

Alvin Community College is:
Community Asset: Alvin Community College is a strong *community asset.*
Accountable: Alvin Community College is *accountable* to all its stakeholders.
Responsive: Alvin Community College is *responsive* to the needs of students and the region.
Excellence: Alvin Community College strives for educational *excellence* in programs and services.
Student-centered: Alvin Community College prides itself on being *student-centered.*

Value statement supporting work from the writing team

Community Asset
Alvin Community College is a strong *community asset.*
- We are the primary resource for lifelong learning opportunities in our community.
- We are committed to effective collaborations with our community partners.

Accountable
Alvin Community College is *accountable* to all its stakeholders.
- We commit to fiscal transparency and responsible stewardship of resources.
- We provide innovative quality education as an affordable and worthwhile investment for our community and students.

Responsive
Alvin Community College is *responsive* to the needs of students and the region.
- We support all students and staff as individuals; we are responsive, caring, inclusive, and welcoming; we value all members of the ACC family.
- We are a growing community that offers flexibility and innovation, responding to a wide array of community and workforce needs, all in a friendly atmosphere.

Excellence
Alvin Community College strives for educational *excellence* in programs and services.
- We achieve educational excellence by offering diverse curricula, opportunities in workforce education, and a quality student experience.
- We provide a variety of innovative career pathways through programs and services to meet the unique needs of our community, lifelong learners and the future workforce in an ever-changing global economy.

Student-centered
Alvin Community College prides itself on being *student-centered* in all it does.
- Our quality faculty and staff put students first.
- We are success-oriented, providing a supportive environment that guides students to reach their full potential.

MEMORANDUM NO: 173-2019

TO: Board of Regents

FROM: Dr. Christal M. Albrecht

DATE: November 11, 2019

SUBJECT: Consider Approval to Construct a New Elevator

During the October 24, 2019 Board meeting, the concept of building a new, more visible and centrally located elevator was presented. The estimated cost of the elevator is between $355,000 to $375,000 and General Service fees would be used to cover the cost. The A Building elevator cab and equipment is proposed to be replaced and the C Building elevator would be abandoned.

It is recommended that the Board consider the approval to construct a new, centrally located elevator.

CMA:tg

ACC

ALVIN COMMUNITY COLLEGE   3110 Mustang Road   Alvin, Texas 77511-4898

Dr. Christal M. Albrecht
President
Office   281 756 3598
Fax   281 756 3858

MEMORANDUM NO: 180-2019

TO: Board of Regents

FROM: Dr. Christal M. Albrecht

DATE: November 13, 2019

SUBJECT: Presentation by Evergreen Solutions, LLC regarding the Alvin Community College Compensation Study

At the Called Meeting of September 12, 2019, the Board approved the selection of Evergreen Solutions, LLC to conduct a compensation study for the college. Mr. Jeff Ling, a representative from the company, will make a brief presentation on that process.

This presentation is for information only.

CMA:tg

ÆCC

ALVIN COMMUNITY COLLEGE   3110 Mustang Road   Alvin, Texas 77511-4898

Dr. Christal M. Albrecht
President
Office   281 756 3598
Fax   281 756 3858

MEMORANDUM NO: 169-2019

TO: Board of Regents

FROM: Dr. Christal M. Albrecht

DATE: November 1, 2019

SUBJECT: Update on the Southern Association of Colleges and Schools Commissions on Colleges (SACSCOC) Decennial Report and Quality Enhancement Plan (QEP)

Dr. Pam Shefman, Executive Director of Institutional Research and Institutional Effectiveness, will present an update on the status of the SACSCOC Decennial Report and the QEP.

Preparation for the October 12-15, 2020 SACSCOC site visit is well underway. The fourteen teams have completed assigned sections of the self-study report and the editing team has made revisions to the document. Evidence supporting the written narrative is being collected and linked into the electronic document. The QEP topic, *"Success through Engaged Advising: Find my Path, Continue my Path, Complete my Path"* is being developed through the work of the QEP Steering Team, the QEP Implementation Team, and several subcommittees.

This report is for information only.

CMA:tg

ACC

MEMORANDUM NO: 166-2019

TO: Board of Regents

FROM: Dr. Christal M. Albrecht

DATE: October 31, 2019

SUBJECT: College Data Annual Report

Each year the Board of Regents receives the College Data Annual Report (formerly known as the Annual Fact Book). The report is based on data from the 2018-2019 academic year.

This report is for information only.

CMA:tg

ACC
ALVIN COMMUNITY COLLEGE

College Data

Annual Report
2018-2019

Your College **Right Now**

ANNUAL REPORT
COLLEGE DATA

2018-2019

Office of Institutional Effectiveness and Research
Alvin Community College
3110 Mustang Road
Alvin, TX 77511

CONTENTS

PREFACE

The ***Alvin Community College Annual Report – College Data*** is intended to serve as a single, easily accessible source of information about the College.

This document is the successor to the Fact Book and marks the 36th year of student and college data being compiled into a single narrative. The document is organized in three sections: Fall student data, the institutional profile, and College data over time. This report continues to evolve while continuing to be a significant source of information about the College.

The report is developed by the Office of Institutional Effectiveness and Research and is updated annually in the Fall semester.

GENERAL DESCRIPTION

The Alvin Community College District includes 421.8 square miles and covers approximately the eastern third of Brazoria County. Major transportation corridors are: 288 corridor, Highway 6, running WNW (toward San Antonio) and ESE (toward Texas City); and Highway 35, running north to Houston and south toward Angleton and Freeport. A significant geographical feature is Chocolate Bayou, which runs nearly the length of the District. Major cities within the district service area are Alvin, Danbury, Manvel, and Pearland, Texas.

Brazoria County is a Gulf Coast county, the seat of which is located in Angleton. Geographically, the area is a coastal plain, which is interlaced with numerous lakes, rivers, and bayous. The county's economy rests on agriculture, healthcare, oil and gas production, and petrochemical manufacturing.

There are 16 buildings on the main campus of Alvin Community College. It is situated on 114 acres of land between Hwy 35 Bypass and Mustang Road in Alvin.

MAP OF ALVIN COMMUNITY COLLEGE DISTRICT AND SERVICE AREA
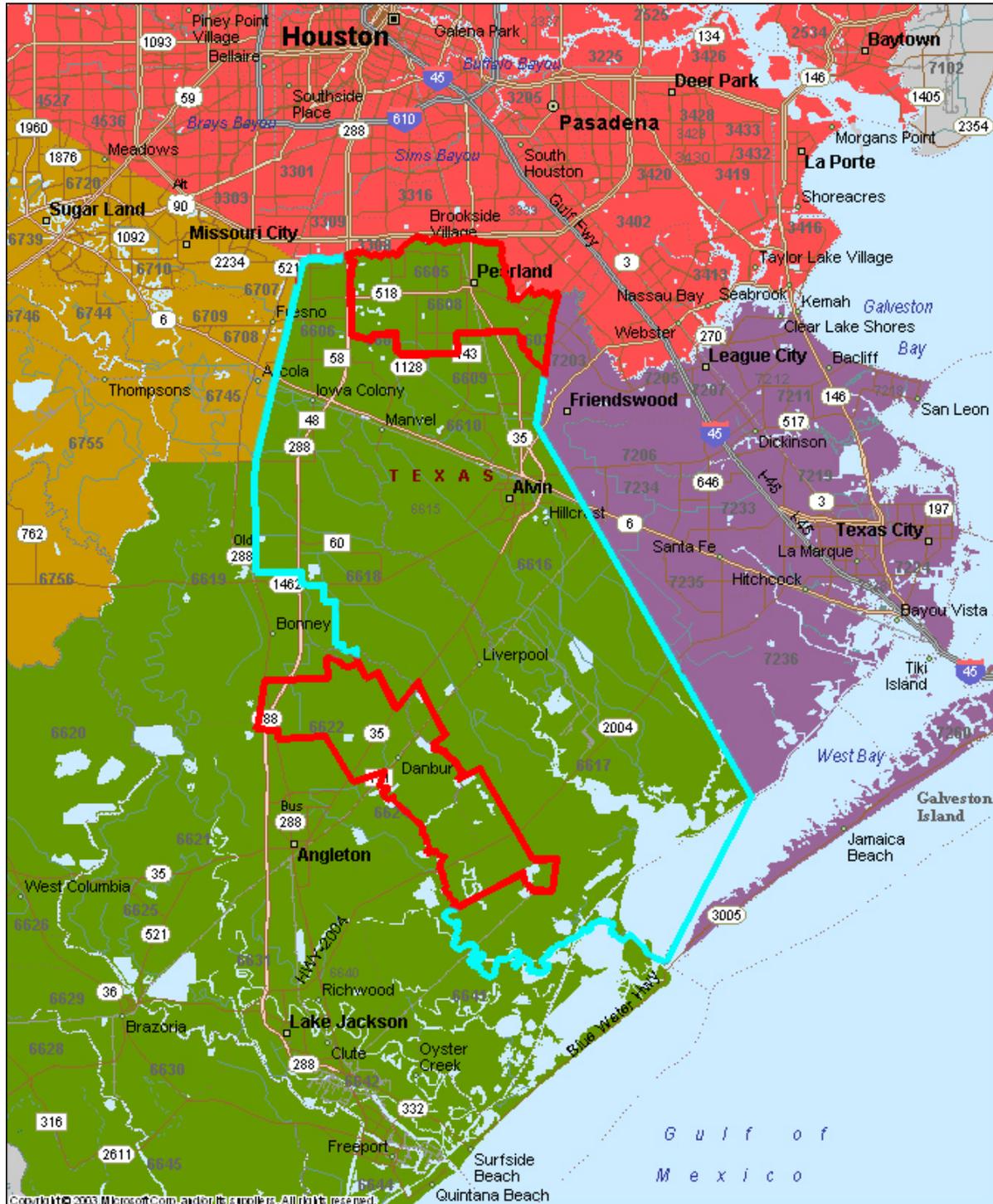
Each county is a different color.
The District is denoted by a blue line and the service area is denoted by a red line.

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INSTITUTIONAL PROFILE

ALVIN COMMUNITY COLLEGE HISTORY

The Alvin Community College District was approved by the qualified voters of the Alvin Independent School District on November 2, 1948. From its inception until the 1971-72 academic year, the College was administered by officials of the Alvin Independent School District. The 1971-72 academic year marked the beginning of a new era in the history of Alvin Community College. A separate administration, tax district, and college board were established to assume the management, control, and operation of a newly created Alvin Junior College District.

Initially, when the College and public schools were in the same system, the College was part of Alvin High School. The first classes began on September 12, 1949, in facilities which grouped grades 11 through 14 in one building and which placed Alvin under a system known as the 6-4-4 plan. One of the more important changes in the program of Alvin Community College was the building of a separate physical plant for academic work at the college level and dropping of the 6-4-4 plan in favor of a 6-3-3-2 arrangement. The college program was strengthened by additional facilities, by an enlarged faculty, and by successfully meeting the standards of the Southern Association of Colleges and Secondary Schools (1959). Alvin Community College moved to its present campus in the summer session of 1963.

ACC first offered TDCJ courses in 1965, and 90 students enrolled. Although enrollment can fluctuate substantially from one year to the next, these changes seem to result from internal conditions at the units and revisions of TDCJ policies and procedures. Alvin Community College provides postsecondary educational services to incarcerated students in the following TDCJ units: Clemens, Jester III, Jester IV, Ramsey I, and Stringfellow. Programs offered at TDCJ are also impacted by state and national budget changes. ACC offers the following certifications and degree plans in the TDCJ units: Culinary Arts, in General Studies, Human Services, Industrial Design, Management, Computer Information Technology – Programming. ACC also offers an Automotive Technology Certificate at TDCJ.

By a vote of both the original district and voters of adjoining territories, the college district was enlarged to nearly twice its geographical size in 1974. Then, in the spring of 1975, an $8 million bond issue was approved, providing funds for the facilities necessary to meet an expanding enrollment. In 1998 the College expanded into its service area with the establishment of the Pearland Center in the former C.J. Harris Elementary School in Pearland. The Pearland Center was closed in 2013 and the campus was sold in 2016. In 2005, a $19.9-million-dollar bond issue was approved, providing funds for a new science/health science building to meet the needs of expanding health programs, to provide relief for overcrowded classrooms, and to update technology and simulation labs.

ACC began to offer some courses for Dual Enrollment in 2004. Receiving accreditation approval from SACSCOC in 2007, the College began offering 50% or more of degree offerings through dual enrollment. Currently ACC offers dual enrollment courses at the following locations: Alvin

High School, Danbury High School, Glenda Dawson High School, JB Hensler, Manvel High School, Pearland High School, Shadow Creek High School, and Turner High School.

In 2016, the college was named a Hispanic Serving Institution (HIS) by the U.S. Department of Education. The college also received a $3.8 million HSI grant to expand its offerings in Science, Technology, Engineering and Math fields. That same year, the college was one of 67 pilot colleges in the United States to be named part of the Second Chance Pell program, which offers scholarship assistance for incarcerated students.

The enrollment of Alvin Community College has grown from 134 students in 1949 to almost 6,000. During this period of growth, Alvin Community College has had six presidents.

Mr. A.G. Welch	*1949-1954*	*Dr. T.V. Jenkins*	*1971-1976*
Dr. A.B. Templeton	*1954-1964*	*Dr. A. Rodney Allbright*	*1976-2014*
Mr. D.P. O'Quinn	*1964-1971*	*Dr. Christal M. Albrecht*	*2014-present*

BOARD OF REGENTS

Number of Regents: Nine

Term of Service on Board: Six years (consecutive terms are allowed)

Selection of Regents: Majority vote of District residents. Regents are selected in biennial elections held in even numbered years.

Regular Meetings: Monthly

Board Officers: Chairman, Vice Chairman, Secretary

General Board Responsibility: The Board of Regents derives its legal status from the Texas Constitution and the State Legislature. In discharging its duties, the Board functions in accordance with applicable state and federal statutes, controlling court decisions, and applicable regulations promulgated pursuant to statute by state and federal agencies. Opinions of the Attorney General shall be used for guidance and interpretation of applicable law. The College Board shall constitute a body corporate and shall govern the community college district. The Board of Regents shall establish policy for the operation of affairs of the college in such a manner as will accomplish the efficient objectives and purposes of higher education for which the college district was created.

<u>2018-2019 Regents:</u>

Mike Pyburn, Chairman
Term Expires – May 2020

'Bel Sanchez, Vice Chair
Term Expires – May 2024

Jody Droege, Secretary
Term Expires – May 2020

Dr. Jim Crumm	**Kam Marvel**
Term Expires – May 2024	Term Expires – May 2024
Dr. Patty Hertenberger	**Roger Stuksa**
Term Expires – May 2022	Term Expires – May 2022
Cheryl Knape	**Andy Tacquard**
Term Expires – May 2020	Term Expires – May 2022

ORGANIZATIONAL STRUCTURE

Alvin Community College
Organizational Chart
2018-2019

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                    ┌──────────────┐
                    │    Public    │
                    └──────────────┘
                            │
                    ┌──────────────┐
                    │Board of Regents│
                    └──────────────┘
                            │
                    ┌──────────────┐
                    │  President   │
                    │Dr. Christal Albrecht│
                    └──────────────┘
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| Vice President Student Services Dr. Jade Borne | Executive Director Human Resources Karen Edwards | Vice President Instruction Dr. Cynthia Griffith | Vice President Administrative Services Karl Stager | Assistant to the President Executive Director of Development Wendy Del Bello |

| Dean of Legal and Health Science Dr. Stacy Ebert | Dean of Professional, Technical, and Human Performance Dr. Linda Austin | Dean of Arts and Sciences John Matula | Dean of General Education and Academic Support Dr. Nadezhda Nazarenko | Dean/Executive Director of Continuing Education and Workforce Development James Simpson |

MISSION, VISION AND PURPOSE

Mission Statement:

Alvin Community College exists to improve the lives of its constituents by providing affordable, accessible, high quality and innovative academic, technical and cultural educational opportunities for the diverse communities it serves.

Vision Statement:

As a premier college that provides high-quality academic, technical and cultural programs, Alvin Community College's focus will be to promote student success, enhance quality of life and support economic development.

Purpose Statement:

In addition to the goals described above, Alvin Community College subscribes to the purpose of the public community college as outlined in Section 130.003 of the _Texas Education Code_. The purpose of each public community college shall be to provide:

1. Technical programs up to two years in length leading to associate degrees or certificates;
2. Vocational programs leading directly to employment in semi-skilled and skilled occupations;
3. Freshman and sophomore courses in arts and sciences;
4. Continuing adult education programs for occupational or cultural upgrading;
5. Compensatory education programs designed to fulfill the commitment of an admissions policy allowing enrollment of disadvantaged students;
6. A continuing program of counseling and guidance designed to assist students in achieving their individual educational goals;
7. Workforce development programs designed to meet local and statewide needs;
8. Adult literacy and other basic skills programs for adults; and
9. Such other purposes as may be prescribed by the Texas Higher Education Coordinating Board or local governing boards in the best interest of post-secondary education in Texas.

STRATEGIC PLAN 2016-2021 BREAKTHROUGH STRATEGIC GOALS:

#1 Alvin Community College will develop itself as an evidence-based, data-driven organization to improve organizational efficiency and increase student achievement, completion and success.

#2 Alvin Community College will plan and develop a campus in the vicinity of the west side of the college taxing district, and address facilities' needs and technology update for existing campus.

#3 Alvin Community College will develop branding that will be an effective representation of the institution and its mission, and will be used to market the college.

#4 Alvin Community College will develop programs and partnerships to meet employment needs of the community.

#5 Alvin Community College will maximize the acquisition of revenue, taking into consideration the interest and values of all stakeholders, and allocate them efficiently to the highest and best value for the institution.

#6 Alvin Community College will strengthen its human resources' capacity to promote a strategically-staffed and nimble organization that embraces change, supports open communication, and provides for ongoing professional development.

ACCREDITATION:

Alvin Community College is a public community college in Brazoria County, Texas. The College provides educational opportunities in workforce training, academics, technical fields, adult basic education, and personal development.

Alvin Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate degrees and certificates.

Contact the Southern Association of Colleges and Schools Commission on Colleges for questions about the accreditation of Alvin Community College:

Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)
1866 Southern Lane
Decatur, Georgia 30033-4907
404-679-4500

GENERAL INFORMATION

Degrees Granted:
- Associate of Arts
- Associate of Science
- Associate of Applied Science
- Associate of Arts in Teaching

Certificates Granted:
- Certificate One – Less than one-year Programs
- Certificate Two – One-year Programs
- Advanced Technical Certificate – Enhanced Skills Programs

Divisions:
- Arts and Sciences
- General Education and Academic Support
- Legal and Health Sciences
- Professional, Technical, and Human Performance
- Continuing Education

Member:
- ACEN Accreditation Commission for Education in Nursing
- AACRAO American Association of Collegiate Registrars and Admissions Officers
- American Association of Community Colleges
- Association of Community College Trustees
- Association of Higher Education and Disabilities
- Association of Title IX Administrators
- CAAHEP Commission on Accreditation of Allied Health Education Programs
- CoAEMSP Committee on Accreditation of Educational Programs for the EMS
- CoARC Commission on Accreditation for Respiratory Care
- CoA-NDT Committee on Accreditation for Neurodiagnostic Technology
- CoA-PSG Committee on Accreditation for Polysomnographic Technology
- Ellucian - Texas State Reporting Solutions Team
- FCC Federal Communications Commission
- Gulf Coast Intercollegiate Honors Council
- Houston Guided Pathways to Success (GPS)
- JBCC - Judicial Branch Certification Commission
- JRC-DMS Joint Review Committee for Diagnostic Medical Sonography
- NAPTA North America Process Technology Alliance
- NASFAA National Association of Student Financial Aid Administrators
- NAFSA: Association of International Educators
- National Council for Workforce Education

- National Institute for Staff and Organizational Development
- National Junior College Athletic Association
- NCRC National Certification Reciprocity Consortium
- Region XIV Athletic Conference
- TAP Texas Addiction Professional
- TBON Texas Board of Nursing
- TCOLE Texas Commission on Law Enforcement
- Texas Association Against Sexual Assault
- Texas Association of College Technical Educators
- Texas Association of Collegiate Registrars and Admissions Officers (TACRAO)
- Texas Association of Collegiate Veteran Program Officials
- Texas Association of Community Colleges
- Texas Community College Teachers Association
- Texas Counseling Association
- Texas Department of Family & Protective Services (License)
- Texas State Department of Health Services
- TSSB Texas Skills Standards Board

ALVIN COMMUNITY COLLEGE FOUNDATION, INC.

The Alvin Community College Foundation was established to support the College and its educational mission. Incorporated in 1974 under Texas law as a 501(c)(3) non-profit corporation, the Foundation is an independent entity that can receive donations and bequests. The foundation also sponsors projects that support student scholarships, faculty development, Innovative Grants, cultural events, and other advancement programs for the College.

The Foundation is organized to aid the College in two major areas: scholarships for students, and support of programs at ACC. In addition, the Foundation is continually seeking ways to assist the college and community through special projects.

All contributions and donations to the Foundation are tax-deductible, to the extent of the law. Donations and gifts from individuals or corporations are solicited for any ongoing program or for new programs which will benefit students and community citizens. The Foundation also accepts bequests and scholarships established as memorials.

Donors have the option of specifying whether their gifts will be for restricted or unrestricted use. Restricted gifts are designated by the donor for a specific purpose such as the Student Scholarship Fund. Unrestricted gifts become part of the Foundation's General Fund and are utilized for those purposes which the Foundation Directors deem the worthiest.

For the 2018-2019 year, David Jircik is President of the Foundation, and Shirley Brothers is Vice President. Other officers are Dr. Christal M. Albrecht, Secretary; Joel Marin, Treasurer; and Wendy Del Bello, Executive Director. Dr. Jim Crumm is immediate Past President of the organization.

Foundation Board Members include Michele Adams, Brenda Brown, Delores McKenzie Calhoun, Donna Coneley, Michael A. Culling, Julie Pyburn, Jody Droege, Chad Dudley, Debra Fontenot, Richard "Jay" Hawkins, Rachel de Jongh Collins, Terri Helpenstill, Barbara Lewis, Melinda Moore, Sheila Olson, Yvette Reyes-Hall, Matt Rickaway, Brenda Schibi, Jarrod Smith, Doyle Swindell, Freddie Thompson, Fernando Valdes, and Brenda Weber.

The Foundation's last audit was completed for the year ending August 31, 2017.

ALVIN COMMUNITY COLLEGE

Type: Public Comprehensive Community College

Headcount: Academic and Technical – (certified, unduplicated)

Fall 2018	5,645
Spring 2019	5,233
Summer 2019	2,683
Fall 2019	5,985

Headcount: Continuing Education – (annual, unduplicated)

2017-2018	781
2018-2019	637

Faculty:	**Fall 2018**	112 Full-time Academic and Technical Faculty positions
	Fall 2019	114 Full-time Academic and Technical Faculty positions
Finances:	**2018-2019**	Operating Budget = $32,922,206
	2019-2020	Operating Budget = $34,553,568

FALL 2019 STUDENT DATA

55%
of ACC's students are female.

69%
of ACC's students are 21 years old and younger.

51%
of ACC's students live Out-of-District

75%
of ACC's students are Part-Time

39%
of ACC's students are Dual Enrolled.

35%
of ACC's students are new to the college.

39%

37%

13%

11%
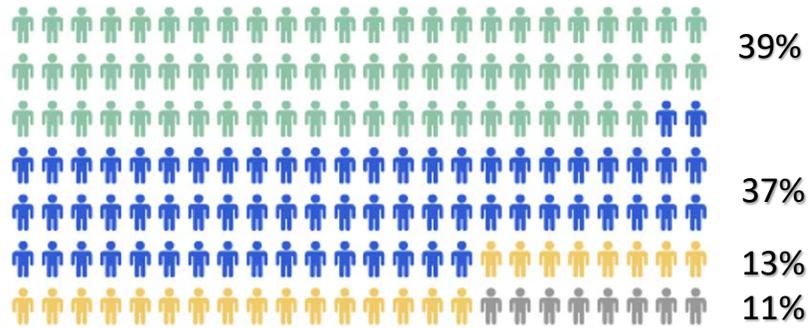
● White   ● Hispanic   ● Black or African American   ● Other

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STUDENT CHARACTERISTICS
(All Terms as of October 9, 2019 from Zogotech)

Fall 2019 certified headcount: 5,985

Fall 2019 All Terms headcount: 6,180

ENROLLMENT BY LOCATION – UNDUPLICATED, FALL 2019 ALL TERMS
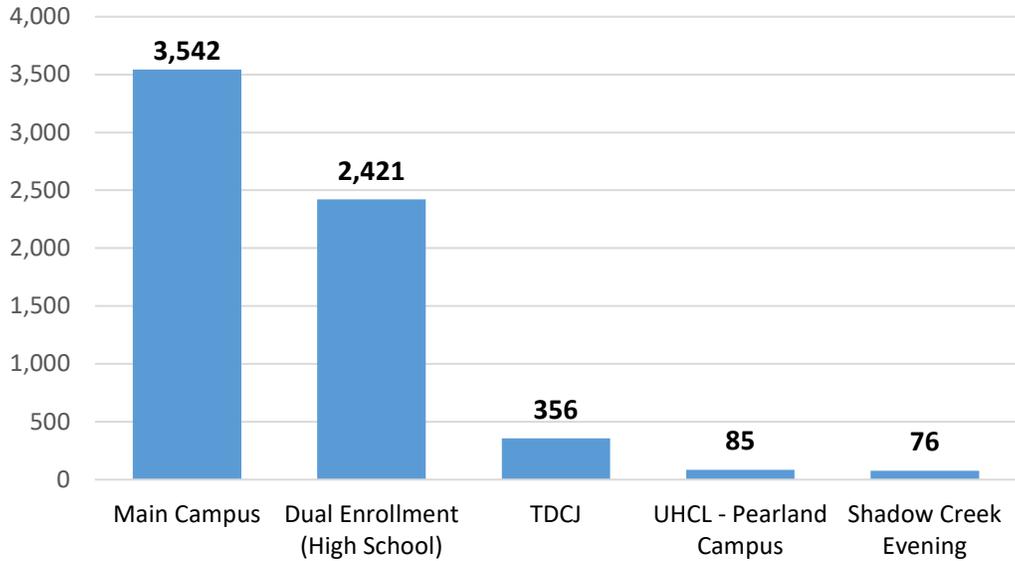
Main Campus category includes internet and hybrid enrollments.

ENROLLMENT BY GENDER - UNDUPLICATED, FALL 2019 ALL TERMS

■ Female ■ Male
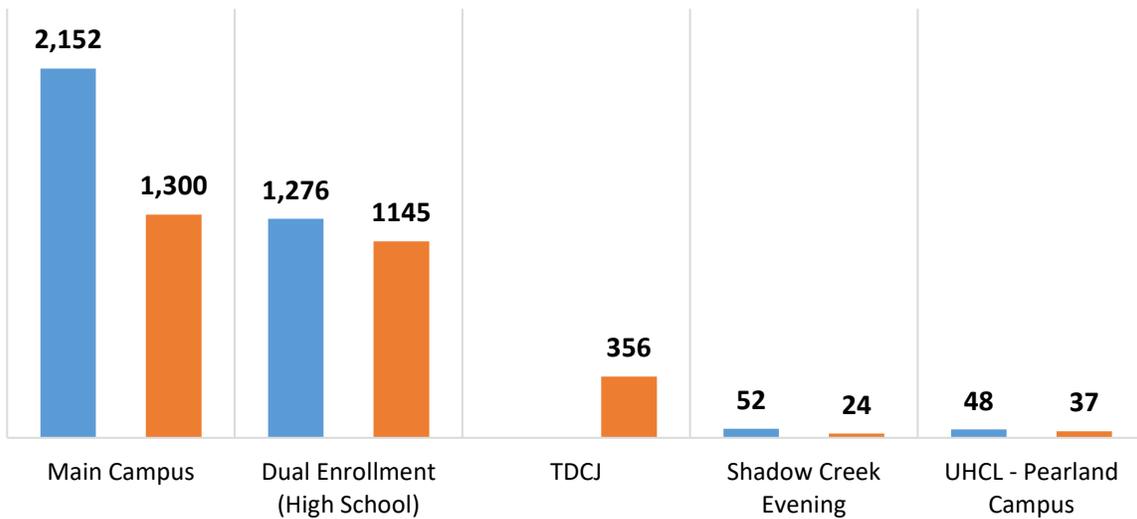
Students are counted in each location they are enrolled in which allows for some duplication.

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ENROLLMENT BY AGE - FALL 2019 ALL TERMS

Age	Percent
Under 18	27%
18-21	36%
22-35	25%
36-45	8%
46+	4%
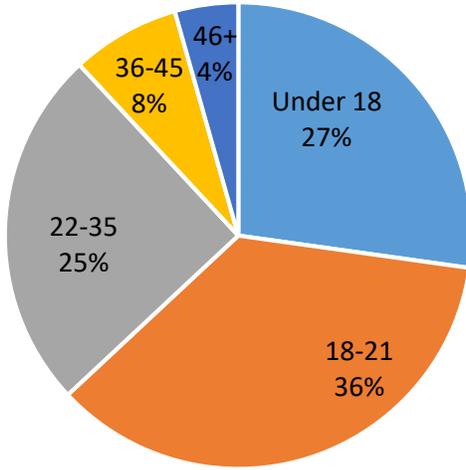
ENROLLMENT AGE BY GENDER - Fall 2019 All Terms

Age	Male	Female
46+	135	93
36-45	211	180
22-35	517	783
18-21	812	1048
0-17	1113	1300

■ Male ■ Female
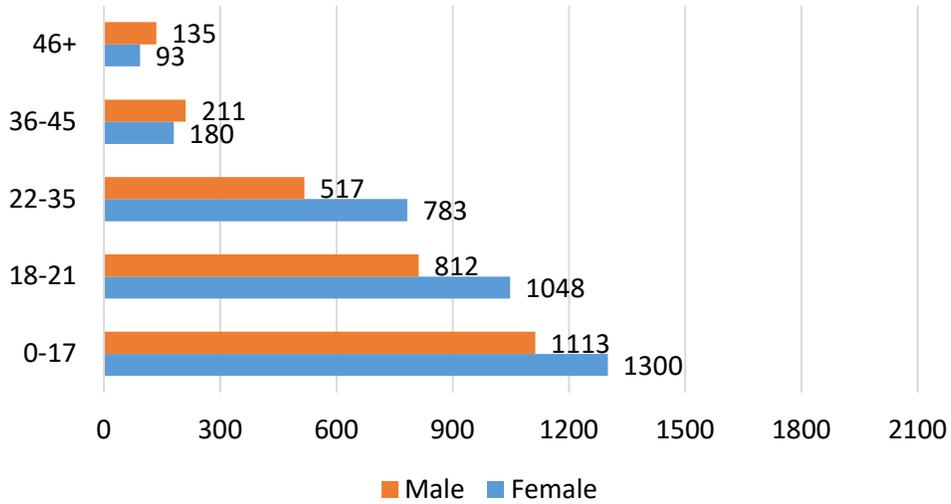
Students can be counted in two age categories if they have a birthday during this semester.

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ENROLLMENT BY RESIDENCY STATUS - FALL 2019 ALL TERMS

Out of State
1%

Out of District
51%

In District
47%

International
Student
1%
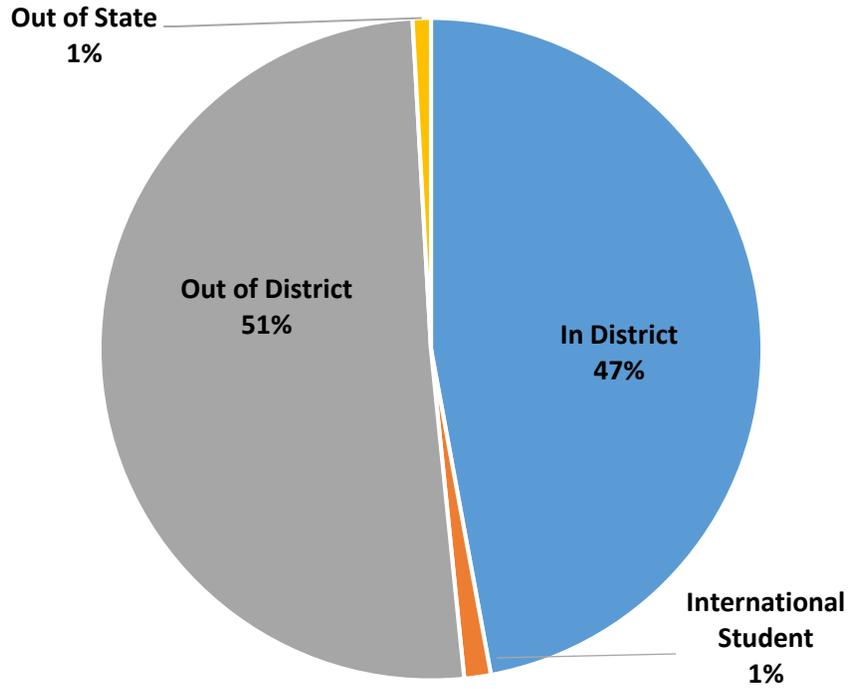
ENROLLMENT RESIDENCY STATUS BY GENDER- Fall 2019 All Terms

Residency	Female	Male
International	64%	36%
Out of State	53%	47%
In District	57%	43%
Out of District	52%	48%

■ Female ■ Male

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GEOGRAPHICAL LOCATION OF STUDENTS - FALL 2019 ALL TERMS

LOCAL AREA

UNITED STATES
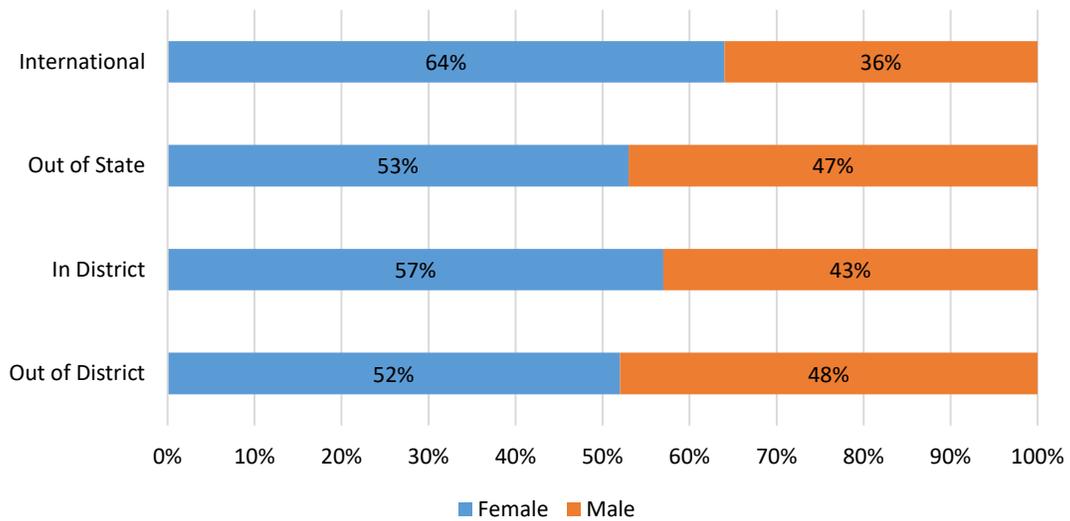
ENROLLMENT BY GENDER AND STATUS - FALL 2019 ALL TERMS

PART-TIME/FULL-TIME ENROLLMENT

Full-Time
25%
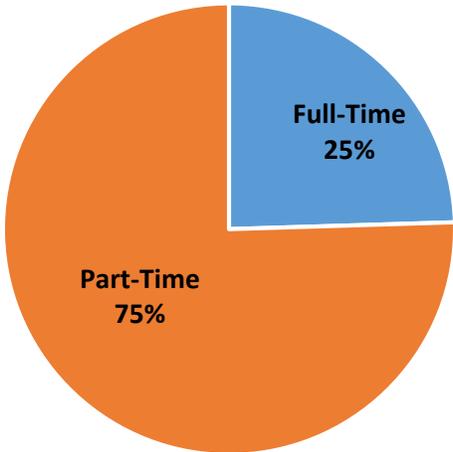
Part-Time
75%

FULL-TIME/PART-TIME ENROLLMENT BY GENDER

Part-Time
- 2,083
- 2,582

Full-Time
- 705
- 810

500   1,000   1,500   2,000   2,500   3,000

■ Male ■ Female

ENROLLMENT BY ETHNICITY - Fall 2019 All Terms

FEMALE

Other
4%

Asian
6%

Black or
African
American
13%

White
39%

Hispanic/Latino
38%

MALE

Other
5%

Asian
6%

Black or
African
American
13%

White
40%

Hispanic/Latino
36%

18
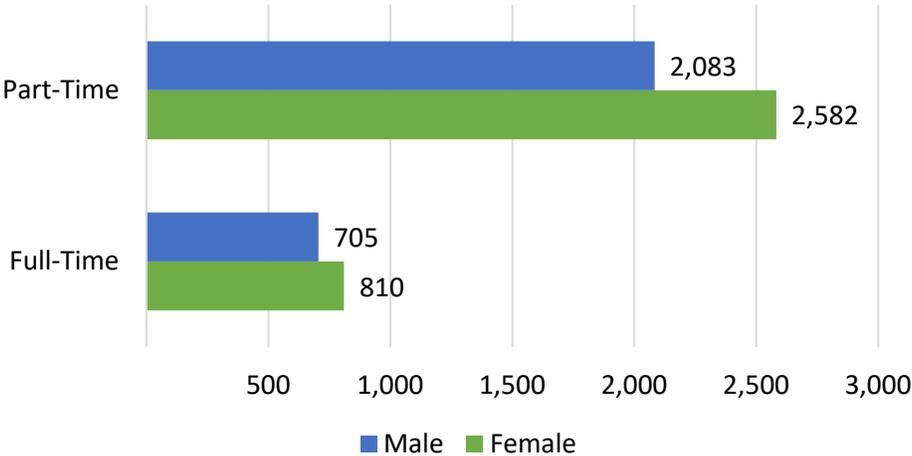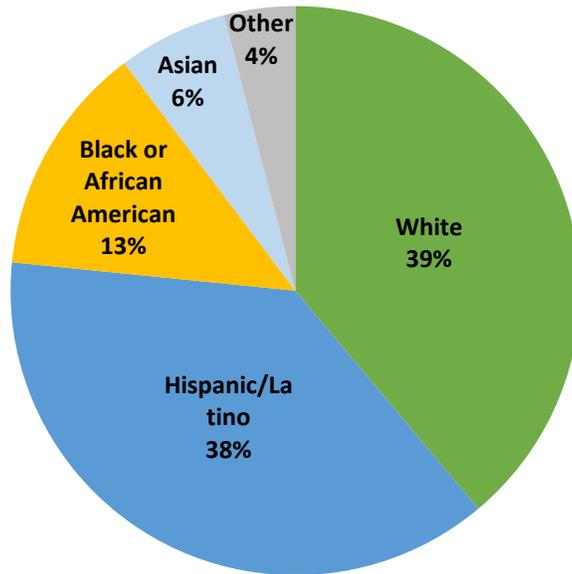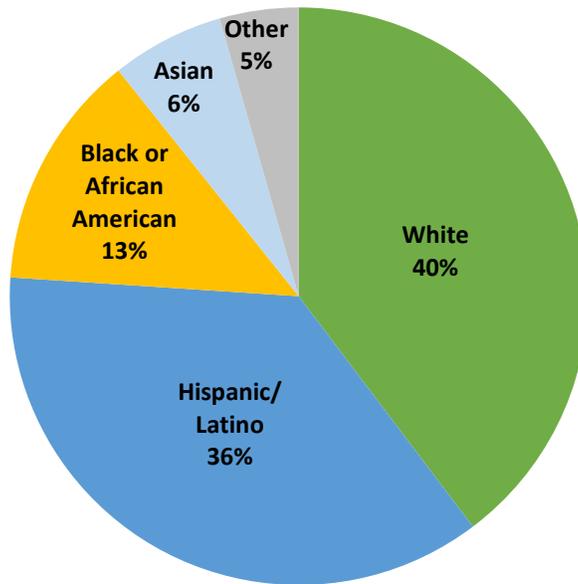
DUAL ENROLLMENT - FALL 2019 ALL TERMS

DUAL ENROLLMENT BY LOCATION

School	Enrollment
Danbury High School	67
JB Hensler Dual Enrollment	273
Manvel High School	279
Pearland High School	291
Glenda Dawson High School	295
Shadow Creek High School	307
Alvin High School	312
Turner High School	665
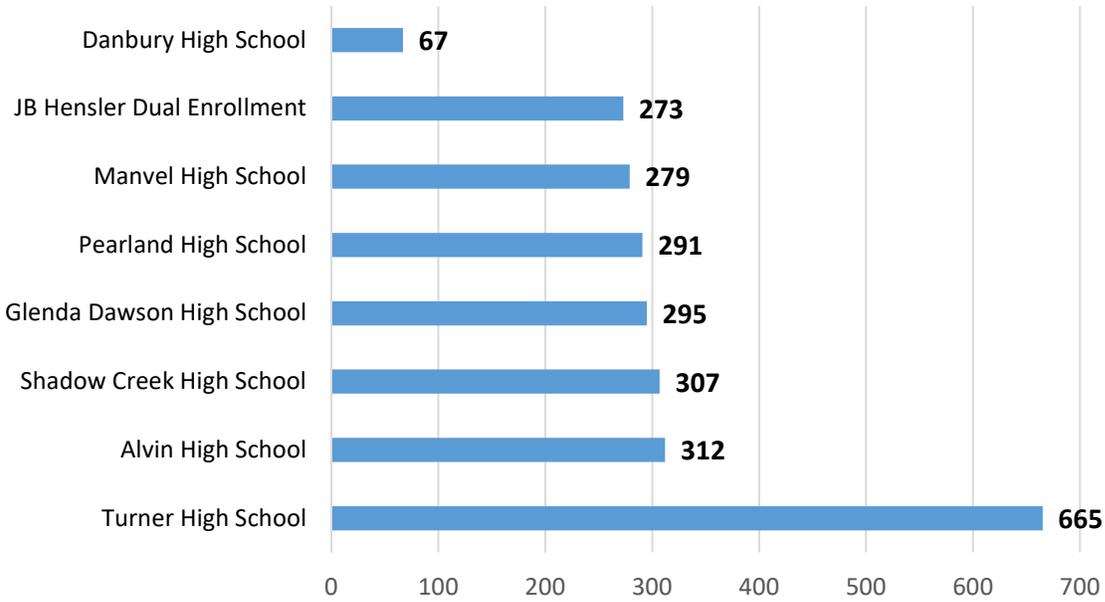
Some students have a location of JB Hensler and another school due to enrollments.

DUAL ENROLLMENT BY GENDER

School	Female	Male
Alvin High School	172	140
Danbury High School	32	35
Glenda Dawson High School	169	126
JB Hensler Dual Enrollment	70	203
Manvel High School	163	116
Pearland High School	169	122
Shadow Creek High School	192	115
Turner High School	359	306

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DUAL ENROLLMENT BY ETHNICITY - FALL 2019 ALL TERMS

Pie chart:
- White 32%
- Hispanic/Latino 37%
- Black/African American 16%
- Asian 11%
- Other 4%
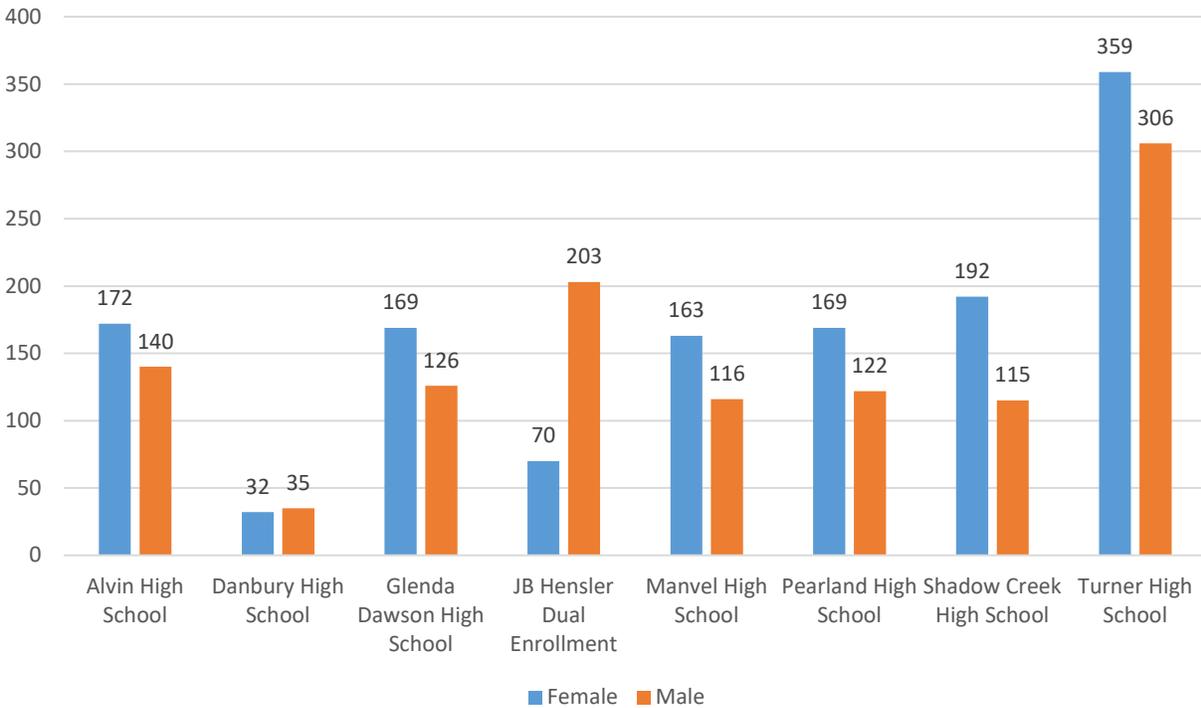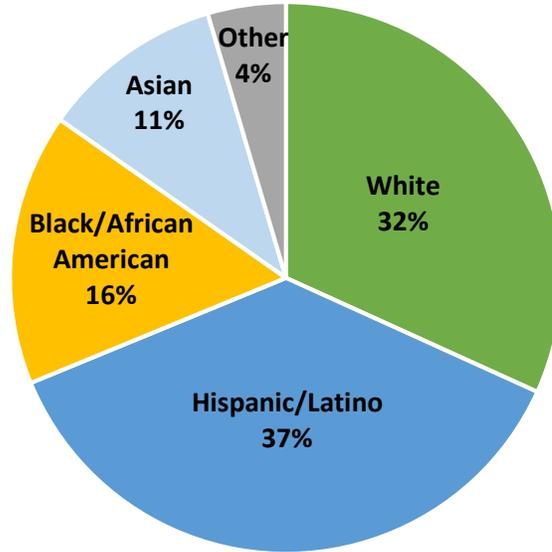
DUAL ENROLLMENT LOCATION BY ETHNICITY BREAKDOWN

Legend: White | Hispanic/Latino | Black/African American | Asian | Other

School	White	Hispanic/Latino	Black/African American	Asian	Other
Alvin High School	42%	46%	2%	4%	7%
Danbury High School	90%	9%	0%		1%
Glenda Dawson High School	31%	25%	26%	14%	4%
JB Hensler DC Career Tech	22%	58%	9%	5%	7%
Manvel High School	18%	38%	34%	5%	5%
Pearland High School	45%	33%	13%	6%	2%
Shadow Creek High School	13%	26%	32%	26%	3%
Turner High School	34%	39%	9%	13%	5%

ENROLLMENT BY COURSE TYPE - FALL 2019 ALL TERMS

Practicum
1%

Hybrid
4%

Clinical
4%

Internet
18%

Face-to-Face
73%
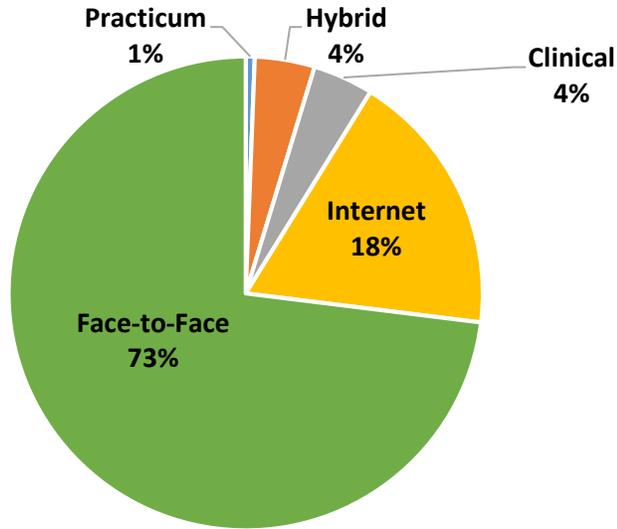
ENROLLMENT BY INTERNET - FALL 2019 ALL TERMS

UNDUPLICATED ENROLLMENT

6,180 — All Fall Enrollments

1,400 — Internet

310 — Hybrid
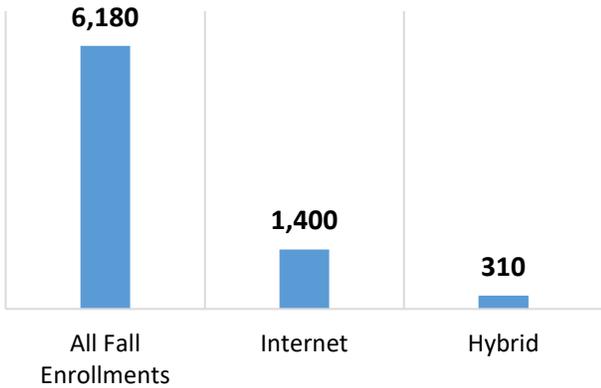
BREAKDOWN OF INTERNET ENROLLMENT

Students In At Least One Internet Class
16%

Students Taking Only Internet Classes
7%

Students Without an Internet Class
77%
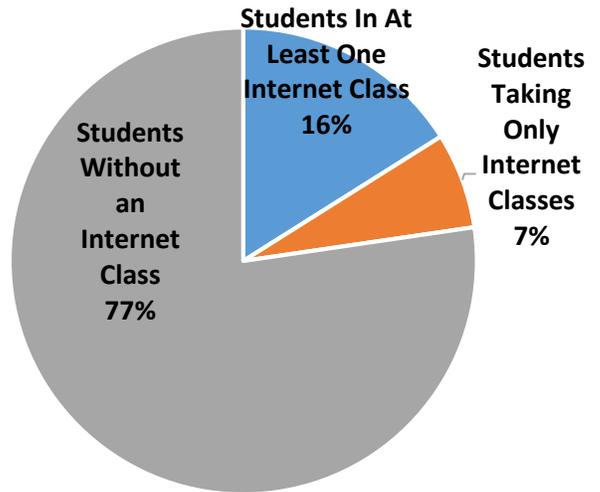
COLLEGE DATA

2018-2019

STUDENT DATA

ENROLLMENT BY UNDUPLICATED HEADCOUNT – 2019 ALL FALL SEMESTERS

LATEST FIVE FALL ENROLLMENTS
CERTIFIED UNDUPLICATED HEADCOUNT

Year	Headcount
2015	5,116
2016	5,658
2017	5,709
2018	5,645
2019	5,985

23
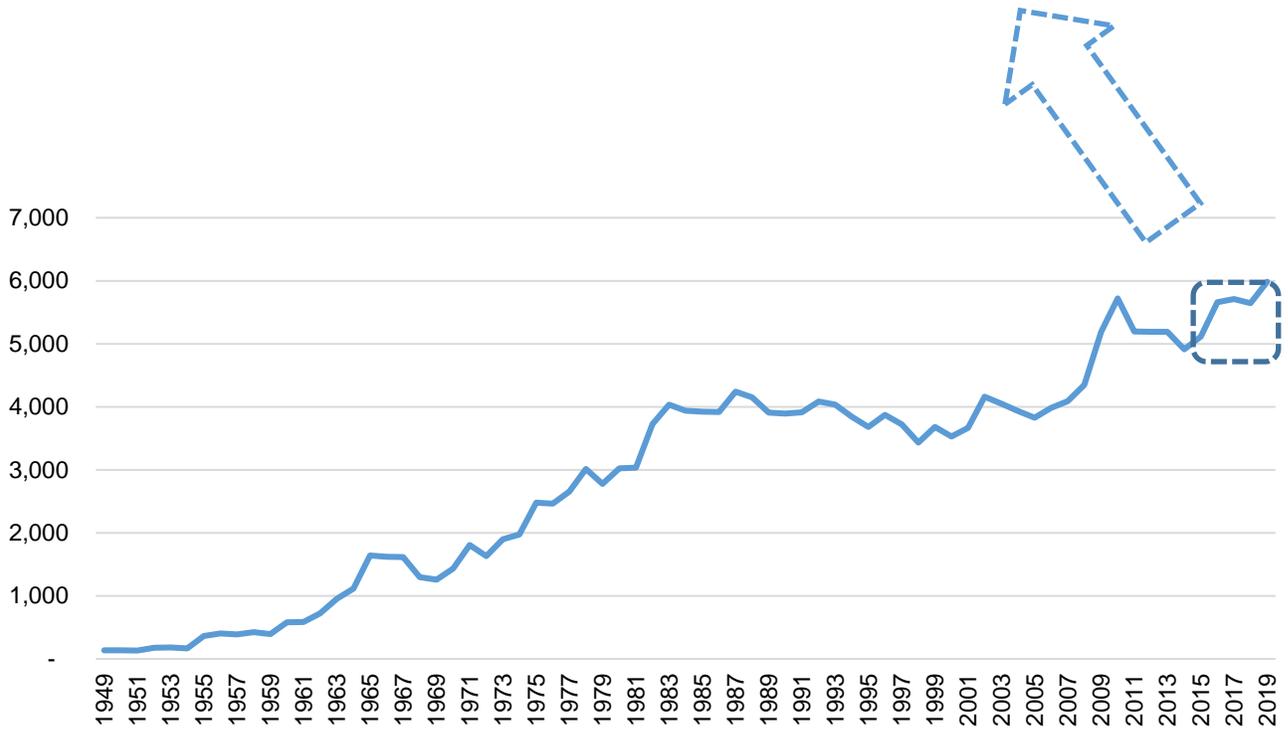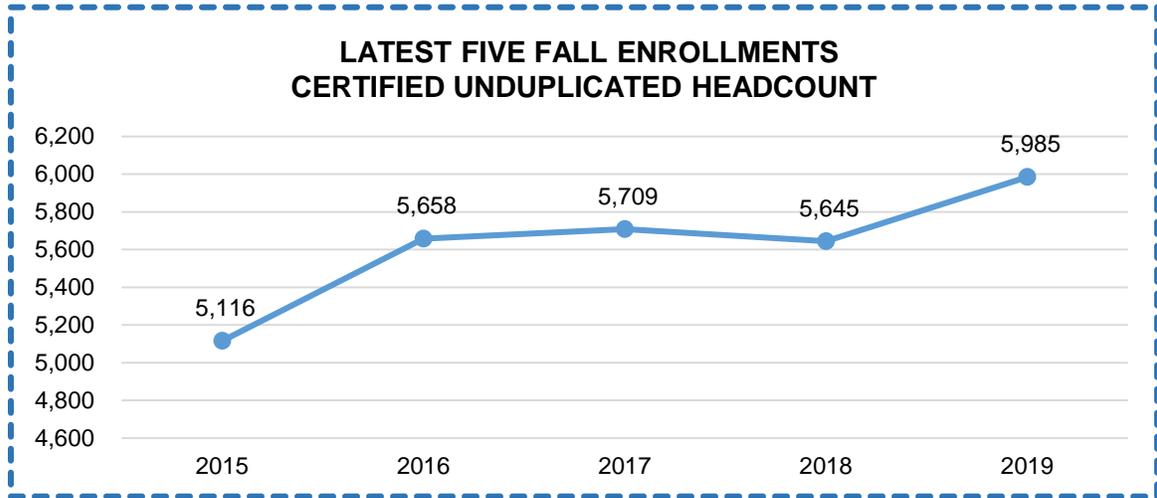
ENROLLMENT BY TERM CERTIFIED UNDUPLICATED HEADCOUNT

Legend: ■ Fall ■ Spring ■ Summer

Year	Summer	Spring	Fall
2014-15	2,652	4,623	4,914
2015-16	2,817	4,954	5,116
2016-17	2,790	5,291	5,658
2017-18	2,694	5,282	5,709
2018-19	2,683	5,233	5,645

Y-axis: Unduplicated Enrollment (0 – 14,000)
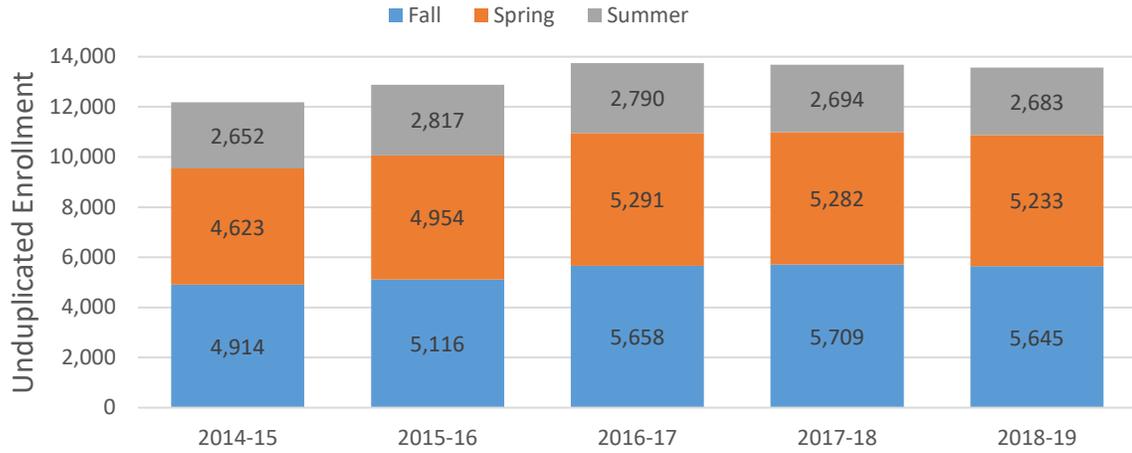
ANNUALIZED UNDUPLICATED HEADCOUNT

Year	Headcount
2014-15	7,311
2015-16	7,620
2016-17	8,086
2017-18	7,897
2018-19	7,732

Source: Zogotech

24
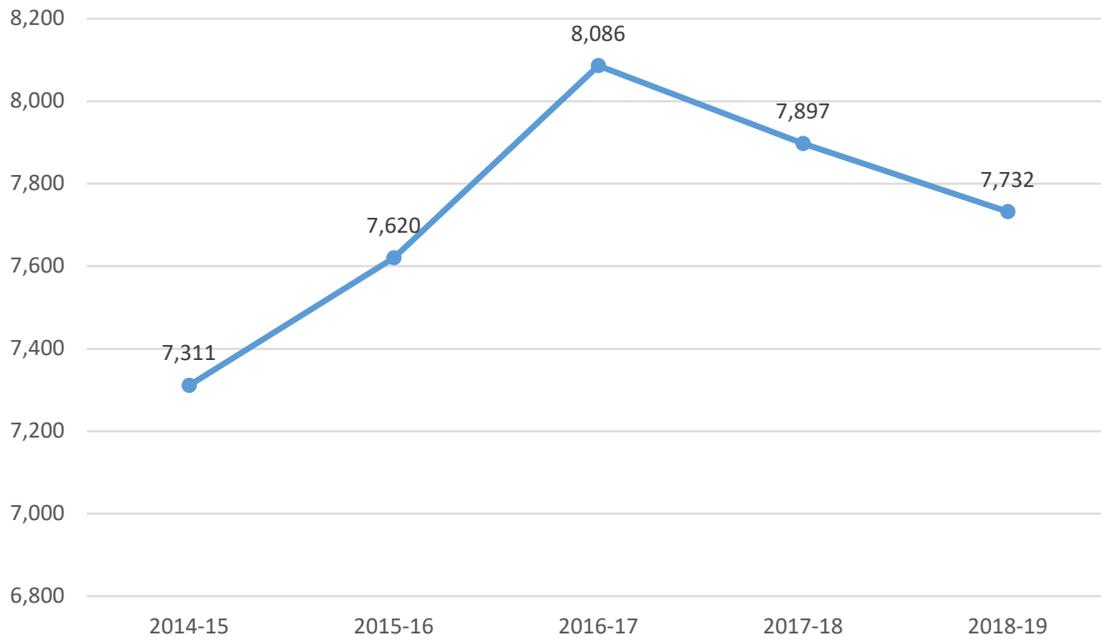
DUAL ENROLLMENT 2018-2019

Locations	Dual Enrollment (Fall 18)	Dual Enrollment (Spring 19)	Dual Enrollment (Summer 19)	Unduplicated Annual Total
Alvin High School	298	285		314
Danbury High School	51	48		54
Glenda Dawson High School	186	164		195
JB Hensler Career Tech	214	192		217
Manvel High School	213	218		241
Pearland High School	203	185		214
Shadow Creek High School	252	251	242	469
Turner College & Career High School	654	630	186	733
TOTAL	2,004	1,904	428	2,267

Dual Enrollment is unduplicated by location by semester.

TDCJ FALL 2018 & FALL 2019 ENROLLMENT

Location		2018 Fall Unduplicated	2019 Fall Unduplicated	% Growth
TDCJ	Clemens Unit	42	41	-2.4%
	Jester 3 Unit	92	103	12.0%
	Jester 4 Unit	10	14	40.0%
	Ramsey Unit	113	139	23.0%
	Stringfellow Unit	83	72	-13.3%
	TOTAL	340	369	8.5%

Source: Location based on same day (Zogotech)

STUDENT CHARACTERISTICS

STUDENT AVERAGE AGE TREND
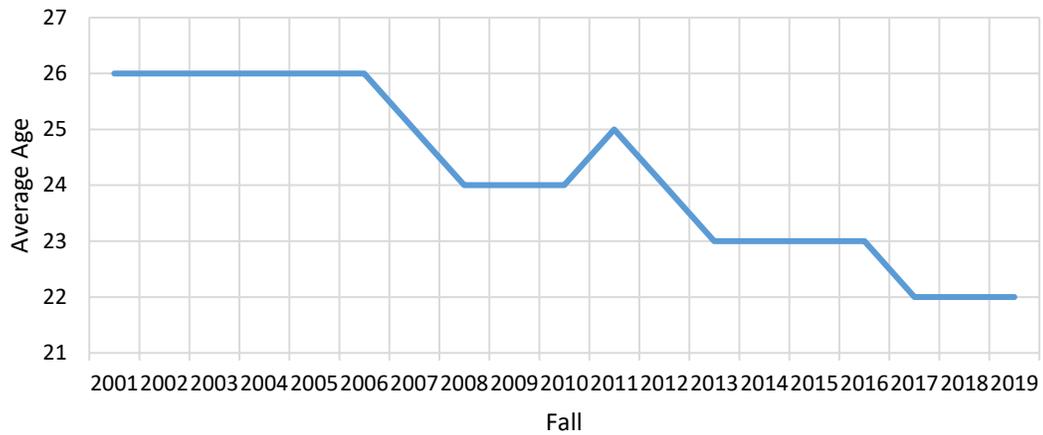
STUDENT AGE AND GENDER TRENDS
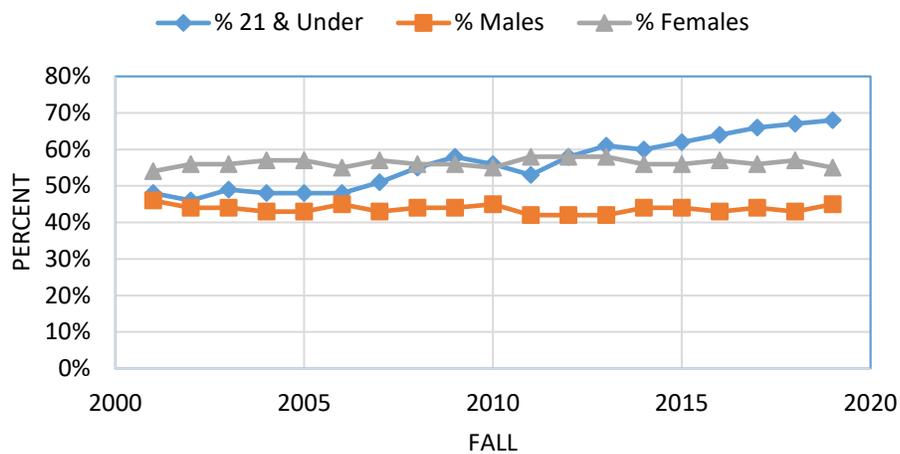
FALL RACE/ETHNICITY AND TUITION TRENDS OF ALL STUDENTS

■ White   ■ Black   ■ Hispanic   ■ Other

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Other	5%	7%	8%	7%	9%	8%	7%	9%	11%	10%	10%
Hispanic	25%	25%	25%	28%	29%	30%	32%	31%	34%	36%	35%
Black	10%	10%	10%	10%	10%	11%	12%	13%	12%	12%	12%
White	60%	58%	57%	55%	52%	51%	49%	47%	43%	42%	42%
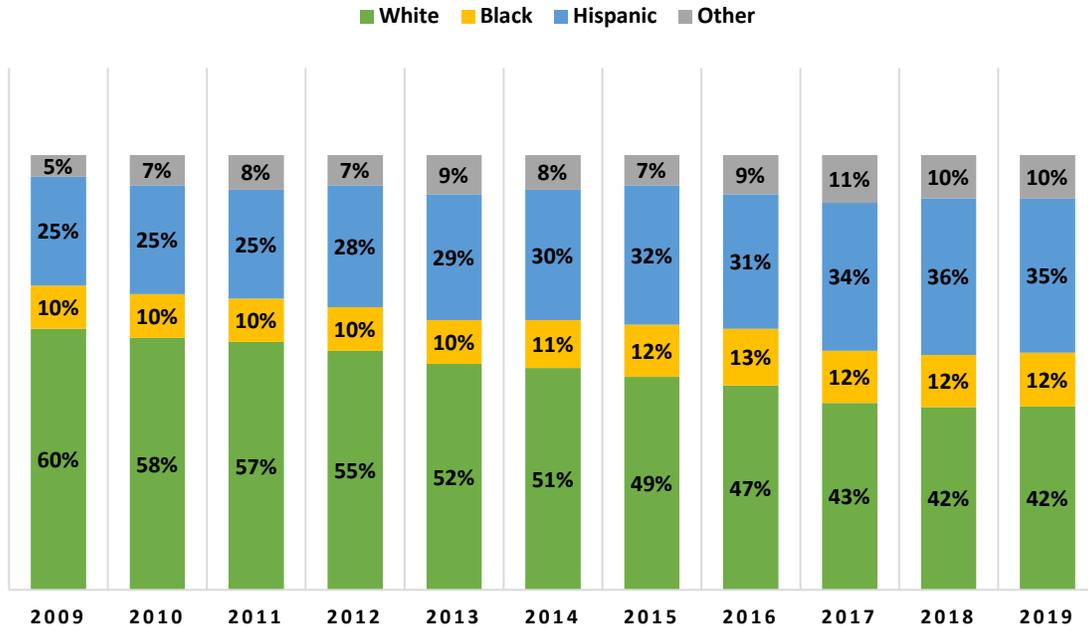
Source: Zogotech

TUITION TRENDS OF ALL STUDENTS

PERCENT OF STUDENT TUITION

■ % Of Students Other (Out-of-State, HB1403, exemption, non-resident but granted exemption)

■ % Of Students Paying In-District Tuition

■ % Of Students Paying Out-District Tuition

PERCENTAGE	2015	2016	2017	2018	2019
Other	4%	4%	2%	3%	3%
In-District	44%	43%	46%	45%	45%
Out-District	52%	53%	52%	52%	52%

FALL

Source: Zogotech

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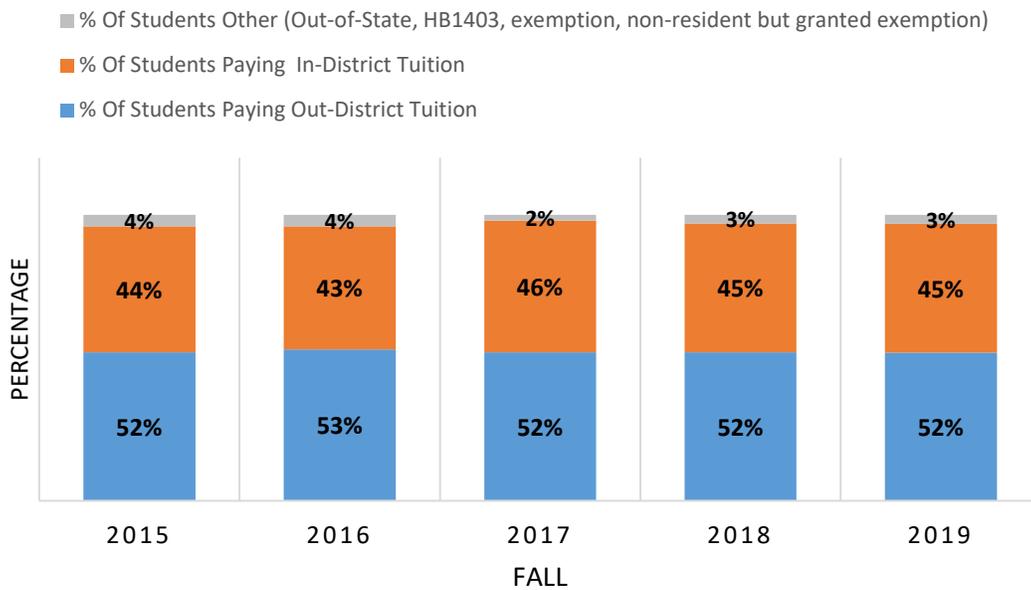
CONTACT HOURS - CERTIFIED

**CONTACT HOURS
FALL 2018**

Non-State Funded 1%
Technical 32%
Academic 67%

**CONTACT HOURS
FALL 2019**

Non-State Funded 1%
Technical 31%
Academic 68%

28
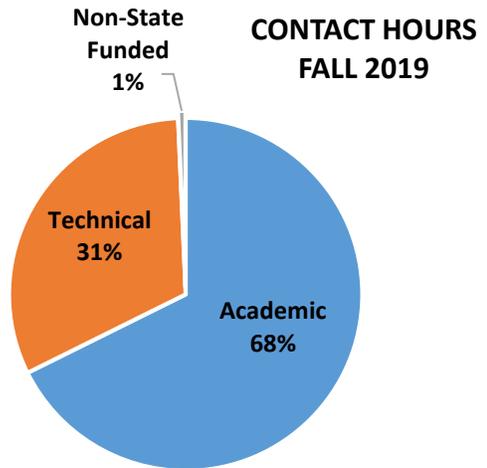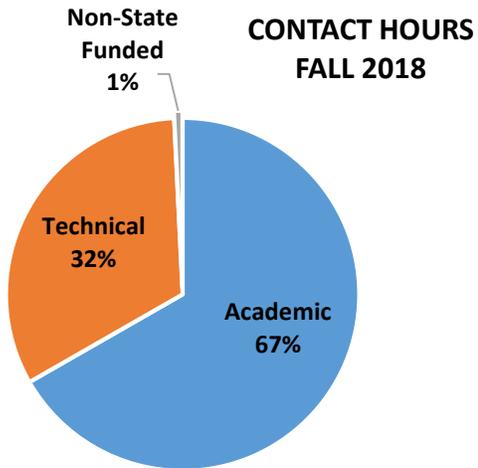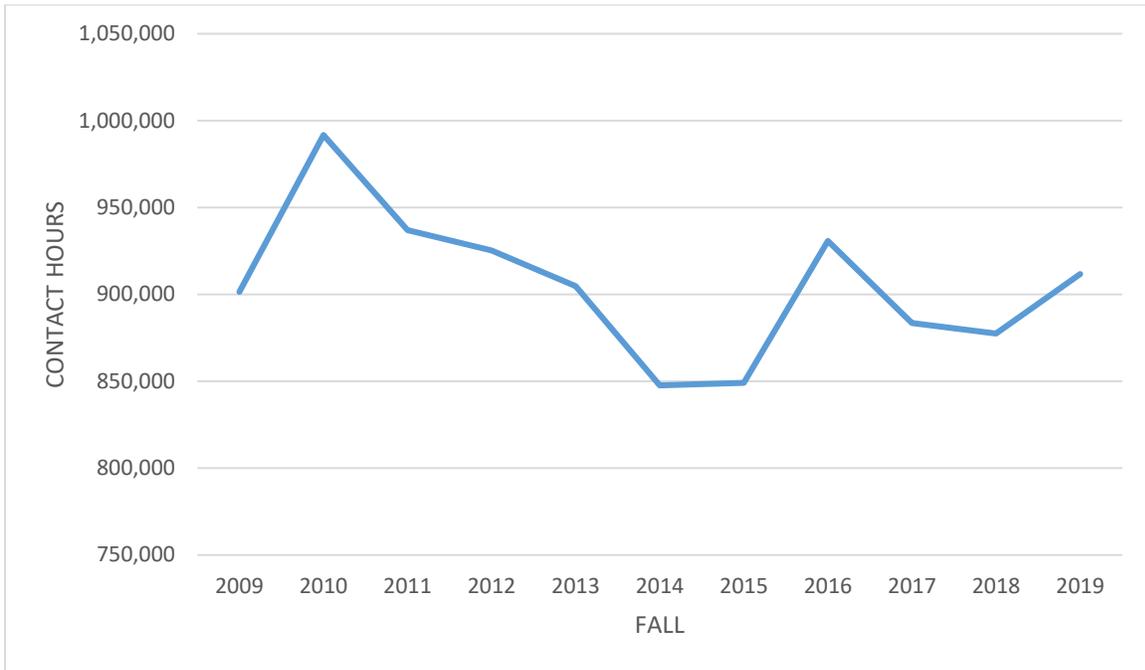
DEGREES AND CERTIFICATES

FIVE-YEAR TREND OF TOTAL AWARDS EARNED

Bar chart showing total awards earned by year:

Year	Associate Degrees	Certificates**	Field of Study	Total
2013-14	742	280	58	1080
2014-15*	831	297	70	1198
2015-16	882	381	92	1355
2016-17	836	371	33	1240
2017-18	874	369	75	1318
2018-19	807	433	124	1364

*Legend: ■ Associate Degrees ■ Certificates** ■ Field of Study*
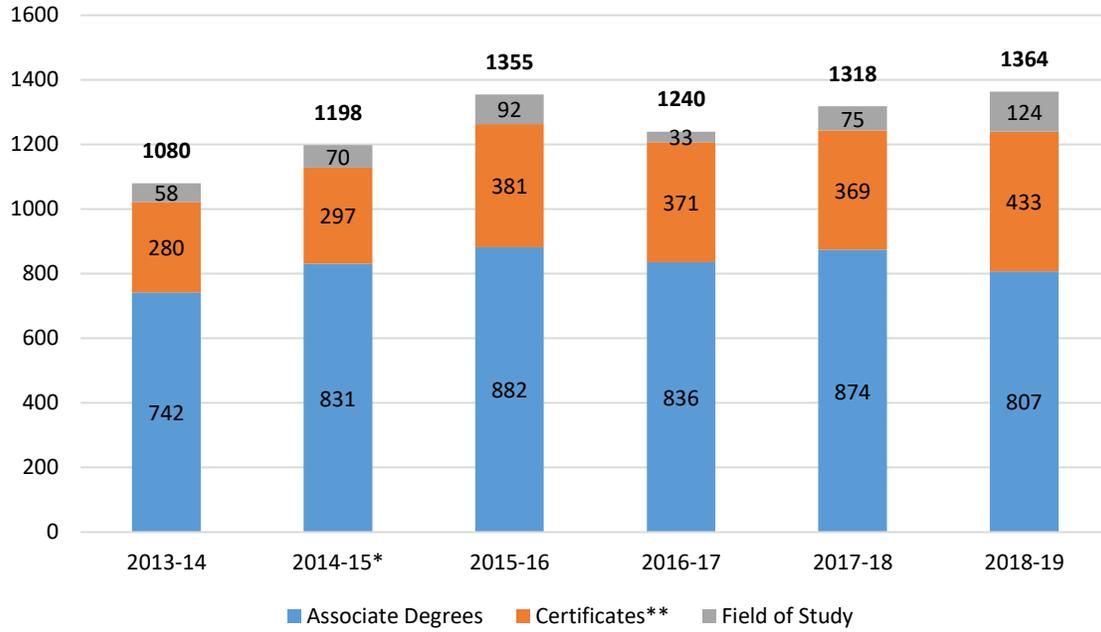
* The increase for this year may be attributed to the initiative of the college reviewing and awarding any students who were eligible to receive an award who were eligible though auto-awarding.
**Includes Certificates + Advanced Technology Certificates.
Source: Zogotech 10/10/19

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CONTINUING EDUCATION WORKFORCE DEVELOPMENT
(CEWD)

CEWD EXECUTIVE SUMMARY

The mission of CEWD is to provide courses that incorporate current and new technical courses, training partnerships with business and industry, and other opportunities for individuals to acquire and upgrade skills or seek personal enrichment.

A variety of course are offered that allow our students to further or begin new careers in a number of fields including health care, professional services, industrial arts and more. In addition to career training, Alvin and the surrounding communities are offered the opportunity to be life-long learners in our personal enrichment and senior programs.

With the ever-changing economy and the rapid growth of Alvin Community College's district and service area, CEWD is in constant transition. From marketing, to offerings, to community interaction and the need to be responsive to business and industry, CEWD is changing surrounding communities.

CEWD STUDENT ENROLLMENT

CEWD UNDUPLICATED ENROLLMENTS
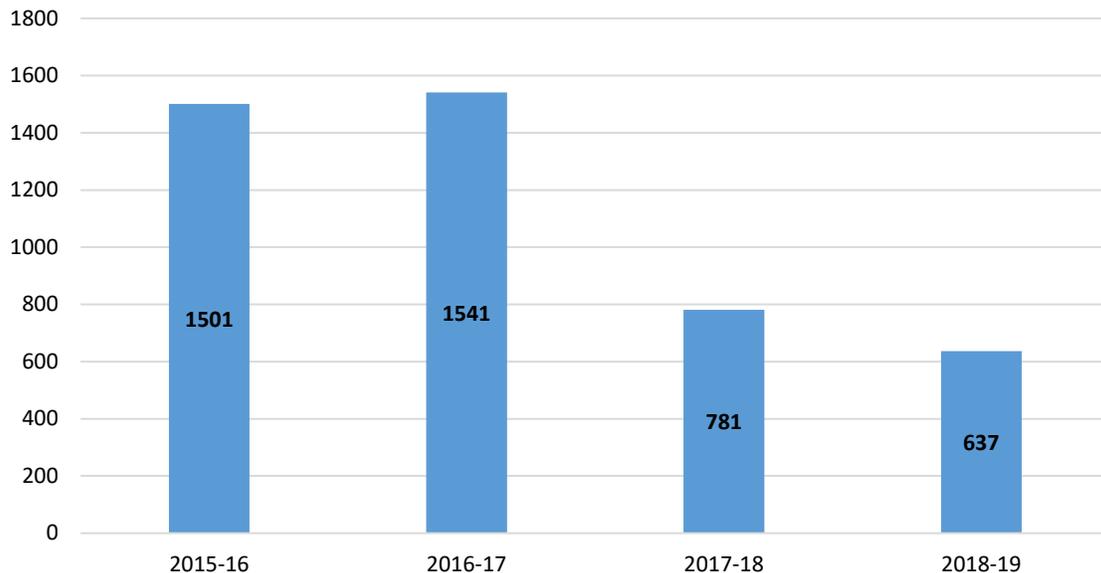
Source: ACC CEWD Department

CEWD STUDENT DEMOGRAPHICS

IN-DISTRICT/OUT-OF-DISTRICT

■ Out-of-District ■ In-District

	2015-16	2016-17	2017-18	2018-19
In-District	30%	24%	33%	34%
Out-of-District	70%	76%	66%	66%

CEWD GENDER DISTRIBUTION

■ Male ■ Female

	2015-16	2016-17	2017-18	2018-19
Female	40%	33%	59%	56%
Male	60%	67%	41%	44%

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CEWD STUDENT AVERAGE AGE

Average Age

| | 2015-16 | 2016-17 | 2017-18 | 2018-2019 |

- 2015-16: 32.7
- 2016-17: 33.7
- 2017-18: 33.2
- 2018-2019: 33.6
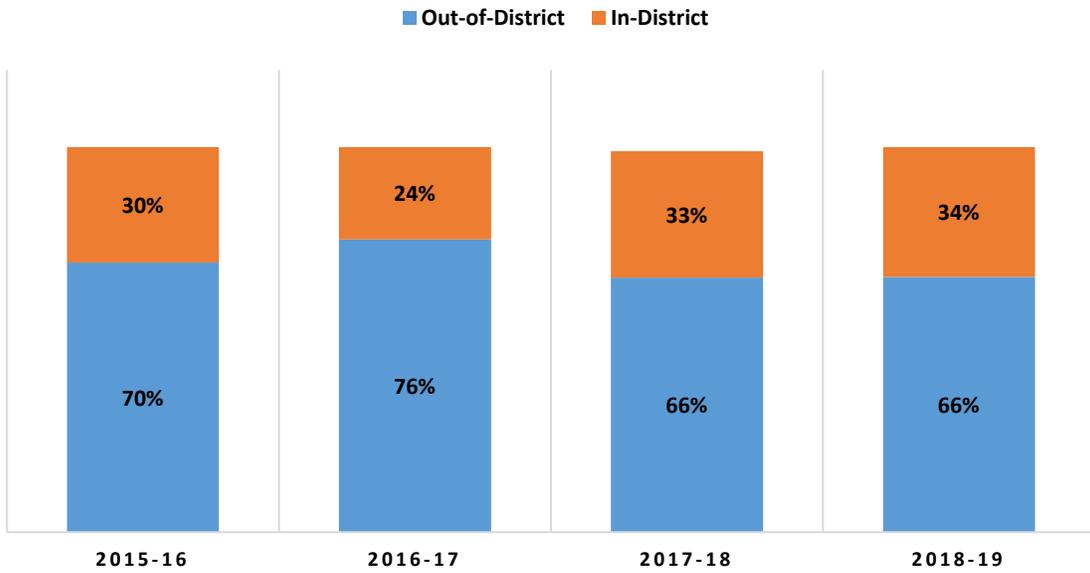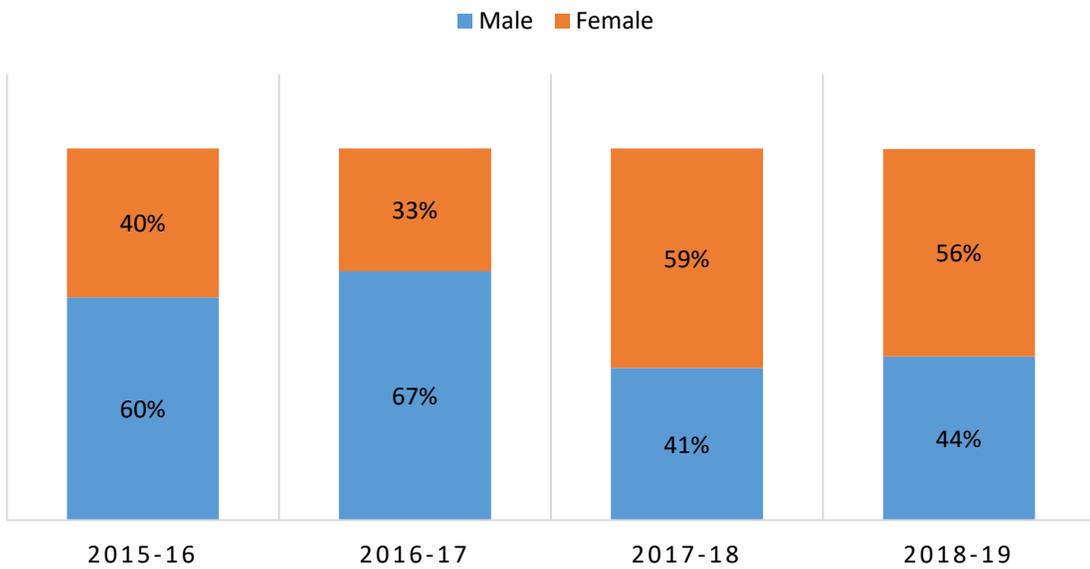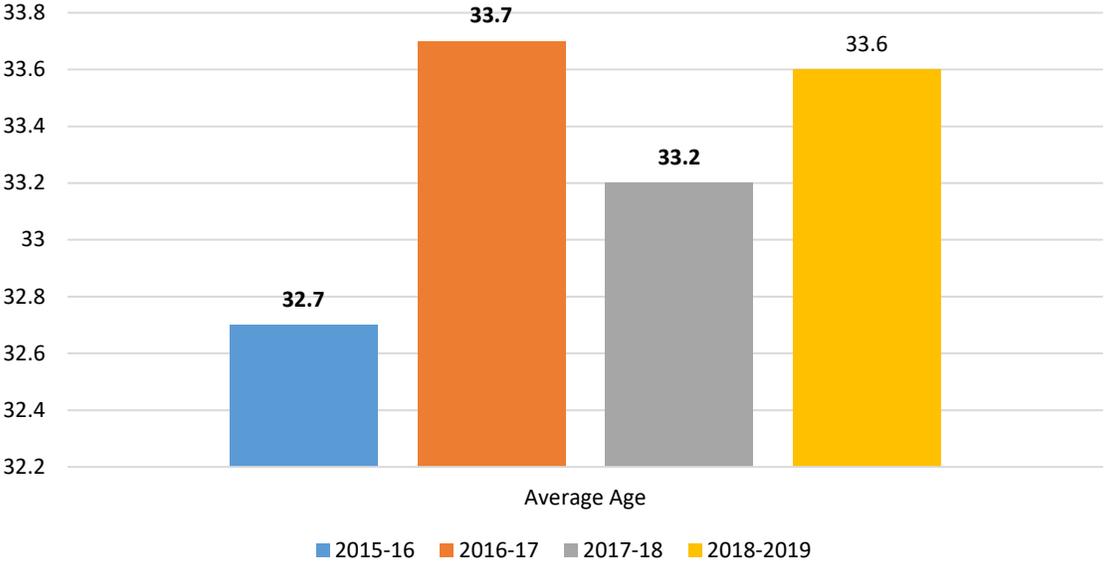
CEWD ETHNIC & RACE DISTRIBUTION

White Hispanic/Latino Black Other Not Reported

	2015-16	2016-17	2017-18	2018-19
Not Reported	5.4%	3.8%	5.5%	10.8%
Other	2.9%	3.7%	4.1%	5.5%
Black	13.9%	15.0%	8.0%	12.8%
Hispanic/Latino	27.2%	27.0%	28.2%	29.6%
White	50.6%	50.3%	54.2%	41.2%

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CEWD CERTIFIED CONTACT HOURS

■ Funded ■ Non-Funded

**Total
168,397**

33,100

135,297

**Total
126,171**

28,006

98,165

**Total
115,202**

21,807

93,395

**Total
74,393**

11,197

63,196

2015-16 2016-17 2017-18 2018-19
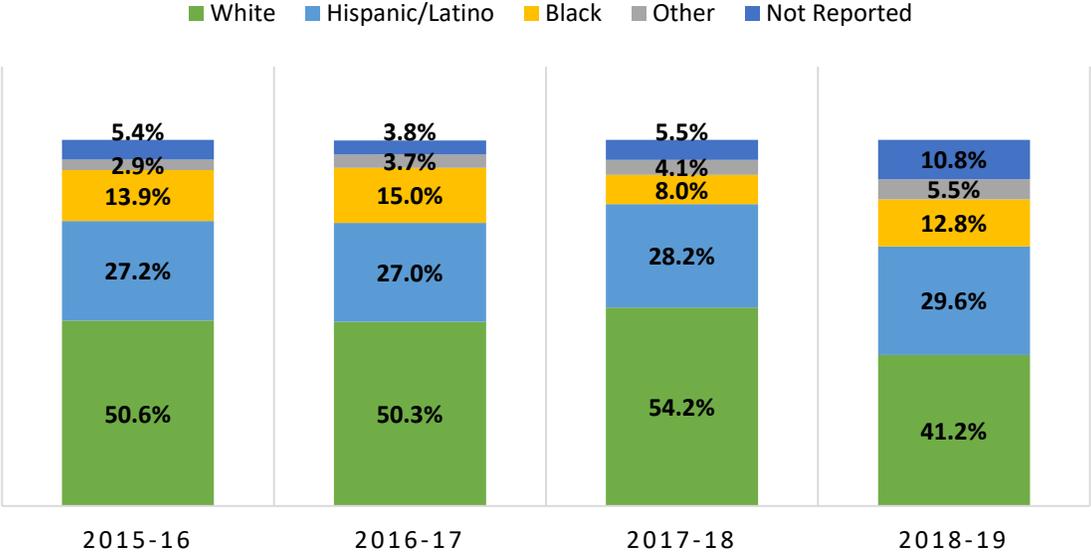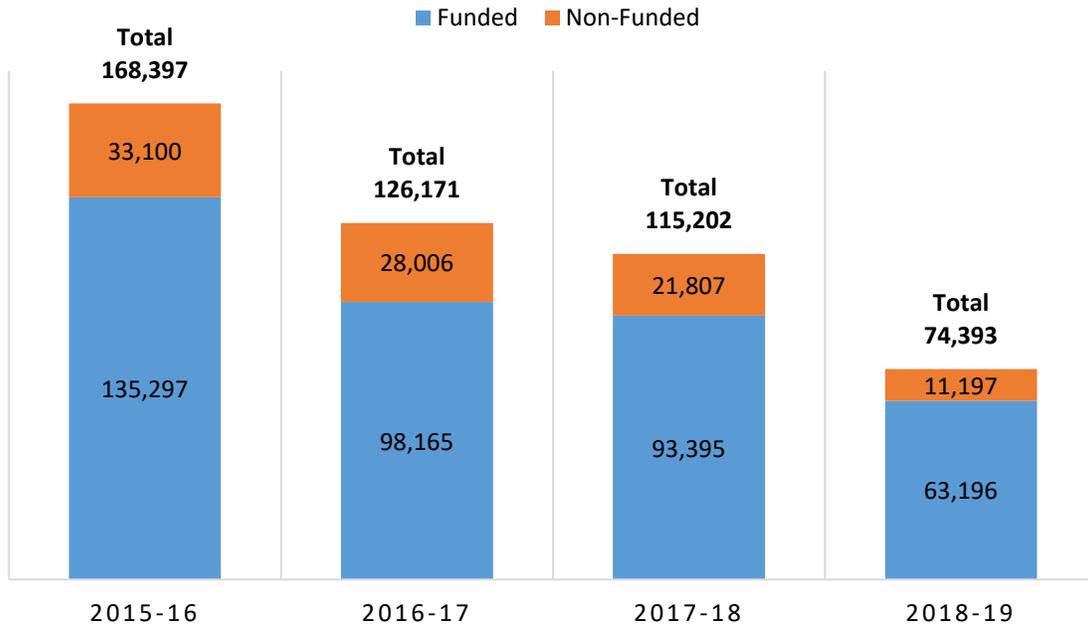
Source: THECB Accountability System, CBM Reports, and CEWD`

CEWD FINANCIAL AID

CEWD FINANCIAL AID AWARDED

**Total Aid Available
$115,508**

**Awarded
$44,738**

**Total Aid Available
$109,931**

**Awarded
$75,469**

**Total Aid Available
$110,387**

**Awarded
$81,860**

**Total Aid Available
$82,284**

**Awarded
$60,336**

2015-16 2016-17 2017-18 2018-2019

Source: ACC CEWD Department

STUDENT SERVICES

OFFICE OF ACADEMIC ADVISING

The mission statement for the staff in the Office of Academic Advising is "Serving Students to Promote Success." Below are some statistics relating to how the Office of Admissions and Academic Advising served students during the 2017-18 academic year. A total of 15,185 advising sessions were completed.

2018-2019 Advising Sessions

Academic Year	Number of Sign-Ins
August	2,444
September	714
October	1,009
November	1,722
December	741
January	1,960
February	636
March	528
April	1,540
May	1,285
June	998
July	1,608
TOTAL	15,185

Total Visits: 2017-2018 vs. 2018-2019
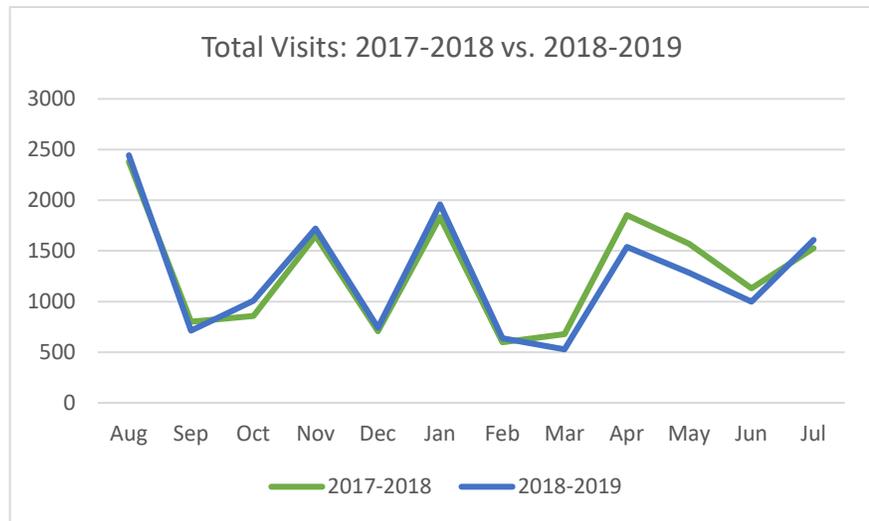
TESTING CENTER

Name of Test	Number of Tests Administered 2015-2016	Number of Tests Administered 2016-2017	Number of Tests Administered 2017-2018	Number of Tests Administered 2018-2019
TSI Assessment	12,003	15,733	13,685	14,186
HESI	2,461	2,410	1,655	1,810
GED	830	392	225	250
Nursing A&P Exam	24	15	29	9
Correspondence Test	110	92	65	84
CLEP	75	71	70	101
USA Ultrasound	n/a	n/a	n/a	46
TOTAL	**15,503**	**18,713**	**15,729**	**16,486**

The ACC Testing Center provides the following testing services:
- TSI Assessment (Texas Success Initiative)
- The HESI A2 Exam (Nursing/Allied Health)
- High School Equivalency Exam (HSE)
- CLEP (College Level Examination Program)
- Correspondence Testing (testing proctored for other institutions of education)
- National League for Nursing (NLN) Anatomy & Physiology and Microbiology exams
- Instructor Initiated Testing
- Additional specialized testing.

FINANCIAL ASSISTANCE

The student financial aid program at Alvin Community College aims to provide financial assistance to eligible students to help meet college expenses. Financial aid is awarded in the form of scholarships, grants, loans, and/or work study according to financial need, academic grades, and academic load.

FINANCIAL ASSISTANCE AND LOAN

Type of Assistance	2015-2016 Total Financial Assistance	2016-2017 Total Financial Assistance	2017-2018 Total Financial Assistance	2018-2019 Total Financial Assistance
PELL	$3,069,042	$3,565,919	$3,572,003	$3,804,299
SEOG	$126,223	$74,849	$144,360	$175,147
TPEG	$229,488	$438,389	$195,140	$130,917
Federal Work Study	$73,793	$74,080	$66,179	$55,055
Texas Work Study	$11,917	$11,917	$10,045	$10,440
Texas Educational Opportunity Grant	$196,920	$167,382	$144,810	$185,361
Direct Subsidized	$1,073,907	$885,352	$633,061	$611,337
Direct Unsubsidized	$310,828	$445,195	$347,653	$336,944
Direct Parent PLUS				$4,312
Alternative Loans	$187,883	$141,169	$139,256	$88,422
Total	**$5,280,001**	**$5,804,252**	**$5,252,507**	**$5,402,234**

2018-2019 FINANCIAL ASSISTANCE
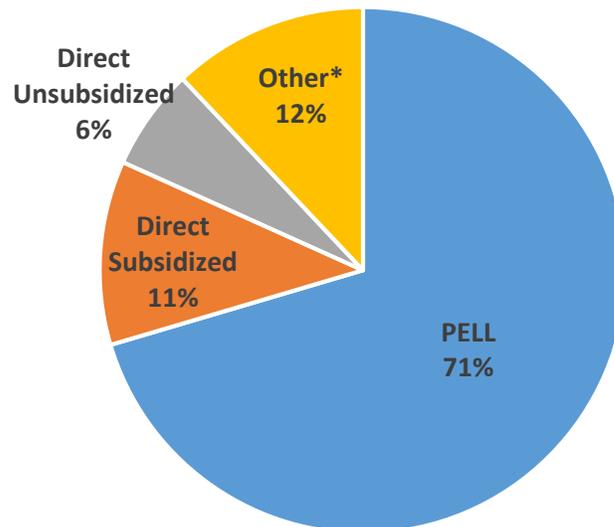
Other includes SEOG, TPEG, Federal Work Study, Texas Work Study, Texas Grant, Texas Educational Opportunity Grant, Parent PLUS, and Alternative Loans.

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STUDENT RECORDS

The Admissions and Registrar's Office, supervised by the Registrar, is the custodian of student records. Below are some statistics related to the work completed in the Admissions and Registrar's Office during 2018 Fall, 2019 Spring and 2019 Summer.

The Admissions and Registrar's Office processed 7,420 admission applications and pertinent documents to include high school transcripts, dual credit and GED graduate applications, transfer admissions, returning students, and individual approval for 2018 Fall, 2019 Spring and 2019 Summer.

2018-2019 ADMISSION APPLICATIONS & DOCUMENT PROCCESSING

Category	Value
Transfer	3,142
High School	1,870
Dual Enrollment/EA	1,816
GED	292
Returning Students	235
Individual Approval	40
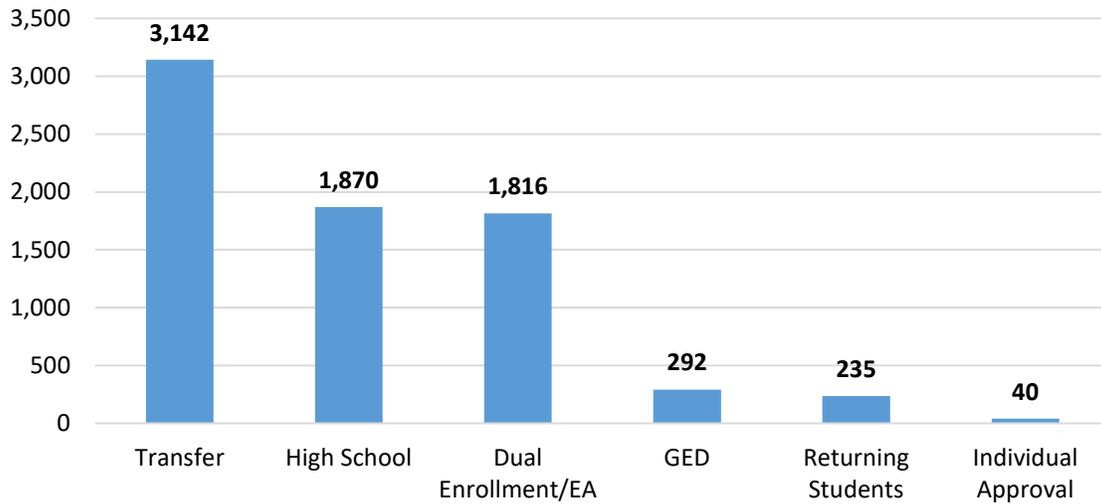
TOTAL 2018-2019 ADMISSION & REGISTRAR'S OFFICE PROCESSES

Category	Value
Outgoing ACC Transcripts	9,230
Incoming Transcripts Evaluated	3,021
Graduation Applications	1,028
Enrollment Verifications	333
Auto Grads	296
Hazelwood Applications	193
Grade Changes	152
Reverse Transfer Grads	29
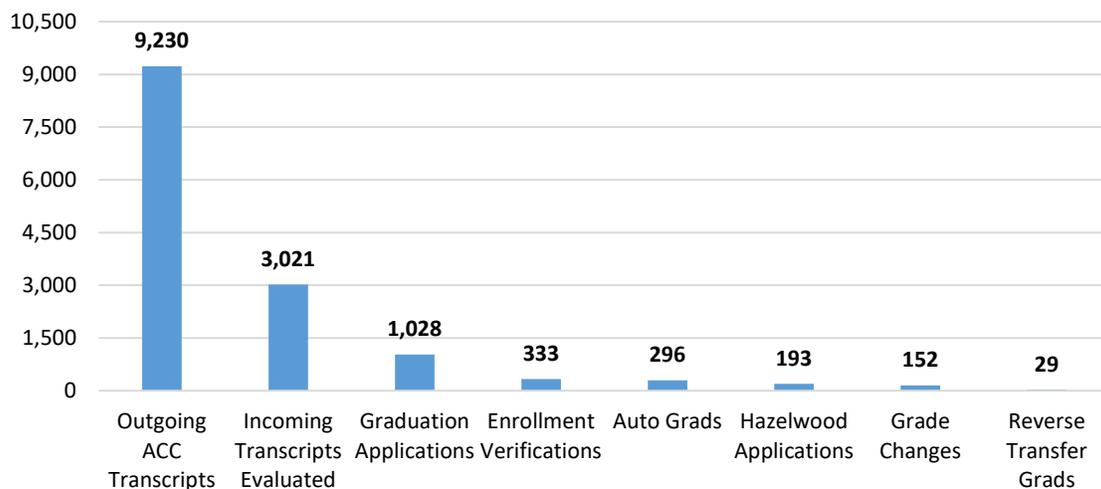
Source: Registrar's Office

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LIBRARY

The Alvin Community College Library is dedicated to providing information access to students, faculty, staff and community members. The ACC Library offers:

- In class bibliographic, research and informatics instruction
- Citation assistance
- 11,560 books, 196,0000 E-books, 119 databases
- Expanding research capabilities and access to digital books
- Comfortable study areas with private study room
- 24-hour electronic database accessibility and research help and training

LIBRARY STATISTICS FOR 2018-2019

- 28 Periodical Subscriptions
- 782 Books Circulated
- 14 Orientations/Tours
- 243 Students Served in Tours/Orientations

- 44,425 Database sessions
- 3,362 Reference Questions
- 11,056 books in the collection

NUMBER OF STUDENTS ACCESSING FACILITIES IN 2018-2019

■ Computer   ■ Study Room   ■ Furniture   ■ Lobby/Lounge
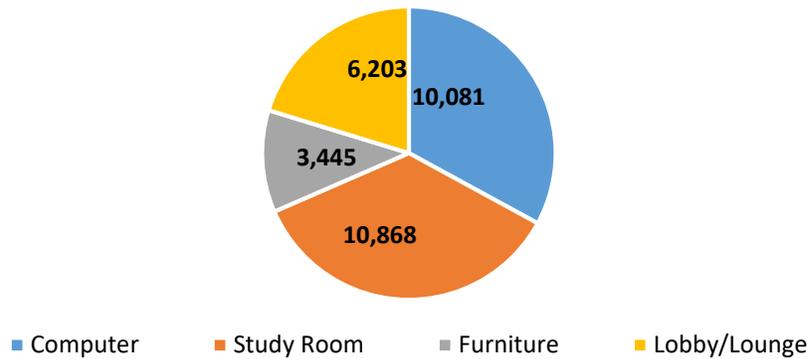
AVERAGE STUDENTS SERVED PER HOUR IN 2018-2019

Source: Library

38
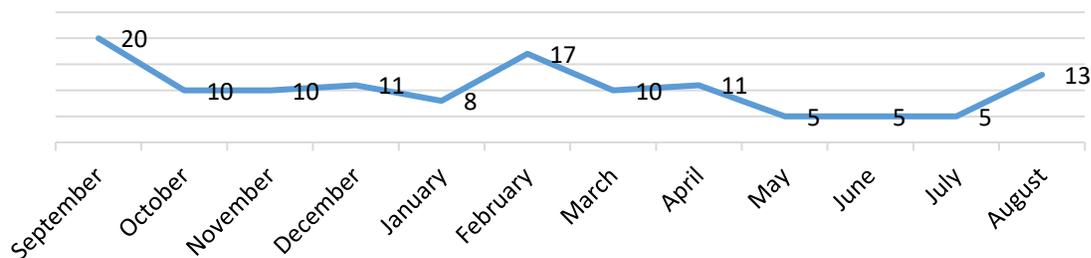
OFFICE OF STUDENT ACTIVITIES

The Office of Student Activities plans and implements extra-curricular activities that enrich campus life, develop well-rounded individuals, and enhance students' identification with the institution. Listed below are some of the activities for the 2018-2019 academic year:

EVENTS
- An Evening of Big Band (co-sponsored with the Music Department)
- Blood Drives / Testing
- Canvas Creations
- Constitution Day
- Cultural Events (Hispanic Heritage Month, Black History Month, Women's History Month)
- Decorate a Mug
- Drug and Alcohol Awareness Week (fall and spring)
- ELT Barbecue for Students
- Fall Festival
- Finals Survival Study Packs
- Karaoke Party
- Karaoke Party's / Art Creations
- Laser Tag
- Mental Health Awareness Week
- New Student Orientation
- Pre-Finals Brunch
- President's Day Trivia
- President's Forum
- Rec Sports Events (Dodgeball, Volleyball, Zumba, Kickball., Indoor Soccer)
- Sexual Assault Awareness Month (multiple events)
- Splash Week – A Week of Welcome Events
- Student Involvement Fair
- Student Success Series
- The Clothesline Project
- Veteran's Week
- Voter Registration Drive
- Women's Conference
- Women's Self-Defense Training
- World Suicide Prevention Week

STUDENT PROGRAMS AND FACILITIES

The Office of Student Activities operates and maintains a game room featuring a variety of games and activities available for student use. The game room features two pool tables, a ping

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pong table, foosball and multiple video game systems. It is open daily and may be utilized by students with a current ACC ID.

Alvin Community College has over 20 different student clubs and organizations. Information about these can be found in The POD/Life at ACC/Club Listings.

Students may also obtain their ACC student ID by visiting the Office of Student Activities in the Student Center (E124).

PERSONNEL

EEO POLICY STATEMENT

Alvin Community College is an equal opportunity institution and does not discriminate against anyone on the basis of race, religion, color, sex, pregnancy, gender equity, sexual orientation, parental status, national origin, age, disability, family medical history or genetic information, political affiliation, military service or veteran's status.

DEMOGRAPHICS OF FACULTY AND STAFF, 2018-19

GENDER DISTRIBUTION OF FULL-TIME FACULTY AND STAFF
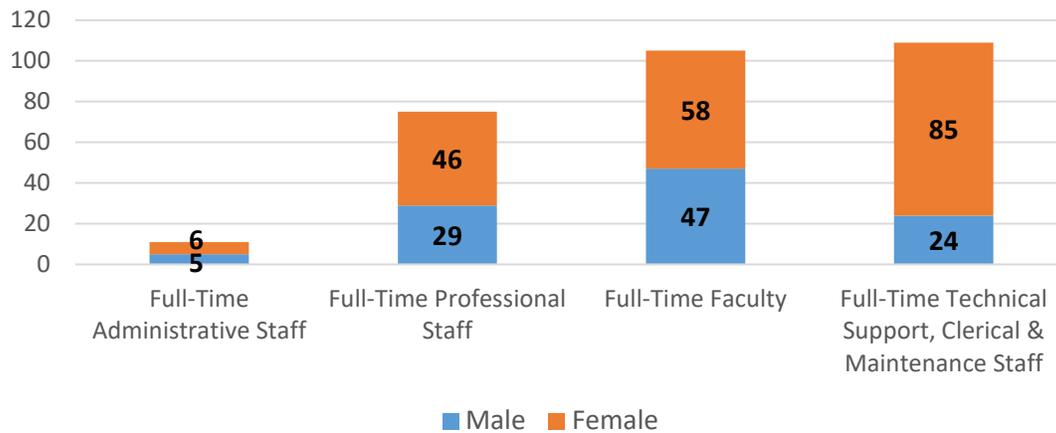
RACIAL/ETHNIC DISTRIBUTION OF FULL-TIME FACULTY AND STAFF
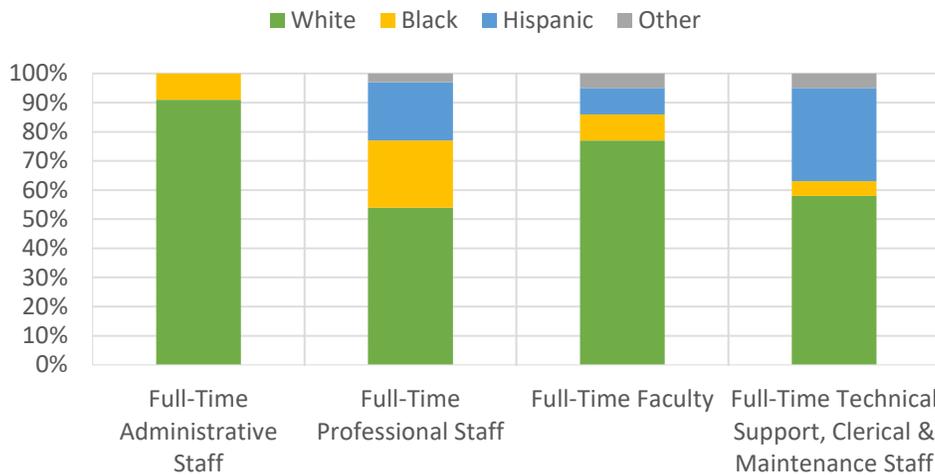
AVERAGE NUMBER OF YEARS AT ACC FOR FULL-TIME FACULTY	12 years
AVERAGE NUMBER OF YEARS AT ACC FOR FULL-TIME STAFF	11 years

Source: Ellucian

TEXAS COMMUNITY COLLEGE TAX AND CONTACT HOURS INFORMATION 2018-19

The Texas Association of Community College oversees the collection and publication of the tax data. As of the publication date of this report, the data was not available for the 2018-2019 year. Included here is the 2017-2018 reported numbers.

	Sorted by:				
Order	College	Valuation	Tax Rate	Estimated FY 2018 Levy	2016-17 Funded Contact Hours
1	Alamo	146,053,800,746	0.149150	217,839,244	19,343,496
2	**Alvin**	**9,370,102,333**	**0.1807500**	**16,936,460**	**2,276,488**
3	Amarillo*	12,914,679,011	0.25750	28,608,228	3,762,381
4	Angelina	4,120,465,247	0.1809920	7,457,712	1,927,248
5	Austin	197,942,073,469	0.10080	199,525,610	13,731,730
6	Blinn	2,649,771,965	0.06010	1,592,513	7,563,248
7	Brazosport	7,513,900,186	0.3032490	22,785,827	1,550,532
8	Central Texas	9,759,935,669	0.13990	13,654,150	4,754,444
9	Cisco	452,820,120	0.2000	905,640	1,349,280
10	Clarendon*	221,999,746	0.3011490	1,345,074	688,652
11	Coastal Bend	1,484,978,244	0.19570	2,906,102	1,935,904
12	College of the Mainland	10,505,593,484	0.2167910	22,775,181	1,661,208
13	Collin	125,262,578,238	0.079810	99,972,064	11,260,862
14	Dallas	228,748,604,264	0.1242380	284,192,691	27,091,277
15	Del Mar	26,119,893,084	0.2591630	67,693,099	4,660,913
16	El Paso	41,101,169,398	0.1416380	58,214,874	9,838,016
17	Frank Phillips*	1,116,132,040	0.256	2,455,490	594,484
18	Galveston	7,614,870,215	0.16661880	12,687,805	1,006,672
19	Grayson	9,569,767,740	0.18120	17,340,419	1,869,280
20	Hill	1,644,854,398	0.0901830	1,483,379	1,846,949
21	Houston	200,293,148,122	0.1002630	200,819,919	20,742,168
22	Howard	2,944,420,049	0.3142850	9,253,871	1,390,236
23	Kilgore	3,645,512,324	0.1750	6,379,647	2,529,858
24	Laredo	13,249,895,497	0.3380510	44,791,404	3,061,968
25	Lee	11,576,432,163	0.25040	28,987,386	3,081,895
26	Lone Star	170,234,835,237	0.10780	183,513,152	25,918,928
27	McLennan	15,990,719,672	0.1503460	24,041,407	3,666,068
28	Midland*	22,851,982,723	0.160250	28,622,108	2,249,232
29	Navarro	3,233,006,446	0.12180	3,937,802	4,071,170
30	North Central Texas*	3,353,426,465	0.17120	4,473,605	3,221,408
31	Northeast Texas	4,035,378,995	0.130	5,245,993	1,295,656
32	Odessa	12,908,617,052	0.206420	26,645,967	2,383,662
33	Panola	3,326,188,520	0.2570	8,548,304	1,339,056
34	Paris	3,322,980,381	0.0850	2,824,533	2,170,852
35	Ranger	129,876,847	0.2236060	290,412	947,488
36	San Jacinto	52,400,000,000	0.1833350	96,067,540	12,184,984
37	South Plains	2,540,327,169	0.3957310	10,052,862	4,076,770
38	South Texas	36,595,441,049	0.1850	67,701,566	12,707,552
39	Southwest Texas	2,994,836,070	0.16520	4,947,469	2,204,160
40	Tarrant	163,247,293,925	0.140060	228,644,160	17,294,089
41	Temple*	4,608,681,213	0.25035	10,788,602	1,918,930
42	Texarkana	5,407,780,085	0.1181150	6,387,399	1,820,372
43	Texas Southmost	12,251,143,955	0.1624070	19,896,715	1,533,273
44	Trinity Valley*	8,898,568,839	0.188540	12,846,204	3,112,856
45	Tyler	10,889,231,782	0.1999260	21,770,406	5,040,424
46	Vernon	1,157,018,340	0.2323670	2,688,529	1,291,238
47	Victoria	6,976,216,512	0.2170	15,138,390	1,457,984
48	Weatherford*	11,823,555,583	0.165630	17,119,133	2,340,553
49	Western Texas	2,412,554,600	0.3300	7,961,430	1,003,216
50	Wharton	4,463,622,876	0.1355	6,048,209	2,749,888

*Indicates a Maintenance Tax District. In the case of a tax rate range, the average was used.

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Order	College	Sorted by: Valuation	Tax Rate	Estimated FY 2018 Levy	2016-17 Funded Contact Hours
1	Dallas	228,748,604,264	0.1242380	284,192,691	27,091,277
2	Houston	200,293,148,122	0.1002630	200,819,919	20,742,168
3	Austin	197,942,073,469	0.10080	199,525,610	13,731,730
4	Lone Star	170,234,835,237	0.10780	183,513,152	25,918,928
5	Tarrant	163,247,293,925	0.140060	228,644,160	17,294,089
6	Alamo	146,053,800,746	0.149150	217,839,244	19,343,496
7	Collin	125,262,578,238	0.079810	99,972,064	11,260,862
8	San Jacinto	52,400,000,000	0.1833350	96,067,540	12,184,984
9	El Paso	41,101,169,398	0.1416380	58,214,874	9,838,016
10	South Texas	36,595,441,049	0.1850	67,701,566	12,707,552
11	Del Mar	26,119,893,084	0.2591630	67,693,099	4,660,913
12	Midland*	22,851,982,723	0.160250	28,622,108	2,249,232
13	McLennan	15,990,719,672	0.1503460	24,041,407	3,666,068
14	Laredo	13,249,895,497	0.3380510	44,791,404	3,061,968
15	Amarillo*	12,914,679,011	0.25750	28,608,228	3,762,381
16	Odessa	12,908,617,052	0.206420	26,645,967	2,383,662
17	Texas Southmost	12,251,143,955	0.1624070	19,896,715	1,533,273
18	Weatherford*	11,823,555,583	0.165630	17,119,133	2,340,553
19	Lee	11,576,432,163	0.25040	28,987,386	3,081,895
20	Tyler	10,889,231,782	0.1999260	21,770,406	5,040,424
21	College of the Mainland	10,505,593,484	0.2167910	22,775,181	1,661,208
22	Central Texas	9,759,935,669	0.13990	13,654,150	4,754,444
23	Grayson	9,569,767,740	0.18120	17,340,419	1,869,280
24	**Alvin**	**9,370,102,333**	**0.1807500**	**16,936,460**	**2,276,488**
25	Trinity Valley*	8,898,568,839	0.188540	12,846,204	3,112,856
26	Galveston	7,614,870,215	0.16661880	12,687,805	1,006,672
27	Brazosport	7,513,900,186	0.3032490	22,785,827	1,550,532
28	Victoria	6,976,216,512	0.2170	15,138,390	1,457,984
29	Texarkana	5,407,780,085	0.1181150	6,387,399	1,820,372
30	Temple*	4,608,681,213	0.25035	10,788,602	1,918,930
31	Wharton	4,463,622,876	0.1355	6,048,209	2,749,888
32	Angelina	4,120,465,247	0.1809920	7,457,712	1,927,248
33	Northeast Texas	4,035,378,995	0.130	5,245,993	1,295,656
34	Kilgore	3,645,512,324	0.1750	6,379,647	2,529,858
35	North Central Texas*	3,353,426,465	0.17120	4,473,605	3,221,408
36	Panola	3,326,188,520	0.2570	8,548,304	1,339,056
37	Paris	3,322,980,381	0.0850	2,824,533	2,170,852
38	Navarro	3,233,006,446	0.12180	3,937,802	4,071,170
39	Southwest Texas	2,994,836,070	0.16520	4,947,469	2,204,160
40	Howard	2,944,420,049	0.3142850	9,253,871	1,390,236
41	Blinn	2,649,771,965	0.06010	1,592,513	7,563,248
42	South Plains	2,540,327,169	0.3957310	10,052,862	4,076,770
43	Western Texas	2,412,554,600	0.3300	7,961,430	1,003,216
44	Hill	1,644,854,398	0.0901830	1,483,379	1,846,949
45	Coastal Bend	1,484,978,244	0.19570	2,906,102	1,935,904
46	Vernon	1,157,018,340	0.2323670	2,688,529	1,291,238
47	Frank Phillips*	1,116,132,040	0.256	2,455,490	594,484
48	Cisco	452,820,120	0.2000	905,640	1,349,280
49	Clarendon*	221,999,746	0.3011490	1,345,074	688,652
50	Ranger	129,876,847	0.2236060	290,412	947,488

*Indicates a Maintenance Tax District. In the case of a tax rate range, the average was used.

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			Sorted by:		
Order	College	Valuation	Tax Rate	Estimated FY 2018 Levy	2016-17 Funded Contact Hours
1	South Plains	2,540,327,169	0.3957310	10,052,862	4,076,770
2	Laredo	13,249,895,497	0.3380510	44,791,404	3,061,968
3	Western Texas	2,412,554,600	0.3300	7,961,430	1,003,216
4	Howard	2,944,420,049	0.3142850	9,253,871	1,390,236
5	Brazosport	7,513,900,186	0.3032490	22,785,827	1,550,532
6	Clarendon*	221,999,746	0.3011490	1,345,074	688,652
7	Del Mar	26,119,893,084	0.2591630	67,693,099	4,660,913
8	Amarillo*	12,914,679,011	0.25750	28,608,228	3,762,381
9	Panola	3,326,188,520	0.2570	8,548,304	1,339,056
10	Frank Phillips*	1,116,132,040	0.256	2,455,490	594,484
11	Lee	11,576,432,163	0.25040	28,987,386	3,081,895
12	Temple*	4,608,681,213	0.25035	10,788,602	1,918,930
13	Vernon	1,157,018,340	0.2323670	2,688,529	1,291,238
14	Ranger	129,876,847	0.2236060	290,412	947,488
15	Victoria	6,976,216,512	0.2170	15,138,390	1,457,984
16	College of the Mainland	10,505,593,484	0.2167910	22,775,181	1,661,208
17	Odessa	12,908,617,052	0.206420	26,645,967	2,383,662
18	Cisco	452,820,120	0.2000	905,640	1,349,280
19	Tyler	10,889,231,782	0.1999260	21,770,406	5,040,424
20	Coastal Bend	1,484,978,244	0.19570	2,906,102	1,935,904
21	Trinity Valley*	8,898,568,839	0.188540	12,846,204	3,112,856
22	South Texas	36,595,441,049	0.1850	67,701,566	12,707,552
23	San Jacinto	52,400,000,000	0.1833350	96,067,540	12,184,984
24	Grayson	9,569,767,740	0.18120	17,340,419	1,869,280
25	Angelina	4,120,465,247	0.1809920	7,457,712	1,927,248
26	**Alvin**	**9,370,102,333**	**0.1807500**	**16,936,460**	**2,276,488**
27	Kilgore	3,645,512,324	0.1750	6,379,647	2,529,858
28	North Central Texas*	3,353,426,465	0.17120	4,473,605	3,221,408
29	Galveston	7,614,870,215	0.16661880	12,687,805	1,006,672
30	Weatherford*	11,823,555,583	0.165630	17,119,133	2,340,553
31	Southwest Texas	2,994,836,070	0.16520	4,947,469	2,204,160
32	Texas Southmost	12,251,143,955	0.1624070	19,896,715	1,533,273
33	Midland*	22,851,982,723	0.160250	28,622,108	2,249,232
34	McLennan	15,990,719,672	0.1503460	24,041,407	3,666,068
35	Alamo	146,053,800,746	0.149150	217,839,244	19,343,496
36	El Paso	41,101,169,398	0.1416380	58,214,874	9,838,016
37	Tarrant	163,247,293,925	0.140060	228,644,160	17,294,089
38	Central Texas	9,759,935,669	0.13990	13,654,150	4,754,444
39	Wharton	4,463,622,876	0.1355	6,048,209	2,749,888
40	Northeast Texas	4,035,378,995	0.130	5,245,993	1,295,656
41	Dallas	228,748,604,264	0.1242380	284,192,691	27,091,277
42	Navarro	3,233,006,446	0.12180	3,937,802	4,071,170
43	Texarkana	5,407,780,085	0.1181150	6,387,399	1,820,372
44	Lone Star	170,234,835,237	0.10780	183,513,152	25,918,928
45	Austin	197,942,073,469	0.10080	199,525,610	13,731,730
46	Houston	200,293,148,122	0.1002630	200,819,919	20,742,168
47	Hill	1,644,854,398	0.0901830	1,483,379	1,846,949
48	Paris	3,322,980,381	0.0850	2,824,533	2,170,852
49	Collin	125,262,578,238	0.079810	99,972,064	11,260,862
50	Blinn	2,649,771,965	0.06010	1,592,513	7,563,248

*Indicates a Maintenance Tax District. In the case of a tax rate range, the average was used.

Order	College	Valuation	Tax Rate	Sorted by: Estimated FY 2018 Levy	2016-17 Funded Contact Hours
1	Dallas	228,748,604,264	0.1242380	284,192,691	27,091,277
2	Tarrant	163,247,293,925	0.140060	228,644,160	17,294,089
3	Alamo	146,053,800,746	0.149150	217,839,244	19,343,496
4	Houston	200,293,148,122	0.1002630	200,819,919	20,742,168
5	Austin	197,942,073,469	0.10080	199,525,610	13,731,730
6	Lone Star	170,234,835,237	0.10780	183,513,152	25,918,928
7	Collin	125,262,578,238	0.079810	99,972,064	11,260,862
8	San Jacinto	52,400,000,000	0.1833350	96,067,540	12,184,984
9	South Texas	36,595,441,049	0.1850	67,701,566	12,707,552
10	Del Mar	26,119,893,084	0.2591630	67,693,099	4,660,913
11	El Paso	41,101,169,398	0.1416380	58,214,874	9,838,016
12	Laredo	13,249,895,497	0.3380510	44,791,404	3,061,968
13	Lee	11,576,432,163	0.25040	28,987,386	3,081,895
14	Midland*	22,851,982,723	0.160250	28,622,108	2,249,232
15	Amarillo*	12,914,679,011	0.25750	28,608,228	3,762,381
16	Odessa	12,908,617,052	0.206420	26,645,967	2,383,662
17	McLennan	15,990,719,672	0.1503460	24,041,407	3,666,068
18	Brazosport	7,513,900,186	0.3032490	22,785,827	1,550,532
19	College of the Mainland	10,505,593,484	0.2167910	22,775,181	1,661,208
20	Tyler	10,889,231,782	0.1999260	21,770,406	5,040,424
21	Texas Southmost	12,251,143,955	0.1624070	19,896,715	1,533,273
22	Grayson	9,569,767,740	0.18120	17,340,419	1,869,280
23	Weatherford*	11,823,555,583	0.165630	17,119,133	2,340,553
24	**Alvin**	**9,370,102,333**	**0.1807500**	**16,936,460**	**2,276,488**
25	Victoria	6,976,216,512	0.2170	15,138,390	1,457,984
26	Central Texas	9,759,935,669	0.13990	13,654,150	4,754,444
27	Trinity Valley*	8,898,568,839	0.188540	12,846,204	3,112,856
28	Galveston	7,614,870,215	0.16661880	12,687,805	1,006,672
29	Temple*	4,608,681,213	0.25035	10,788,602	1,918,930
30	South Plains	2,540,327,169	0.3957310	10,052,862	4,076,770
31	Howard	2,944,420,049	0.3142850	9,253,871	1,390,236
32	Panola	3,326,188,520	0.2570	8,548,304	1,339,056
33	Western Texas	2,412,554,600	0.3300	7,961,430	1,003,216
34	Angelina	4,120,465,247	0.1809920	7,457,712	1,927,248
35	Texarkana	5,407,780,085	0.1181150	6,387,399	1,820,372
36	Kilgore	3,645,512,324	0.1750	6,379,647	2,529,858
37	Wharton	4,463,622,876	0.1355	6,048,209	2,749,888
38	Northeast Texas	4,035,378,995	0.130	5,245,993	1,295,656
39	Southwest Texas	2,994,836,070	0.16520	4,947,469	2,204,160
40	North Central Texas*	3,353,426,465	0.17120	4,473,605	3,221,408
41	Navarro	3,233,006,446	0.12180	3,937,802	4,071,170
42	Coastal Bend	1,484,978,244	0.19570	2,906,102	1,935,904
43	Paris	3,322,980,381	0.0850	2,824,533	2,170,852
44	Vernon	1,157,018,340	0.2323670	2,688,529	1,291,238
45	Frank Phillips*	1,116,132,040	0.256	2,455,490	594,484
46	Blinn	2,649,771,965	0.06010	1,592,513	7,563,248
47	Hill	1,644,854,398	0.0901830	1,483,379	1,846,949
48	Clarendon*	221,999,746	0.3011490	1,345,074	688,652
49	Cisco	452,820,120	0.2000	905,640	1,349,280
50	Ranger	129,876,847	0.2236060	290,412	947,488

*Indicates a Maintenance Tax District. In the case of a tax rate range, the average was used.

Order	College	Valuation	Tax Rate	Estimated FY 2018 Levy	Sorted by: 2016-17 Funded Contact Hours
1	Dallas	228,748,604,264	0.1242380	284,192,691	27,091,277
2	Lone Star	170,234,835,237	0.10780	183,513,152	25,918,928
3	Houston	200,293,148,122	0.1002630	200,819,919	20,742,168
4	Alamo	146,053,800,746	0.149150	217,839,244	19,343,496
5	Tarrant	163,247,293,925	0.140060	228,644,160	17,294,089
6	Austin	197,942,073,469	0.10080	199,525,610	13,731,730
7	South Texas	36,595,441,049	0.1850	67,701,566	12,707,552
8	San Jacinto	52,400,000,000	0.1833350	96,067,540	12,184,984
9	Collin	125,262,578,238	0.079810	99,972,064	11,260,862
10	El Paso	41,101,169,398	0.1416380	58,214,874	9,838,016
11	Blinn	2,649,771,965	0.06010	1,592,513	7,563,248
12	Tyler	10,889,231,782	0.1999260	21,770,406	5,040,424
13	Central Texas	9,759,935,669	0.13990	13,654,150	4,754,444
14	Del Mar	26,119,893,084	0.2591630	67,693,099	4,660,913
15	South Plains	2,540,327,169	0.3957310	10,052,862	4,076,770
16	Navarro	3,233,006,446	0.12180	3,937,802	4,071,170
17	Amarillo*	12,914,679,011	0.25750	28,608,228	3,762,381
18	McLennan	15,990,719,672	0.1503460	24,041,407	3,666,068
19	North Central Texas*	3,353,426,465	0.17120	4,473,605	3,221,408
20	Trinity Valley*	8,898,568,839	0.188540	12,846,204	3,112,856
21	Lee	11,576,432,163	0.25040	28,987,386	3,081,895
22	Laredo	13,249,895,497	0.3380510	44,791,404	3,061,968
23	Wharton	4,463,622,876	0.1355	6,048,209	2,749,888
24	Kilgore	3,645,512,324	0.1750	6,379,647	2,529,858
25	Odessa	12,908,617,052	0.206420	26,645,967	2,383,662
26	Weatherford*	11,823,555,583	0.165630	17,119,133	2,340,553
27	**Alvin**	**9,370,102,333**	**0.1807500**	**16,936,460**	**2,276,488**
28	Midland*	22,851,982,723	0.160250	28,622,108	2,249,232
29	Southwest Texas	2,994,836,070	0.16520	4,947,469	2,204,160
30	Paris	3,322,980,381	0.0850	2,824,533	2,170,852
31	Coastal Bend	1,484,978,244	0.19570	2,906,102	1,935,904
32	Angelina	4,120,465,247	0.1809920	7,457,712	1,927,248
33	Temple*	4,608,681,213	0.25035	10,788,602	1,918,930
34	Grayson	9,569,767,740	0.18120	17,340,419	1,869,280
35	Hill	1,644,854,398	0.0901830	1,483,379	1,846,949
36	Texarkana	5,407,780,085	0.1181150	6,387,399	1,820,372
37	College of the Mainland	10,505,593,484	0.2167910	22,775,181	1,661,208
38	Brazosport	7,513,900,186	0.3032490	22,785,827	1,550,532
39	Texas Southmost	12,251,143,955	0.1624070	19,896,715	1,533,273
40	Victoria	6,976,216,512	0.2170	15,138,390	1,457,984
41	Howard	2,944,420,049	0.3142850	9,253,871	1,390,236
42	Cisco	452,820,120	0.2000	905,640	1,349,280
43	Panola	3,326,188,520	0.2570	8,548,304	1,339,056
44	Northeast Texas	4,035,378,995	0.130	5,245,993	1,295,656
45	Vernon	1,157,018,340	0.2323670	2,688,529	1,291,238
46	Galveston	7,614,870,215	0.16661880	12,687,805	1,006,672
47	Western Texas	2,412,554,600	0.3300	7,961,430	1,003,216
48	Ranger	129,876,847	0.2236060	290,412	947,488
49	Clarendon*	221,999,746	0.3011490	1,345,074	688,652
50	Frank Phillips*	1,116,132,040	0.256	2,455,490	594,484

*Indicates a Maintenance Tax District. In the case of a tax rate range, the average was used.

Order	College	Valuation	Tax Rate	Estimated FY 2018 Levy	2016-17 Funded Contact Hours	Sorted by: Taxes Levied Per Contact Hour (Levy/Contact Hours)
1	Brazosport	7,513,900,186	0.3032490	22,785,827	1,550,532	14.70
2	Laredo	13,249,895,497	0.3380510	44,791,404	3,061,968	14.63
3	Austin	197,942,073,469	0.10080	199,525,610	13,731,730	14.53
4	Del Mar	26,119,893,084	0.2591630	67,693,099	4,660,913	14.52
5	College of the Mainland	10,505,593,484	0.2167910	22,775,181	1,661,208	13.71
6	Tarrant	163,247,293,925	0.140060	228,644,160	17,294,089	13.22
7	Texas Southmost	12,251,143,955	0.1624070	19,896,715	1,533,273	12.98
8	Midland*	22,851,982,723	0.160250	28,622,108	2,249,232	12.73
9	Galveston	7,614,870,215	0.16661880	12,687,805	1,006,672	12.60
10	Alamo	146,053,800,746	0.149150	217,839,244	19,343,496	11.26
11	Odessa	12,908,617,052	0.206420	26,645,967	2,383,662	11.18
12	Dallas	228,748,604,264	0.1242380	284,192,691	27,091,277	10.49
13	Victoria	6,976,216,512	0.2170	15,138,390	1,457,984	10.38
14	Houston	200,293,148,122	0.1002630	200,819,919	20,742,168	9.68
15	Lee	11,576,432,163	0.25040	28,987,386	3,081,895	9.41
16	Grayson	9,569,767,740	0.18120	17,340,419	1,869,280	9.28
17	Collin	125,262,578,238	0.079810	99,972,064	11,260,862	8.88
18	Western Texas	2,412,554,600	0.3300	7,961,430	1,003,216	7.94
19	San Jacinto	52,400,000,000	0.1833350	96,067,540	12,184,984	7.88
20	Amarillo*	12,914,679,011	0.25750	28,608,228	3,762,381	7.60
21	**Alvin**	**9,370,102,333**	**0.1807500**	**16,936,460**	**2,276,488**	**7.44**
22	Weatherford*	11,823,555,583	0.165630	17,119,133	2,340,553	7.31
23	Lone Star	170,234,835,237	0.10780	183,513,152	25,918,928	7.08
24	Howard	2,944,420,049	0.3142850	9,253,871	1,390,236	6.66
25	McLennan	15,990,719,672	0.1503460	24,041,407	3,666,068	6.56
26	Panola	3,326,188,520	0.2570	8,548,304	1,339,056	6.38
27	El Paso	41,101,169,398	0.1416380	58,214,874	9,838,016	5.92
28	Temple*	4,608,681,213	0.25035	10,788,602	1,918,930	5.62
29	South Texas	36,595,441,049	0.1850	67,701,566	12,707,552	5.33
30	Tyler	10,889,231,782	0.1999260	21,770,406	5,040,424	4.32
31	Frank Phillips*	1,116,132,040	0.256	2,455,490	594,484	4.13
32	Trinity Valley*	8,898,568,839	0.188540	12,846,204	3,112,856	4.13
33	Northeast Texas	4,035,378,995	0.130	5,245,993	1,295,656	4.05
34	Angelina	4,120,465,247	0.1809920	7,457,712	1,927,248	3.87
35	Texarkana	5,407,780,085	0.1181150	6,387,399	1,820,372	3.51
36	Central Texas	9,759,935,669	0.13990	13,654,150	4,754,444	2.87
37	Kilgore	3,645,512,324	0.1750	6,379,647	2,529,858	2.52
38	South Plains	2,540,327,169	0.3957310	10,052,862	4,076,770	2.47
39	Southwest Texas	2,994,836,070	0.16520	4,947,469	2,204,160	2.24
40	Wharton	4,463,622,876	0.1355	6,048,209	2,749,888	2.20
41	Vernon	1,157,018,340	0.2323670	2,688,529	1,291,238	2.08
42	Clarendon*	221,999,746	0.3011490	1,345,074	688,652	1.95
43	Coastal Bend	1,484,978,244	0.19570	2,906,102	1,935,904	1.50
44	North Central Texas*	3,353,426,465	0.17120	4,473,605	3,221,408	1.39
45	Paris	3,322,980,381	0.0850	2,824,533	2,170,852	1.30
46	Navarro	3,233,006,446	0.12180	3,937,802	4,071,170	0.97
47	Hill	1,644,854,398	0.0901830	1,483,379	1,846,949	0.80
48	Cisco	452,820,120	0.2000	905,640	1,349,280	0.67
49	Ranger	129,876,847	0.2236060	290,412	947,488	0.31
50	Blinn	2,649,771,965	0.06010	1,592,513	7,563,248	0.21

In the case of a tax rate range, the average was used.

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SOURCES

- Alvin Community College Administrative Procedures Manual
- Alvin Community College Annual Financial Report
- Alvin Community College Strategic Plan
- Alvin Community College Continuing Education and Workforce Development (CEWD)
- Alvin Community College Department of Continuing Education
- Alvin Community College Fiscal Analysis and Budget
- Alvin Community College Foundation
- Alvin Community College Office of Human Resources (Informer)
- Alvin Community College Office of Student Services
- Alvin Community College Office of the President
- Alvin Community College Registrar's Office
- Alvin Community College Ellucian Data System – Colleague
- Texas Association of Community Colleges (TACC)
- Texas Education Agency (http://www.tea.state.tx.us)
- THECB Accountability System (http://www.txhigheredaccountability.org/acctpublic/)
- THECB CBM001 Report
- THECB Educational Data Center (http://www.thecb.state.tx.us)
- ZogoTech Data Warehouse

ACC

ALVIN COMMUNITY COLLEGE   3110 Mustang Road   Alvin, Texas 77511-4898

Dr. Christal M. Albrecht
President
Office   281 756 3598
Fax   281 756 3858

MEMORANDUM NO: 167-2019

TO: Board of Regents

FROM: Dr. Christal M. Albrecht

DATE: November 1, 2019

SUBJECT: Brazoria County Appraisal District – Resolution to Cast Votes

Background:

The Brazoria County Appraisal District's Board of Directors is composed of five (5) members who serve two (2) year terms. The selection process for Appraisal District Directors is prescribed in Property Tax Code Section 6.03. During the September 26, 2019 Board meeting, the Board voted to nominate Mr. Tommy King as a candidate for the Brazoria County Appraisal District Board of Directors.

Alvin Community College is entitled to cast 115 votes in the election. The votes can be cast to one candidate or votes may be distributed amongst any number of candidates. There are nine candidates running for five seats. (See attached)

The vote must occur by written resolution of the Board of Regents. If the ACC Board of Regents wishes to cast votes for the Brazoria County Appraisal District's Board of Directors, action should occur at the November 21, 2019 Board meeting in order to meet the December 15, 2019 deadline.

It is recommended that the board consider the nine candidates and cast ACC's 115 votes for one or more nominated candidates.

CMA:tg

BRAZORIA COUNTY APPRAISAL DISTRICT

October 21, 2019

Dr. Christal M. Albrecht
President
Alvin Community College
3110 Mustang Rd.
Alvin, TX 77511

Dear Dr. Albrecht,

Thirty-four voting taxing units were entitled to submit by written resolution, nominations to fill the five-member board of directors of the Brazoria County Appraisal District. **Attached is the official ballot with the nominations we received.**

<div align="center">

ALVIN COMMUNITY COLLEGE IS ENTITLED TO CAST **115** VOTE(S).

</div>

Each voting unit must vote by **Written Resolution** and submit it to the chief appraiser before **December 15, 2019**. The governing body of the taxing unit may cast all of its votes for one candidate or distribute the votes among any number of candidates. When you add the column of your votes, your total should not be greater than your allotted number.

A voting unit must cast its votes for a person nominated and named on the ballot. There is no provision for write-in candidates. The chief appraiser may not count votes cast for someone not listed on the official ballot.

Please complete the ballot and return to Cheryl Evans, Chief Appraiser, 500 North Chenango, Angleton, Texas 77515, **along with a Written Resolution** before **December 15, 2019**. If you have any questions about the format of your resolution or any other matter, give me a call immediately.

It is important that you return your **Ballot and Resolution** to the chief appraiser before **December 15, 2019**, so that we may count the votes, declare the winners, and notify all taxing units and candidates of the results.

Sincerely,

Cheryl Evans
Chief Appraiser

CE/td
Enclosure

BRAZORIA COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS ELECTION 2020-2021

OFFICIAL BALLOT

NOMINATIONS/CANDIDATES	VOTE(S) CAST
1. Tommy King	1.
2. Ro'Vin Garrett	2.
3. Timothy Hardesty	3.
4. A J Jinkins	4.
5. Gail Robinson	5.
6. Glenn Salyer	6.
7. George Sandars	7.
8. Susan Spoor	8.
9. Angie Taylor	9.

PLEASE ATTACH YOUR RESOLUTION TO THIS FORM

SUBMITTED BY:

VOTES ENTITLED TO:

VOTES CAST:

RESOLUTION NO. _____

WHEREAS, the official ballot containing the names of the duly nominated candidates for the Board of Directors of the Brazoria County Appraisal District has been received from the Chief Appraiser of the Brazoria County Appraisal District; and

WHEREAS, the _____ wishes to cast its votes thereon;

NOW, THEREFORE, BE IT RESOLVED, the _____ does hereby determine and cast its votes for the candidates for the Board of Directors of the Brazoria County Appraisal District as follows:

BE IT FURTHER RESOLVED that the official ballot be marked in accordance with this resolution and returned to the Chief Appraiser of the Brazoria County Appraisal District with a copy of this resolution attached hereto prior to December 15, 2019.

PASSED AND APPROVED this _____ Day of _____, 2019.

_____
Presiding Officer

ATTEST:

_____
Secretary

ACC

ALVIN COMMUNITY COLLEGE   3110 Mustang Road   Alvin, Texas 77511-4898

Dr. Christal M. Albrecht
President
Office   281 756 3598
Fax   281 756 3858

MEMORANDUM NO: 168-2019

TO: Board of Regents

FROM: Dr. Christal M. Albrecht

DATE: November 1, 2019

SUBJECT: Annual Report on Required Board Training

According to Board Policy, the minutes of the last regular meeting held by the Board during a calendar year must reflect whether each member of the Board has completed any required training as of the meeting date, under Education Code 61.084.

The following chart indicates various trainings available to Regents and the "x" in the column indicates that the particular Regent has taken the training.

This report is for information only.

CMA:tg

Board Member Training December 2018 – November 2019

Regent	Online THECB Training For New Regents	Community College Day/Gulf Coast Legislative Reception Austin, TX January 29-30, 2019	BOTI Horseshoe Bay, TX February 5-7, 2019	College Promise Convening Meeting Dallas, TX December 5, 2018
Dr. Jim Crumm	x			
Kam Marvel			x	
Mike Pyburn		x		
'Bel Sanchez				
Cheryl Knape				
Jody Droege		x	x	x
Patty Hertenberger				
Roger Stuksa				
Andy Tacquard				

ACC

ALVIN COMMUNITY COLLEGE   3110 Mustang Road   Alvin, Texas 77511-4898

Dr. Christal M. Albrecht
President
Office   281 756 3598
Fax   281 756 3858

MEMORANDUM NO: 175-2019

TO: Board of Regents

FROM: Dr. Christal M. Albrecht

DATE: November 12, 2019

SUBJECT: Personnel Action (Replacement): Biology Instructor, Arts and Sciences

The individual listed below has been recommended to fill the full time position of a 9-month Biology Instructor, Arts and Sciences.

**Candidate
Recommended:**   **Erin Mackenzie**

Education:	**Texas Tech University**	
	Master of Science – Microbiology	August 1999
	Texas Tech University	
	Bachelor of Science – Microbiology	May 1998

Experience:

Howard College
Administrative Dean Instruction and Student Services   January 2017- Present

Howard College
Assistant Professor Science   August 2006 – January 2017
*Additional Roles: Dean of General Studies   April 2012 – July 2014
*Additional Roles: Program Director Math and Science   August 2009 – August 2012

Weatherford College
Assistant Professor and Forensic Science Lab Director   August 2002 – August 2006

Southwestern Medical Center
Research Assistant and STARS Program Educator   August 2000 – August 2002

Salary: $50,440 / $28,022 (prorated)
MA / Step 6
2019-20 9 Month Faculty Salary Schedule

CMA:tg

ACC
ALVIN COMMUNITY COLLEGE

JOB DESCRIPTION

Job Title:	Instructor, Biology		
Department:	Biology	Reports to:	Dean of Arts and Sciences
Grade Level:		Job Category:	Full-Time
Salary Range:	Faculty Salary Schedule	FLSA Status:	Exempt

HR Approved:		Date:	5/1/2016
Last Updated by:	Human Resources	Date:	5/1/2016

SUMMARY
The instructor should be able to teach all courses within the Biology Department

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following.

- Instruct and supervise a diverse population of students in the classroom at various times and locations
- Possess a commitment to student engagement, student success, and instructional excellence
- Demonstrate effective communication skills, both written and oral
- Prepare and utilize a course syllabus and assessments for each course using guidelines established by the institution
- Maintain current knowledge of effective teaching methodologies and utilizes a variety of instructional delivery methods, classroom media, and educational resources
- Assist in the recruitment and retention of students
- Advise students in academic matters or refers students to appropriate resources
- Assess students' performance through a range of measurement activities and keeps them informed of their progress in a timely manner
- Engage students through posted office hours and electronic communication
- Utilize technology to facilitate learning and to access data, maintain records, generate reports, and communicate with others
- Assist in the development, distribution and collection of assessments for courses and program objectives
- Build positive and professional relationship with students, colleagues, college administration, and the community
- Submit timely college reports and forms to the appropriate divisions and departments
- Provide recommendations to the Instructional Dean, Department Chair, and appropriate college committees regarding curriculum, instruction and division operations
- Exhibit a commitment to lifelong learning through participation in professional development activities
- Adhere to Alvin Community College's policies and procedures
- Attend institutional meetings as required
- Other duties as assigned

QUALIFICATIONS
To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION
- Master's degree or higher with at least 18 graduate semester hours in biology theoretical or applied biological or life sciences
- Master's or higher with 18 graduate hours in theoretical or applied biological, biochemistry or life sciences or a Doctor of Chiropractic, MD's or DVM's. (BIOL 2401, 2402, 2420)

EXPERIENCE
- Prior teaching experience at the college level preferred.

KNOWLEDGE, SKILLS, AND ABILITIES
- Knowledge of the use of Blackboard for grade reporting, attendance and content delivery
- Use of a microscope for class demonstrations and tissue identification
- Ability to calculate concentrations of aqueous solutions
- Use of current taxonomic nomenclature to classify plants, fungi, and animals
- Must have a working knowledge of Microsoft Office programs, as well as intermediate computer skills
- Must be familiar with interactive teaching methods and instruction via the Internet
- The ability to operate specialized laboratory equipment, audio-visual aids, and computers, and the ability to develop laboratory and lecture strategies to enhance teaching effectiveness are essential

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X_____   X_____
EMPLOYEE PRINTED NAME   SUPERVISORS PRINTED NAME

X_____   X_____
EMPLOYEE SIGNATURE AND DATE   SUPERVISOR SIGNATURE AND DATE

| Sign and return to HR for placement into employee personnel file. |

ACC

ALVIN COMMUNITY COLLEGE   3110 Mustang Road   Alvin, Texas 77511-4898

Dr. Christal M. Albrecht
President
Office   281 756 3598
Fax   281 756 3858

MEMORANDUM NO: 176-2019

TO: Board of Regents

FROM: Dr. Christal M. Albrecht

DATE: November 12, 2019

SUBJECT: Personnel Action (Replacement): Mathematics Instructor

The individual listed below has been recommended to fill the full time position of a 9-month Mathematics Instructor, Mathematics.

Candidate
Recommended: **Manuela Imthurn**

Education:	**University of Houston Clear Lake**	
	Master of Science – Statistics	May 2014
	University of Texas-Health Science Houston	
	Master of Science – Nursing	May 2004
	University of Sao Paulo	
	Bachelor of Science – Nursing	May 1987

Experience:	**Alvin Community College**	
	Adjunct Faculty, Mathematics	January 2017- Present
	Manuela Imthurn	
	Math Tutor	January 2014 – Present
	Manuela Imthurn	
	Statistical Consultant	May 2014 – Present

Young Women's College Preparatory Academy
STEM School – Houston ISD
Mathematics Teacher HS   October 2015 – October 2017

Alvin Community College
Instructor, Nursing – Associate Degree Nursing   August 2006 – May 2012

Alvin Community College
Adjunct Faculty, Nursing   August 2004 – August 2006

Salary: $56,141 / $31,189.44 (prorated)
              MA+36 / Step 6
              2019-20 9 Month Faculty Salary Schedule

CMA:tg

JOB DESCRIPTION

Job Title:	Instructor, Mathematics		
		Reports to:	Dean of General Education and Academic Support
Department:	Mathematics		
Grade Level:		**Job Category:**	Full-Time
Salary Range:	Faculty Salary Schedule	**FLSA Status:**	Exempt

HR Approved:		Date:	5/1/2016
Last Updated by:	Human Resources	Date:	5/1/2016

SUMMARY

The instructor will teach a variety of courses within the Math Department including developmental, freshman and sophomore level courses.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Instruct and supervise a diverse population of students in the classroom at various times and locations.
- Possess a commitment to student engagement, student success, and instructional excellence.
- Demonstrate effective communication skills, both written and oral.
- Prepare and utilize a course syllabus and assessments for each course using guidelines established by the institution.
- Maintain current knowledge of effective teaching methodologies and utilizes a variety of instructional delivery methods, classroom media, and educational resources.
- Assist in the recruitment and retention of students.
- Advise students in academic matters or refers students to appropriate resources.
- Assess students' performance through a range of measurement activities and keeps them informed of their progress in a timely manner.
- Engage students through posted office hours and electronic communication.
- Utilize technology to facilitate learning and to access data, maintain records, generate reports, and communicate with others.
- Assist in the development, distribution and collection of assessments for courses and program objectives.
- Build positive and professional relationship with students, colleagues, college administration, and the community.
- Submit timely college reports and forms to the appropriate divisions and departments.

- Provide recommendations to the Instructional Dean, Department Chair, and appropriate college committees regarding curriculum, instruction and division operations.
- Exhibit a commitment to lifelong learning through participation in professional development activities.
- Adhere to Alvin Community College's policies and procedures.
- Attend institutional meetings as required.

QUALIFICATIONS
To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION
- Master's degree in Mathematics or Master's degree with 18 graduate hours in Mathematics or Mathematical Statistics.
- Preferred Master's in Mathematics or Statistics with a minimum of 18 graduate hours in Mathematics, or a Master's degree in math education or developmental education with 18 graduate hours in the rubrics MATH or STAT from a regionally accredited college / university

EXPERIENCE
Prior teaching experience at the college or university level and/or teaching developmental math courses

KNOWLEDGE, SKILLS, AND ABILITIES
- Must have a working knowledge of Microsoft Office programs, as well as intermediate computer skills.
- Working knowledge of Blackboard course management system preferred.
- Must be familiar with interactive teaching methods and instruction via the Internet.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

_____
EMPLOYEE PRINTED NAME

X

_____
SUPERVISORS PRINTED NAME

X

_____
EMPLOYEE SIGNATURE AND DATE

X

_____
SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

MEMORANDUM NO: 177-2019

TO: Board of Regents

FROM: Dr. Christal M. Albrecht

DATE: November 12, 2019

SUBJECT: Personnel Action (New): Health Information Management Instructor

The individual listed below has been recommended to fill the full time position of Instructor, Health Information Management. Funding Source: 11-3-23770-61405

Candidate
Recommended: **Viseeta Brown**

Education: **Capella University**
Ph.D., Human Services,
Specialization in Health Care Administration   October 2012

Texas Southern University
M.S., Health   May 1996
B.S., Medical Records Administration   August 1987

Experience: **Cooper & Thomas, LLC**
Remote Coder (Coding Outpatient Encounters)-Part Time
May 2016 - Present

Lone Star College
Program Director / Professor, Health Information Technology
August 2008 - Present

Trinity Care
Remote Coder / Auditor   February 2013 – October 2014

DST Health Solutions
Medical Records Technician / Coding Specialist   January 2009 – May 2010

Department of Veterans Affairs
Michael E Debakey VA Medical Center
Medical Records Technician / Coding Specialist   January 2000 – August 2007

City of Houston / Health & Human Services Department
Administrative Supervisor (Sunnyside Health Center)   January 1994 – August 2007
Medical Records Supervisor   January 1990 – January 1994

Salary: $78,971 / 12-month annual faculty contract
Technical Programs / Step 6
2019-20 Faculty Salary Schedule

ACC

ALVIN COMMUNITY COLLEGE

JOB DESCRIPTION

Job Title:	Faculty		
Department:	Health Information Management	**Reports to:**	Dean of Legal and Health Sciences
Grade Level:		**Job Category:**	Full-Time
Salary Range:	Faculty Salary Schedule	**FLSA Status:**	Exempt
HR Approved:		Date:	
Last Updated by:		Date:	

SUMMARY
The instructor will teach a variety of courses within the Health Information Management Department including freshman and sophomore level courses.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

- Instruct and supervise a diverse population of students in the classroom at various times and locations
- Possess a commitment to student engagement, student success, and instructional excellence
- Demonstrate effective communication skills, both written and oral
- Prepare and utilize a course syllabus and assessments for each course using guidelines established by the institution
- Maintain current knowledge of effective teaching methodologies and utilizes a variety of instructional delivery methods, classroom media, and educational resources
- Assist in the recruitment and retention of students
- Advise students in academic matters or refers students to appropriate resources
- Assess students' performance through a range of measurement activities and keeps them informed of their progress in a timely manner
- Engage students through posted office hours and electronic communication.
- Utilize technology to facilitate learning and to access data, maintain records, generate reports, and communicate with others
- Assist in the development, distribution and collection of assessments for courses and program objectives
- Build positive and professional relationship with students, colleagues, college administration, and the community
- Submit timely college reports and forms to the appropriate divisions and departments
- Provide recommendations to the Instructional Dean, Department Chair, and appropriate college committees regarding curriculum, instruction and division operations
- Exhibit a commitment to lifelong learning through participation in professional development activities
- Participate in the budget planning process and maintain oversight of the program budget
- Adhere to Alvin Community College's policies and procedures
- Attend institutional meetings as required
- Other duties as assigned

Full-Time   1

QUALIFICATIONS
To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION
Bachelor's degree or higher in Health Information Management with current RHIT or RHIA certification required.

EXPERIENCE
Minimum of three (3) years non-teaching work experience in the Health Information Technology field.

KNOWLEDGE, SKILLS, AND ABILITIES

- Strong organization, administrative, and communication skills.
- Must have a working knowledge of Microsoft Office programs, as well as intermediate computer skills.
- Working knowledge of Blackboard course management system or equivalent learning management system experience.
- Must be familiar with interactive teaching methods and instruction via the Internet

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X _____

EMPLOYEE PRINTED NAME

X _____

SUPERVISORS PRINTED NAME

X _____

EMPLOYEE SIGNATURE AND DATE

X _____

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

Full-Time

2

ACC

Dr. Christal M. Albrecht
President
Office   281 756 3598
Fax   281 756 3858

MEMORANDUM NO: 181-2019

TO: Board of Regents

FROM: Dr. Christal M. Albrecht

DATE: November 13, 2019

SUBJECT: Personnel Action (Replacement): Chief of Police, Campus Police Department

The individual listed below has been recommended to fill the full time position of Chief of Police, Campus Police Department.

**Candidate
Recommended:**   **Brian Allen**

Education:	**University of St. Thomas** Master in Liberal Arts	July 2005
	University of Houston Bachelor of Science – Criminal Justice	May 1991

Experience:	**Brazosport College Police Department** *Police Officer*	December 2016 - Present
	Brazosport ISD *Chief of Police*	April 2013 – August 2016
	Aldine ISD *Chief of Police*	July 2005 – April 2013
	University of St. Thomas *Chief of Police and Security*	January 2002 – June 2005
	Texas Alcoholic Beverage Commission *Agent/Criminal Investigator*	January 1998 – January 2002

Texas Woman's University Department of Public Safety
Sergeant/Coordinator   November 1991 – January 1998

Houston Baptist University Police Department
Lieutenant, Sergeant, Police Officer   April 1989 – August 1991

Salary: $67,363
             Grade 5 / Step 6
             2019-20 Administrative/Professional Salary Schedule

CMA:tg

ACC
ALVIN COMMUNITY COLLEGE

JOB DESCRIPTION

Job Title:	Chief, Campus Police		
Department:	Campus Police	**Reports to:**	Vice President, Student Services
Grade Level:	5	**Job Category:**	Full-Time
Salary Range:	Professional Salary Schedule	**FLSA Status:**	Exempt
HR Approved:	Karen Edwards	**Date:**	03/09/2019
Last Updated by:	President, Dr. Christal Albrecht	**Date:**	02/18/2019

SUMMARY
This position is responsible for the effective leadership, management and operation of the College Police Department including planning, organizing and directing the activities of the department and assuring that law and order is maintained, state laws and Alvin Community College Board of Regents policies are enforced and appropriate measures are implemented to prevent crime, protect the campus and ensure the public safety of the college community.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Management of College's police and security officers, commissioned and non-commissioned
- Development and implementation of training programs for officers and staff
- Collaboration with local government, law enforcement and fire-fighting agencies
- Development of effective and collaborative working relationships with the various College departments and student organizations
- Planning and scheduling of work of subordinates ensuring proper distribution of assignments and adequate staffing, space and facilities for subsequent performance of duties
- Participation in public relations activities using departmental policies and procedures, city ordinances and other departmental information sources in order to increase public awareness of law enforcement's role in the community, representation for the department at community functions, and establishment of favorable community, media and other public relations.
- Responsible for compliance of Jeanne Clery Act and FBI uniform crime reports
- Responsible for compliance of Texas Law Enforcement Agency Racial Profiling Report
- Maintains records on employees to ensure compliance with state and federal laws
- Oversees key control and lock maintenance in conjunction with the Director, Physical Plant
- Maintains and service burglar alarms systems
- Ensures compliance for fire alarm systems
- Oversees all investigations concerning offenses, incidents and accidents
- Establish police procedures for first aid, transportation of injured persons; motor assist; emergency notifications, etc.
- Coordinate enforcement activities with the executive leadership team and work cooperatively to develop and implement preventative security and other safety programs.
- Ensure enforcement of all laws and ordinances within the scope of board policy and the jurisdiction of the college
- Serve as the college's liaison to state and local law enforcement agencies and represent the college on assigned committees and task forces.
- Oversees transportation services, for drivers of college vehicles (i.e. driving records and insurance)
- Assist in the development of long range and master facilities safety plans to address growth and support the existing infrastructure.
- Prepare and submit for approval an annual budget in support of emergency management & safety.

- Use management practices that promote collegiality, teamwork, and collaborative decision making among staff members.
- Provide effective two-way communications channel with staff, faculty and students

QUALIFICATIONS
To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION

- Associate's degree in law enforcement, public administration, criminal justice or related field
- Bachelor's degree preferred in law enforcement, public administration, criminal justice or related field
- Must be a Certified Texas Peace officer
- TCOLE Master Peace Officer Certification required

EXPERIENCE

- Five (5) years administrative experience as a Captain or higher rank, including three (3) years in supervising police personnel or
- Seven (7) years administrative experience as a Sergeant or higher rank, including three (3) years in supervising police personnel.

KNOWLEDGE, SKILLS, AND ABILITIES

- Incumbent should have knowledge in occupational safety and possess a general working knowledge of fire and burglar alarm systems
- Knowledge of overall operations of a police department
- Knowledge of criminal investigations, police report writing, and criminal law
- Ability to manage budget and personnel
- Bondable as required by Texas Education Code §37.081(h)
- Strong public relations, organizational, communication, and interpersonal skills
- Thorough knowledge of modern law enforcement principles, procedures, techniques, and equipment. Thorough knowledge of applicable laws, ordinances, and department rules and regulations
- Advanced technical and working knowledge of school district operations
- Ability to use personal computer and software to develop spreadsheets, perform data analysis, and do
- Ability to implement policy and procedures
- Ability to interpret data
- Ability to manage budget and personnel
- Ability to coordinate district functions
- Ability to facilitate long range & master facilities planning and district demographic studies

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X _____

EMPLOYEE PRINTED NAME

X _____

SUPERVISORS PRINTED NAME

X _____

EMPLOYEE SIGNATURE AND DATE

X _____

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

Chief, Campus Police

3

ACC

ALVIN COMMUNITY COLLEGE   3110 Mustang Road   Alvin, Texas 77511-4898

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MEMORANDUM NO: 172-2019

TO: Board of Regents

FROM: Dr. Christal M. Albrecht

DATE: November 7, 2019

SUBJECT: Consider Increasing the Contribution Rate to Employees with Optional
Retirement Program (ORP) Accounts

On September 1, 2019, the state/college contribution rate for Teacher Retirement System (TRS) of Texas increased from 6.8 % to 7.5%. For most employees, the state pays 3.75% and the College pays 3.75%. For a few employee groups, the college pays the entire 7.5%.

Not all employees are enrolled in TRS. Administrators and Faculty are eligible to enroll in an ORP, which has a current state/college contribution rate of 6.6%, except for those employees who were grandfathered back in 1991 who have a state/college contribution rate of 8.5%. Employees enrolled in ORP have asked to have the state/college contribution rate increased to that of the TRS employees, 7.5%. The annual fiscal impact is calculated to be $22,000 given the current number of employees enrolled in ORP.

It is recommended that the Board consider the option of increasing the contribution rate for employees enrolled in the ORP by 0.9% to 7.5%. Those grandfathered employees would remain at 8.5%.

CMA:tg

MEMORANDUM NO: 171-2019

TO: Board of Regents

FROM: Dr. Christal M. Albrecht

DATE: November 7, 2019

SUBJECT: Consider Approval of Tuition and Fee Recommendations for 2020-2021

The Tuition and Fees Committee met on October 24, 2019 and are made recommendations for tuition and fees for the 2020-2021 year. The Committee recommended tuition increases for Fall 2020 for the first time since Fall 2017, the semester that Hurricane Harvey struck. Since that time the Committee delayed implementing a tuition increase to help lessen the impact on students recovering from the losses of the hurricane.

Another request is to charge a pass-through $30 tech fee for dual enrollment students taking ACC dual enrollment classes at UHCL Pearland in the summer. There is also a request to add a $200 Virtual College of Texas (VCT) pass-through fee to students taking on-line classes through ACC from another college. The majority of the fee changes on the chart are pass-through fees related to specific courses in Nursing, EMT, Process Technology and Respiratory programs.

As required by Board Policy, a subsequent meeting was held with representatives from the Student Government Association to explain these changes and to give them an opportunity for questions.

The tuition and fees chart, dual credit chart, and tuition and fees comparison charts for Fall 2018, Fall 2019 and Fall 2020 are provided. The tuition increase from 2019 to 2020 represents a 2.1% increase and Alvin Community College, with this increase, still maintains its place as 3rd least expensive college of the six Gulf Coast Colleges shown on the comparison chart.

It is recommended that the Board approve the tuition and fees for the 2020-2021 year as presented.

CMA:tg

ALVIN COMMUNITY COLLEGE
TUITION AND FEES COMPARISON FOR 12 HOURS
FALL 2018

	In-District Resident			
	Tuition	Fees	Total	Total/SCH
College of the Mainland	540	207	747	62
San Jacinto	600	174	774	65
Houston	288	528	816	68
Galveston	480	359	839	70
Alvin	552	288	840	70
AVERAGE of 6 Colleges	540	310	850	71
Brazosport	780	306	1086	91

	Out-of-District			
	Tuition	Fees	Total	Total/SCH
Galveston	480	599	1079	90
College of the Mainland	1020	207	1227	102
San Jacinto	1140	174	1314	110
AVERAGE of 6 Colleges	1012	352	1364	114
Alvin	1104	288	1392	116
Brazosport	1188	306	1494	125
Houston	1140	540	1680	140

	Non-Resident			
	Tuition	Fees	Total	Total/SCH
College of the Mainland	1380	207	1587	132
Galveston	1260	599	1859	155
Houston	1140	738	1878	157
AVERAGE of 6 Colleges	1536	385	1921	160
Alvin	1680	288	1968	164
San Jacinto	1920	174	2094	175
Brazosport	1836	306	2142	179

ALVIN COMMUNITY COLLEGE
TUITION AND FEES COMPARISON FOR 12 HOURS
FALL 2019

	In-District Resident			
	Tuition	Fees	Total	Total/SCH
College of the Mainland	540	207	747	62
Galveston	480	359	839	70
Alvin	552	289	841	70
AVERAGE of 6 Colleges	**614**	**282**	**896**	**75**
Houston	396	528	924	77
San Jacinto	936	0	936	78
Brazosport	780	306	1086	91

	Out-of-District			
	Tuition	Fees	Total	Total/SCH
Galveston	480	599	1079	90
College of the Mainland	1020	207	1227	102
Alvin	1104	289	1393	116
AVERAGE of 6 Colleges	**1144**	**338**	**1482**	**123**
Brazosport	1188	306	1494	125
San Jacinto	1620	0	1620	135
Houston	1452	624	2076	173

	Non-Resident			
	Tuition	Fees	Total	Total/SCH
College of the Mainland	1380	207	1587	132
Galveston	1260	599	1859	155
Alvin	1680	289	1969	164
AVERAGE of 6 Colleges	**1748**	**371**	**2119**	**177**
Brazosport	1836	306	2142	179
San Jacinto	2520	0	2520	210
Houston	1812	822	2634	220

ALVIN COMMUNITY COLLEGE
TUITION AND FEES COMPARISON FOR 12 HOURS
FALL 2020 (ESTIMATE)

	In-District Resident			
	Tuition	Fees	Total	Total/SCH
College of the Mainland	540	207	747	62
Galveston	480	359	839	70
Alvin	564	289	853	71
AVERAGE of 6 Colleges	616	282	898	75
Houston	396	528	924	77
San Jacinto	936	0	936	78
Brazosport	780	306	1086	91

	Out-of-District			
	Tuition	Fees	Total	Total/SCH
Galveston	480	599	1079	90
College of the Mainland	1020	207	1227	102
Alvin	1128	289	1417	118
AVERAGE of 6 Colleges	1148	338	1486	124
Brazosport	1188	306	1494	125
San Jacinto	1620	0	1620	135
Houston	1452	624	2076	173

	Non-Resident			
	Tuition	Fees	Total	Total/SCH
College of the Mainland	1380	207	1587	132
Galveston	1260	599	1859	155
Alvin	1716	289	2005	167
AVERAGE of 6 Colleges	1754	371	2125	177
Brazosport	1836	306	2142	179
San Jacinto	2520	0	2520	210
Houston	1812	822	2634	220

ALVIN COMMUNITY COLLEGE
Dual Enrollment Tuition and Fees Chart 2020-2021

District/Student Type/Location	*Current Tuition and Fees*	*Recommended Tuition and Fees*
Alvin ISD (AHS, MHS,SCHS) AISD Campuses Day and Evening	$25/Credit Hr + $30 Registration Fee + Course Fee (if applicable)	No Change
Alvin ISD (AHS, MHS, SCHS) AISD Campuses Day and Evening	$0/Credit Hr Alvin ISD High Schools/Hensler Career & Technology Locations CTE courses only Course Fee (if applicable)	No Change
AISD High School Students- enrolling in a course as a class/cohort at ACC Main Campus	$25/Credit Hr + $30 Registration Fee + Course Fee (if applicable)	No Change
Living Stones High School In-District Resident at LHS Campus	$25/Credit Hr + $30 Registration Fee + Course Fee (if applicable)	No Change
Living Stones High School Out-of-District Resident at LHS Campus	$25/Credit Hr + $30 Registration Fee + Course Fee (if applicable)	No Change
Pearland ISD (THS,GDHS,PHS)	Tuition Rate of $47/Credit Hr + $30 Registration Fee + Course Fee (if applicable)	Increase in tuition rate
Danbury ISD (DHS) at DHS Campus	Tuition Rate of $47/Credit Hr + $30 Registration Fee + Course Fee (if applicable)	Increase in tuition rate
All High School Students- Individually enrolling in a course on the ACC - Alvin Campus	In-District Tuition & All Fees	Increase in tuition rate
All High School Students - online	In-District Tuition & All Fees	Increase in tuition rate
All High School Students- enrolling in a course as a class/cohort at ACC (includes out-of-district Partnerships)	In-District Tuition.+ $30 Registration Fee + Courses/Lab Fee (if applicable)	Increase in tuition rate
Dual Enrollment Juniors/Seniors Summer School at UHCL Pearland	Tuition Rate (see above) + $30 Registration Fee + $30 Technology Fee	Increase in fees

Pending Board approval on 11/21/19

2020 - 2021 Fee Recommendations (Pending Board Approval)

Department	Requested By	Description of Request	Old Fee	Amt of Increase/Decrease	Updated or New Fee	Rationale	Effective Date	Tuition Fee / Course Fee / Cashier Fee
Admin	Karl Stager	Increase in-district tuition (per SCH)	$46	$1	$47	There has been no increase since Fall 2017	Fall, 2020	Tuition/Fee
Admin	Karl Stager	Increase out-of-district tuition (per SCH)	$92	$2	$94	There has been no increase since Fall 2017	Fall, 2020	Tuition/Fee
Admin	Karl Stager	Increase out-of-state tuition (per SCH)	$140	$3	$143	There has been no increase since Fall 2015	Fall, 2020	Tuition/Fee
Admin	Karl Stager	Charge dual enrollment students attending summer classes at UHCL Pearland (juniors and seniors only)	$0	$30	$30	Computer use ($30) is charged to ACC per student	Summer, 2020	Tuition/Fee
Admin	Karl Stager	VCT Classes as Host College - add pass-through cost	$0	$200	$200	Pass-through cost owed to Provider College	Spring, 2020	Course Fee (VCT)
VOC	Melinda Wallace	VNSG-1660, VNSG-1661 and VNSG-1160 - Increase in ATI testing fee	$242	$15	$257	Increase in ATI testing fee	Fall, 2020	Course Fee (FENUR)
RESP	Marby McKinney	RSPT-2131 - Increase Board Review Seminar fee	$285	$10	$295	Increase in Board Review Seminar fee	Spring, 2020	Course Fee (FERES)
POLYS	Georgette Goodwill	PSGT-1191 - Fee not needed	$300	($300)	$0	Board prep course fee not needed	Spring, 2020	Course Fee (POLY)
PTECH	Don Parus	CTEC-2380 and PTAC-1354 - add cost of NAPTA test	$0	$100	$100	Add cost for NAPTA test	Fall, 2020	Testing Fee (PTEC)
PTECH	Don Parus	Marketplace will be used for NAPTA tests taken before Fall, 2020, for retests and for community members	$0	$100	$100	Marketplace will be used for tests taken before Fall, 2020 and for retests	Spring, 2020	Testing Fee (PTEC)
ADN*	Debra Fontenot	RNSG-1523 - Increase in ATI testing fee. Fee includes ATI and ExamSoft fees ($187 ATI + $29 ExamSoft)	$159	57	$216.00	Change in fee structure from ATI.	Fall, 2020	Course Fee (FENUR)
ADN*	Debra Fontenot	RNSG-2435 - Decrease in ATI testing fee. Fee includes ATI and ExamSoft fees ($142 ATI + $29 ExamSoft)	$193.00	($22)	$171.00	Change in fee structure from ATI.	Fall, 2020	Course Fee (FENUR)
ADN*	Debra Fontenot	RNSG-2504 - Decrease in ATI testing fee. Fee includes ATI and ExamSoft fees ($152 ATI + $29 ExamSoft)	$193.00	($12)	$181.00	Change in fee structure from ATI.	Fall, 2020	Course Fee (FENUR)
ADN*	Debra Fontenot	RNSG-2514 - Decrease in ATI testing fee. Fee includes ATI and ExamSoft fees ($157 ATI + $29 ExamSoft)	$196.00	($7)	$179.00	Change in fee structure from ATI.	Fall, 2020	Course Fee (FENUR)

2020 - 2021 Fee Recommendations (Pending Board Approval)

Department	Requested By	Description of Request	Old Fee	Amt of Increase/ Decrease	Updated or New Fee	Rationale	Effective Date	Tuition Fee Course Fee Cashier Fee
ADN*	Debra Fontenot	RNSG-1327 - Decrease in ATI testing fee. Fee includes ATI and ExamSoft fees ($157 ATI + $29 ExamSoft)	$409.00	($90)	$319.00	Change in fee structure from ATI.	Fall, 2020	Course Fee (FENUR)

* Results in $131 decrease in ADN fees

Department	Requested By	Description of Request	Old Fee	Amt of Increase/ Decrease	Updated or New Fee	Rationale	Effective Date	Tuition Fee Course Fee Cashier Fee
EMT**	Shannon Graham	EMSP-1160 - costs have decreased	$84	($51.00)	$33.00	Clinical portion requires one clinical scheduling fee	Spring, 2020	Course Fee (FEEMT)
EMT**	Shannon Graham	EMSP-1166 - add clinical scheduling fee	$0	$84.00	$84.00	One clinical course requires clinical scheduling fee	Spring, 2020	Course Fee (FEEMT)
EMT**	Shannon Graham	EMSP-2137 - add testing fee	$0	$30.00	$30.00	Requires testing fee	Spring, 2020	Course Fee (FEEMT)
EMT**	Shannon Graham	EMSP-1501 - add testing fee	$0	$25.00	$25.00	Requires testing fee	Spring, 2020	Course Fee (FEEMT)
EMT**	Shannon Graham	EMSP-2160 - add clinical scheduling fee	$0	$60.00	$60.00	Requires clinical scheduling fee	Spring, 2020	Course Fee (FEEMT)
EMT**	Shannon Graham	EMSP-2444 - eliminate testing fee	$95	($95.00)	$0.00	No testing fee required	Spring, 2020	Course Fee (FEEMT)
EMT**	Shannon Graham	EMSP-1365 - eliminate testing fee	$50	($50.00)	$0.00	No testing fee required	Spring, 2020	Course Fee (FEEMT)
EMT**	Shannon Graham	EMSP-2261 - add clinical scheduling fee	$0	$90.00	$90.00	Requires clinical scheduling fee	Spring, 2020	Course Fee (FEEMT)
EMT**	Shannon Graham	EMSP-2330 - eliminate testing fee	$190	($190.00)	$0.00	No testing fee required	Spring, 2020	Course Fee (FEEMT)
EMT**	Shannon Graham	EMSP-1338 - eliminate clinical scheduling fee and decrease testing fee	$120	($90.00)	$30.00	Testing fee change	Spring, 2020	Course Fee (FEEMT)

** Results in $187 decrease in EMS fees

Alvin Community College
Consolidated Statement of Net Assets

	October 31, 2019	October 31, 2018	Variance	Explanations/Descriptions
Current Assets				
Cash and cash equivalents	1,750,032	1,566,671	183,361	
Short-term investments	33,003,984	32,389,728	614,256	
Accounts receivable, net	1,299,184	892,149	407,035	Installment Plans outstanding, billing outstanding to sponsors and third parties, grant billings, and CE billings
Inventories	291,961	450,356	(158,395)	
Prepaids	14,553	13,249	1,304	Travel advances and prepaid expenses
Total Current Assets	36,359,714	35,312,153	1,047,561	
Noncurrent assets				
Restricted cash	-	-	-	
Long-term investments	1,000,000	750,000	250,000	
Capital assets, net	26,458,542	27,157,972	(699,430)	
Total Assets	63,818,256	63,220,125	598,131	
Deferred Outflows of Resources				
Deferred charge on refunding	151,897	303,794	(151,897)	Bonds
Deferred outflows - pensions	4,093,008	673,306	3,419,702	TRS pension
Deferred outflows - OPEB	3,241,398	793,739	2,447,659	OPEB
Deferred tax note issuance costs	-	299,762	(299,762)	Tax Note
Total Deferred Outflows of Resources	7,486,303	2,070,601	5,415,702	
Liabilities				
Accounts payable & accrued liabilities	7,778	89,720	(81,942)	
PARS	-	327,043	(327,043)	
Net pension liability	9,552,203	5,761,791	3,790,412	
Net OPEB liability	23,714,290	28,072,470	(4,358,180)	
Funds held for others	42,493	40,946	1,547	Agency funds - groups, clubs, etc on campus
Deferred revenues	198,691	234,173	(35,482)	Grants paid in advance and fall registrations
Compensated absences	414,719	428,516	(13,797)	Entry made annually for change in liability
Bonds payable	9,366,965	10,731,486	(1,364,521)	Annual payment
Tax note payable	21,870,000	22,565,000	(695,000)	Annual payment
Total Liabilities	65,167,139	68,251,145	(3,084,006)	
Deferred Inflows of Resources				
Deferred inflows - pensions	806,580	806,996	(416)	TRS pension
Deferred inflow - OPEB	9,178,950	6,206,958	2,971,992	OPEB
Deferred inflows - premium on tax note	2,598,024	2,734,762	(136,738)	Tax Note
Total Deferred Inflows of Resources	12,583,554	9,748,716	2,834,838	
Net Assets				
Fund Balance - Equity	(6,446,134)	(12,709,135)	6,263,001	
Total Net Assets	(6,446,134)	(12,709,135)	6,263,001	

Alvin Community College
Consolidated Statement of Revenue and Expense
October 31, 2019 and October 31, 2018

	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget
Revenues										
Operating revenues										
Tuition and fees	865,462	3,097,599	7,195,698	(4,098,099)	43.05%	896,617	3,119,817	7,546,142	(4,426,325)	41.34%
Federal grants and contracts	2,787,549	-	-	-	0.00%	2,600,616	-	-	-	0.00%
State grants	108,440	-	-	-	0.00%	206,663	-	-	-	0.00%
Local grants	118,303	-	-	-	0.00%	123,667	-	-	-	0.00%
Auxiliary enterprises	457,243	-	-	-	0.00%	425,997	-	-	-	0.00%
Other operating revenues	66,318	10,226	105,000	(94,774)	9.74%	72,405	12,829	105,000	(92,171)	12.22%
Total operating revenues	4,403,315	3,107,825	7,300,698	(4,192,873)	42.57%	4,325,965	3,132,646	7,651,142	(4,518,496)	40.94%
Expenses										
Operating expenses										
Administrative	-	1,340,398	6,466,153	5,125,755	20.73%	-	1,243,514	5,811,407	4,567,893	21.40%
Institutional	-	806,701	6,792,057	5,985,356	11.88%	-	822,215	4,786,258	3,964,043	17.18%
Designated for Institutional Reserve	-	-	280,000	280,000	0.00%	-	-	1,917,000	1,917,000	0.00%
Occupational Technical Instruction	-	949,121	6,022,650	5,073,529	15.76%	-	995,033	6,111,901	5,116,868	16.28%
University Parallel Instruction	-	1,166,712	7,279,530	6,112,818	16.03%	-	1,124,318	6,991,658	5,867,340	16.08%
Student Services	-	732,735	4,478,128	3,745,393	16.36%	-	721,400	4,249,129	3,527,729	16.98%
Physical Plant	-	349,051	3,215,050	2,865,999	10.86%	-	416,568	3,054,853	2,638,285	13.64%
Unbudgeted Unrestricted	572,959	-	-	-	0.00%	475,381	-	-	-	0.00%
Continuing Ed (Fund 13)	225,478	-	-	-	0.00%	200,087	-	-	-	0.00%
Auxiliary enterprises	183,368	-	-	-	0.00%	311,585	-	-	-	0.00%
Local Grants	8,528	-	-	-	0.00%	4,697	-	-	-	0.00%
TPEG	22,462	-	-	-	0.00%	46,143	-	-	-	0.00%
Institutional Scholarships	60,832	-	-	-	0.00%	45,240	-	-	-	0.00%
State Grants	108,440	-	-	-	0.00%	206,663	-	-	-	0.00%
Federal Grants	2,787,549	-	-	-	0.00%	2,600,616	-	-	-	0.00%
Donor Scholarships	41,993	-	-	-	0.00%	21,267	-	-	-	0.00%
Unexpended Plant Fund	72,545	-	-	-	0.00%	9,776	-	-	-	0.00%
Depreciation	-	-	-	-	0.00%	-	-	-	-	0.00%
Debt Retirement	-	-	-	-	0.00%	-	-	-	-	0.00%
Gain on Sale of Property	-	-	-	-	0.00%	-	-	-	-	0.00%
Tax maintenance Note	396,110	-	-	-	0.00%	-	-	-	-	0.00%
Total operating expenses	4,480,264	5,344,718	34,533,568	29,188,850	15.48%	3,921,455	5,323,048	32,922,206	27,599,158	16.17%
Operating Gain/(Loss)	(76,949)	(2,236,893)	(27,232,870)	(33,381,723)		404,510	(2,190,402)	(25,271,064)	(32,117,654)	
Nonoperating revenues										
State appropriations*	-	1,865,987	7,772,636	(5,906,649)	24.01%	-	1,903,973	7,930,935	(6,026,962)	24.01%
Property tax revenue - Current	5,026	59,741	19,030,234	(18,970,493)	0.31%	1,830	19,679	15,298,129	(15,278,450)	0.13%
Property tax revenue/Instit Reserve	-	-	280,000	(280,000)		-	-	1,917,000	(1,917,000)	
Property tax revenue - Delinquent	4,502	47,165		47,165	0.00%	3,343	30,352	-	30,352	0.00%
Property tax revenue - Interest & Penalties	752	7,731		7,731	0.00%	847	8,536	-	8,536	0.00%
Investment income	81,792	20,625	150,000	(129,375)	13.75%	87,064	7,769	125,000	(117,231)	6.22%
Other non-operating revenues	138,111	135	-	135	0.00%	96,634	469	-	469	0.00%
Total nonoperating revenues	230,183	2,001,384	27,232,870	(25,231,486)	7.35%	189,718	1,970,778	25,271,064	(23,300,286)	7.80%
Provided by the State										
Revenue for Insurance and Retirement	-	400,071	-	400,071	0.00%	-	250,106		250,106	0.00%
State Insurance Match	-	(196,304)	-	(196,304)	0.00%	-	(99,639)	-	(99,639)	0.00%
State Retirement Match	-	(107,709)	-	(107,709)	0.00%	-	(95,393)	-	(95,393)	0.00%
State Retiree Insurance	-	(96,058)		(96,058)	0.00%	-	(55,074)	-	(55,074)	0.00%
Increase/(decrease) in net assets	153,234	(235,509)	-	(58,613,209)		594,228	(219,624)	-	(55,417,940)	

* State Approp portion generated by CE = 52,807   75,778

* Institutional Reserve   6,771,294   5,520,431

Alvin Community College

Consolidated Statement of Revenue and Expense

October 31, 2019 and October 31, 2018

	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget
Revenues										
Operating revenues										
Total operating revenues	4,403,315	3,107,825	7,300,698	(4,192,873)	42.57%	4,325,965	3,132,646	7,651,142	(4,518,496)	40.94%
Nonoperating revenues										
Total nonoperating revenues	230,183	2,001,384	27,232,870	(25,231,486)	7.35%	189,718	1,970,778	25,271,064	(23,300,286)	7.80%
Less Expenses										
Operating expenses										
Total operating expenses	(4,480,264)	(5,344,718)	(34,533,568)	(29,188,850)	15.48%	(3,921,455)	(5,323,048)	(32,922,206)	(27,599,158)	16.17%
Increase/(decrease) in net assets	153,234	(235,509)	-	(58,613,209)		594,228	(219,624)	-	(55,417,940)	

* State Approp portion generated by CE =   52,807   75,778

* Institutional Reserve   6,771,294   4,069,964

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Alvin Community College
Consolidated Detail Expense by Type
October 31, 2019 and October 31, 2018

	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget Expended	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget Expended
Administrative Sal	18,732	212,899	1,309,260	1,096,361	16.26%	18,542	217,266	1,303,599	1,086,333	16.67%
Professional Sal	189,525	737,068	4,920,751	4,183,683	14.98%	174,429	704,710	4,608,193	3,903,483	15.29%
Tech/Clerical Sal	136,111	734,042	4,679,950	3,945,908	15.68%	139,689	691,276	4,384,603	3,693,327	15.77%
Faculty Sal	103,494	1,799,954	11,291,202	9,491,248	15.94%	107,707	1,794,945	11,119,932	9,324,987	16.14%
Misc Sal	18,455	14,781	71,245	56,464	20.75%	8,189	14,268	79,195	64,927	18.02%
Reg Students Sal	6,553	23,776	214,089	190,313	11.11%	8,161	21,672	200,028	178,356	10.83%
Work Study Students Sal	14,210	-	-	-	0.00%	3,598	-	-	-	0.00%
Staff Benefits	64,507	479,002	3,943,717	3,464,715	12.15%	63,083	451,356	3,844,695	3,393,339	11.74%
Subtotal	551,587	4,001,522	26,430,214	22,428,692	15.14%	523,398	3,895,493	25,540,245	21,644,752	15.25%
Equipment	183,292	1,888	25,000	23,112	7.55%	135,935	23,853	20,000	(3,853)	119.27%
Computer Hardware	37,959	-	108,810	108,810	0.00%	-	16,262	52,460	36,198	31.00%
Capital Improvements	-	-	-	-	0.00%	-	-	-	-	0.00%
Designated for Instit Reserve	-	-	280,000	280,000	0.00%	-	-	1,917,000	1,917,000	0.00%
Travel/Prof Development	5,513	47,254	507,192	459,938	9.32%	17,372	48,185	479,411	431,226	10.05%
Supplies & Exp	709,275	1,264,581	5,009,477	3,744,896	25.24%	699,617	1,313,430	4,797,760	3,484,330	27.38%
Institutional Scholarships	73,132	29,473	292,000	262,527	10.09%	72,840	25,825	115,330	89,505	22.39%
Financial Aid	2,443,085	-	-	-	0.00%	2,341,617	-	-	-	0.00%
Donor Scholarships	41,993	-	-	-	0.00%	36,437	-	-	-	0.00%
Purchases (Store/Concession)	(34,227)	-	-	-	0.00%	82,038	-	-	-	0.00%
Contingency Expense	-	-	100,000	100,000	0.00%	2,425	-	-	-	0.00%
Depreciation	-	-	-	-	0.00%	-	-	-	-	0.00%
Debt Retirement (Int & Amort)	-	-	-	-	0.00%	-	-	-	-	0.00%
Tax Maintenance Note	396,110	-	1,780,875	1,780,875	0.00%	-	-	-	-	0.00%
Unexpended Plant	72,545	-	-	-	0.00%	9,776	-	-	-	0.00%
	4,480,264	$ 5,344,718	$ 34,533,568	$ 29,188,850	15.48%	3,921,455	$ 5,323,048	$ 32,922,206	$ 27,599,158	16.17%
State Insurance Match	-	196,304	-	(196,304)	0.00%	-	99,639	-	(99,639)	0.00%
State Retirement Match	-	107,709	-	(107,709)	0.00%	-	95,393	-	(95,393)	0.00%
State Retiree Insurance	-	96,058	-	(96,058)	0.00%	-	55,074	-	(55,074)	0.00%

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Alvin Community College
Continuing Education Statement of Revenue and Expense (Fund 13)
October 31, 2019

	Year-To-Date					
	Actual Revenue	TPEG	Exemptions	Net Revenue	Actual Expense	Net Margin
Administration	52,807			52,807	79,252	(26,445)
Motorcycle Safety	1,575			1,575	1,133	442
GED	6,284			6,284	1,660	4,624
Law Enforcement	-	-		-	-	-
Academic Overlay	-	-		-	-	-
Real Estate	255			255	-	255
Dental Assistant	28,845	(1,731)		27,114	15,166	11,948
Information Technology Training	-	-		-	-	-
Phlebotomy	29,260	(1,756)		27,504	5,586	21,918
Medication Aide	23,065	(1,384)		21,681	1,565	20,116
Welding	83,920	(4,543)	(4,350)	75,027	35,466	39,561
Certified Nursing	8,608	(516)		8,092	12,514	(4,422)
Truck Driving	20,027	(1,026)		19,001	18,483	518
Center for Professional Workforce Dev	248			248	-	248
Education to Go	1,406			1,406	-	1,406
Concealed Handguns	70			70	33	37
Occupational Health & Safety	1,053			1,053	405	648
Community Programs	600			600	609	(9)
Clinical Medical Assistant	18,175	(1,022)	(1,140)	16,013	1,408	14,605
Vet Assistant	16,975	(1,019)		15,957	3,992	11,965
NonCert Rad	-	-		-	-	-
Yoga	1,500			1,500	716	784
Human Resource Program	-	-		-	-	-
Activity Director Program	1,040	(62)		978	16	962
Machinist Program	7,714	(463)		7,251	15,579	(8,328)
TWC Pipefitter Program	20,318	(1,219)		19,099	12,353	6,746
STRIVE	43,700	(2,422)		41,278	13,244	28,034
TWC INEOS/TEAM	-	-		-	-	-
TWC Ascend	-	-		-	-	-
TWC Pipefitting/Welding	-	-		-	-	-
TWC Fast Start IV	-	-		-	-	-
Industrial Maintenance	-	-		-	17	(17)
TWC Building Construction Trades	-	-	-	-	6,281	(6,281)
Total	367,445	(17,162)	(5,490)	344,793	225,478	119,315

*2.83% of the state appropriation for FY19/20 is attributed to CE hours. This funding is used to offset administrative costs.

Departments highlighted generate the CE hours that contribute to the calculation of ACC's state appropriations.

Alvin Community College
Auxiliary Profit/(Loss) Statement as of October 31, 2019 and October 31, 2018

		Unaudited						
	Parking	Student Activities	Bookstore	Vending	Childcare	Fitness Center	Total	Prior Year-To-Date
Revenue								
Sales & services	105,960		171,079	443	70,480	3,830	351,792	315,065
Student Fees		105,451					105,451	110,932
	105,960	105,451	171,079	443	70,480	3,830	457,243	425,997
Expenses								
Purchases & Returns			(34,227)				(34,227)	82,038
Salaries	15,021	6,866	35,702		39,509	5,735	102,833	111,435
Staff Benefits	3,922	720	7,818		15,115	151	27,726	33,074
Supplies & Other Operating Expenses	27,120	2,520	32,646		4,061	85	66,432	67,098
Equipment			2,115				2,115	-
Building Repairs							-	-
Bank Charges			5,710		467	12	6,189	7,860
Contingency							-	2,400
Scholarships		12,300					12,300	7,680
	46,063	22,406	49,764	-	59,152	5,983	183,368	311,585
Excess revenue over expenses	59,897	83,045	121,315	443	11,328	(2,153)	273,875	114,412
Assets:								
Cash & Petty Cash			12,013			55	12,068	12,068
Accounts Receivable			4,615		2,475		7,090	7,040
Interfund Receivables	407,079	393,956	961,265	3,194	13,595	48,930	1,828,019	1,340,807
Prepaid Expenses							-	-
Inventory			291,655	306			291,961	450,356
Total Assets	407,079	393,956	1,269,548	3,500	16,070	48,985	2,139,138	1,810,271
Liabilities:								
Accounts Payable/Gift Certificates	1,911		31,133		6,971	102	40,117	44,602
Deferred Revenue							-	-
Deposits							-	-
Total Liabilities	1,911	-	31,133	-	6,971	102	40,117	44,602
Restricted Fund Balance (includes inventories)		-	291,655	306			291,961	450,356
Unrestricted Fund Balance	405,168	393,956	946,760	3,194	9,099	48,883	1,807,060	1,315,313
Total Liabilities & Fund Balance	407,079	393,956	1,269,548	3,500	16,070	48,985	2,139,138	1,810,271

Alvin Community College
Auxiliary Profit/(Loss) Statement as of October 31, 2018

	Parking	Student Activities	Bookstore	Vending	Childcare	Fitness Center	Total
Revenue							
Sales & services	110,538		140,195	1,422	58,447	4,463	315,065
Student Fees		110,932					110,932
	110,538	110,932	140,195	1,422	58,447	4,463	425,997
Expenses							
Purchases & Returns			81,587	451			82,038
Salaries	14,799	13,846	40,520		36,441	5,829	111,435
Staff Benefits	3,816	3,615	12,029		13,479	135	33,074
Supplies & Other Operating Expenses	27,768	3,411	29,698		6,221		67,098
Equipment							-
Building Repairs							-
Bank Charges			7,196		601	63	7,860
Contingency		2,400					2,400
Scholarships		7,680					7,680
	46,383	30,952	171,030	451	56,742	6,027	311,585
Excess revenue over expenses	64,155	79,980	(30,835)	971	1,705	(1,564)	114,412
Assets:							
Cash & Petty Cash			12,013			55	12,068
Accounts Receivable			5,455		1,585		7,040
Interfund Receivables	317,806	276,882	688,467	971	7,159	49,522	1,340,807
Prepaid Expenses							-
Inventory			450,356				450,356
Total Assets	317,806	276,882	1,156,291	971	8,744	49,577	1,810,271
Liabilities:							
Accounts Payable/Gift Certificates	2,744	733	36,464		4,557	104	44,602
Deferred Revenue							-
Deposits							-
Total Liabilities	2,744	733	36,464	-	4,557	104	44,602
Restricted Fund Balance (includes inventories)		-	450,356	-			450,356
Unrestricted Fund Balance	315,062	276,149	669,471	971	4,187	49,473	1,315,313
Total Liabilities & Fund Balance	317,806	276,882	1,156,291	971	8,744	49,577	1,810,271

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