

Regular Meeting
Thursday, September 16, 2021 6:00 PM

ALVIN COMMUNITY COLLEGE
3110 Mustang Road
Alvin, TX 77511

Agenda

1. **Call to Order**
2. **Certification of Posting of Notice**

**CERTIFICATION OF POSTING OF NOTICE TO THE
REGULAR MEETING OF THE
ALVIN COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS
SEPTEMBER 16, 2021**

It is hereby certified that a notice of this meeting was posted on the 10th day of September, in a place convenient to the public on the Alvin Community College campus as required by Section 551.002, *Texas Government Code*.

Signed this 10th day of September 2021.



Dr. Robert J. Exley
President

3. **Executive Session**
4. **Call to Order**
5. **Pledge**
6. **Invocation**
7. **Citizen Inquiries**
8. **Board Chairman Report/Comments**
9. Information Items
 - A. **Personnel Action**



Dr. Robert J. Exley, Ph.D
President

Your College > Right Now

MEMORANDUM NO: 123-2021

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: September 2, 2021
SUBJECT: Personnel Action (Replacement): Network Administrator I

The individual listed below has been recommended to fill the full-time position of Network Administrator I.

Candidate
Recommended: James O'Brien

Education: Alvin Community College
A.A.S., Computer Science Networking

Experience: Alvin Community College
Lead Computer Support Specialist II September 2019 - Present
Computer Support Specialist August 2013 – September 2019
IT Student Assistant August 2011 – August 2013

Alvin Independent School District
Technician November 2008 – October 2010

Salary: \$62,815.25
Grade 204 / 2021-22 Administrative/Professional Salary Schedule

RJE:tg

JOB DESCRIPTION

Job Title:	Network Administrator I		
Department:	Information Technology	FLSA Status:	Exempt
Reports to:	Network Manager	Grade Level:	204
Safety Sensitive:	Yes	Job Category:	Professional
HR approved:	Click here to enter text.	Date:	Click to enter a date.
Last updated by:	Click here to enter text.	Date:	Click to enter a date.

SUMMARY

The Network Administrator I is responsible for performing professional and complex technical work associate with the campus-based network and server infrastructure. This position works in tandem with the Network Administrator II and Network Manager in the identification, isolation, and resolution of network and application systems. Provides day-to-day administration of a wide range of applications and services. Assists in the documentation and auditing of processes and in providing a secure, efficient, and agile digital environment.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Installs, configures, monitors, maintains, and administers complex and interconnected networked voice, data, server, client, and mobile device hardware.
- Installs, configures, monitors, and maintains the College's server-based academic and institutional software systems.
- Administers user accounts and permissions for networked resources
- Performs statistical analysis and forecasts needs regarding network utilization and availability; recommends and implements configuration and performance enhancements
- Maintains server-based operating systems and server/client-based security software
- Assists Network Administrator II and Systems and Database Administrator with installation, configuration, maintenance and monitoring of the College's ERP and Student Information Systems.
- Configures, monitors, and maintains College and Student data and network configuration backup and archiving processes for business continuity and disaster recovery scenarios.
- Assists the Network Manager in conducting periodic evaluations of networked, server, and client systems, identifying strengths and weaknesses of technology architecture, and recommends and implements solutions to enhance student and institutional success
- Participates in end-user training and support materials on the use of available network hardware and software in conjunction with the IT Training Coordinator
- Participates in the maintenance of the College's voice and data cabling infrastructure
- Participates in the development and documentation of applications and processes
- Follows documented procedures in the performance of assigned tasks
- Provides first response service for network, data, and server support issues
- Provides second-level response service for client-based issues beyond the scope of the Computer Support Specialist.
- Provides high level technical expertise to end users
- Communicates with vendors and retains ownership of technical issues that are not able to be resolved internally

- Assists the Network Administrator II in the creation of standardized software sets to be deployed to campus computer resources
- Must participate in an on-call schedule to provide 24/7 support of the College's network infrastructure. Some evening and weekend work required.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION

- Associate's degree in Computer Science, Information Systems, or a closely related field or equivalent experience directly related to the position requirements.

EXPERIENCE

- Experience with Cisco networks, TCP/IP, Microsoft Windows servers, Microsoft Windows clients, Microsoft Office, computer networks, data and voice communications is required.

KNOWLEDGE, SKILLS, AND ABILITIES

- Effective communication and interpersonal skills
- Ability to meet deadlines, schedules and target dates
- A background in network/server operations, preferably in an educational institution.

WORK ENVIRONMENT

The incumbent typically works in an office environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of an office. Incumbent may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

Must be able to move objects, and use abdominal and lower back muscles to provide support over time without fatigue. Constant movement and use of limbs; this position requires good manual dexterity, coordination and stamina. Frequently lifts equipment weighing up to 40 pounds. Occasionally ascends/descends a ladder to drop cables for network connections.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.



Dr. Robert J. Exley, Ph.D
President

Your College > Right Now

MEMORANDUM NO: 133-2021

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: September 9, 2021
SUBJECT: Personnel Action (Replacement): College Recruiter

The individual listed below has been recommended to fill the full-time position of College Recruiter.

Candidate

Recommended: Glenn Oliver

Education: Grambling State University
M.S., Business Administration, Sports

Northwestern State University
B.B.A., Business Administration

Experience: Avenue Twenty-Four Real Estate Firm July 2020 – Present
Director of Business Acquisitions
Grambling State University July 2015 – July 2019
Director of Player Personnel
Tulane University August 2014 – June 2015
Assistant to the Director of Recruitment

Salary: \$56,106.33
Grade 201 / Administrative/Professional Salary Schedule

RJE:tg

ACC ALVIN COMMUNITY COLLEGE

JOB DESCRIPTION

Job Title:	College Recruiter		
Department:	Student Services	FLSA Status:	Exempt
Reports to:	Dean, Student Support	Grade Level:	201
Safety Sensitive:	No	Job Category:	Professional
HR approved:		Date:	
Last updated by:	Human Resources/LH	Date:	12/14/2020

SUMMARY

This position will focus on recruiting prospective students through the development and implementation of integrated marketing and recruitment strategies necessary to meet the enrollment goals of ACC. This is a highly visible position that represents the college's interests during high profile events and to a wide range of constituents and venues.

ESSENTIAL DUTIES AND RESPONSIBILITIES include, but are not limited to the following.

- Conduct information sessions on program offerings and admissions requirements for prospective students.
- Attend recruitment functions of high schools, colleges, community fairs, etc.
- Attend community events with the goal of increasing community involvement and contacts.
- Seek out opportunities to engage and meet prospective students by participating in local, state-wide events, college fairs, community organizations, etc.
- Assist Events Coordinator to coordinate and lead on-campus recruiting events and activities.
- Develop a data management student tracking system to track prospects from these events and activities and determine yield of prospects to enrollees.
- Coordinate follow up with prospects via phone, text, email, and direct mail with a goal to convert prospects into actual students enrolled in classes.
- Coordinate group and individual campus tour requests.
- Coordinate the Ambassadors Program – Interviews, administers, trains and manages ACC Student Ambassadors that act as peer recruiters at on-site and off-site recruiting events, provide campus tours, and serve as New Student Orientation Leaders.
- Collaborate with Director of Retention and Student Success and Student Activities Coordinator to administer New Student Orientation.
- Schedule and supervise attendance of ACC's Mascot, Blue, at on-campus and off-campus events.
- Coordinate recruitment initiatives for targeted populations.
- Establish and maintain relationships with students, parents, high school counselors, teachers, and administrators to provide information relative to the admissions process.
- Develop and maintain the ACC recruiting, ambassador, mascot, and tour request calendar
- Generate and distribute recruitment reports for the college.
- Collaborate with academic, technical, continuing education and other college departments on recruitment initiatives.
- Analyze results of recruiting initiatives and modify activities as needed.
- Other duties as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION

- Bachelor's Degree Required.

EXPERIENCE

- Minimum two (2) years' experience in higher education student recruitment, admissions or similar area.
- Experience working with a diverse population.

KNOWLEDGE, SKILLS, AND ABILITIES

- Must have excellent written and verbal communication skills and excellent public speaking / public relation skills.
- Self-motivated, resourceful, organized and excellent internet searching skills.
- Ability to work with diverse groups and build and maintain collaborative relationships with college faculty and staff, administration, and students.
- Bilingual preferred.
- Must be knowledgeable using Microsoft Office Suite and social media.
- Ability to travel extensively within the college's service area.
- Must be able to exercise discretion and independent judgment.
- Ability to work nights and weekends.
- Ability to travel using college vehicle and/or personal vehicle (travel reimbursement provided).

WORK ENVIRONMENT

The incumbent typically works in an office environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of an office. Incumbent may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift fifty (50) pounds or more.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

EMPLOYEE PRINTED NAME

SUPERVISORS PRINTED NAME

EMPLOYEE SIGNATURE AND DATE

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.



Dr. Robert J. Exley, Ph.D
President

Your College > Right Now

MEMORANDUM NO: 135-2021

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: September 10, 2021
SUBJECT: Personnel Action (Replacement): Head Librarian

The individual listed below has been recommended to fill the full-time position of Head Librarian.

Candidate

Recommended: Ronald Greg Reid

Education:

Florida State University
Ph.D., Information Studies

University of Wisconsin-Milwaukee
M.L.S., Library and Information Science

University of Notre Dame
M.A., German Literature

University of Wisconsin-Oshkosh
B.S., German

Experience:

Bloomfield College
Director of Library & Court Reporting Programs August 2017 – July 2021

Collin College-Cental Park Campus
Executive Director, Library October 2014 – July 2017

Colorado Heights University
Dean of Academic Affairs & Library March 2013 – September 2014
Dean of Learning Resources & Technology October 2011 – March 2013

MacCormac College
Academic Dean August 2008 – September 2011
Librarian, Academic Dean / Librarian December 2004 – July 2007

Southern California University of Health Sciences

Executive Director, Learning Resource Center September 2007 – June 2008

Westwood College of Technology / DuPage Campus

Head Librarian 2001 - 2002

Florida Metropolitan University

1998 - 1999

Head Librarian

Milwaukee Area Technical College

Public Services Librarian

1994 - 1995

Salary:

\$70,599

Grade 207 / Administrative/Professional Salary Schedule

RJE:tg

JOB DESCRIPTION

Job Title:	Head Librarian, Library Services	
Department:	General Education and Academic Support	FLSA Status: Exempt
Reports to:	Director, Learning Commons	Grade Level: 207
Safety Sensitive:	Yes	Job Category: Professional
HR approved:		Date:
Last updated by:	Human Resources/LH	Date: 02/12/2021

SUMMARY

The Head Librarian administers all aspects of library resources and services in support of the academic programs, faculty teaching, and student learning. The Head Librarian provides collaborative leadership with library staff, faculty, and other College administrators and staff, and serves as Records Management Officer. The Head Librarian reports to the Director of the Learning Commons.

ESSENTIAL DUTIES AND RESPONSIBILITIES include, but are not limited to the following.

- Provide vision and strategic direction for library services in alignment with the College's mission, vision and strategic plans.
- Plans, implements and administers all library resources and services for students, faculty and staff wherever classes are taught.
- Plans and supervises the assessment of all library resources and services for student learning and faculty effectiveness.
- Collaborates with faculty to assess, provide and improve the library collection and services to meet student and faculty needs.
- Participates in the accreditation process by informing the administration of the library's strengths and challenges in meeting the college's accreditation standards
- Compiles statistical data and write reports.
- Develops the collection of materials such as print, media and electronic resources in order to support course curricular.
- Provides proactive research assistance services to students and faculty utilizing innovative developments in the field.
- Plans and supervises public services such as circulation, interlibrary loan, materials maintenance and preservation of the collection.
- Plans and supervises technical services such as cataloging, periodicals, course reserves and processing and mending materials.
- Performs professional cataloging.
- Plans, implements and maintains all digital library services such as databases and the library website.
- Selects, administers and updates electronic services and the integrated library system.
- Coordinates software, hardware and technical support needs with internal technology department and third-party vendors.
- Plans and supervises outreach to the College and the local community, promoting the library's resources and services, including securing displays in the library.

- Prepares proposed annual budget and monitors expenditures and contracts.
- Supervises and implements purchasing of library resources, services and supplies; maintain related records.
- Supervises, trains, evaluates library personnel, and assists in their hiring.
- Develops strong partnerships within the College. Advocates for the library.
- Serves on College committees and represents the library on statewide committees.
- Works flexible schedule including some evenings and occasional Saturdays.
- Appointed as Records Management Officer (Board Approved) with the following duties:
 - Administers the Records Management Program at ACC.
 - Conducts or oversees the inventory of all ACC record's retention schedules.
 - Protects confidential and vital records.
 - Manages records within ACC during active use.
 - Approves all requests to dispose of ACC records.
 - Attends training and information classes offered by the state and local Records Management Division.
 - Coordinates records management training for ACC staff as needed.
- Performs other duties as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION

- ALA accredited Master's Degree in Library Science and/or Library Information Science is required.

EXPERIENCE

- Minimum of three (3) years of experience in library operations, with at least one (1) year in a supervisory role.
- Preference will be given to candidates with academic or community college library experience.

KNOWLEDGE, SKILLS, AND ABILITIES

- Demonstrated successful leadership, interpersonal and supervisory skills working with a diverse population.
- Strong public service orientation and ability to work effectively in a team environment.
- Effective problem solving, analytical and organizational skills.
- Effective written and verbal communication skills.
- Ability to manage multiple tasks in a rapidly changing environment.
- Ability to prepare and manage a budget.
- Knowledge of collection development, acquisitions, cataloging, database management, library instruction and information literacy, public and technical services, reference.
- Ability to perform and prioritize tasks with limited supervision.
- Proficient with Microsoft Office in a Windows environment.
- Energetic and creative, and committed to the mission of the 21st century community college library.
- Project management and/or technology management experience.
- Knowledge of new directions and technologies in libraries.
- People-oriented, out-going, sincere enthusiasm about library services and working with community college students.

- Make the library an integral part and essential component of the Learning Commons; make library services people-centered rather than book-centered.

WORK ENVIRONMENT

The incumbent typically works in an office environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of an office. Incumbent may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift up to twenty (20) pounds.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

B. Headcount Report

ALVIN COMMUNITY COLLEGE**EMPLOYEE CATEGORIES**

FALL 2021 As of 9/2/2021

SEPTEMBER

	Budgeted 2021-22	SEPTEMBER 2021	Funded Vacancies
Administrative	14	13	1
Professional	83	65	18
Faculty	118	110	8
Technical Support, Clerical & Maintenance (TSCM)	114	102	12
Total Full-Time (FT) Employees	329	290	39

C. Resignation/Retirement Report

	Name	Position / Department	Last Day Worked	Reason
1	Karen Earl	Project Assistant, H.S.I. Stem Grant	9/30/2021	End of Grant Funding
2	Eliseo Herrera	Math Success Center Coordinator	9/30/2021	End of Grant Funding
3	Julie Heiman	Math Tutor IV	9/30/2021	End of Grant Funding
4	Mohammad Mozaffari	Math Tutor IV	9/30/2021	End of Grant Funding
5	Laurie English	Developmental Math Specialist	9/30/2021	End of Grant Funding
6	Martin Smith	Network Security Administrator	8/13/2021	Resignation
7	Rosemary Bowen	Faculty, Culinary	8/20/2021	Resignation
8	Mary Jo Dalmolin	Financial Aid Advisor	8/31/2021	Resignation
9	Rene Garcia	Project Manager, Wagner Peyser Grant	7/31/2021	End of Grant Funding (June)

10. **Consent Agenda**
 - A. **Minutes**

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF AUGUST 12, 2021
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a regular session on the 12th day of August at 6:00 p.m. in the Nolan Ryan Center, with the following members, administrative personnel, and guests present:

'Bel Sanchez	Chairman
Jody Droege	Vice-Chair
Patty Hertenberger	Secretary
Jim Crumm	Regent
Kam Marvel	Regent
Darren Shelton	Regent
Jake Starkey	Regent
Roger Stuksa	Regent
Andy Tacquard	Regent
Robert J. Exley	President, Alvin Community College
Wendy Del Bello	Alvin Community College
Jade Borne	Alvin Community College
Cindy Griffith	Alvin Community College
Karl Stager	Alvin Community College

Matt Graves
Tammy Giffrow
Gayland Capps
Jeff Parks
Kyle Marasckin
Blaine Kemendo
John Matula
Hameedah Majeed

John Tompkins
Nadia Nazarenko
Stacy Ebert
Akilah Martin
Alyssa Bullock
Beth Nelson
Mary Jove

Brett Haduch
Michael Pounds
Laurel Joseph
Lloyd Cox
Dick Tyson

Call to Order

The meeting was called to order by Chair Sanchez at 6:00 p.m.

Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Exley certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

Executive Session

- *For the purpose of a private consultation with its attorney when seeking the advice of its attorney, in accordance with Tex. Gov't Code Section 551.071; Deliberate individual employee salaries as determined through the compensation study, in accordance with Tex. Gov't Code Section 551.074.*

The meeting was called back into session by Chair Sanchez at 7:00 p.m.

- **Pledge**
- **Invocation**
Invocation by Dr. Crumm.

Citizen Inquiries

Mr. Dick Tyson – Alvin citizen talked on the topics of observing the construction progress, volunteers within the community who can contribute to the school, the school moving forward with the new President, meeting with Dr. Exley, changes in public education and lastly, that the college is a real asset to the community.

Board Comments

Board comments included: Welcome back to all staff and faculty, appreciation of the hard work at all levels for getting the college ready stated and looking forward to Convocation next week.

Approval of Consent Agenda

Chair Sanchez said she would entertain a motion to approve the consent agenda as presented that includes the approval of Minutes of Regular Board Meeting of July 22, 2021 and Board Workshop of August 2, 2021, the President's Goals for 2021-2022, the Board of Regent's Goals for 2021-2022, approval of Fiscal Year 2021-22 Cooperative Purchasing Programs, approval of Annual Purchasing Requests for Fiscal Year 2021-22, Personnel Action (Replacement): Director, Child Lab School, and Personnel Action (Replacement): Vice President, Human Resources. A motion to approve the consent agenda was made by Vice Chair Droege. Seconded by Mr. Starkey. Motion passed unanimously.

President's Report

Dr. Exley reported on the following: Fall registration monitoring, assistance in recruiting students, Super Saturday on August 14, 2021, making considerable construction progress with sidewalks along with Buildings H and E, thanked everyone for attending the Welcome Reception, ACC music programs are returning, thanked Dr. Griffith and team for their work in gaining THECB approval for AAS degrees and Level 2 Certificates in Automotive Technology and Welding Technology programs at TDCJ, the Book Bus reading event, carefully monitoring the COVID 19 variant uptake in cases and the reopening plan for the college with the goal of keeping everyone safe. This report was for information only.

AGCM Construction Update

Matt Graves updated on the following: Building A Welcome Center, Advising Suite and Financial Aid area are moving forward with move in scheduled for end of month, Theatre construction has had delays with the HVAC but finishing soon, carpets and safety lighting on stair treads installed soon, Building C Marketing area is completed, Building E is moving forward with the exception of the texture on the ceiling, which has caused a month set back, Central Plant upgrades continue, the air conditioners are coming together, H Building roof should be completed next week, sidewalk and landscape projects have been a struggle due to weather but are now well underway. Blaine Kemendo talked about the maintenance bond budget and the various job orders needed for unexpected and found issues, during the various stages of construction.

Consider Adoption of the 2021-2022 Fiscal Year Budget

The motion to approve the budget of \$38,428,839 with a 6% pay raise was made by Secretary Hertenberger. Seconded by Dr. Crumm. Motion passed unanimously.

Consider Approval of a Tax Rate for the 2021-2022 Fiscal Year

The motion for the Board to take a record vote to propose a meeting on September 16, 2021 to consider the proposal of adopting the No New Revenue Tax Rate for FY 2021-2022 with a stated proposed rate of \$.183211 was made by Mr. Marvel. Seconded by Secretary Hertenberger. Motion passed unanimously.

Consider Approval of 2018 Maintenance Bond CSP 20-02 Contract – Additional Contractor Contingency

The motion was made by Mr. Tacquard to approve the reallocation of funds and new funds to be spent with O'Donnell Snider Construction that include the requested amounts of \$640,000 to add to the Construction Contingency and \$90,000 to the Asbestos Allowance and that these funds will be expended only if needed, upon college approval, and the remainder will be credited back to the ACC bond program. Seconded by Mr. Starkey. Vote Against: Mr. Shelton. Motion passed 8-1.

Consider Approval of the Investment Strategy

Dr. Crumm made the motion to approve the investment strategy which will supplement Policies CAK Legal and Local as required by the Public Funds Investment Act. Seconded by Mr. Marvel. Motion passed unanimously.

Financial Reports Ending July 2021

Vice Chair Droege made the motion to approve the financials July 2021. Seconded by Mr. Marvel. Motion passed unanimously.

Adjournment

There being no further business before the Board, the meeting was adjourned at 8:21 p.m.

Dr. Patty Hertenberger, Secretary

Bel Sanchez, Chair

B. **Personnel Action (Replacement): Instructor/Program Coordinator, Vocational Nursing**



Dr. Robert J. Exley, Ph.D
President

Your College **Right Now**

MEMORANDUM NO: 124-2021

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: September 2, 2021
SUBJECT: Personnel Action (Replacement): Instructor/Program Coordinator,
Vocational Nursing

The individual listed below has been recommended to fill the full-time position of Instructor/Program Coordinator, Vocational Nursing.

Candidate

Recommended: **Tori McTaggart**

Education: University of Alabama
B.S., Nursing

Experience: Alvin Community College
Instructor, Vocational Nursing August 2013 – Present
CarePoint Partners Home Infusion
Clinical Liaison January 2012 – July 2013
San Jacinto Methodist Hospital
Nurse Education Specialist April 2009 – January 2012
University of Alabama Hospital
Staff Nurse / Charge Nurse June 2007 – June 2009
Registered Nurse August 2002 – June 2007

Certificates / Licenses: Registered Nurse
Certified Dementia Practitioner

Salary: \$85,980
TP / Step 13, 12-Month Faculty Salary Schedule

RJE:tg

JOB DESCRIPTION

Job Title:	FT Faculty/Program Coordinator, LVN		
Department:	Vocational Nursing	FLSA Status:	Exempt
Reports to:	Dean of Legal and Health Sciences	Salary Step:	Based on Contract Length / Degree
Safety Sensitive:	No	Job Category:	Full-Time Faculty
HR approved:	Human Resources/LH	Date:	07/12/2021
Last updated by:	Dr. Stacy E./Dr. Cindy G.	Date:	07/07/2021

SUMMARY

The LVN Coordinator will serve as a program contact person for the Board of Nursing. They will be accountable for the planning, implementation, and evaluation of all aspects of the LVN education program. The LVN Coordinator is also a FT faculty member and shall teach a variety of courses within the 3-semester, 12-month certificate curriculum.

ESSENTIAL DUTIES AND RESPONSIBILITIES include, but are not limited to the following.

Responsibilities as Faculty:

- Instruct and supervise a diverse population of students in the classroom at various times and locations.
- Possess a commitment to student engagement, student success, and instructional excellence.
- Demonstrate effective communication skills, both written and oral.
- Promote and maintain an inclusive learning environment where diverse perspectives are recognized and respected to build an equitable campus community. (more for instructional positions)
- Promote cultural diversity in staff and student populations. (hiring managers and program directors)
- Promote and maintain an inclusive environment where diverse perspectives are recognized and respected to build an equitable campus community. (fits across all campus positions)
- Prepare and utilize a course syllabus and assessments for each course using guidelines established by the institution.
- Maintain current knowledge of effective teaching methodologies and utilizes a variety of instructional delivery methods, classroom media, and educational resources.
- Assist in the recruitment and retention of students.
- Advise students in academic matters or refers students to appropriate resources.
- Assess students' performance through a range of measurement activities and keeps them informed of their progress in a timely manner.
- Engage students through posted office hours and electronic communication.
- Utilize technology to facilitate learning and to access data, maintain records, generate reports, and communicate with others.

- Assist in the development, distribution and collection of assessments for courses and program objectives.
- Build positive and professional relationship with students, colleagues, college administration, and the community.
- Submit timely college reports and forms to the appropriate divisions and departments.
- Provide recommendations to the Instructional Dean, Department Chair, and appropriate college committees regarding curriculum, instruction, and division operations.
- Exhibit a commitment to lifelong learning through participation in professional development activities.
- Adhere to Alvin Community College's policies and procedures.
- Attend institutional meetings as required.

Responsibilities as LVN Coordinator:

- Represents the governing entity and the program of vocational nursing;
- Fulfills their authorized role to direct the vocational nursing program in all its phases;
- Recommends the approval of instructional staff in the vocational nursing program;
- Selects appropriate clinical sites;
- Approves and implements policies for the admission, progression, probation, and dismissal of students;
- Ensures the enforcement of student policies;
- Assigns faculty to teach content in their areas of expertise and knowledge;
- Verifies students' completion of program requirements;
- Completes and submits the Texas Board of Nursing Affidavit of Graduation;
- Completes and submits the NEPIS and CANEP by the required dates; and
- Notifies Board Staff immediately when there is a change in the name of the program director or in contact information.
- Participates in the budget process that ensures that the nursing program budget is comparable to that of other departments;
- Develops and maintains an environment conducive to the teaching/learning process;
- Serves as a liaison for the nursing program with the administration of the governing entity;
- Leads the faculty in the development, implementation, and evaluation of the curriculum;
- Maintains an ongoing relationship with the community and with clinical affiliating agencies;
- Advocates for adequate faculty to teach in the program; and
- Participates in the institutional strategic plan process that includes future planning for the nursing program.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION

Associate's or Bachelor's degree in Nursing and shall hold an unencumbered current license to practice as a registered nurse in the state of Texas.

EXPERIENCE

Three (3) years non-teaching work experience in the field.
Prior teaching in a vocational nursing program is desirable.
Long term care nursing experience preferred.

KNOWLEDGE, SKILLS, AND ABILITIES

- The instructor should have clinical experience necessary to function effectively and safely in his or her area(s) of teaching.
- Must have a working knowledge of Microsoft Office programs, as well as intermediate computer skills.
- Must be familiar with interactive teaching methods and instruction via the Internet.
- Working knowledge of Blackboard course management system preferred.

WORK ENVIRONMENT

The incumbent typically works in a classroom environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of a classroom. Incumbent may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift up to twenty (20) pounds.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor. This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

C. **Personnel Action (Replacement): Temporary Dean, Continuing Education Workforce Development**



Dr. Robert J. Exley, Ph.D
President

Your College > Right Now

MEMORANDUM NO: 134-2021

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: September 9, 2021
SUBJECT: Personnel Action (Replacement): Temporary Dean, Continuing Education
Workforce Development

The individual listed below has been recommended to fill the full-time position of Temporary Dean, Continuing Education/Workforce Development.

Candidate

Recommended: Christopher Roche

Education: Liberty University
Ph.D. Higher Education Administration

The Pennsylvania State University
M.Ed., Adult Education and Lifelong Learning

The University of Texas at El Paso
M.A., Leadership Studies

American Military University
B.S., Criminal Justice

Experience: US Army, 2-291 Aviation Regiment
Director, Workforce and Training June 2019 – February 2021

United States Army Sergeant Major Academy
Chair, Department of Distance Education August 2015 – February 2019

US Army, 6th Squadron, 6th Cavalry Regiment
Director, Workforce and Training July 2013 – July 2015

Salary: \$92,558.00
Grade 215 / Administrative/Professional Salary Schedule

RJE:tg

ACC ALVIN COMMUNITY COLLEGE

JOB DESCRIPTION

Job Title:	Temporary Dean, Continuing Education/Workforce Development (CEWD)		
Department:	CEWD	FLSA Status:	Exempt
Reports to:	Vice President, Instruction	Grade Level:	215
Safety Sensitive:	Yes	Job Category:	Professional
HR approved:	Click here to enter text.	Date:	Click to enter a date.
Last updated by:	Cynthia Griffith	Date:	1/22/2020

SUMMARY

The Dean of Continuing Education and Workforce Development (CEWD) provides leadership in the planning, development, implementation, operation, supervision, and evaluation of all non-credit Continuing Education and Workforce Development courses and instructional programs, Special Interests programs, and Leisure Learning programs. The division is a revenue center responsible for covering direct expenses.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following.

- Provide division leadership to develop a culture of success and foster a culture of evidence.
- Ensure compliance with THECB, WECM, SACSCOC, programmatic accreditors, and other regulatory agencies. Serves as a resource to THECB on assigned educational programs.
- Recruit, interview, and recommend appointment of highly qualified division instructors and staff. Provide orientation session(s) for all new full-time instructors and staff.
- Participate in the selection process of CEWD Directors to provide leadership for division disciplines/programs. Participates in other College screening committees for the selection of employees, as requested.
- Supervise, mentor, and evaluate full-time instructors, Directors, and staff according to College guidelines.
- Coordinate and collaborate with Directors and instructors to facilitate curricular planning; program/course development, implementation, and revision; program/course outcomes assessment and evaluation; and instructional resources.
- Oversight of enrollment management processes to meet student needs and ensure efficiency in course scheduling, classroom utilization, class section combinations/cancellations, and distribution of class loads.
- Provide instructional leadership for ongoing development of an innovative and current curriculum that incorporates interactive learning, technology, and effective pedagogies focused on student success.
- Participate in college-wide strategic planning processes to provide leadership and accountability for division unit planning and outcomes.
- Communicate effectively to implement division programs, advocate for growth, and meet the needs of students and the community.
- Provide instructional and administrative leadership for all activities, programs, and personnel of assigned departments and the departmental and college-wide student success initiatives.
- Assess instructional effectiveness and plans for continued improvement.

- Develop budget recommendations and manage division allocations for effective, efficient, and productive educational programs and support services.
- Provide oversight of division expenditures, maintains financial reports, and records to ensure the division is fiscally sound and generating profit.
- Develop new programs, evaluate, and revise existing programs.
- Approve payroll compensation for division instructors, Directors, and division staff.
- Participate as a member of the Instructional Leadership Team.
- Provide assistance to the Vice President of Instruction to ensure program compliance with accrediting guidelines and external agencies.
- Represent the College at meetings as designated by executive administration.
- Develop and administer adult vocational programming and contact hour funded classes, including those offered through contract training and grants.
- Oversee the planning, development and coordination of special workshops, seminars to support workforce and economic development, business and industry training, programming for professional development, certification and awarding the continuing education unit/professional development contact hours.
- Develop, maintain, and provide various enrollment reports to the Vice President of Instruction each quarter for assigned departments.
- Coordinate discussions, meetings with, and prepare reports for accrediting agencies and external organizations.
- Provide mediation and conflict resolution for student and personnel concerns. Responsible for oversight of the academic appeal process, as appropriate.
- Coordinate, maintain, and assure currency of all formalized agreements related to division programs/disciplines.
- Monitor systems, policies, and procedures in order to ensure consistent delivery of division programs and services.
- Develop, maintain, and expand collaborative partnerships with businesses, industries, school districts, and others to facilitate the responsiveness of division programs.
- Participate in research, creation, and submission of institutional grant proposals. Responsible for oversight, administration, outcomes, and reporting of grants associated with division programs/disciplines
- Facilitate communication among all departments within the college.
- Serve on institutional committees, attend community functions, and serve on external committees for betterment of the college and community relations.
- Develop innovative and entrepreneurial partnerships to leverage college resources.
- Perform other duties of a similar nature or level as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION

- Master's degree in education, education administration, adult education, training and development or a related field from an accredited institution
- Doctorate degree preferred

EXPERIENCE

- A minimum of three (3) years of teaching experience at a community college/university or experience in workforce training/corporate training in a college or business setting required.
- A minimum of three (3) years of progressive administrative experience with at least three (3) years of equivalent supervisory experience in higher education or a business setting required.
- Three (3) years of work experience in a continuing education, workforce training or corporate training.
- Experience in budget, supervision, and educational planning at a community college, university, or similar organization required.

KNOWLEDGE, SKILLS, AND ABILITIES

- Demonstrated success in an administrative leadership role within an educational, governmental, or business/industry setting
- Experience and proven skills in leadership, strategic planning, program and/or curriculum design and development, core course and program level outcomes assessment, budget development and management, personnel hiring and evaluation, interpersonal relationships and conflict resolution, and effective written and oral communication
- Knowledge and recent experience with accreditation processes for continuing education/workforce development programs (NCCER, etc.)

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

11. **President's Report**
12. **Fall 2021 Census Day Report and Internal Enrollment by Location Report**



Dr. Robert J. Exley, Ph.D
President

Your College > **Right Now**

MEMORANDUM NO: 126-2021

TO: Board of Regents

FROM: Robert J. Exley, PhD *RJE*

DATE: September 3, 2021

SUBJECT: Fall 2021 Census Day Report and Internal Enrollment by Location Report

The Fall 2021 Census Day Internal Enrollment by Location Report will be presented by Dr. Pam Shefman, Executive Director of Institutional Effectiveness and Research. This report represents our 2021 Census Day enrollment which will be reviewed and certified by the Texas Higher Education Coordinating Board. The Certified Report numbers may be slightly different from the numbers reported today.

This report is for information only.

RJE:tg

13. **Performance and Cost Analysis of Credit-Based Instructional Programs Report**



Dr. Robert J. Exley, Ph.D
President

Your College > Right Now

MEMORANDUM NO: 130-2021

TO: Board of Regents

FROM: Robert J. Exley, PhD *RJE*

DATE: September 8, 2021

SUBJECT: Performance and Cost Analysis of Credit-Based Instructional Programs

I am pleased to provide the Alvin Community College Board of Regents with the 2017-2020 Performance and Cost Analysis of Credit-Based Instructional Programs Report which contains data on credit-based instructional programs including duplicated headcount, unduplicated headcount, course success rate, contact hours generated, degrees and certificates awarded, revenues, expenses, and margins for each program or closely related programs for the years 2017-18, 2018-19, and 2019-20.

The report provided here contains similar data for the years 2015-16, 2016-17, and 2017-18.

This report is for information only and is a part of the comprehensive program review process developed through the 2016-2021 Strategic Plan.

RJE:tg



Performance and Cost Analysis
of Credit Based Instructional Programs
at Alvin Community College
2017-2020

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Introduction

This report provides data on duplicated headcount, unduplicated headcount, course success rates, contact hours generated, declared majors¹, degrees and certificates awarded², revenues, expenses, and gain/loss margins for each budgeted program or closely related credit-based instructional programs offered at Alvin Community College. The report spans a three-year period including the academic years 2017-18, 2018-19, and 2019-2020.

The data in this report is one part of a comprehensive review of programs. The program review process was developed during the 2016-17 year as part of the 2016-2021 Strategic Plan and this document was developed for distribution to Board of Regents, deans, department chairs, program directors, and faculty as part of the program review process. This data is included in the program review reporting process.

This report is generated to assist in the annual evaluation of the viability and effectiveness of programs and to facilitate the identification of areas for improvement. In addition to this annual report, a portion of programs are scheduled to participate in a comprehensive review which includes activities such as a survey of key stakeholders with a review of annual program outcomes and curriculum including courses, certificates and degrees offered, as appropriate. The compilation of data will be reviewed by the faculty, program directors, department chairs, deans, and executive leadership.

If deficiencies are noted during reviews, a program improvement plan will be developed to include specific goals, expected outcomes, and resources needed to accomplish the goals. This information will be submitted to the vice president of instruction and to the executive leadership team and progress toward the identified goals measured and documented.

All programs have undergone the comprehensive program review and the continuous improvement cycle continues each year. With this process in place, faculty and program administrators will be able to monitor trends in program areas and make data-driven decisions regarding programs to ensure the program's currency, relevancy, and value to the businesses and industries who employ our graduates and universities into which our students transfer.

Special considerations are noted when applicable. However, it is important to recognize that a global pandemic surrounding COVID-19 impacted all programs and services at the College beginning in March of 2020. The impacts of this pandemic will continue to be visible in the performance of programs, therefore only exceptions or special case are noted.

¹ This is only provided if a program has a major associated with it.

² This is only provided if a program has a major associated with it and students can obtain a degree

Terms and Definitions

Financials

Calculations Used: The numbers for tuition and fees represent registrations only. Exemptions and waivers for Hazelwood, blind and deaf, etc. are not included in the tuition calculations. The tuition for dual credit and TDCJ has been calculated using the correct tuition rates. Expenses will increase each year because of step increases and salary table adjustments (if approved by the Board). All travel expenditures were removed from the department and placed in each of the four deans' accounts beginning with FY17 and are no longer relevant for calculations.

State rates for contact hour calculation—FY18 \$3.53, FY19 \$3.57, and FY20 \$3.51.

Expenses: Expenses include all departmental charges including full-time salaries, part-time salaries, overload salaries, summer pay for instructors, supplies, equipment, maintenance and contract services.

Fiscal Year (FY): The fiscal year is provided using the closing year notation. In example. for the year 2019-2020, the fiscal year notation is FY20.

Revenue: There are two components included in the revenue. The first is revenue derived by multiplying the number of contact hours per class generated by an average contact hour rate. The average rate is calculated by the total state appropriation allocated to Alvin Community College divided by the total number of funded contact hours in the previous fiscal year. If a student takes a class for the third time, the contact hours are not eligible for state funding, and the tuition will be charged at the out-of-district rate, except for those program areas that are exempt from the additional charges. These changes are not reflected in the revenue by program. The second type of revenue is the amount of tuition received per student, and the amount of funds received for specific course fees. Routine fees such as registration, technology fees, and the like are not included. In the case where a program has an associated cost center, those revenues and expenses are added to the financial information and noted.

Performance

Associate of Arts (AA): This degree is awarded to students who fulfill the requirements in Art, Criminal Justice, Drama, General Studies, History, Music, Psychology, Sociology or Sports & Human Performance curricula. Students who complete these curricula normally transfer to a four-year college.

Associate of Science (AS): This degree is awarded to students who fulfill the requirements of the Biological Science, Business Administration, Communications, Computer Information Systems, Health Science, Mathematics, or Physical Science curriculum. Students who complete these curriculums normally transfer to a four-year college.

Associate of Applied Science (AAS): These degrees are two years in length and prepare the student for immediate occupational employment.

Associate of Arts in Teaching (AAT): The AAT is designed to provide a set of courses within the Teacher Certification areas which will transfer to a public college or university in the state of Texas that offers educator preparation programs.

Certificate Level 1-4: These programs vary in length from one to three semesters, and they prepare the student for immediate occupational employment. Level 1 certificates contain 15-42 credit hours. Level 2 certificates contain 43-59 credit hours. Level 3 certificates (Enhanced Skills) consist of 6-15 credit hours beyond an associate. Level 4 certificates (Advanced Technology) consist of 16-50 credit hours and require a specific associate or baccalaureate degree as a prerequisite.

Contact Hours: A unit of measure that represents an hour of scheduled instruction given to students of which 50 minutes must be of direct instruction.

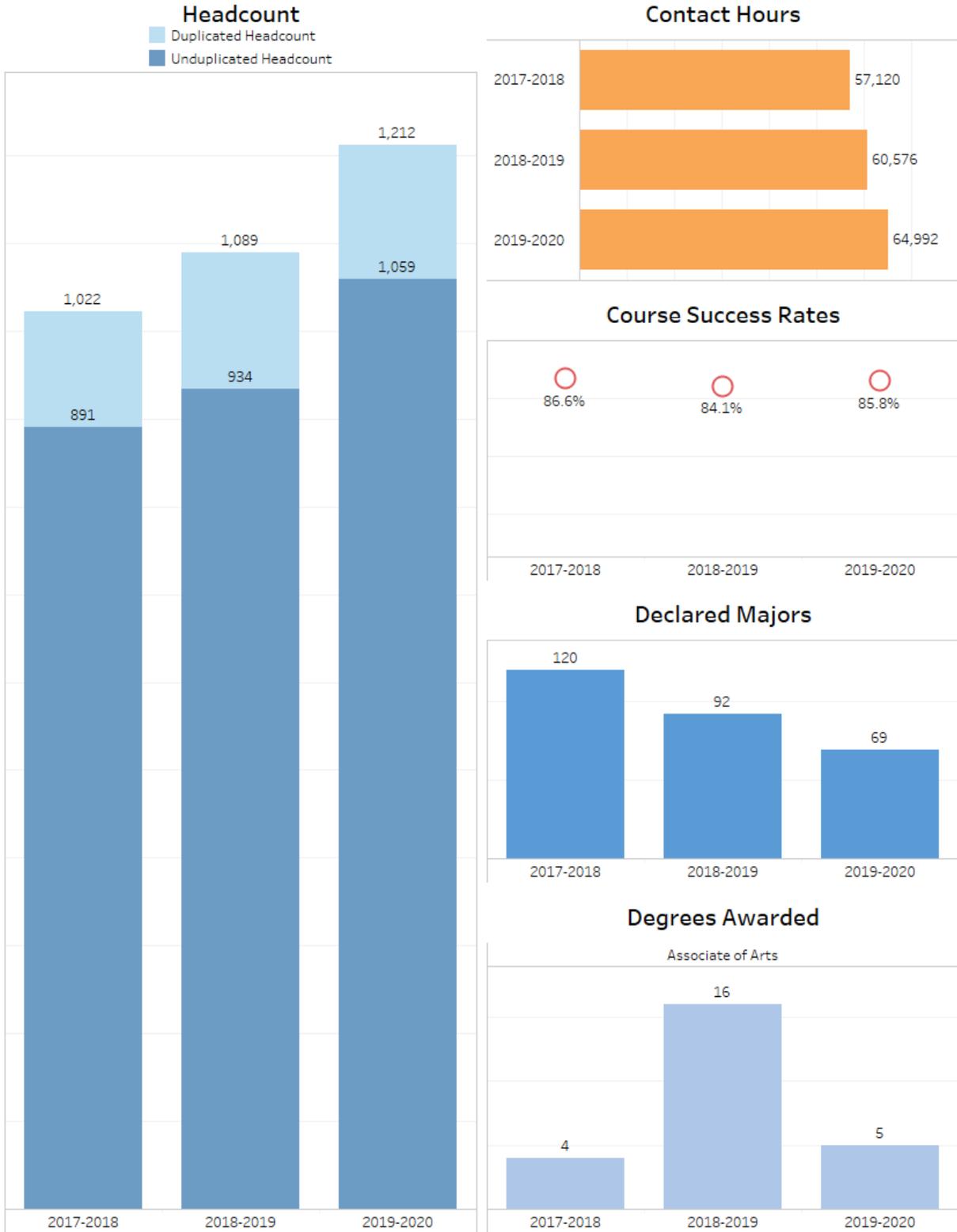
Course Success Rate: The percentage of students that received a grade of A, B, or C.

Declared Majors: The number of unduplicated declared majors in the given year. Most programs have no restrictions on declaring a major so a student can declare a major yet be in classes unrelated to the major or be in developmental classes. Students who change majors at any time may be counted more than once in the first declared major and then the changed major(s).

Duplicated Headcount: The number of students during the specified period (i.e. one full year will include fall, spring, and summer). Each student is counted in each of their courses. E.g. 1 student in 3 classes is counted 3 times in that semester.

Unduplicated Headcount: The number of unique students during the specified period. Each student counts as 1 student regardless of how many classes they are enrolled in. E.g. 1 student in 3 classes is counted 1 time.

Art



Art Financial Information



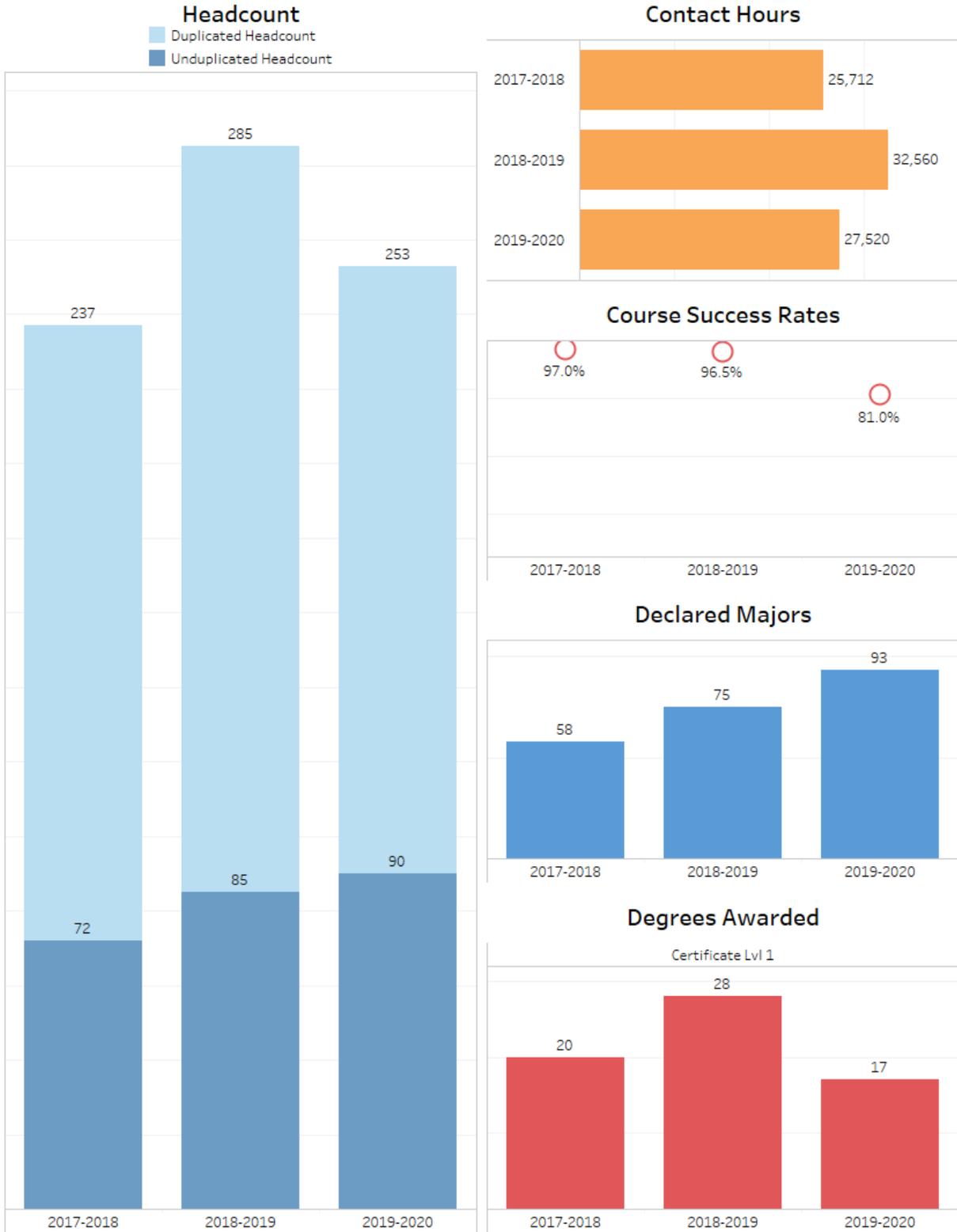
Notes: This includes the purchase of equipment in the amount of \$3,069 in FY18.

Financials also include the expenses and revenue from the Art enrichment courses as did the previous report. The table below shows these revenues and expenses.

Art Workshops – Fund 12 Funds from workshops

	2017-2018	2018-2019	2019-2020
Revenue	47,390.00	44,607.20	23,457.50
Expenses	(30,250.32)	(18,662.39)	(24,815.92)
Gain/Loss	17,139.68	25,944.81	(1,358.42)

Automotive

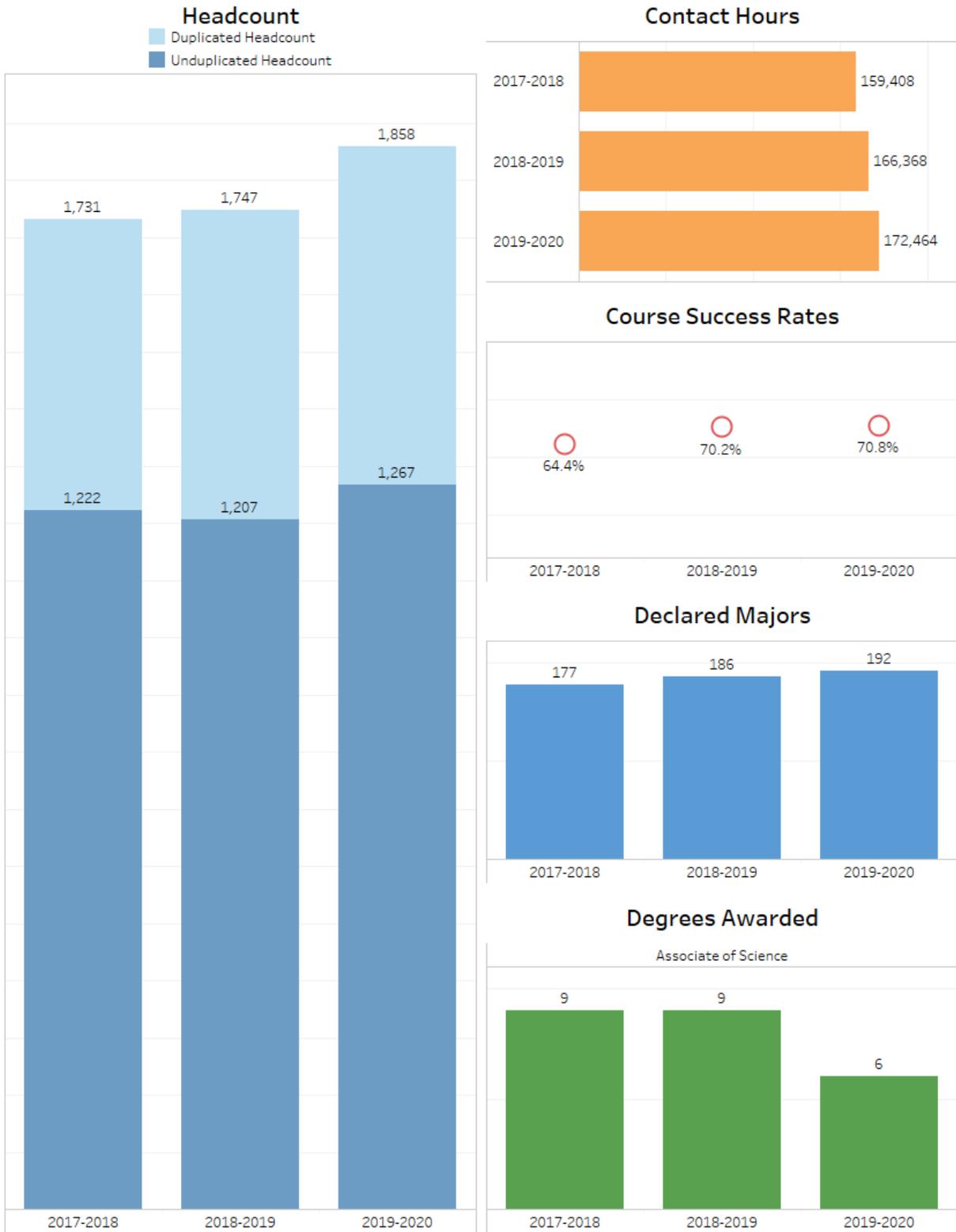


Automotive Financial Information

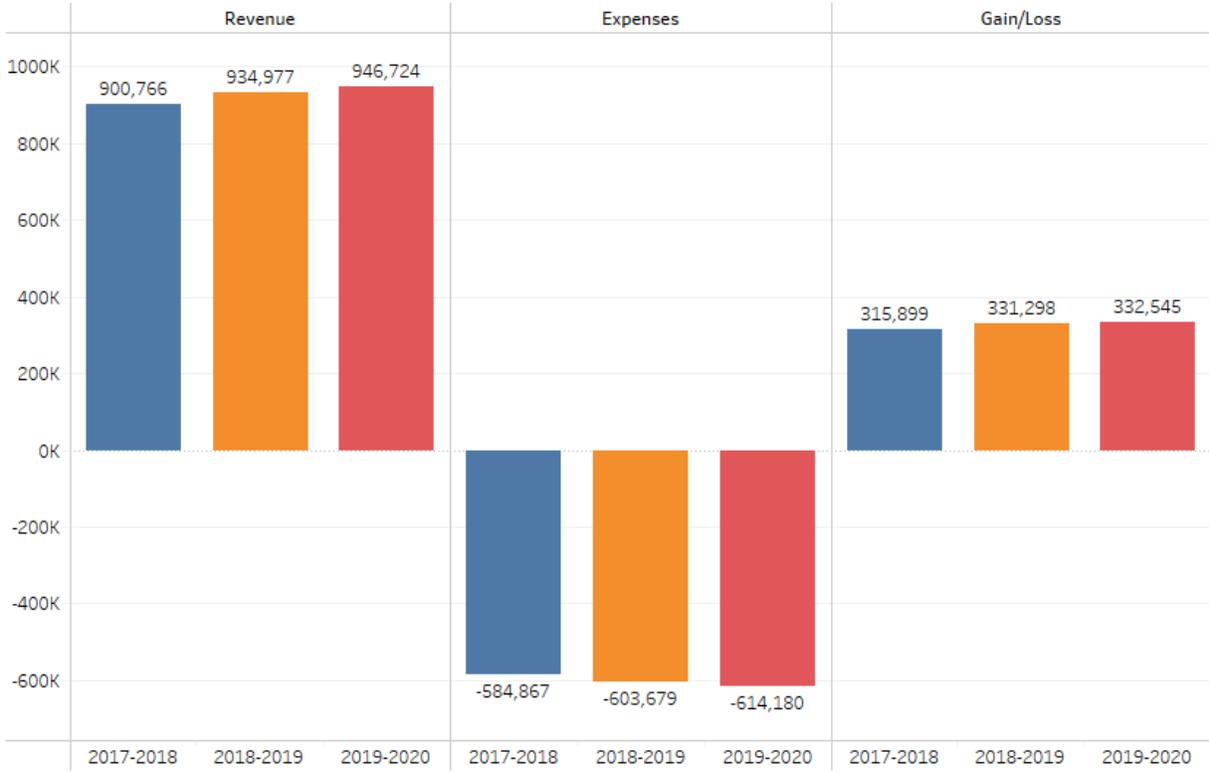


Notes: Enrollment in FY18 includes the addition of classes at JB Hensler.

Biology

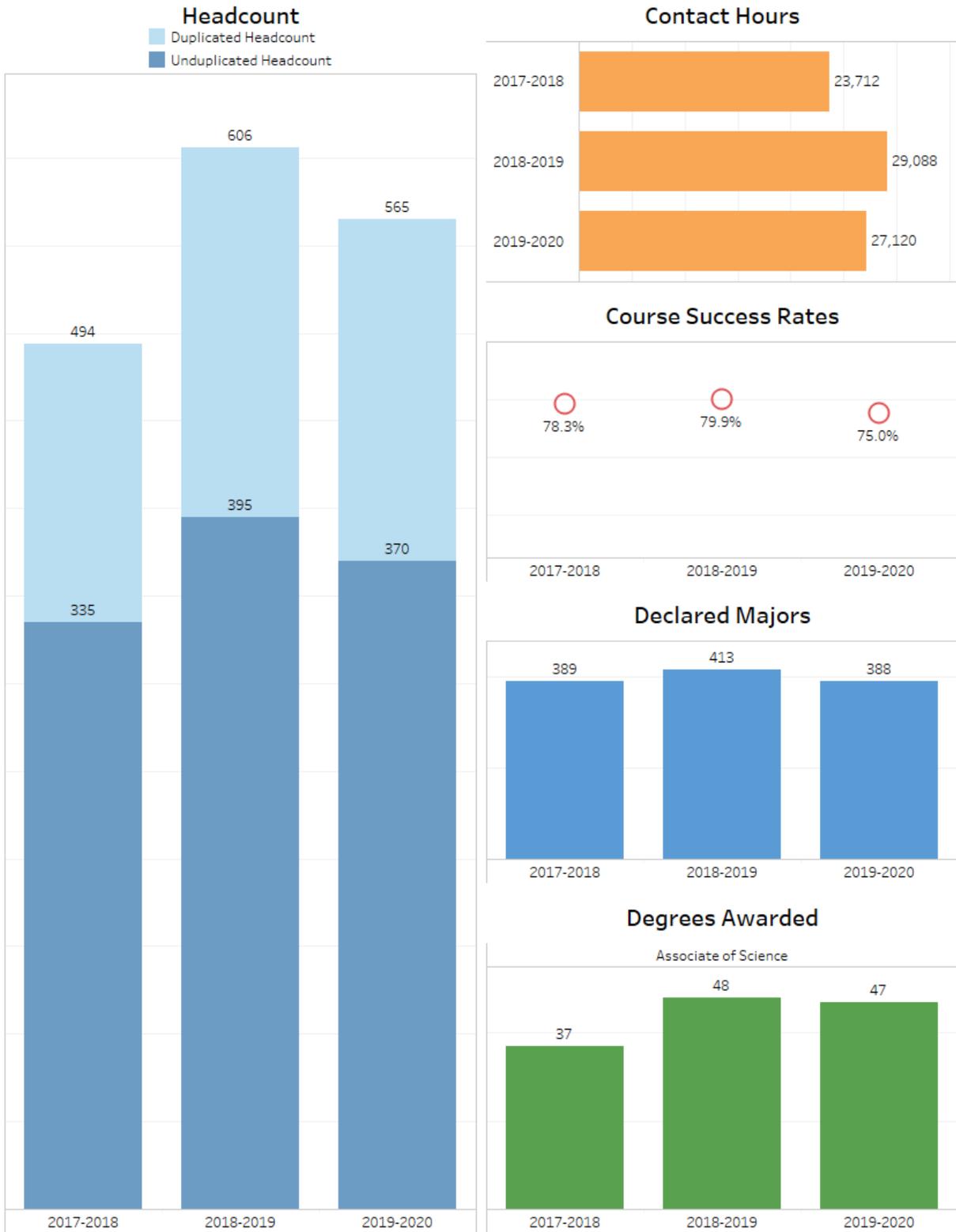


Biology Financial Information

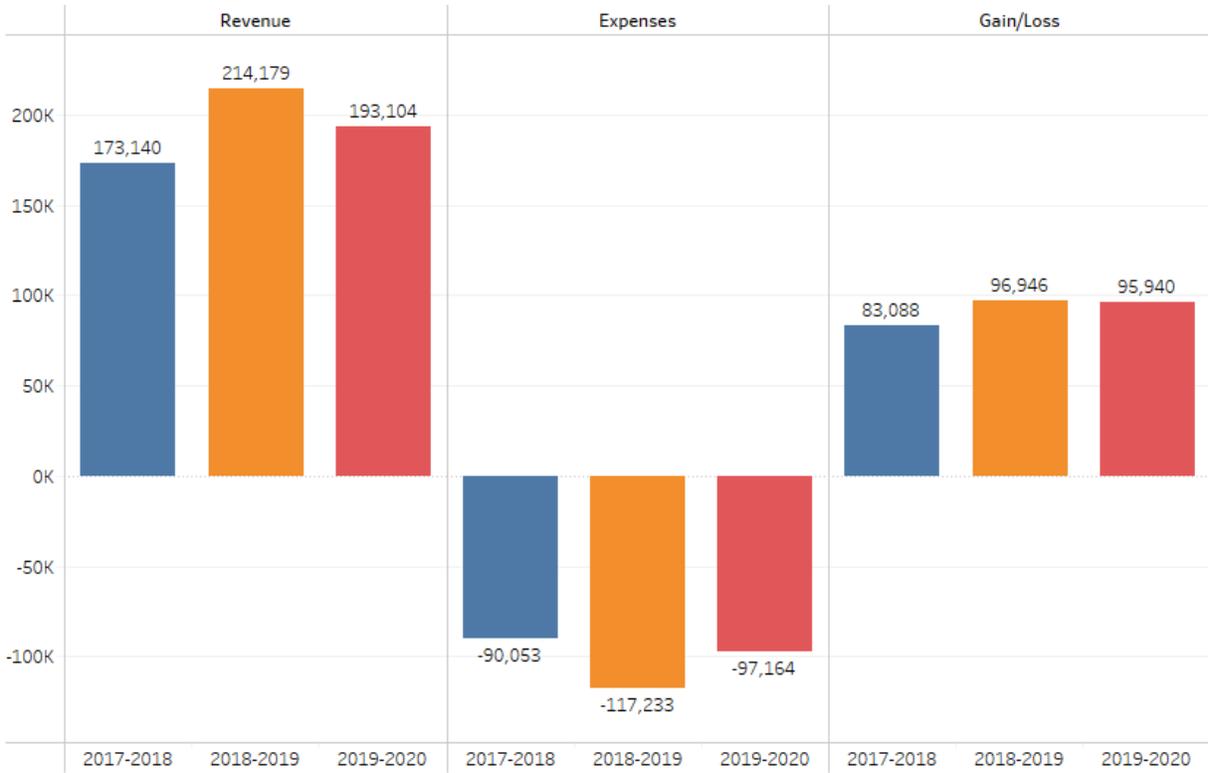


Notes:

Business Administration

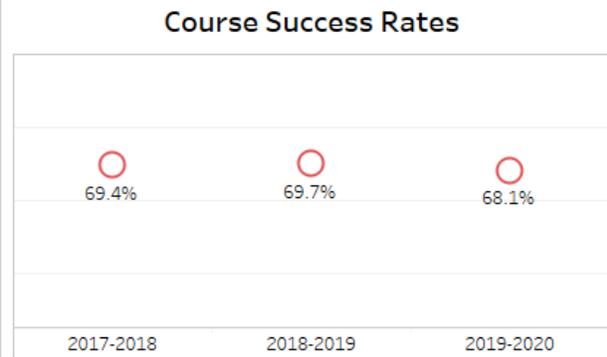
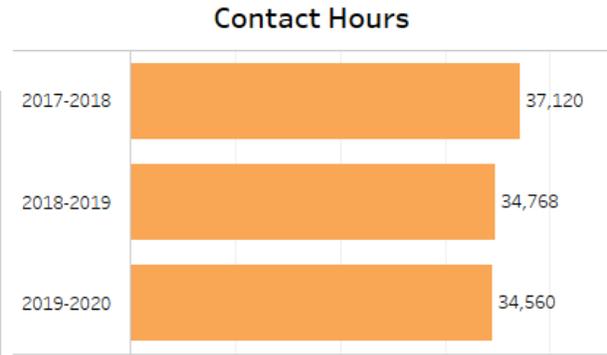
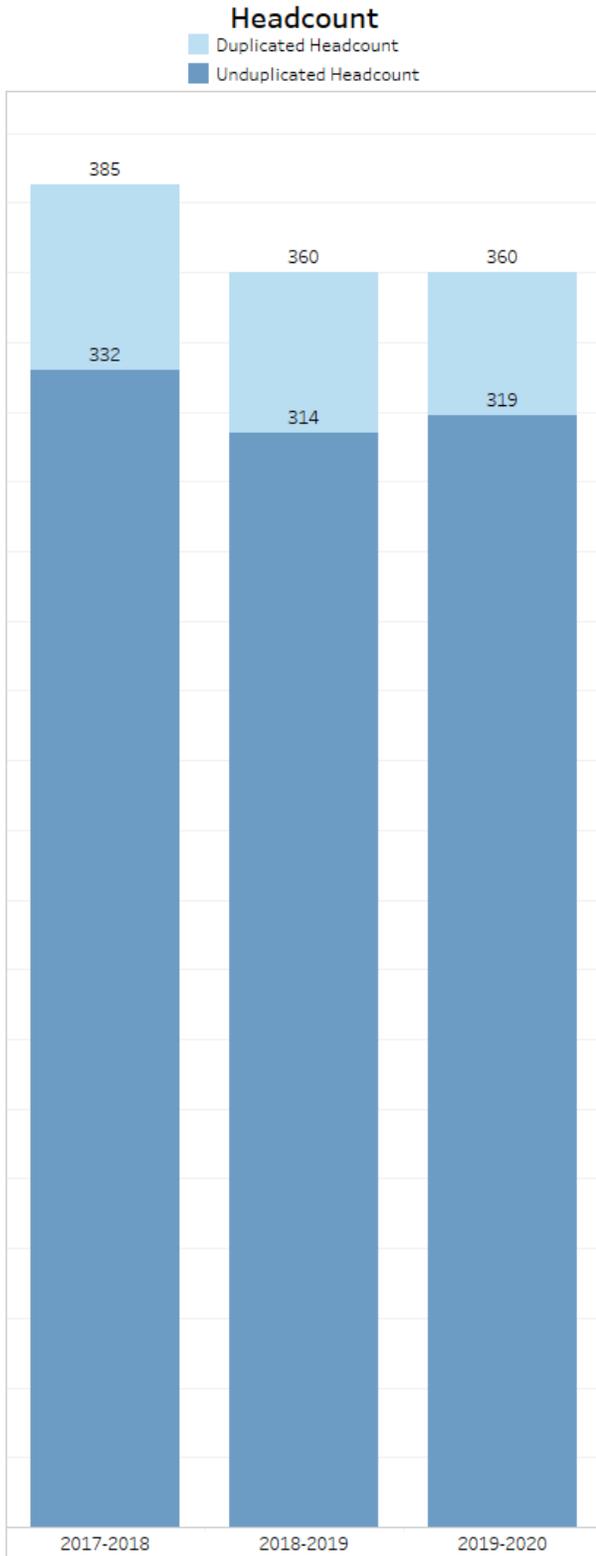


Business Administration Financial Information



Notes: Note that there has been an increase in unduplicated and duplicated enrollment and the increase in expense is due to increase in faculty.

Chemistry



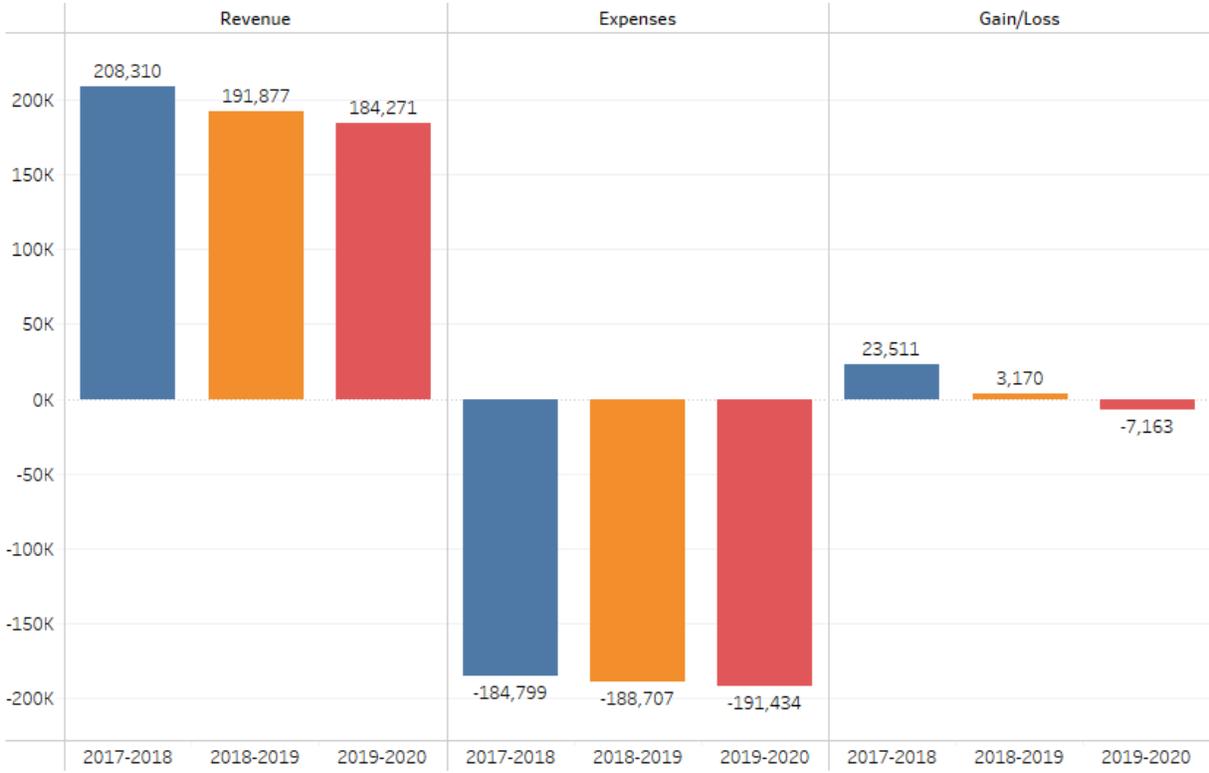
Declared Majors

N/A

Degrees Awarded

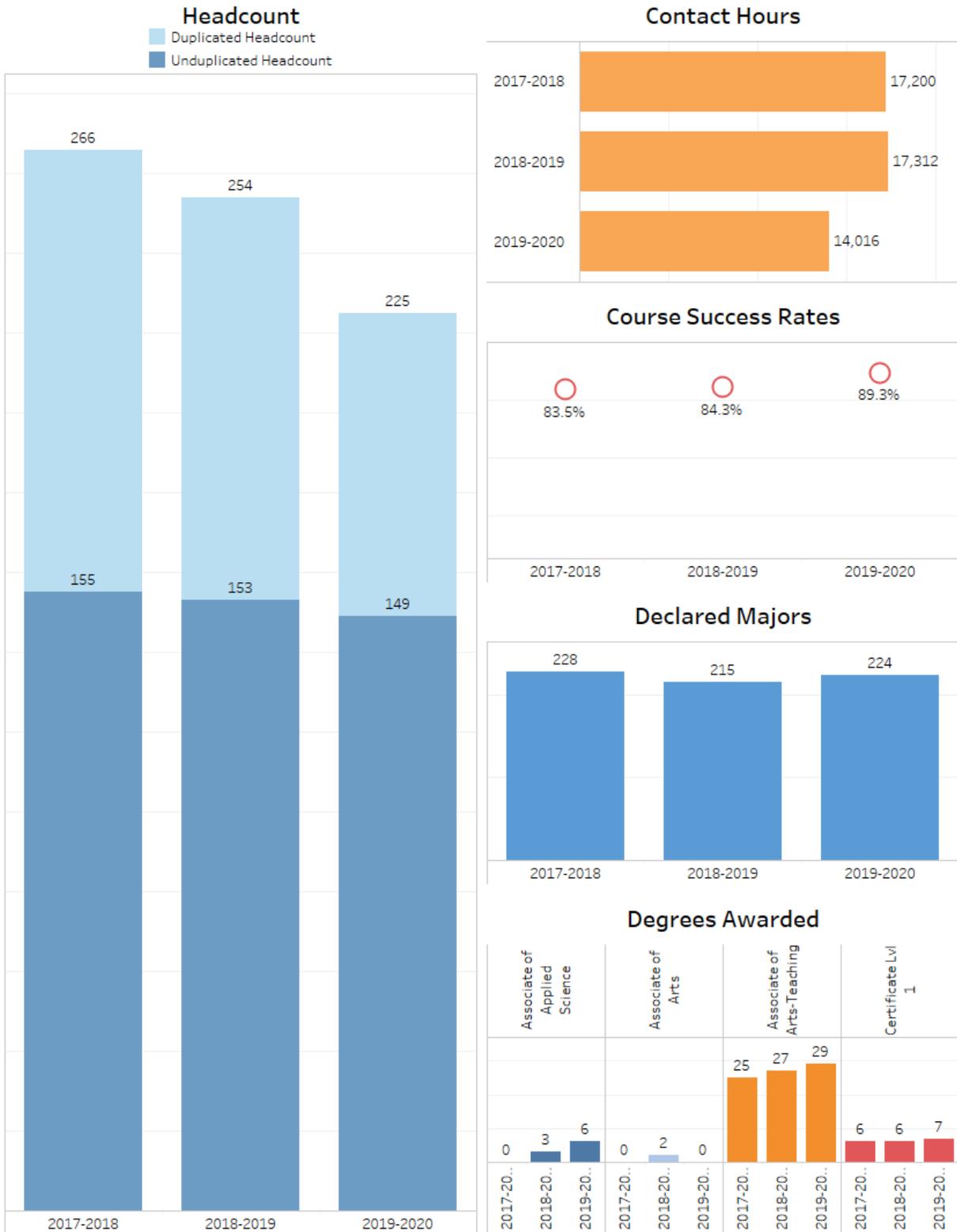
N/A

Chemistry Financial Information

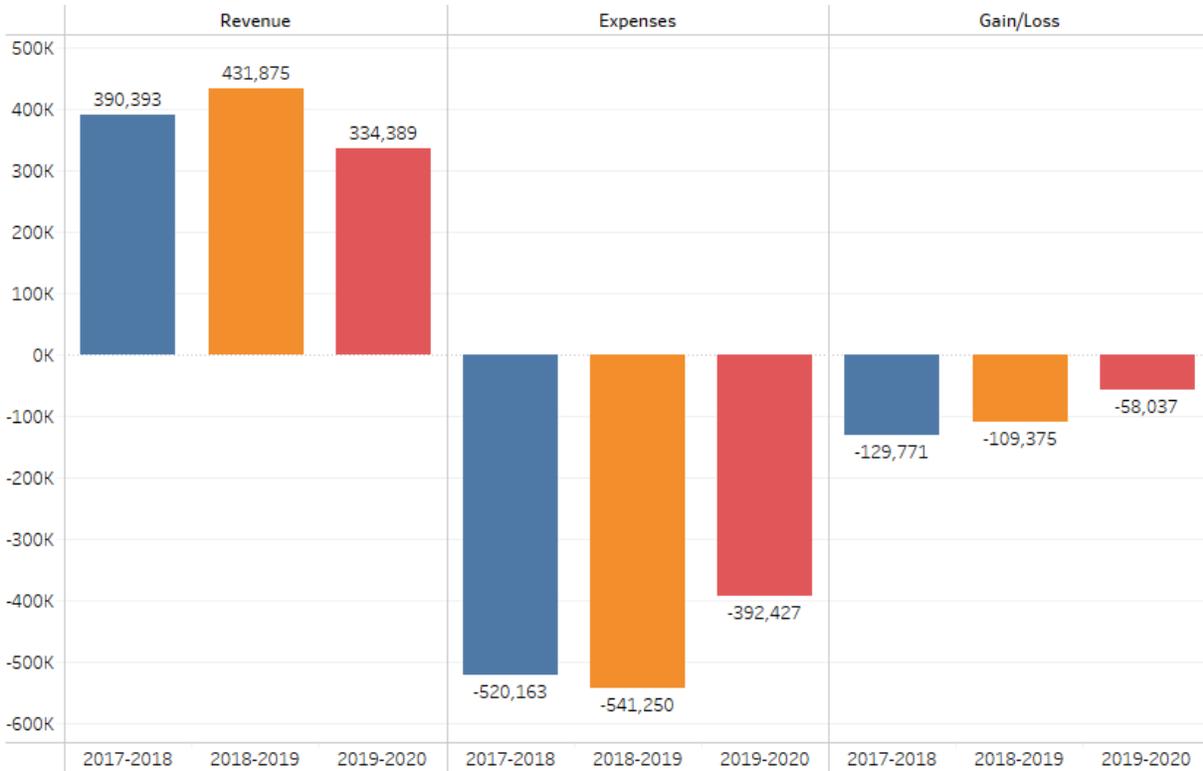


Notes:

Child Development



Child Development Financial Information



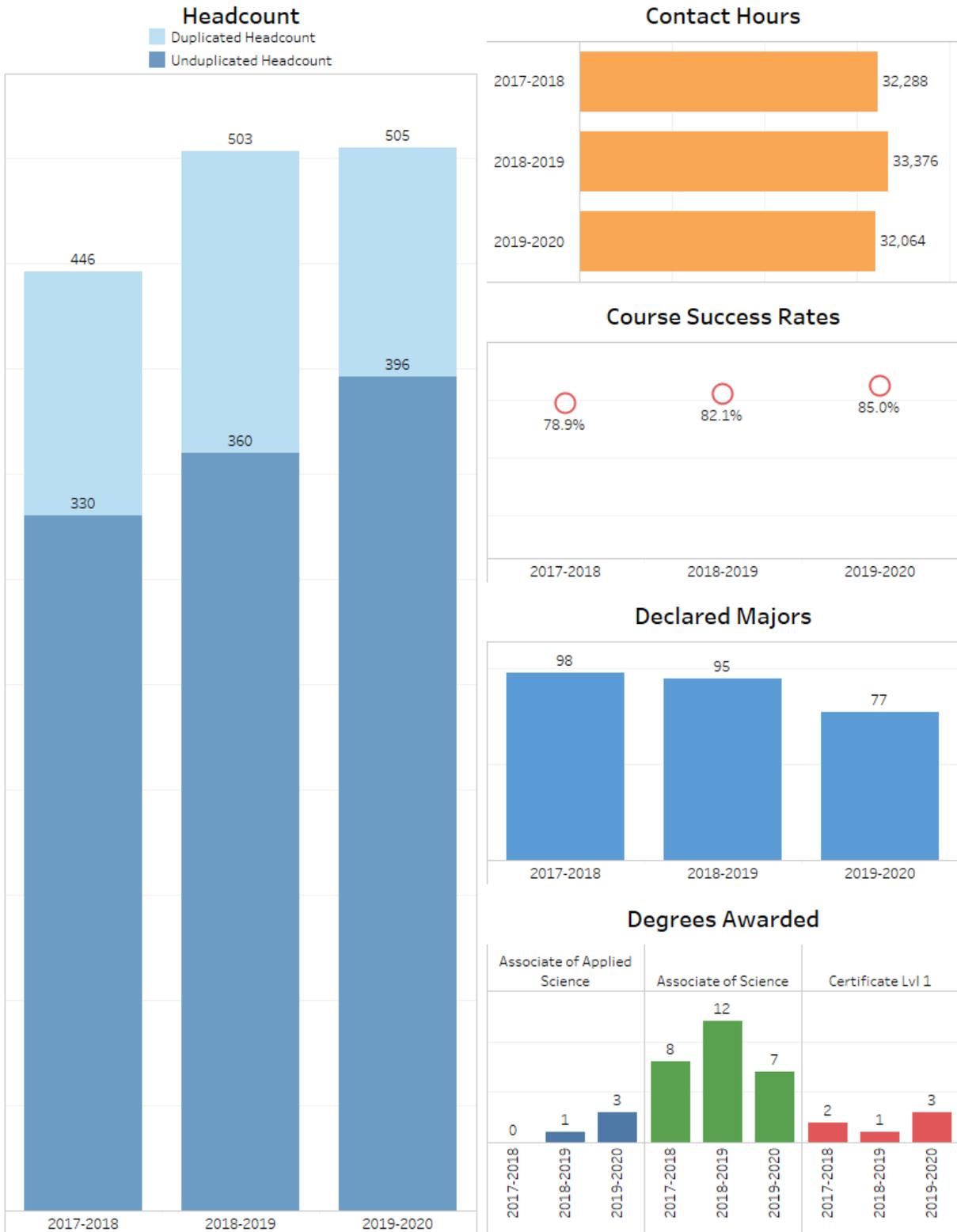
Notes: The combined financial information for the program and the Lab School (Childcare Fund 25) are covered in the graph above. The table below shows the revenues and expenses from the Fund 25 account. The Lab School Director salary was 100% in the Child Development budget for FY17, FY18 and FY19. The salary will be charged 25% in the Lab School budget beginning FY20. The course releases for faculty who serve roles in the Lab School is one class per semester in all fiscal years. In FY20, expenses in the Fund 25 account were paid for using CARES Act funds.

Childcare –Fund 25

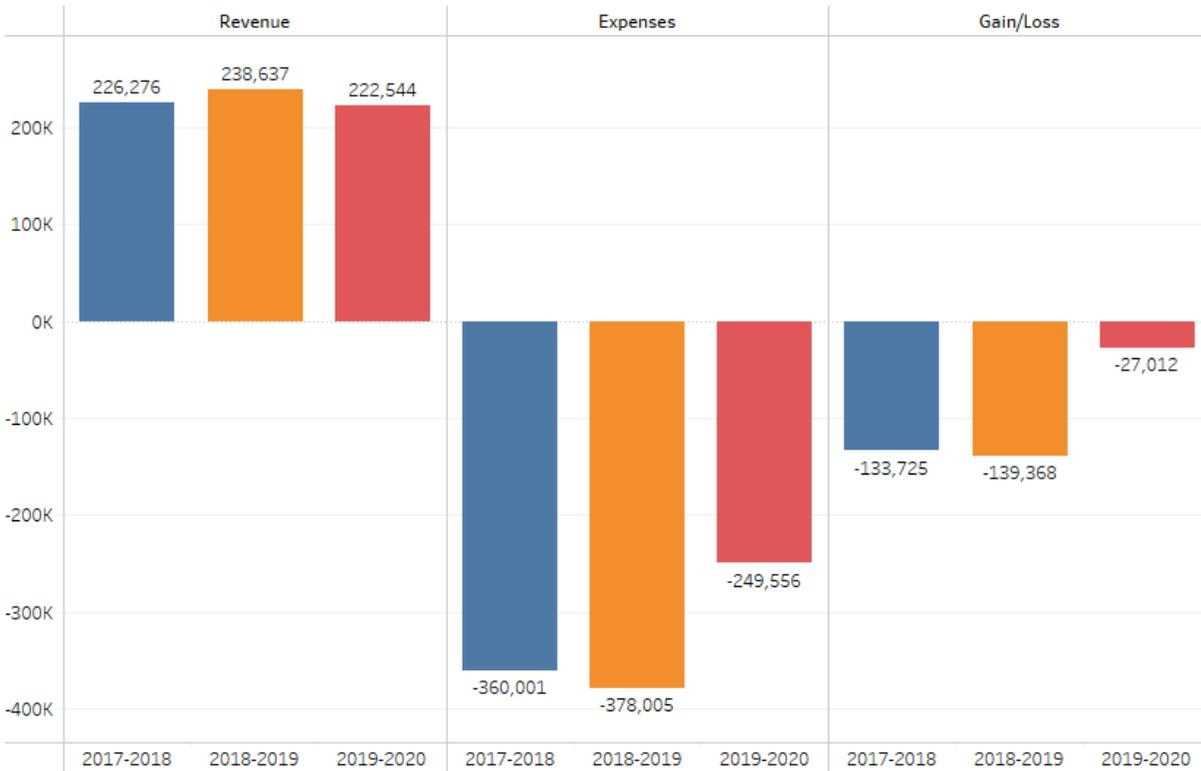
Funds from childcare tuition

	2017-2018	2018-2019	2019-2020
Revenue	267,048.97	311,821.06	236,362.69
Expenses	(299,772.34)	(316,531.99)	(200,344.04)
Gain/Loss	(32,723.37)	(4,710.93)	36,018.65

Communications – Radio/TV Broadcasting



Communications – Radio/TV Broadcasting Financial Information



Notes: The course releases for faculty who serve as department chair for Radio/Television and the full-time instructor for Radio/Television who works in the station is one class each per semester in all fiscal years.

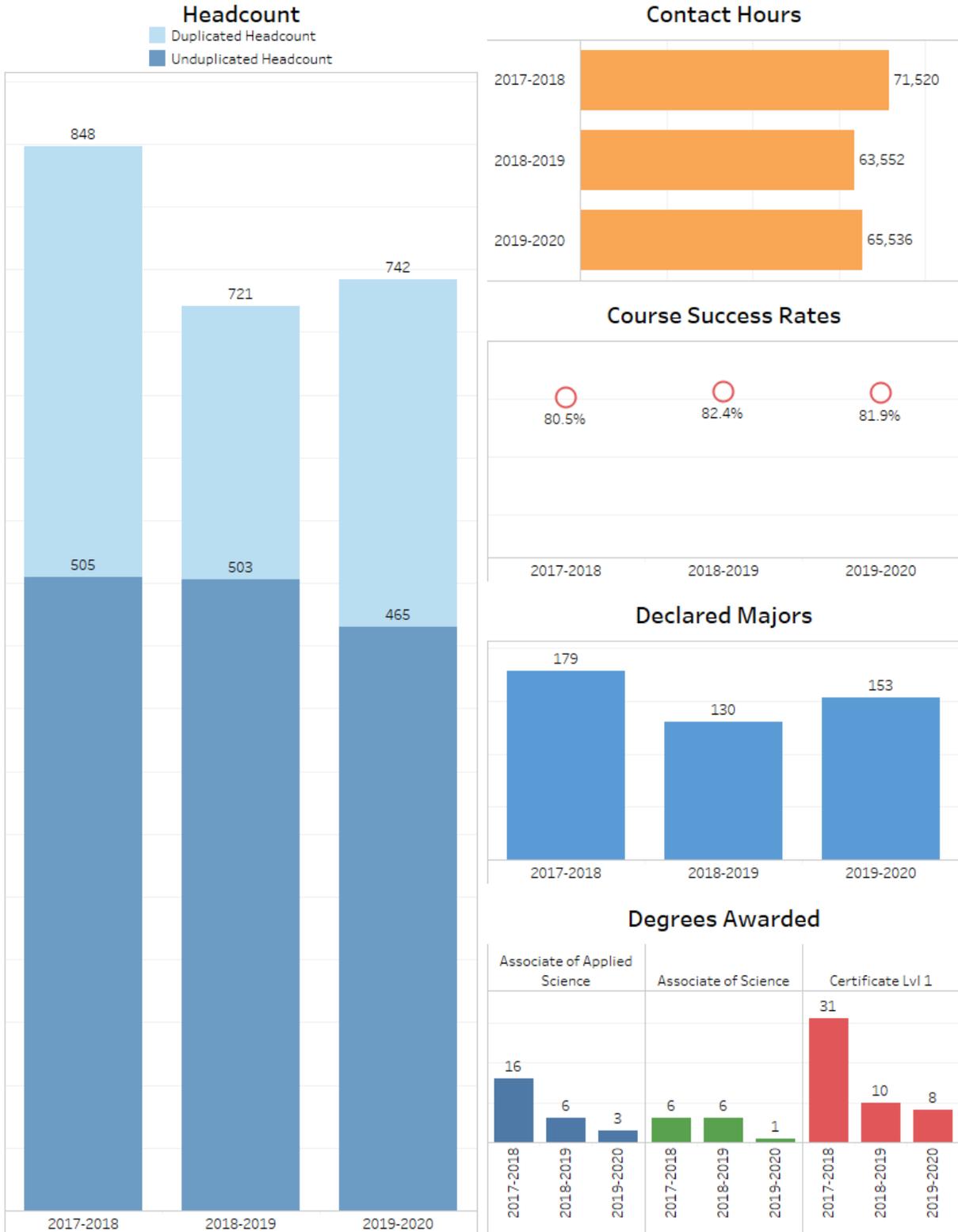
The graph above includes the revenues and expenses associated with the Radio Station (KACC) operation from the Fund 12. The table below show these revenues and expenses.

KACC – Fund 12

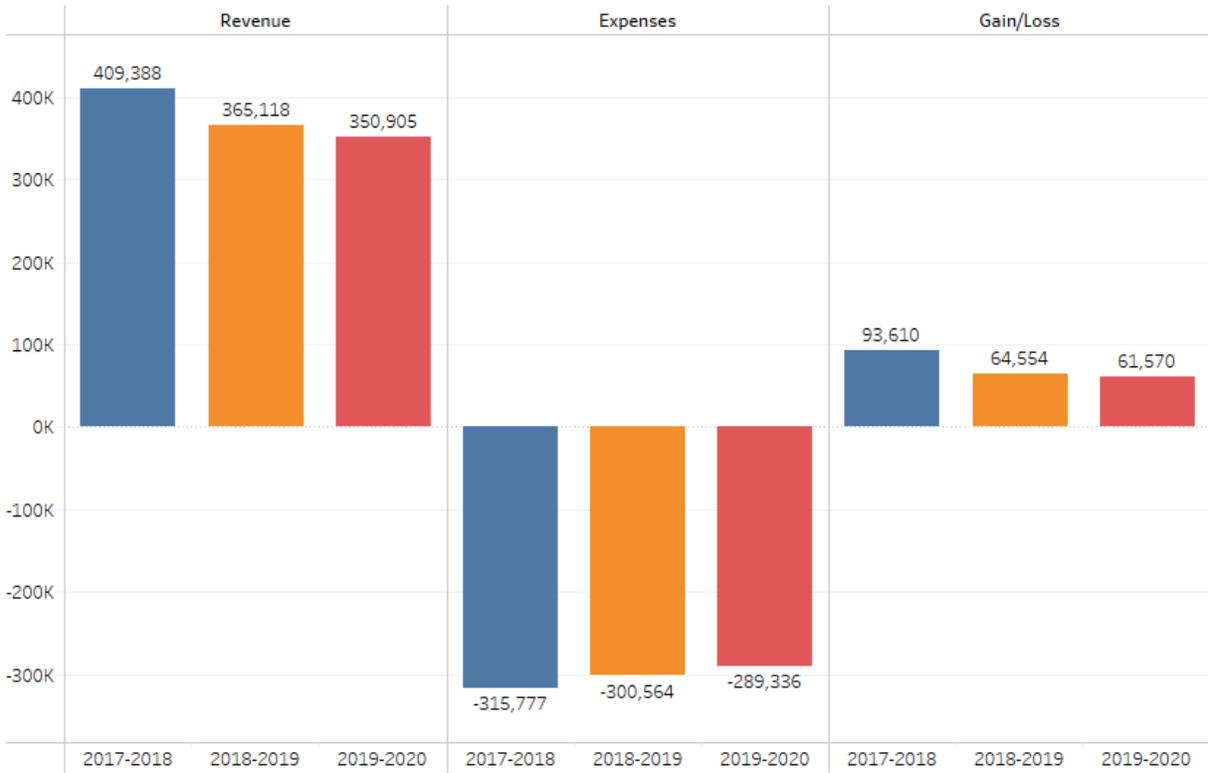
Revenue comes from employees broadcasting high school games and city council meetings

	2017-2018	2018-2019	2019-2020
Revenue	14,120.00	18,860.00	16,660.00
Expenses	(12,734.02)	(17,932.48)	(12,260.65)
Gain/Loss	1,385.98	927.52	4,399.35

Computer Information Technology

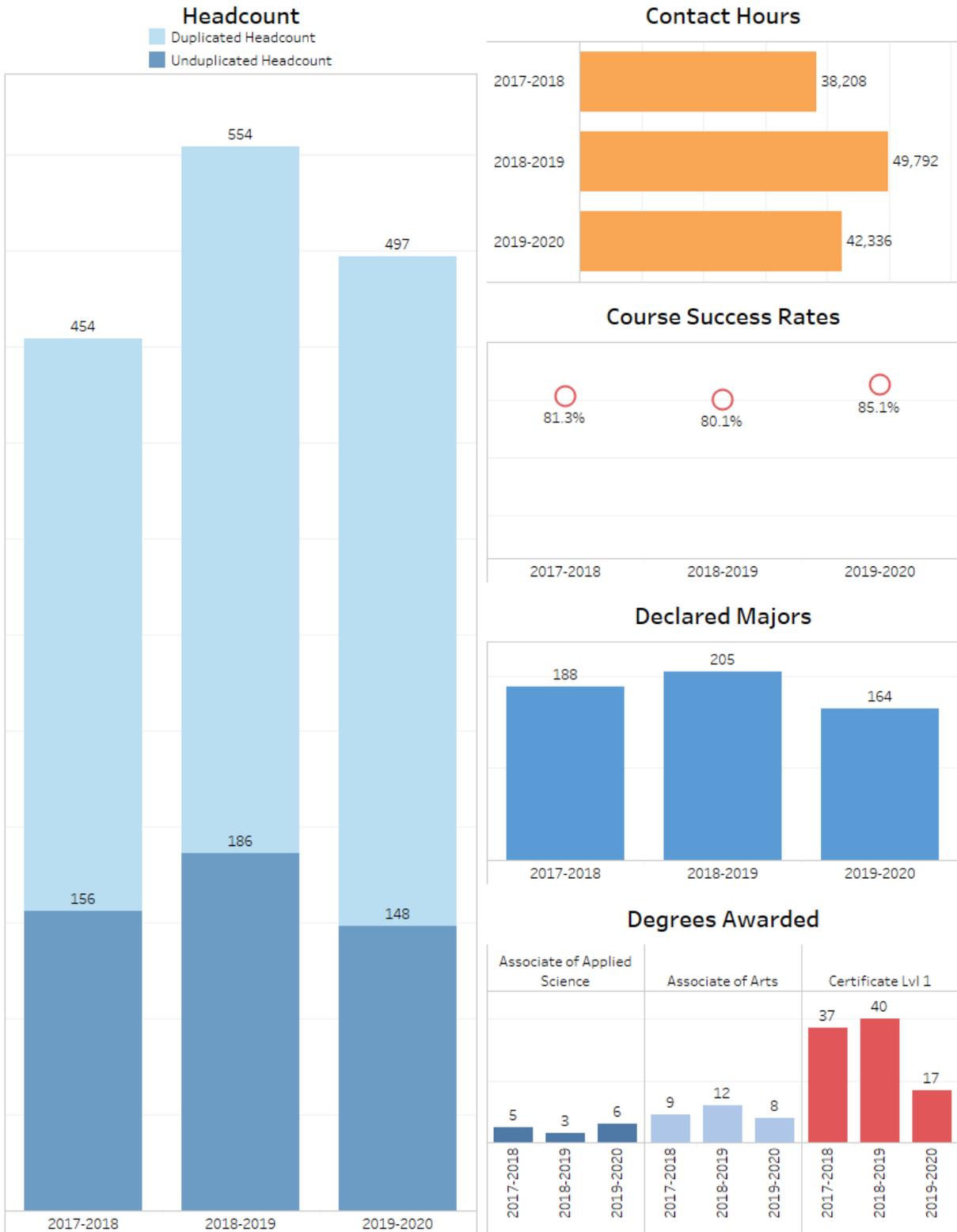


Computer Information Technology Financial Information

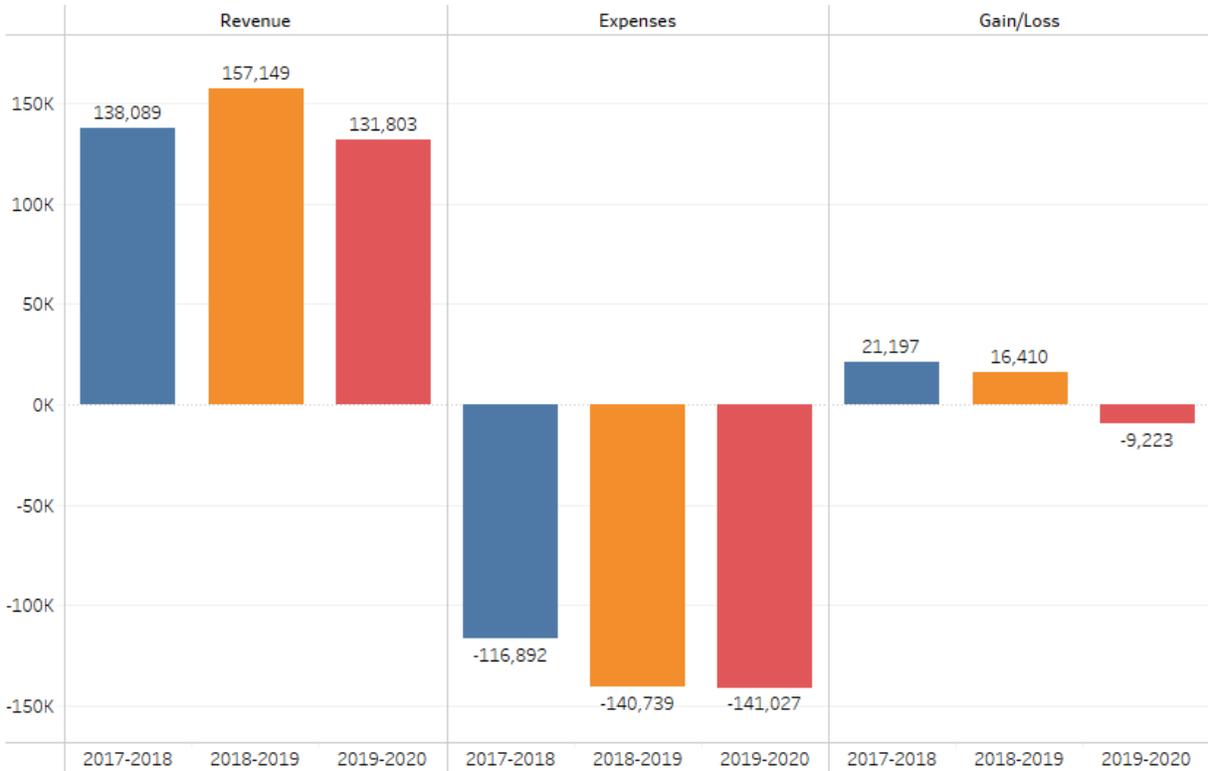


Notes: Degrees included are both Computer Information Technology – Computer Networking and Computer Information Technology – Computer Programming.

Criminal Justice



Criminal Justice Financial Information



Notes: This graph includes revenue or expenses from Fund 12 Firing Range account which includes the range fees. The table below shows these revenues and expenses. In FY20, equipment was purchased in the amount of \$33,475 for the Firing Range.

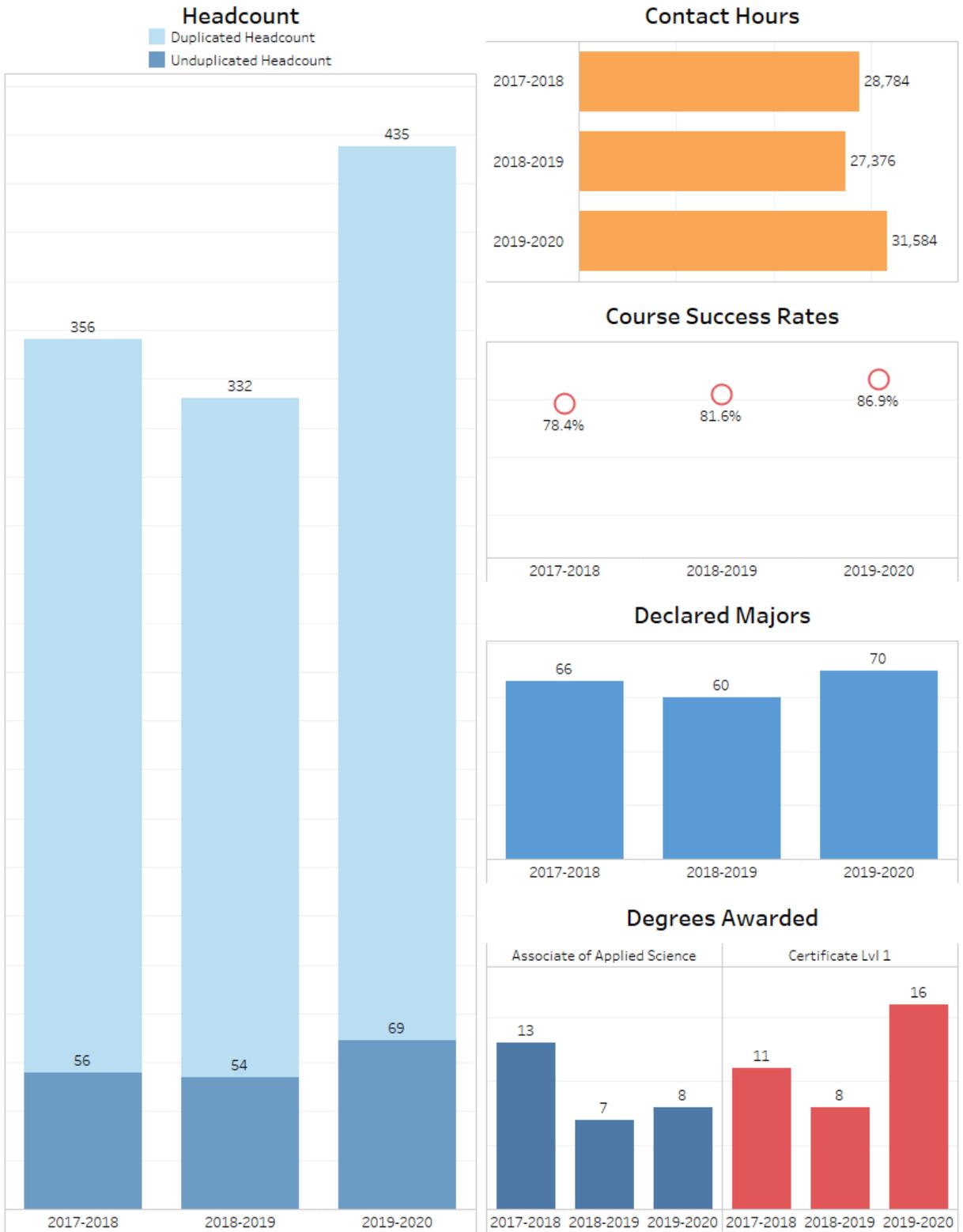
Degrees in this program include: Criminal Justice, Criminal Justice – Law Enforcement & Police Administration, and Criminal Justice Basic Law Enforcement Academy Certificate Police Academy.

Firing Range – Fund 12

Revenue comes from course fees and range rental

	2017-2018	2018-2019	2019-2020
Revenue	41,014.25	46,657.00	30,244.25
Expenses	(27,857.08)	(53,795.07)	(55,941.63)
Gain/Loss	13,157.17	(7,138.07)	(25,697.38)

Culinary Arts



Culinary Arts Financial Information



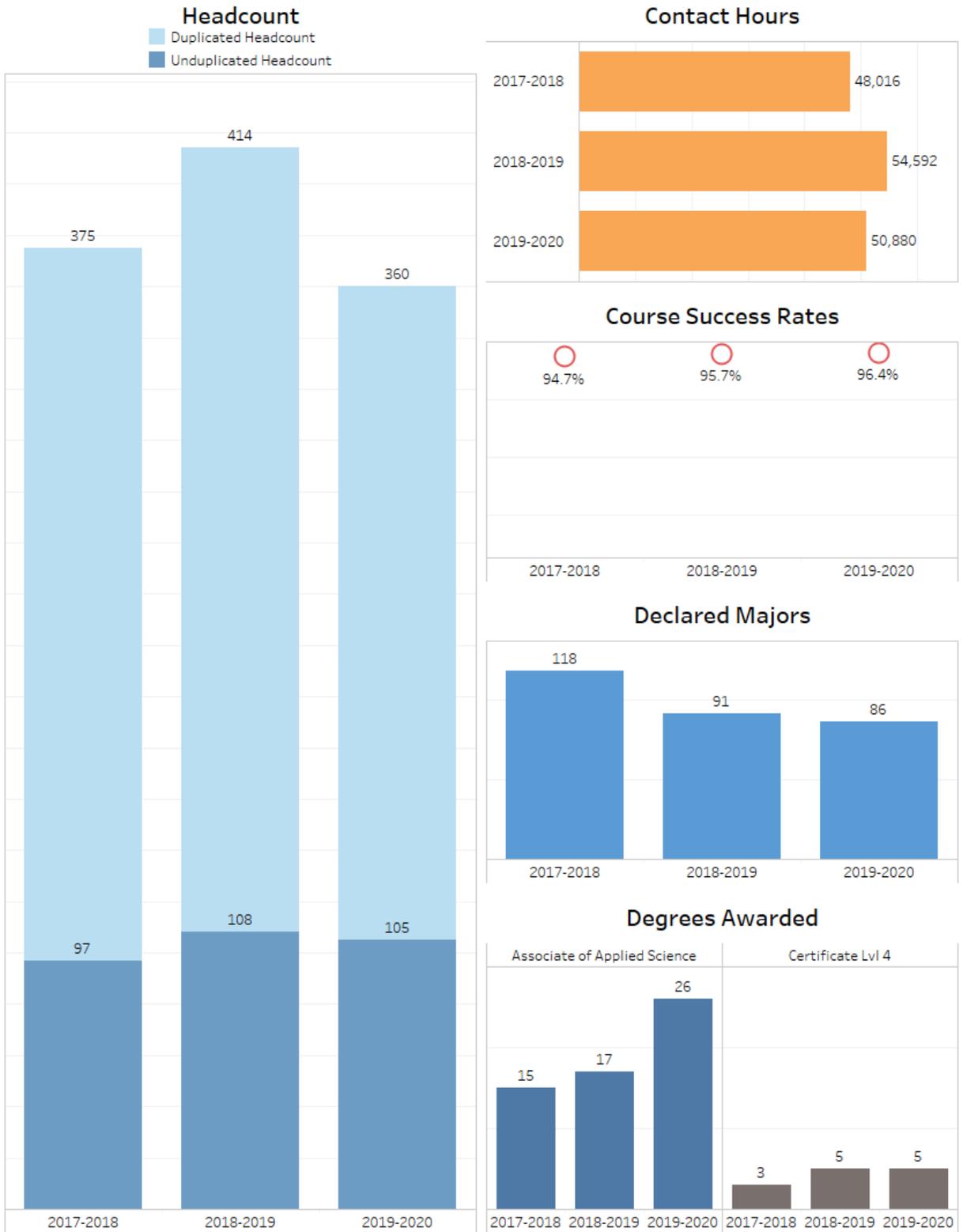
Notes: The graph above includes the revenue and expenses from the Culinary Arts Catering Fund 12 account. The table below shows these revenues and expenses. The course releases for faculty from Culinary Arts is one for fall and spring semesters only.

Culinary Arts - Fund 12

Funds from events catered by culinary students

	2017-2018	2018-2019	2019-2020
Revenue	3,260.00	0.00	3,310.00
Expenses	0.00	(2,217.25)	0.00
Gain/Loss	3,260.00	(2,217.25)	3,310.00

Diagnostic Cardiovascular Sonography



Diagnostic Cardiovascular Sonography Financial Information



Notes: The above graph includes revenue and expenses from the DCVS Program Fund 12 account (given in the table below).

Degrees in this program include: adult echocardiography, pediatric echocardiography, and vascular sonography. While DCVS is a selective admission program, students who have not yet been accepted may enroll in courses offered (specifically: DMSO 1210, DMSO 1342, and DSAE 2303).

ACC certification* rate for this program is: FY18: 100% FY19: 100% FY20: 94%

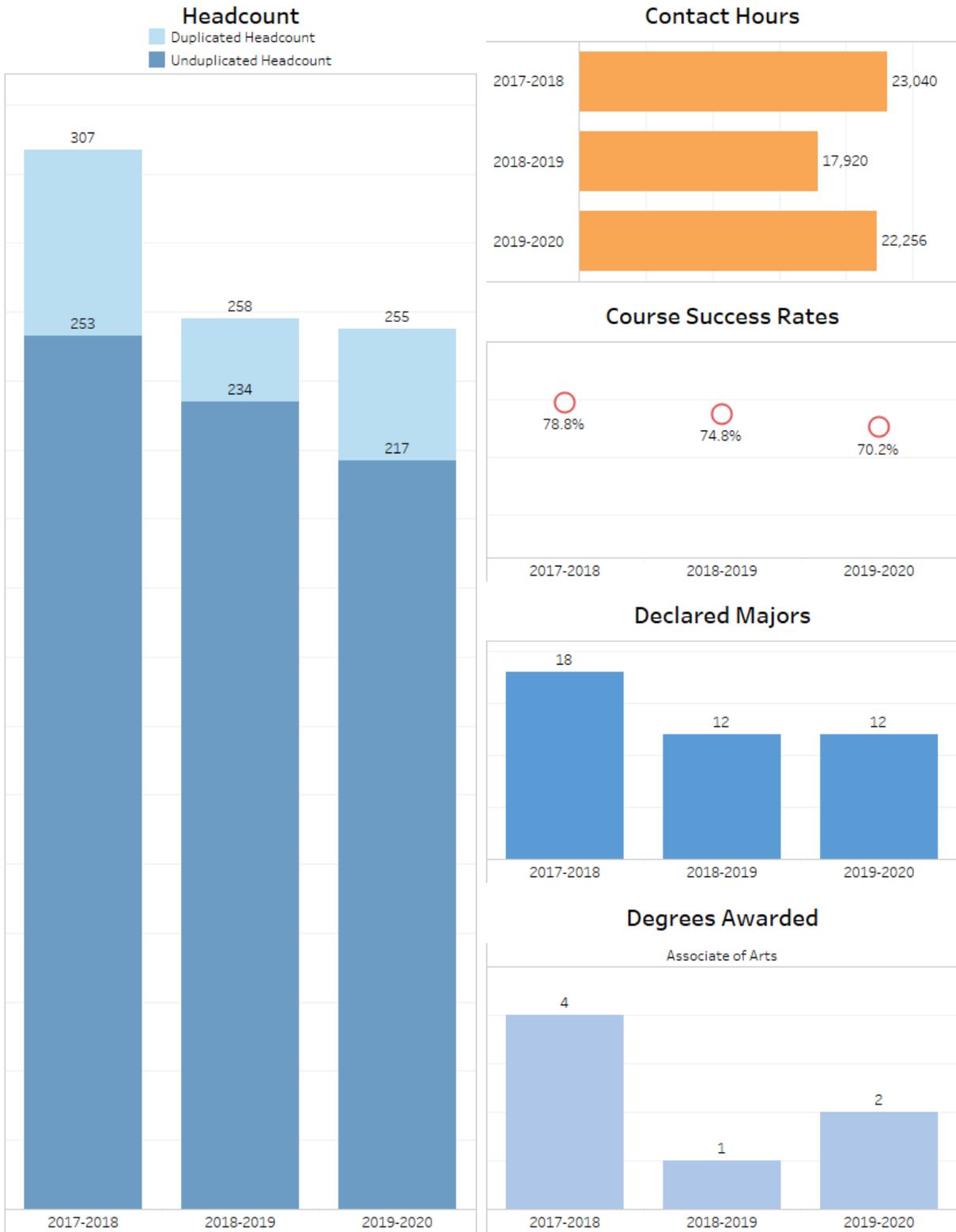
* there is no state or national certification

DCVS Program – Fund 12

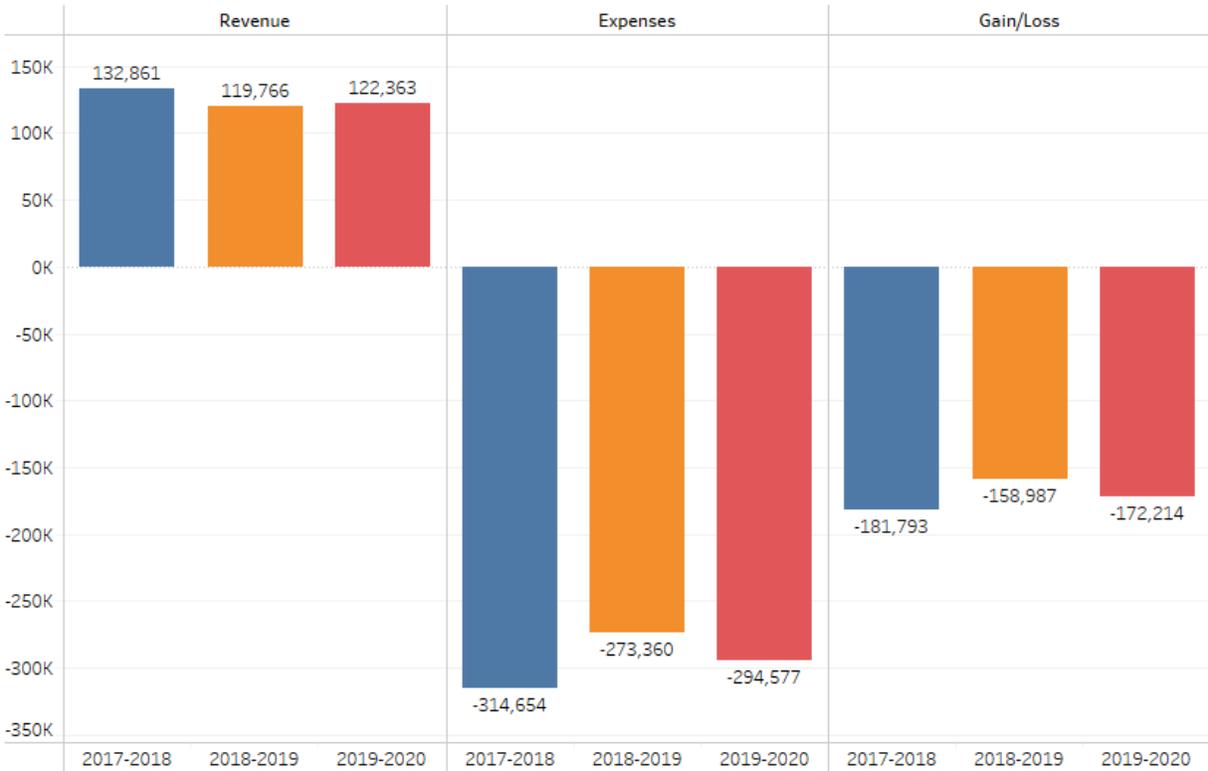
Funds come from volunteers who donate for scans and from annual workshop fees

	2017-2018	2018-2019	2019-2020
Revenue	3,803.00	1,025.83	1,167.00
Expenses	(3,990.65)	(1,588.92)	(2,200.00)
Gain/Loss	(187.65)	(563.09)	(1,033.00)

Drama



Drama Financial Information



Notes: Revenues and expenses from the two Fund 12 accounts (Drama Children’s Theatre and Drama Box Office) are included. The table below shows these revenues and expenses. Funds from the Drama Box Office are used to fund drama student scholarships. The course releases for faculty who serve roles in the Theatre is two classes per semester.

Drama Children’s Theater – Fund 12

Funds come from donations given directly to the Foundation

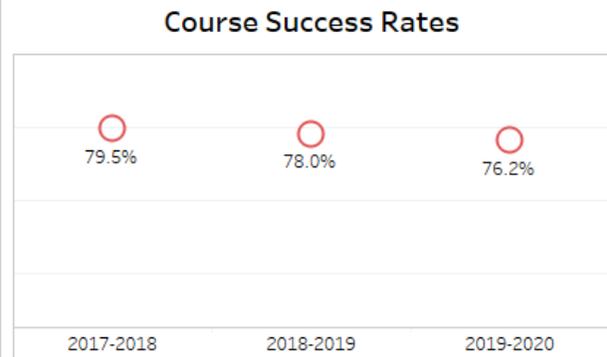
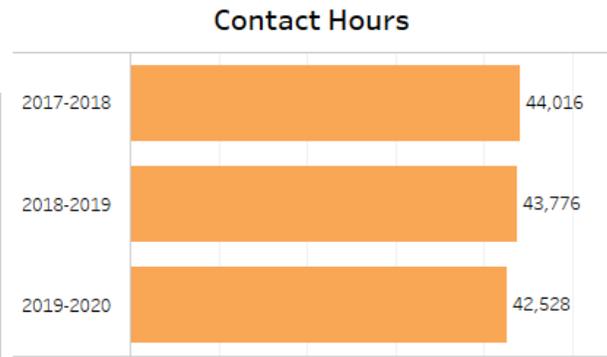
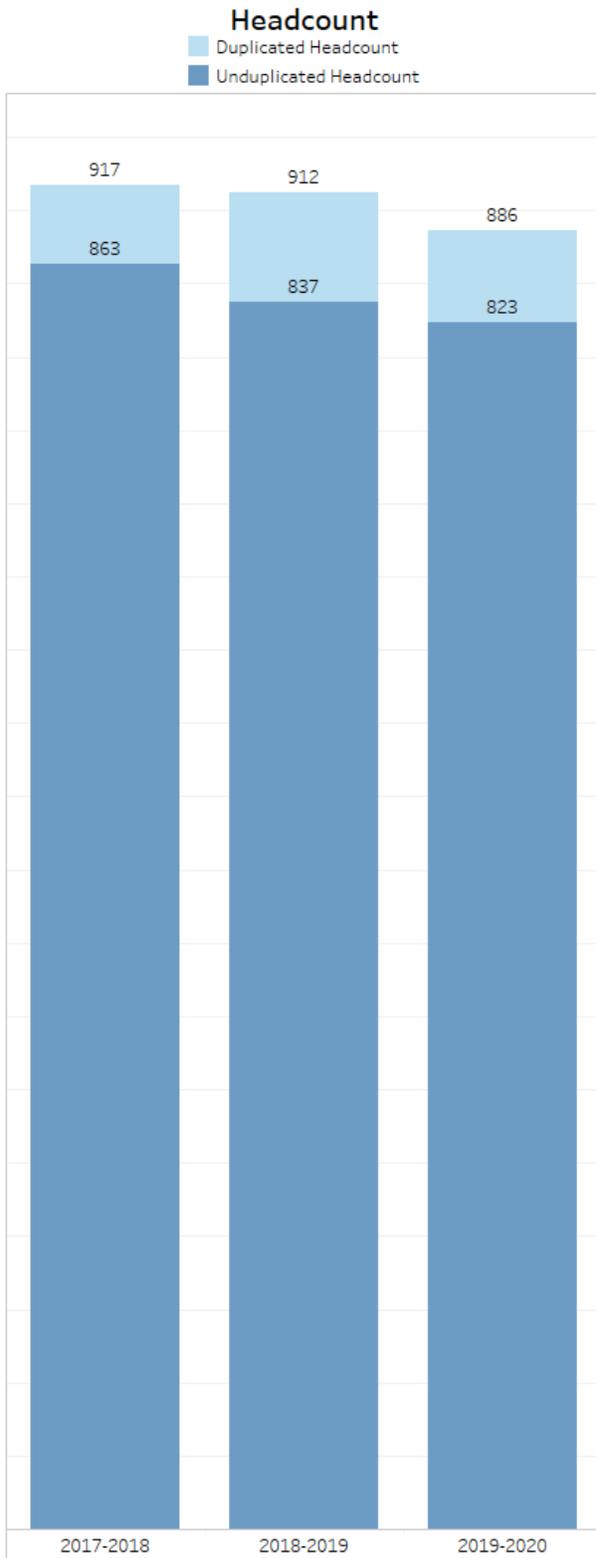
	2017-2018	2018-2019	2019-2020
Revenue	0.00	7,305.19	2,634.57
Expenses	(4,935.13)	(2,696.57)	0.00
Gain/Loss	(4,935.13)	4,608.62	2,634.57

Drama Box Office – Fund 12

Funds from box office sales and are used for scholarships

	2017-2018	2018-2019	2019-2020
Revenue	8,943.76	7,344.29	8,097.64
Expenses	0.00	0.00	(11,446.90)
Gain/Loss	8,943.76	7,344.29	(3,349.26)

Economics



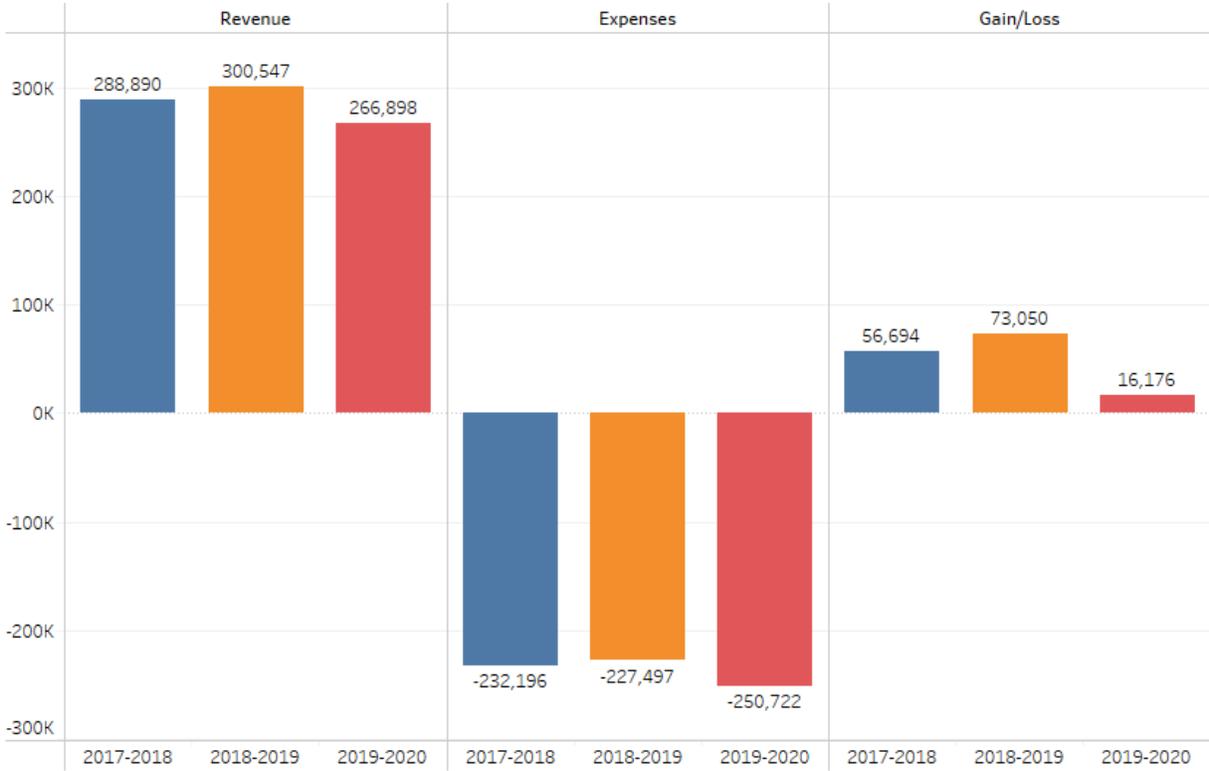
Declared Majors

N/A

Degrees Awarded

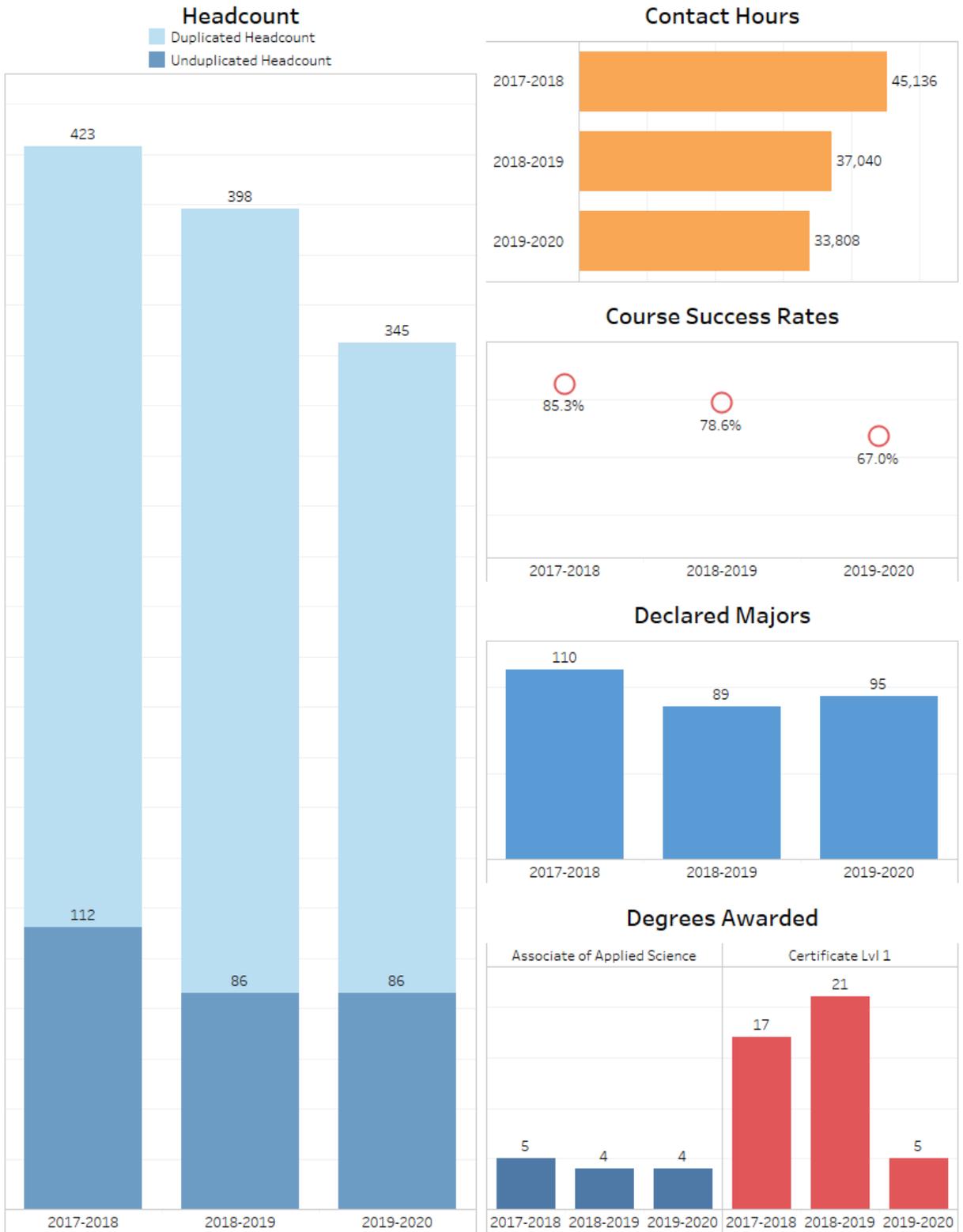
N/A

Economics Financial Information



Notes:

Emergency Medical Technology



Emergency Medical Technology Financial Information



Notes: Equipment was purchased for \$9,845 in FY18. This includes the EMS Testing Fees Fund 12 account and EMT Clinical Scheduling Fund 12 account. The tables below show these revenues and expenses.

ACC licensure pass rate for this program is: FY18: 73% FY19: 69% FY20: 71%

FY20 State licensure pass rate is 75% FY20 National licensure pass rate is 71%

EMT Clinical Scheduling – Fund 12

Revenue comes from scheduling fees charged to students

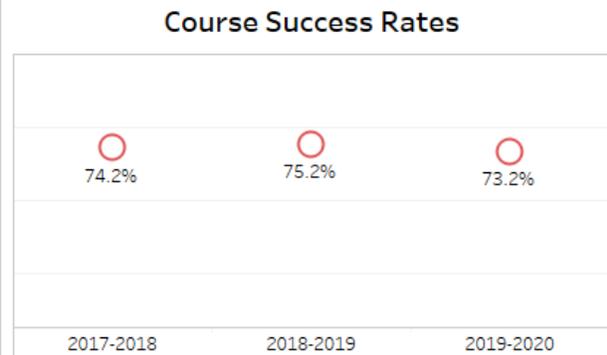
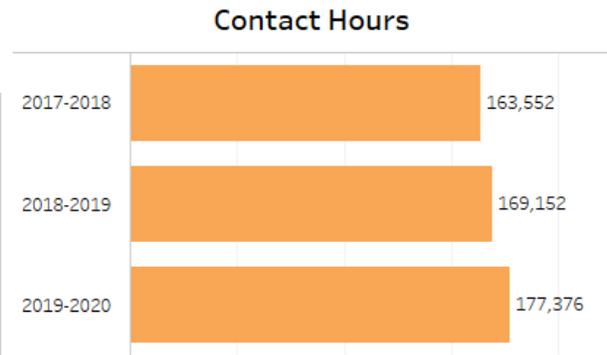
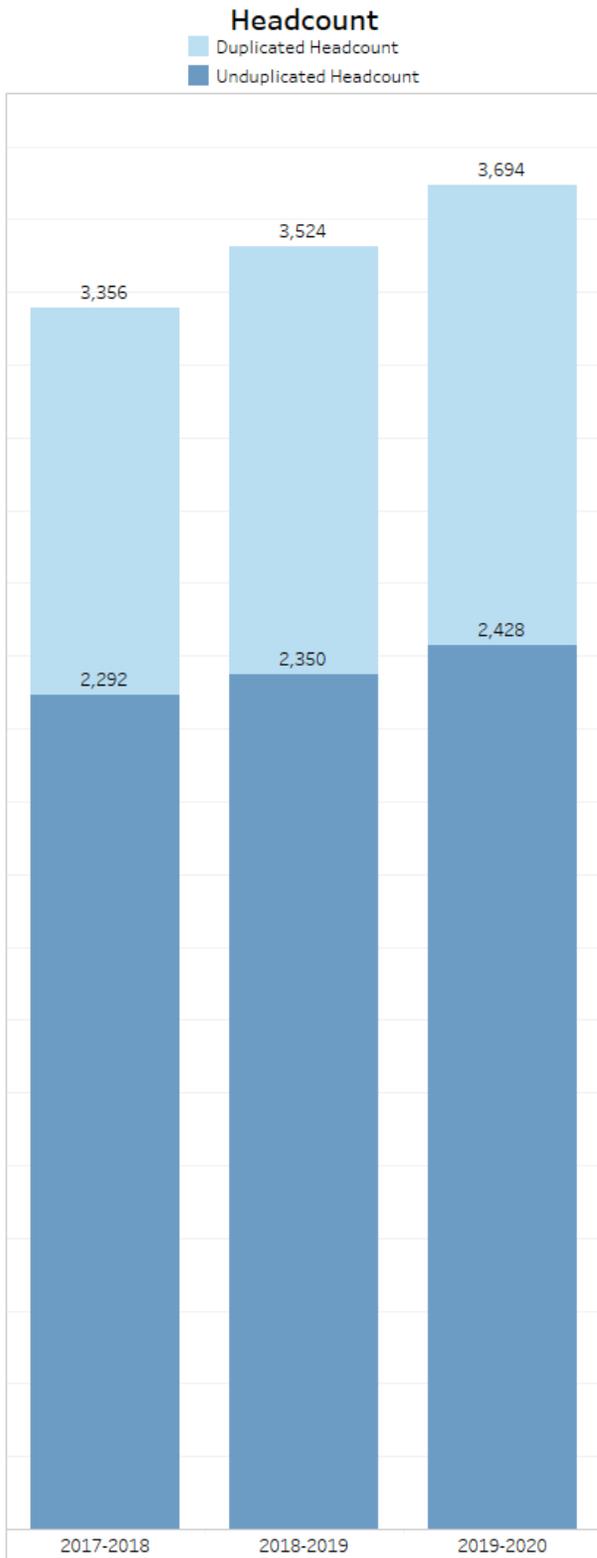
	2017-2018	2018-2019	2019-2020
Revenue	10,675.20	4,277.50	9,682.40
Expenses	(7,735.00)	(5,148.42)	(11,441.25)
Gain/Loss	2,940.20	(870.92)	(1,758.85)

EMS Testing Fees – Fund 12

Revenue comes from testing fees charged to students

	2017-2018	2018-2019	2019-2020
Revenue	4,930.00	4,517.40	300.00
Expenses	(455.33)	(5,491.50)	(491.75)
Gain/Loss	4,474.67	(974.10)	(191.75)

English



Declared Majors

N/A

Degrees Awarded

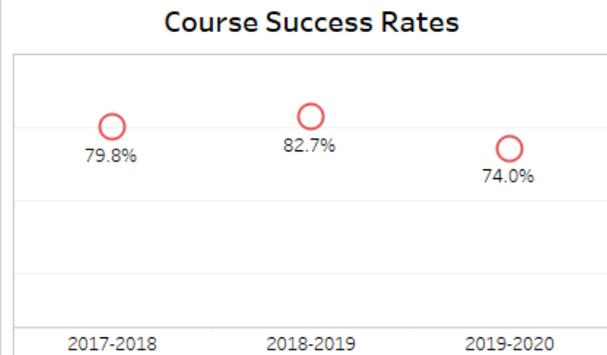
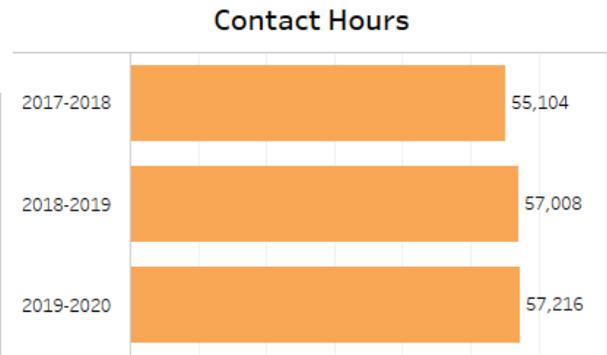
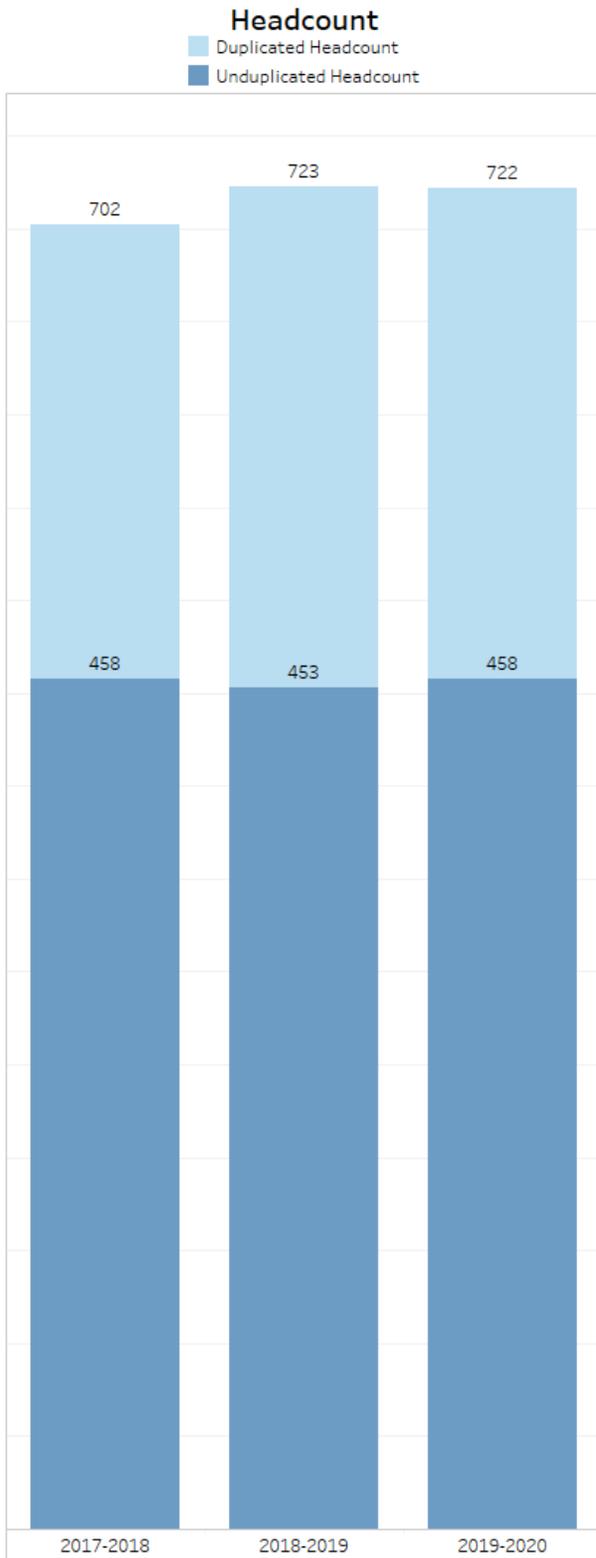
N/A

English Financial Information



Notes: The data provided includes developmental and college level students. Two English faculty were added in FY18.

Foreign Languages



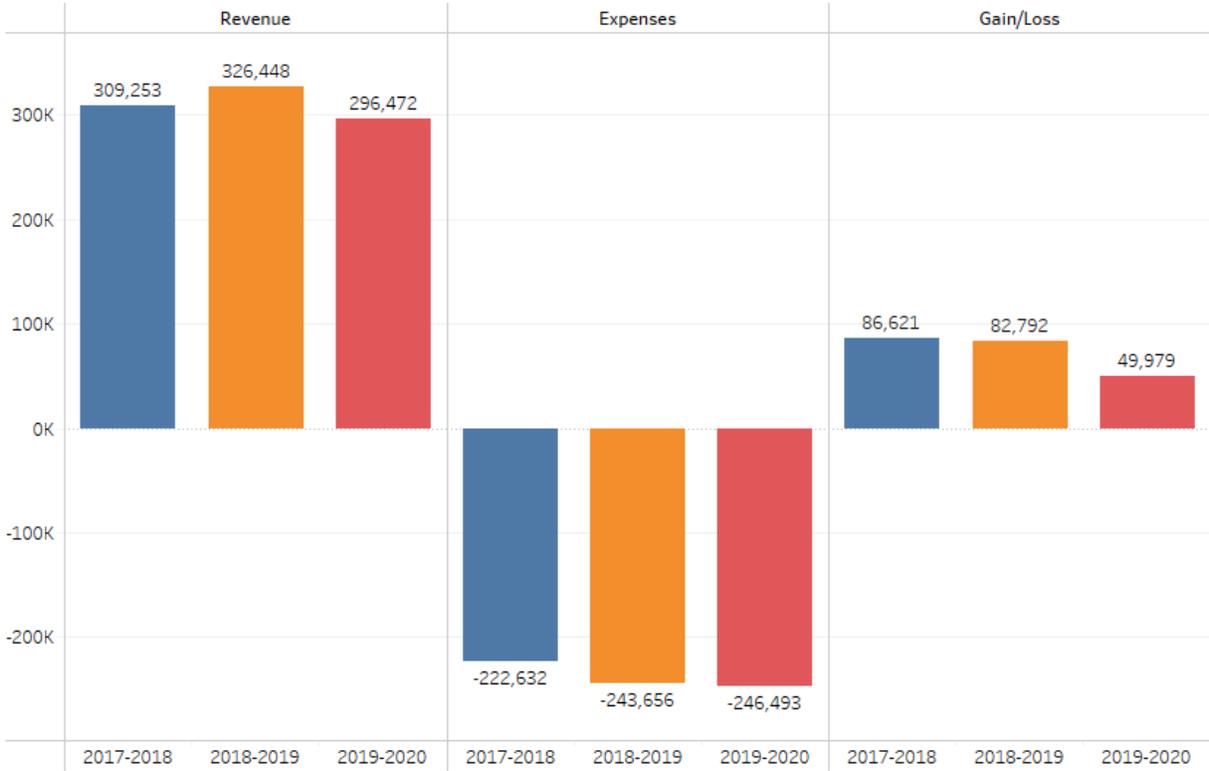
Declared Majors

N/A

Degrees Awarded

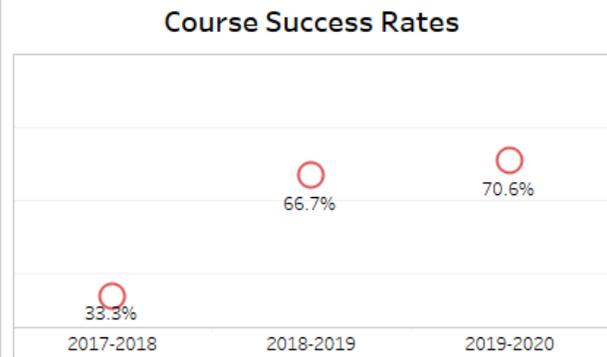
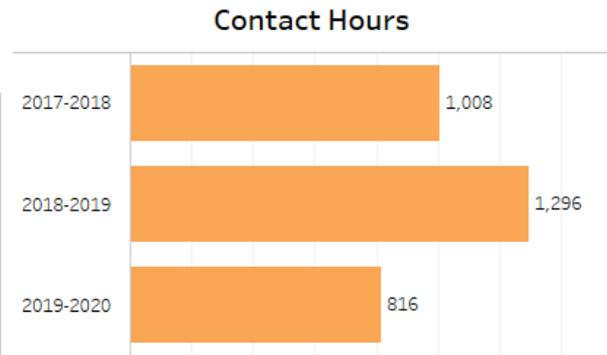
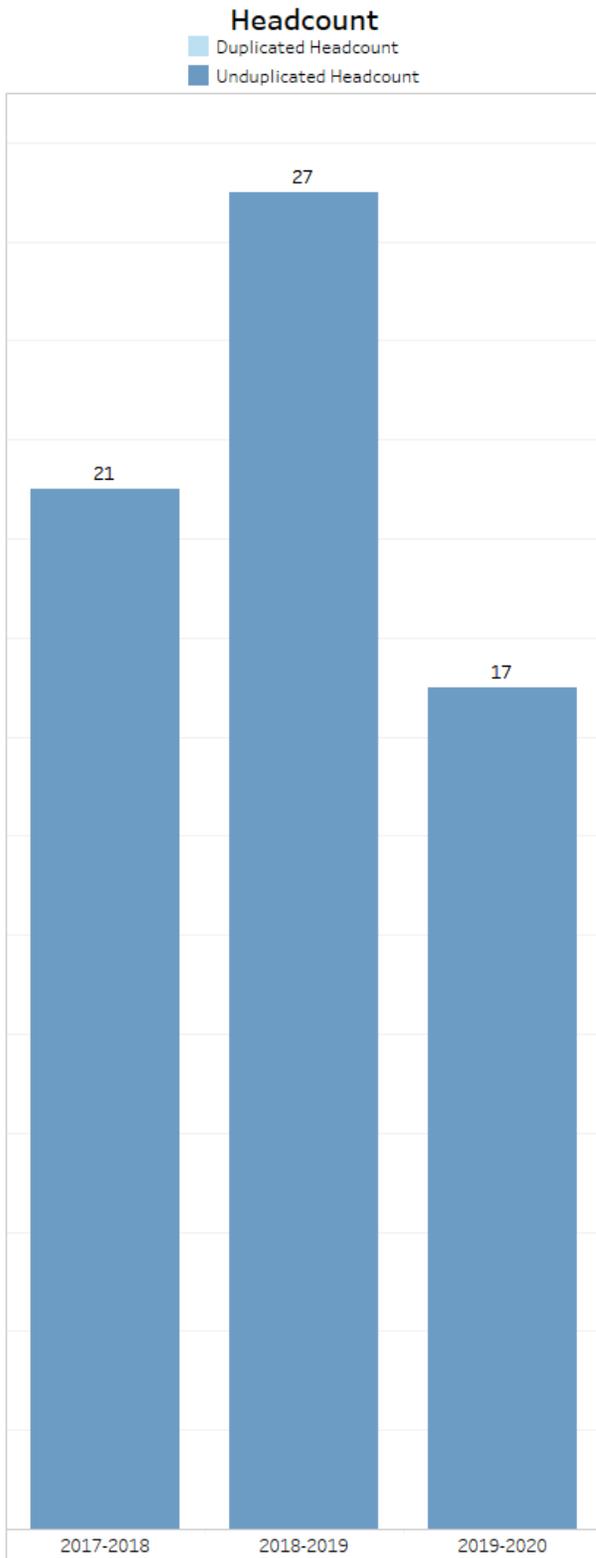
N/A

Foreign Languages Financial Information



Notes: The enrollment figures provided are only Foreign Language students.

Geography



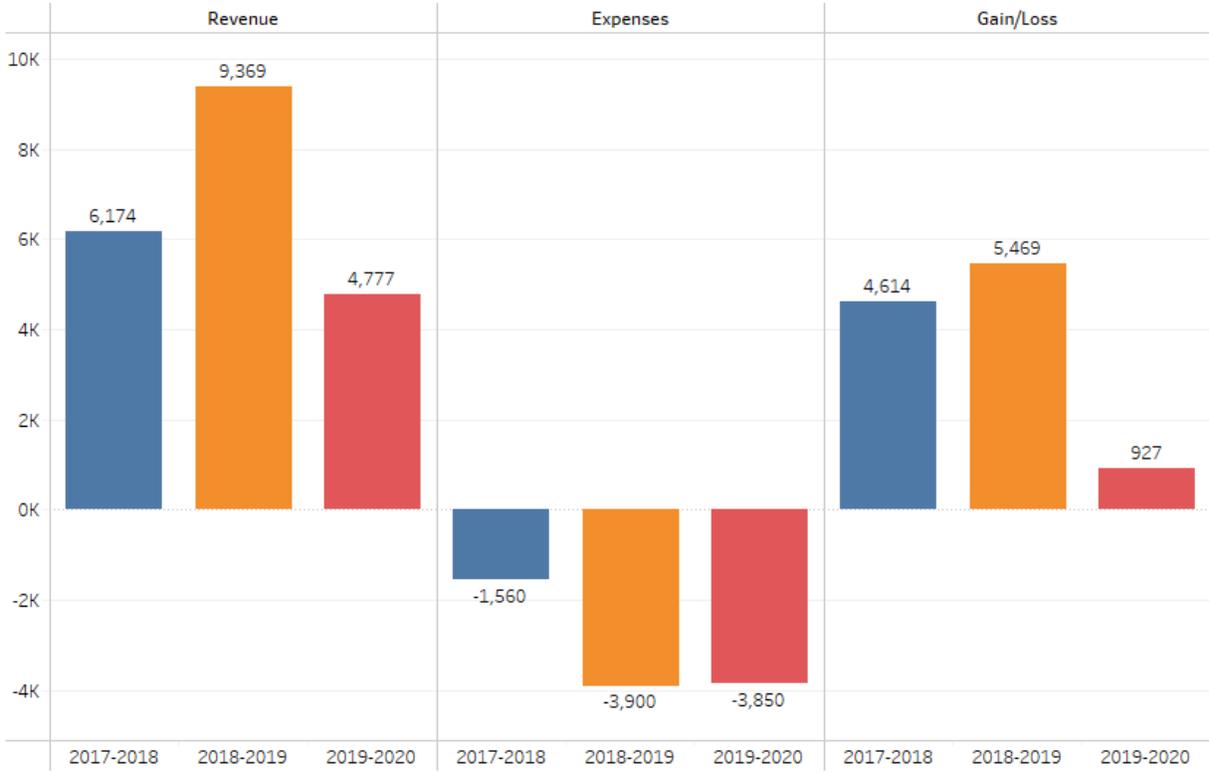
Declared Majors

N/A

Degrees Awarded

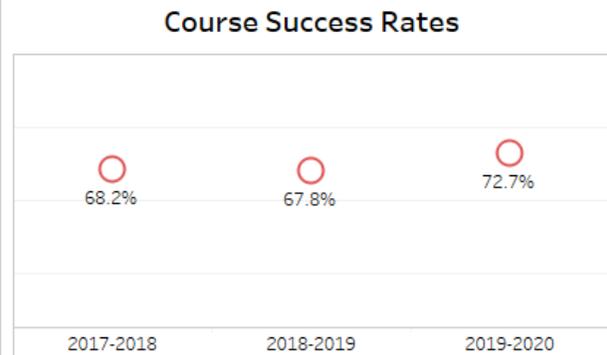
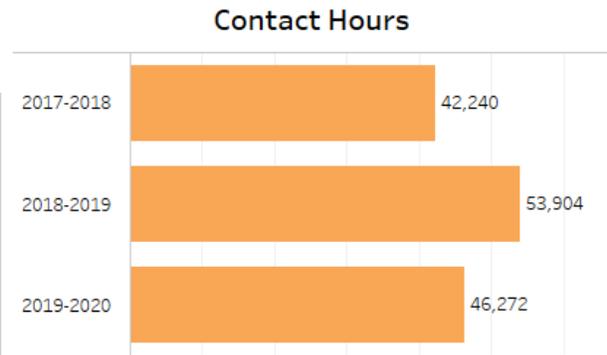
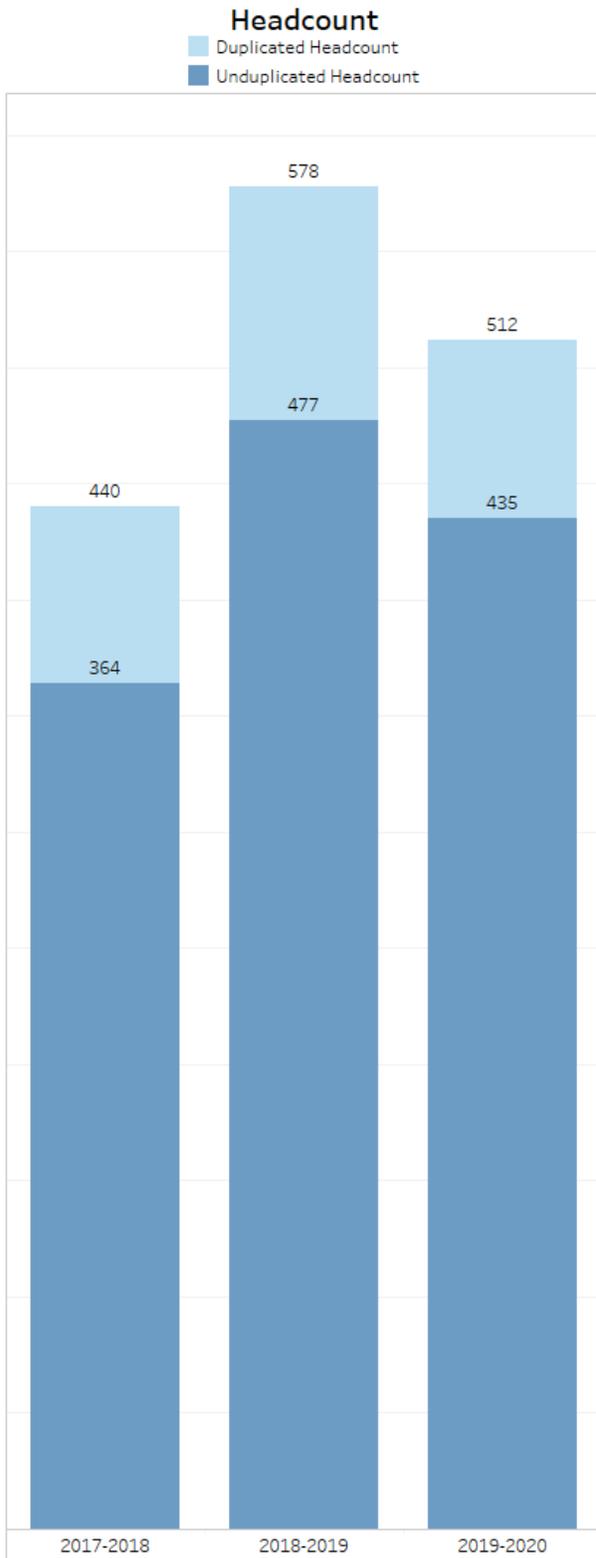
N/A

Geography Financial Information



Notes:

Geology



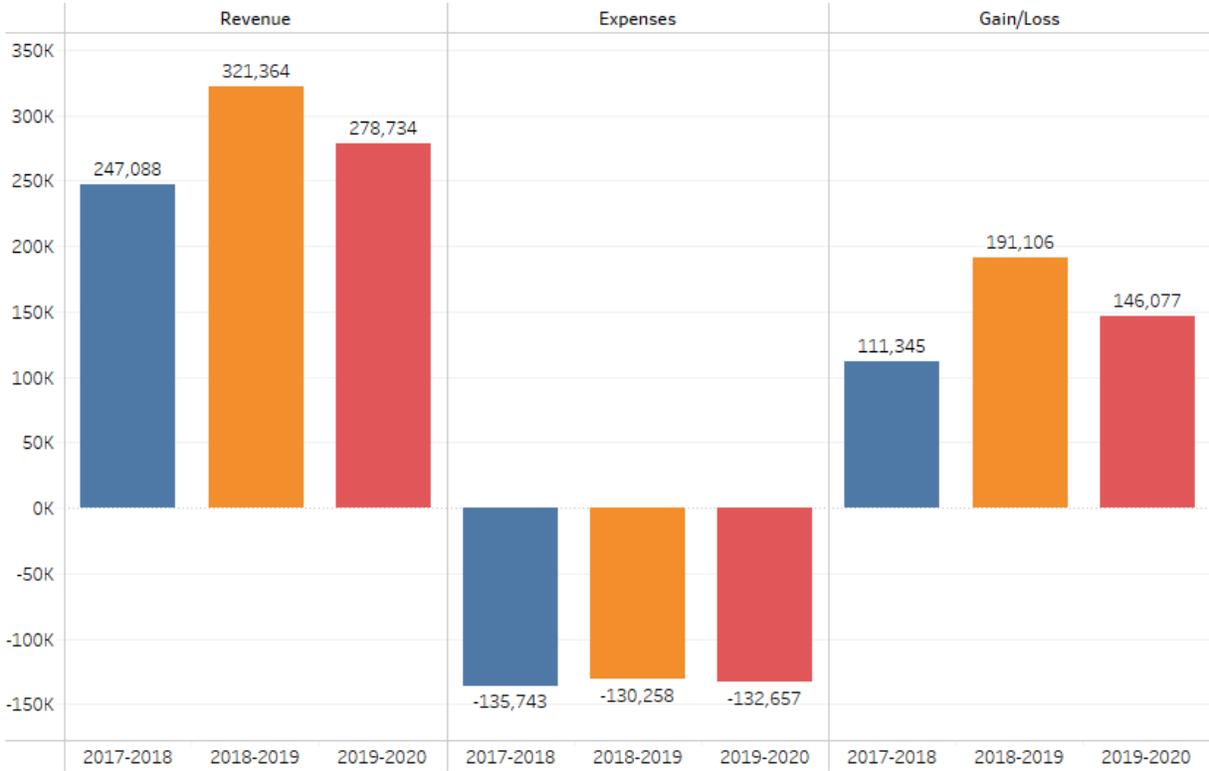
Declared Majors

N/A

Degrees Awarded

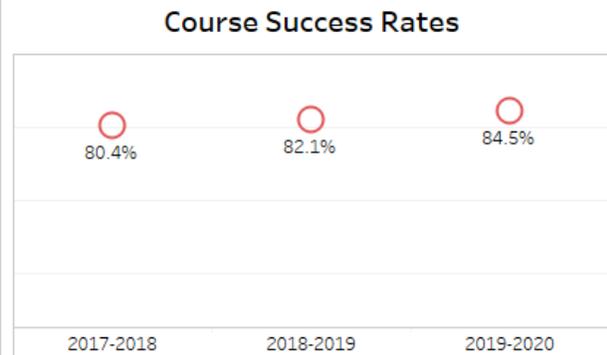
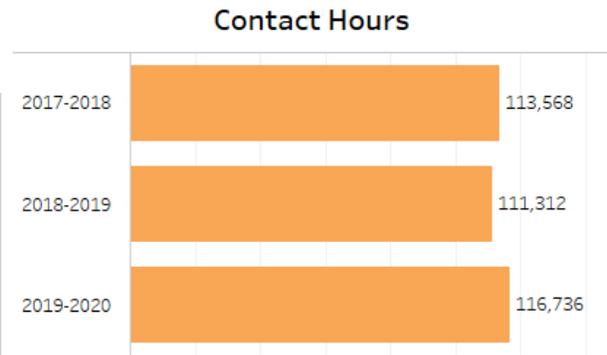
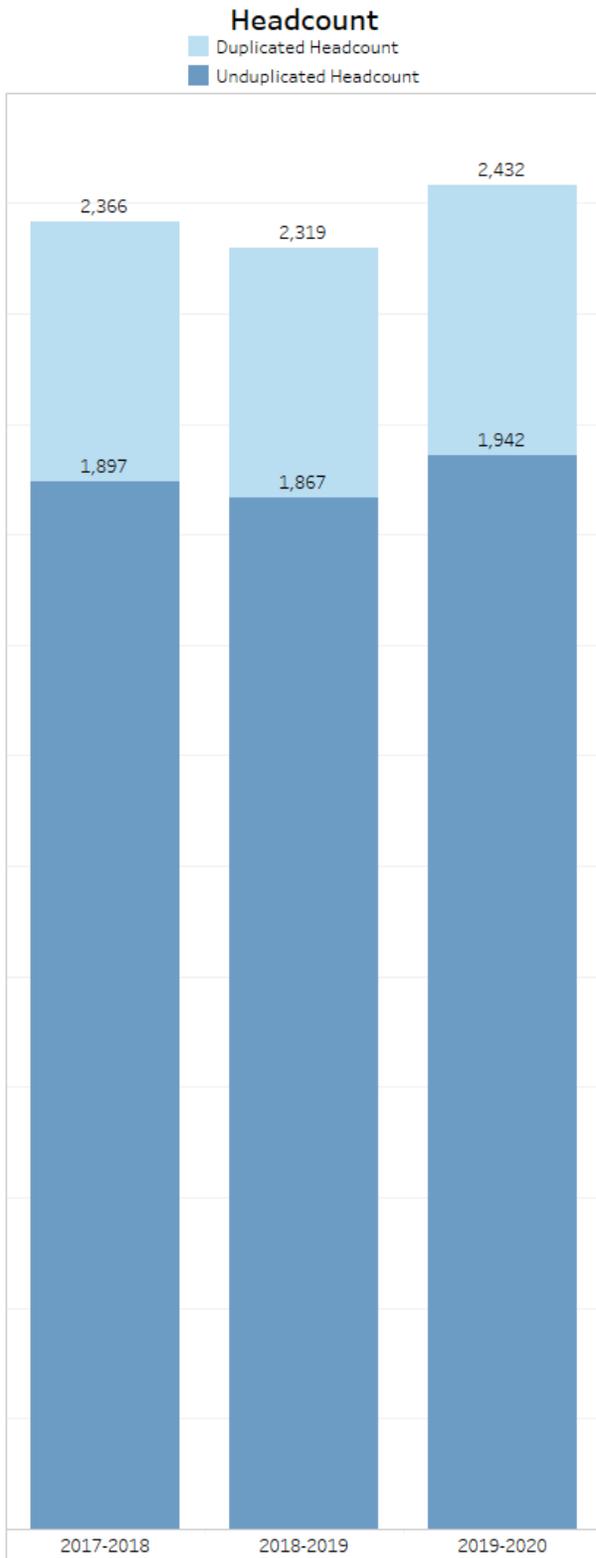
N/A

Geology Financial Information



Notes: In FY18, the department chair position was eliminated and moved to a 9-month faculty position.

Government



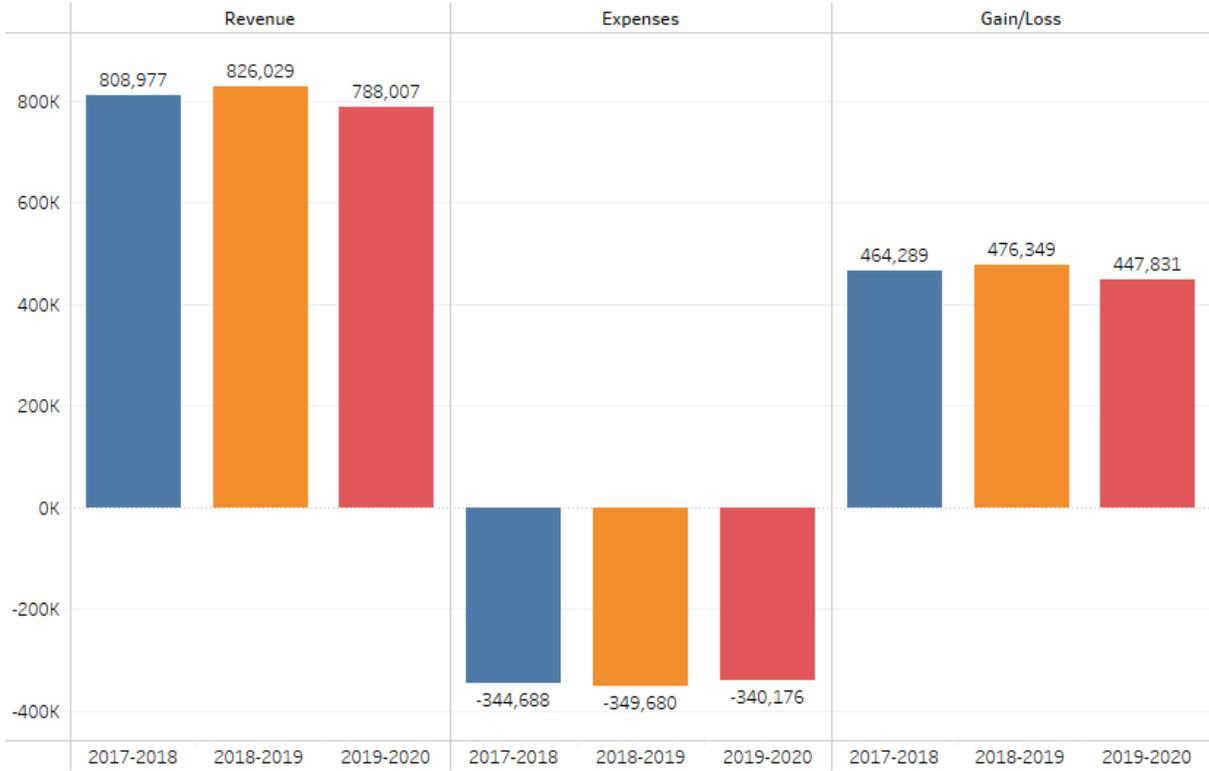
Declared Majors

N/A

Degrees Awarded

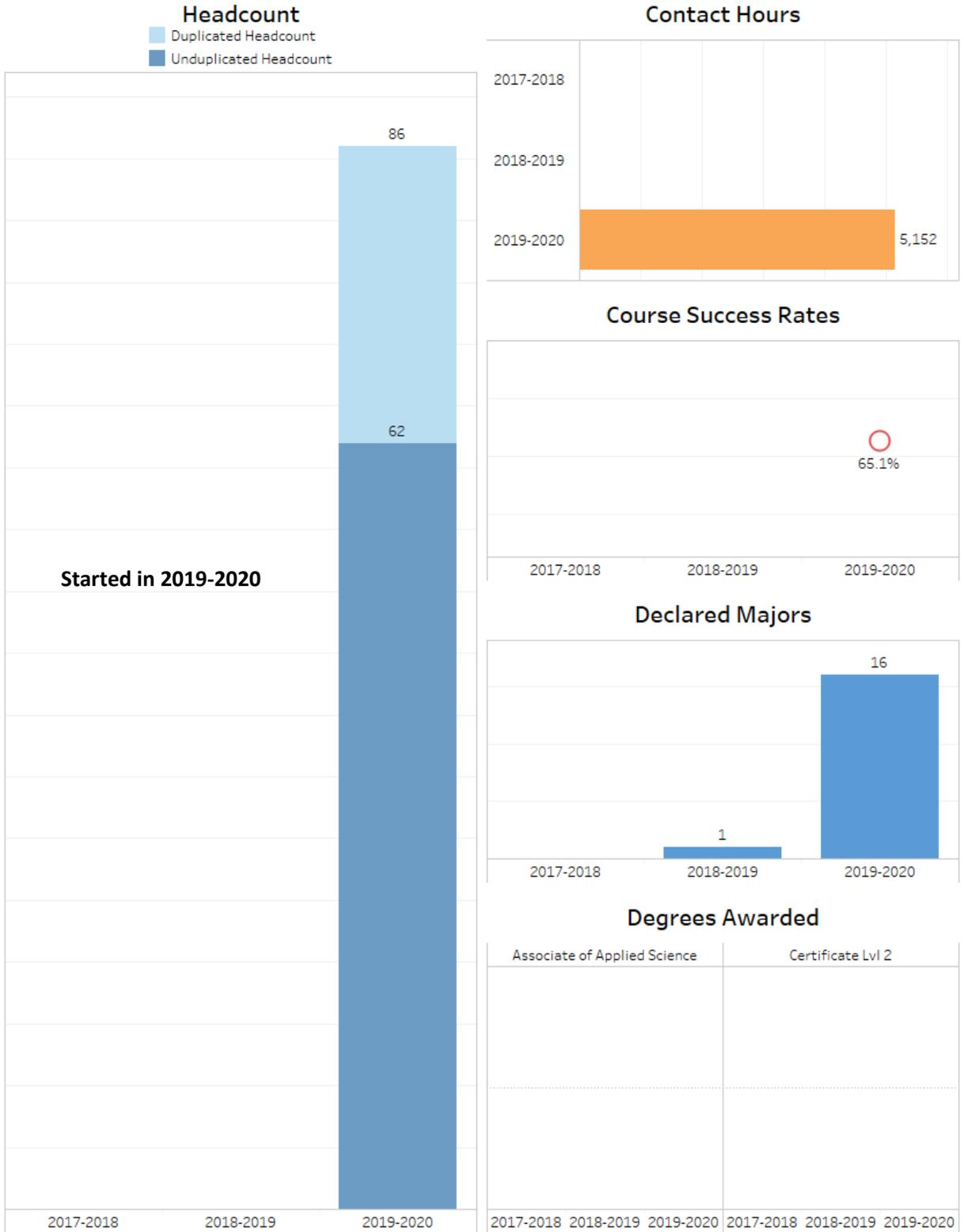
N/A

Government Financial Information



Notes:

Health Information Management

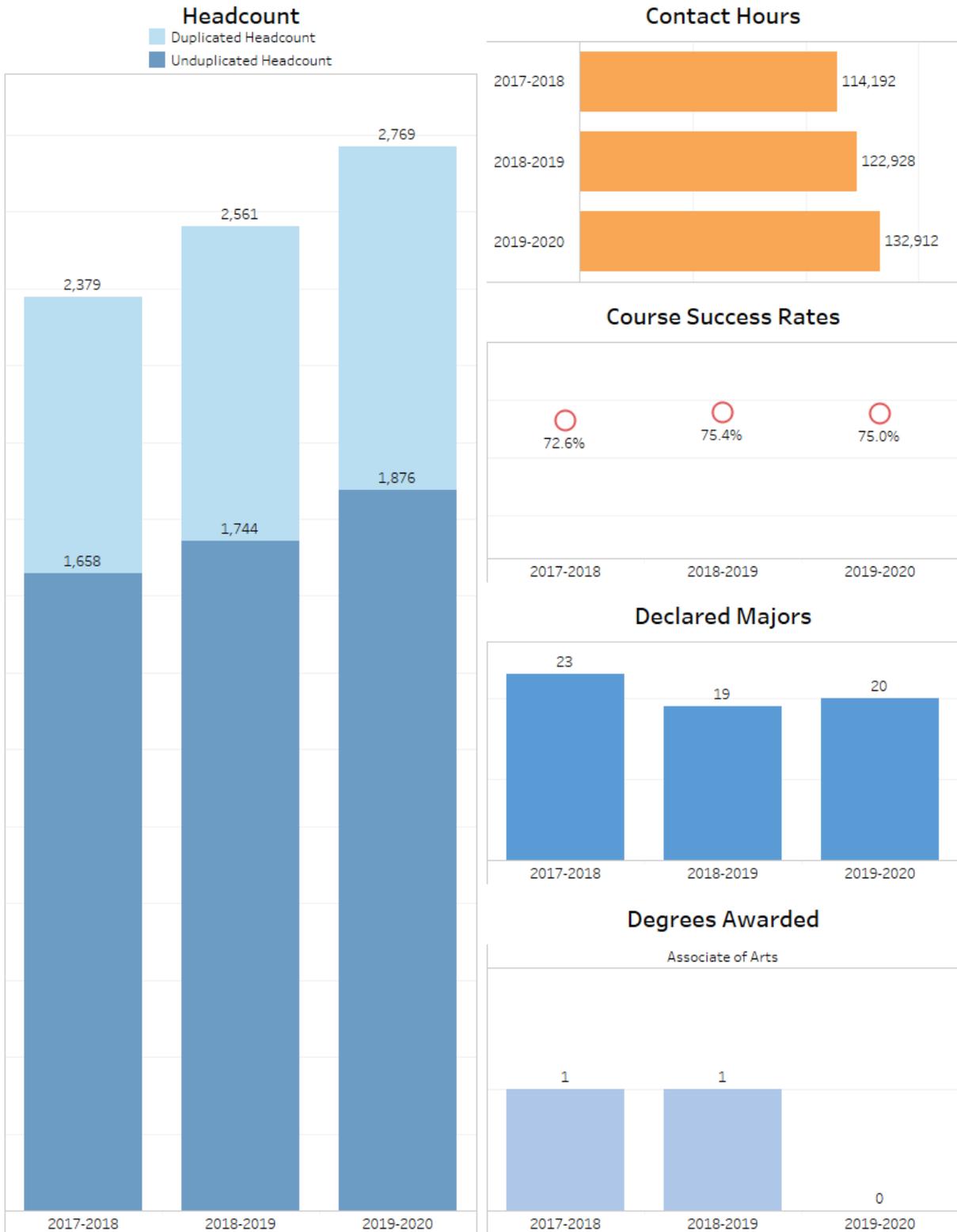


Health Information Management Financial Information

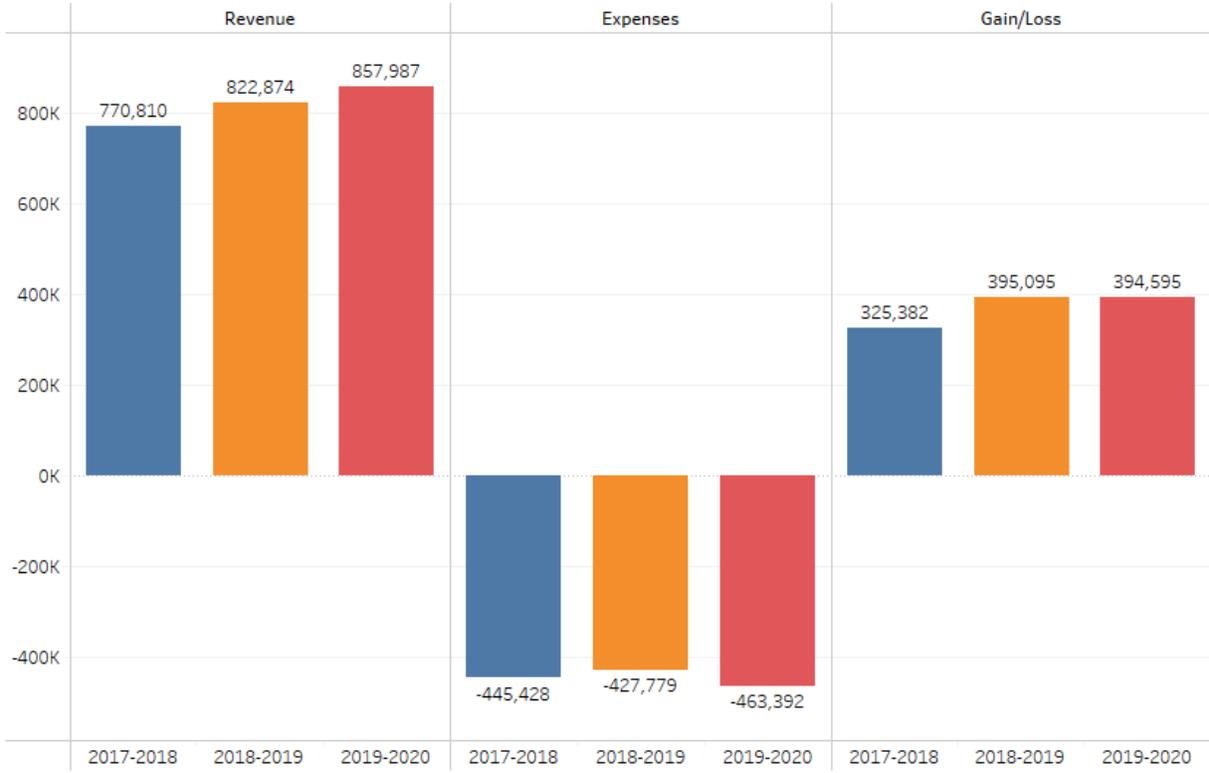


Notes: The HIM program started in 2019-2020.

History

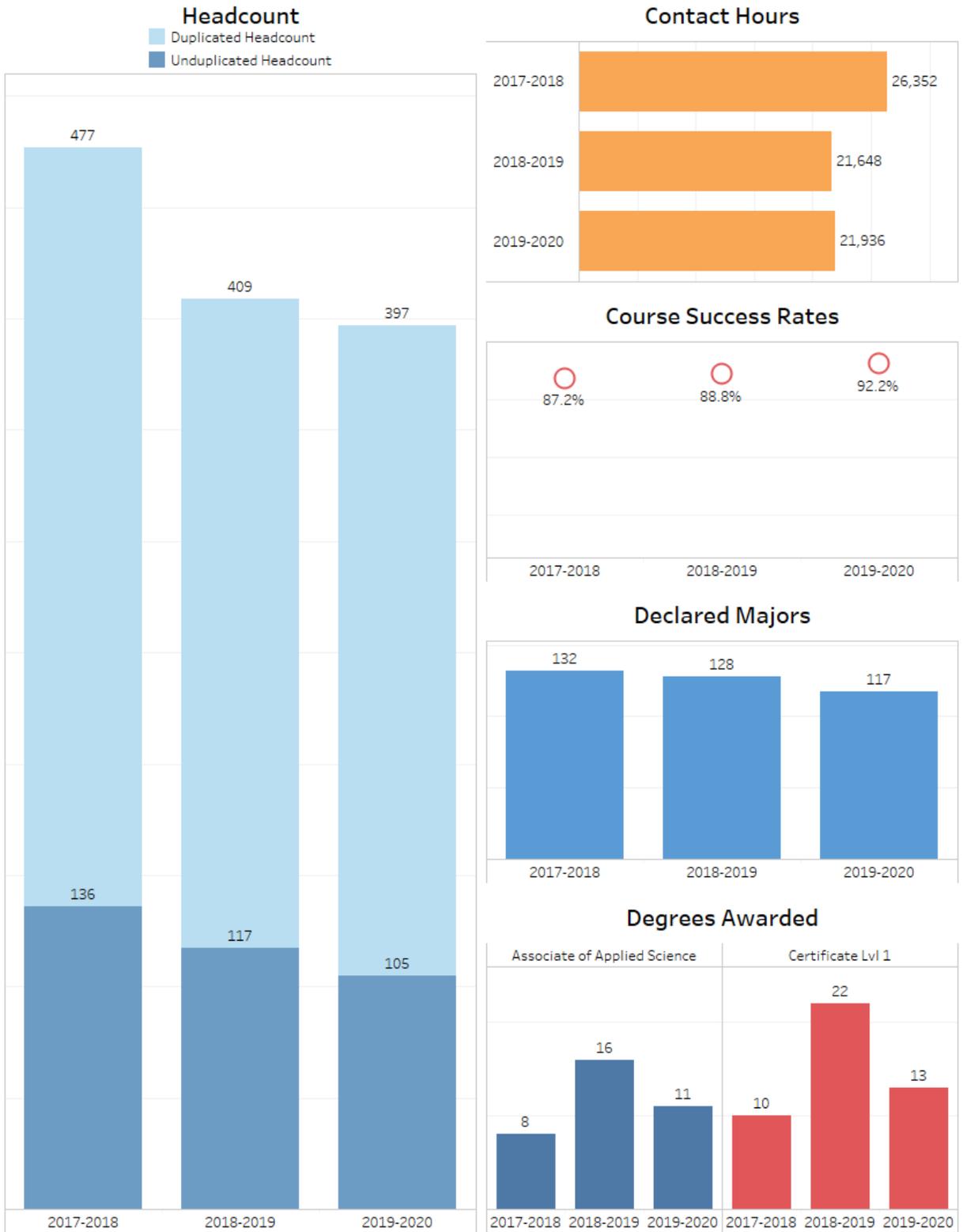


History Financial Information



Notes:

Human Services – Substance Abuse Counseling*



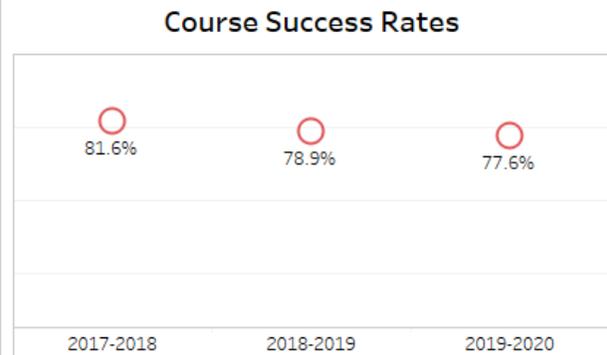
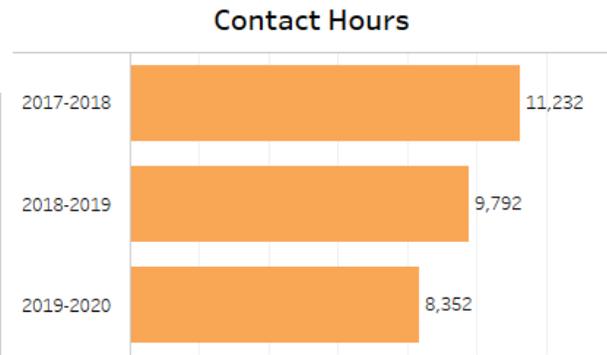
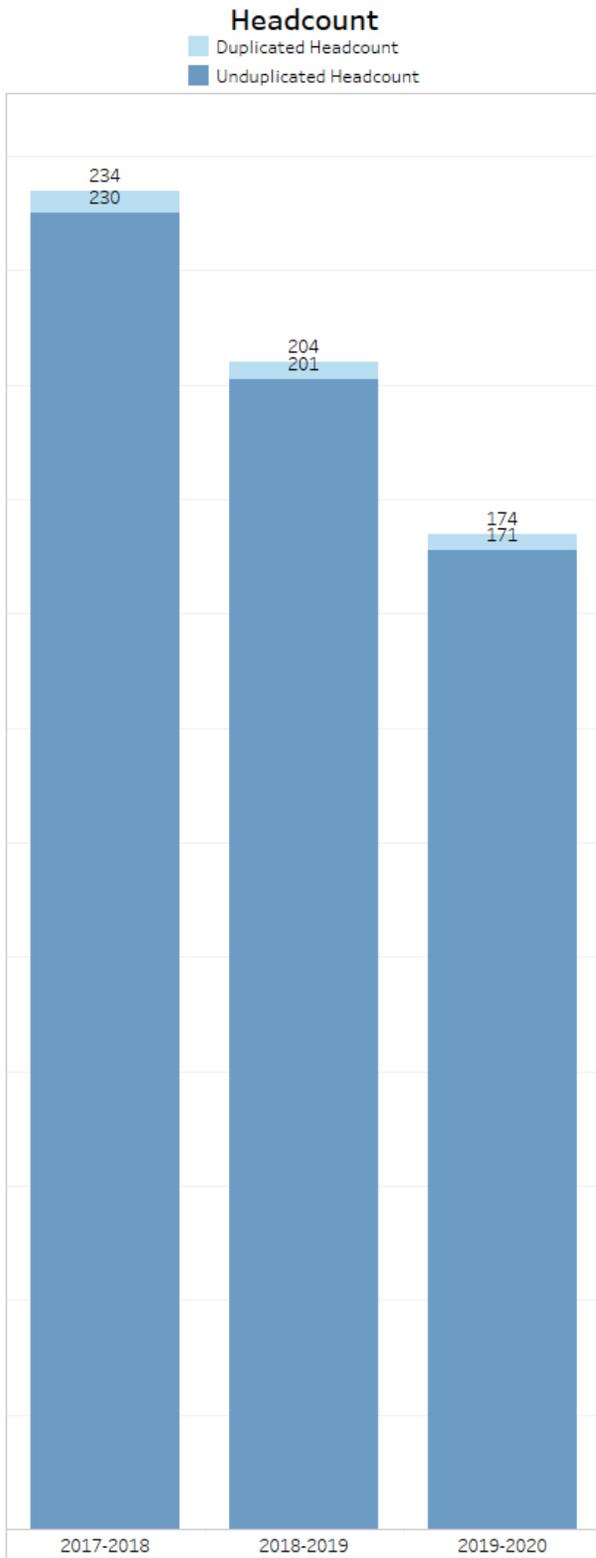
Human Services – Substance Abuse Counseling* Financial Information



Notes:

*Beginning in FY22 the program name will change to Mental Health and Addiction Counseling.

Humanities



Declared Majors

N/A

Degrees Awarded

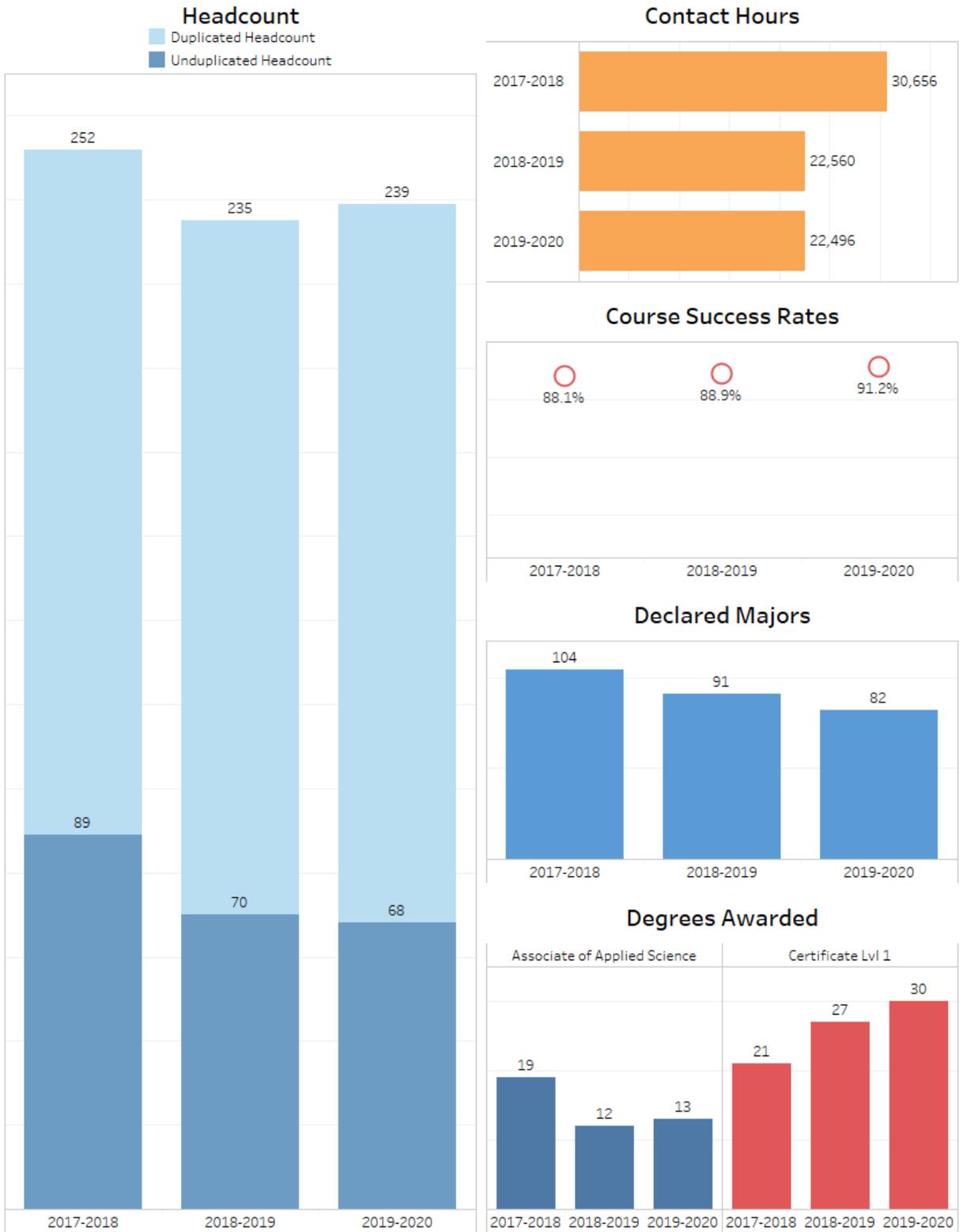
N/A

Humanities Financial Information



Notes:

Industrial Design*



Industrial Design* Financial Information

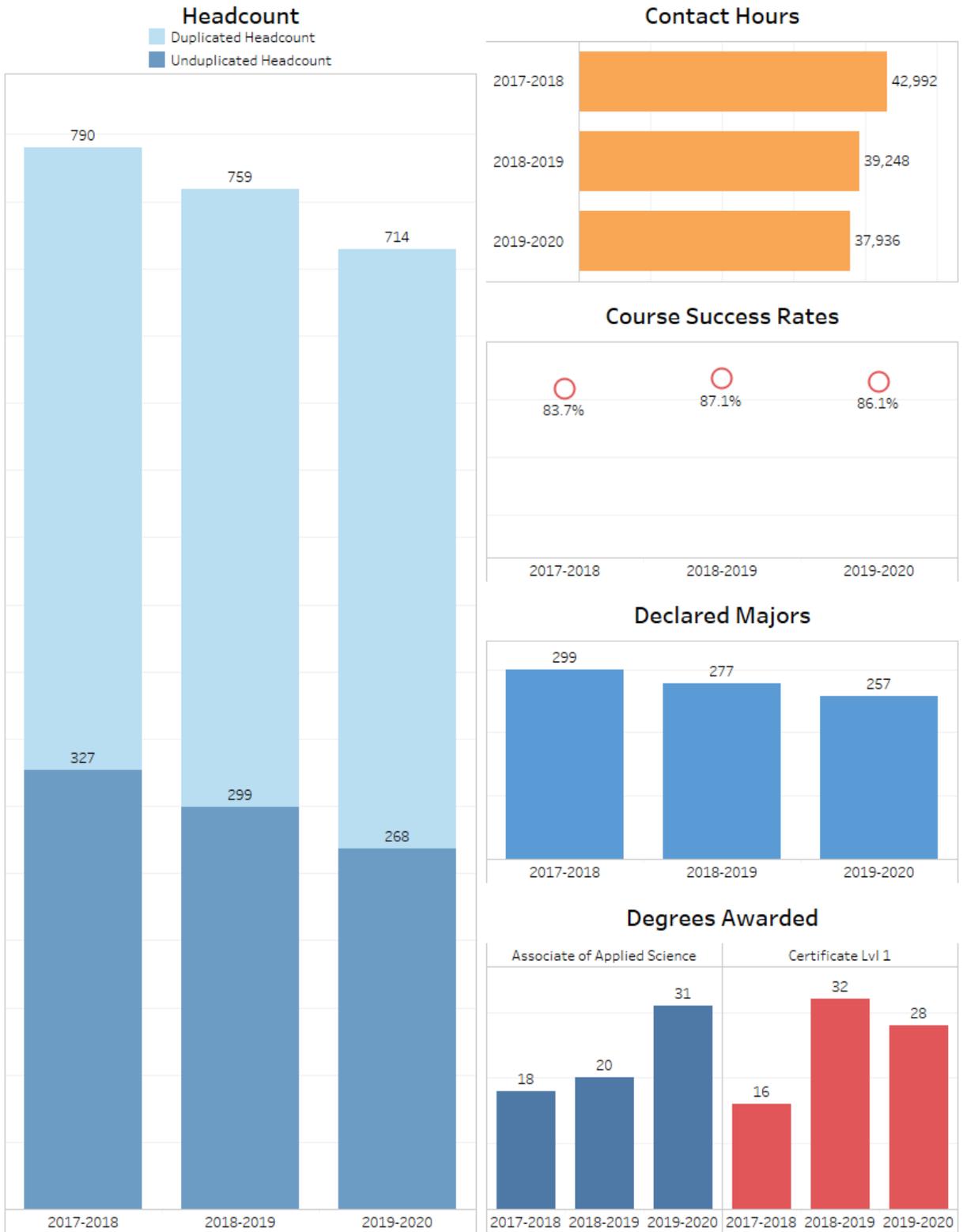


Notes: In FY18, there was one full-time faculty vacancy. By FY20, all full-time faculty positions were filled.

Degrees in this program include: Industrial Design Technology, Industrial Design Technology Certificate, and CADD Operators Certificate.

*Beginning in FY22 the program name will change to Drafting and Design Engineering Technology.

Management

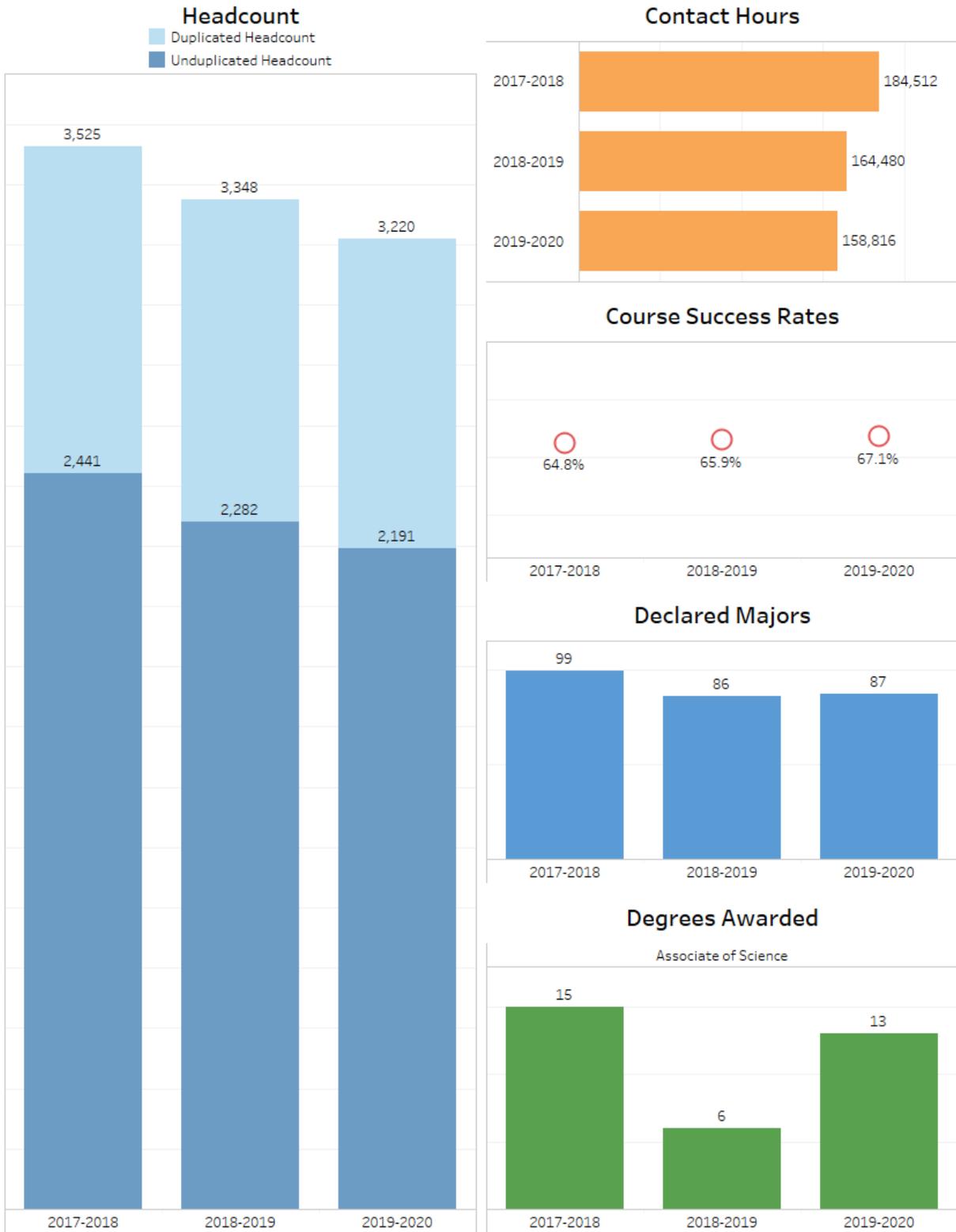


Management Financial Information



Notes: Extra expenses in FY18 are due to increases in part-time, overload, and summer salaries.

Math

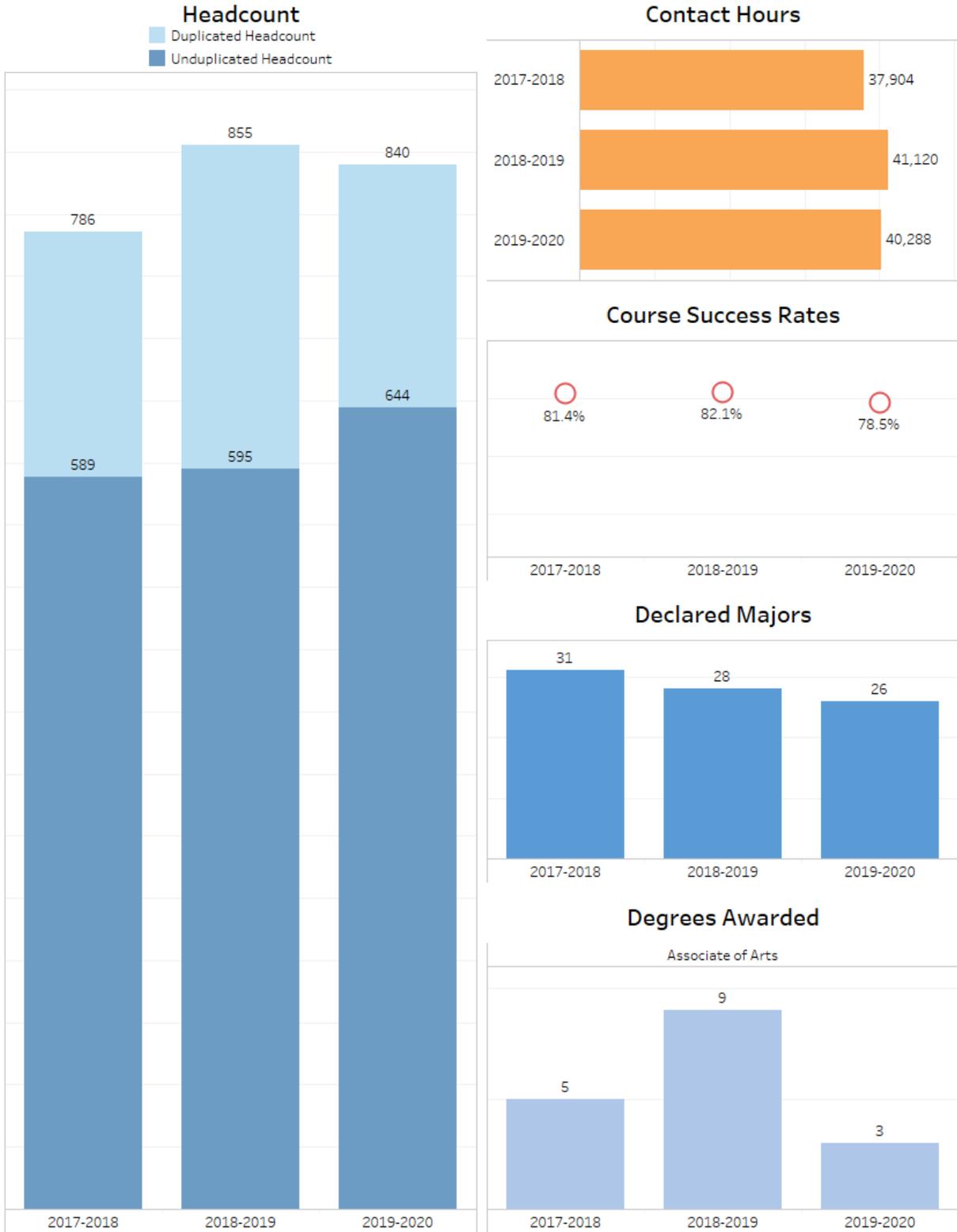


Math Financial Information

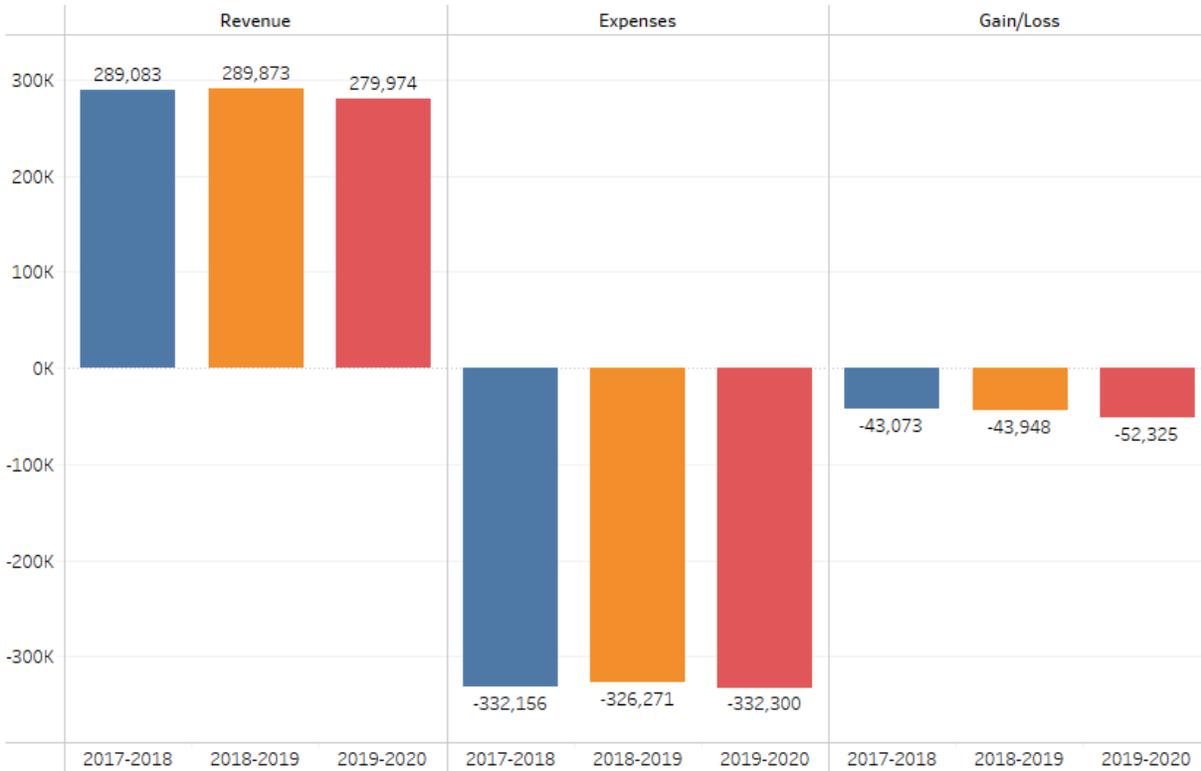


Notes: The enrollment data provided includes developmental and college level students.

Music/Music Applied



Music/Music Applied Financial Information



Notes: This includes the Music Academy Fund 12 account and ACC Community Band Fund 12 account. The tables below show these revenues and expenses

Degrees in this program include: Music Instrumental, Music Voice Concentration, and Musical Theater.

Music Academy – Fund 12

Funds come from students who take music lessons

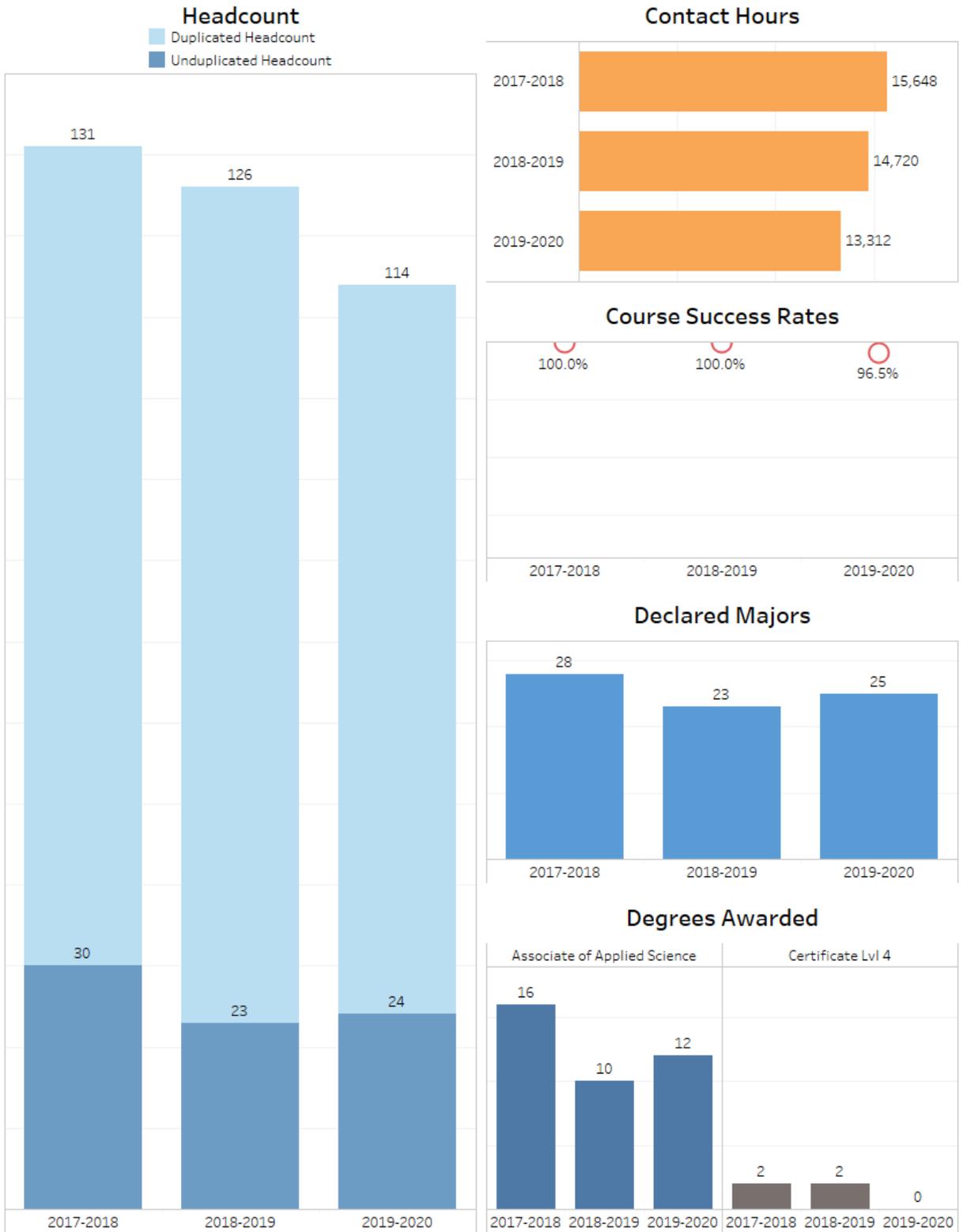
	2017-2018	2018-2019	2019-2020
Revenue	2,260.00	3,550.00	2,425.00
Expenses	(2,110.00)	(3,153.04)	(2,072.60)
Gain/Loss	150.00	396.96	352.40

ACC Community Band – Fund 12

Funds from donations

	2017-2018	2018-2019	2019-2020
Revenue	1,000.00	500.00	0.00
Expenses	0.00	(622.00)	0.00
Gain/Loss	1,000.00	(122.00)	0.00

Neurodiagnostic Technology



Neurodiagnostic Technology Financial Information

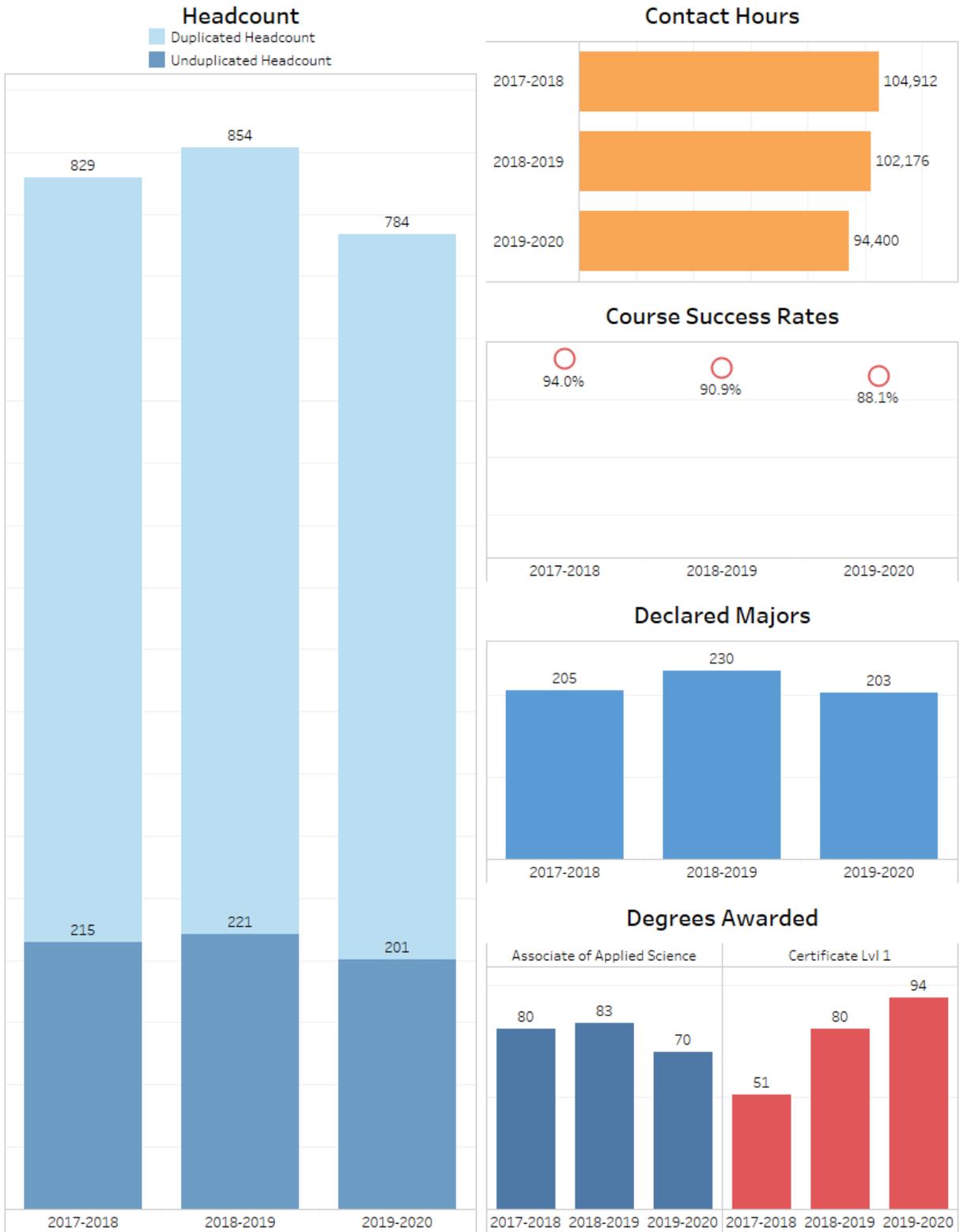


Notes: FY18 leveled out with a full-time faculty position and adjusting the number of adjuncts used.

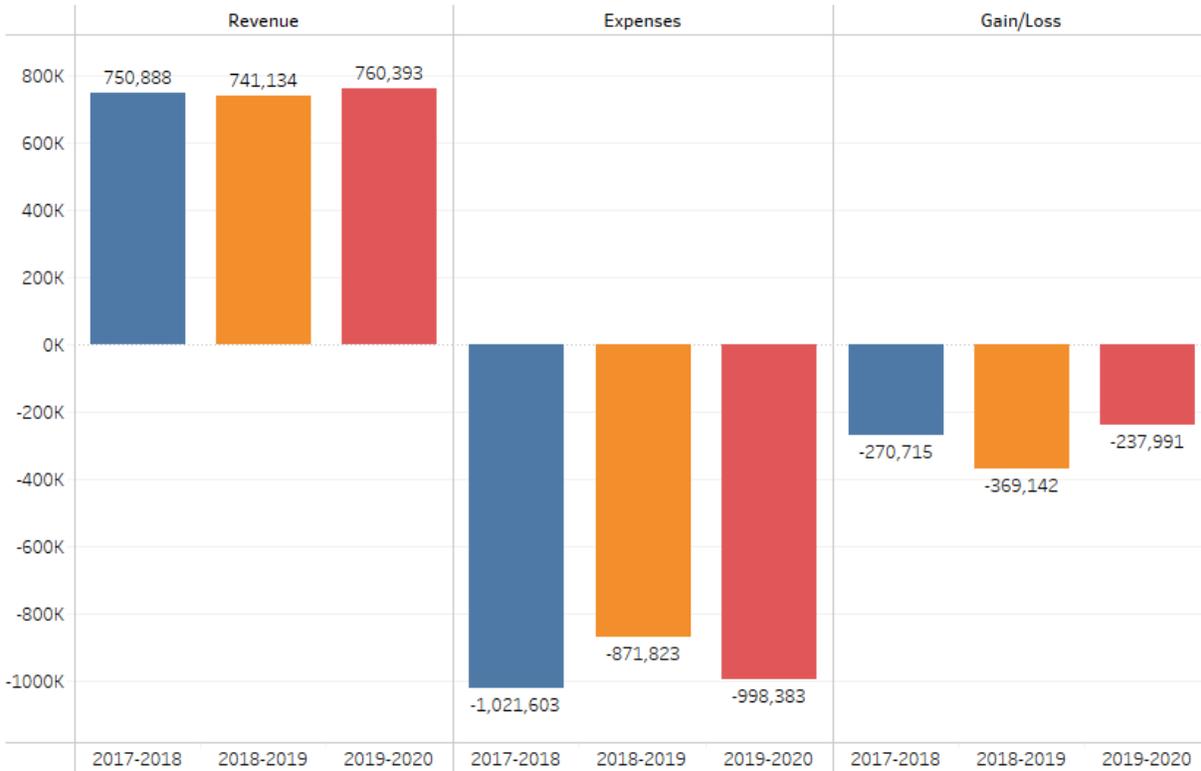
ACC licensure* pass rate for this program is: FY18: 100% FY19: 76% FY20: 100%

* there is no state or national credentials required for this program

Nursing (A D N)



Nursing (A D N) Financial Information



Notes: Equipment was purchased for \$21,565 in FY19 (which included matching for a JET Grant). The increase in FY18 was caused by an increase use of adjunct faculty. This includes the Nursing Testing Fees Fund 12 account. The table below shows these revenues and expenses.

ACC licensure pass rate for this program is: FY18: 98% FY19: 93% FY20: 96%

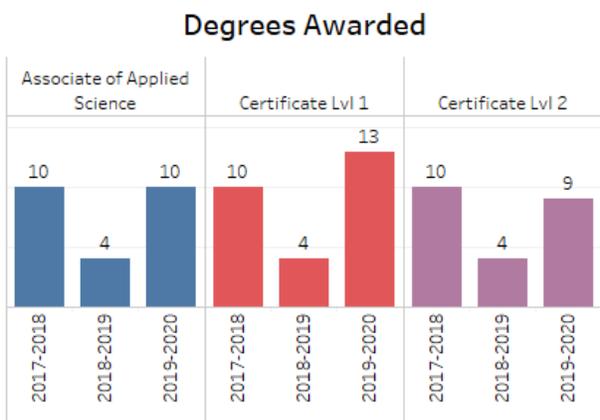
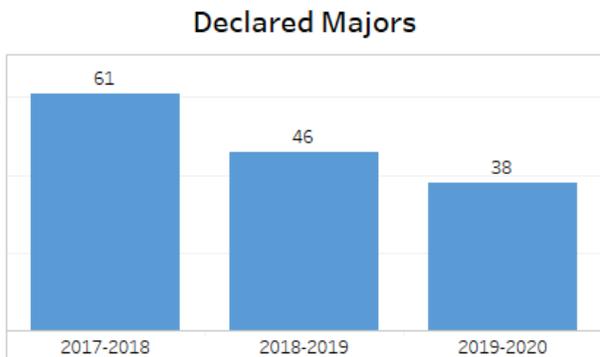
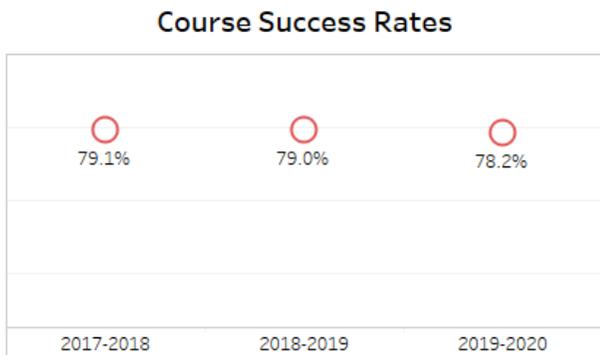
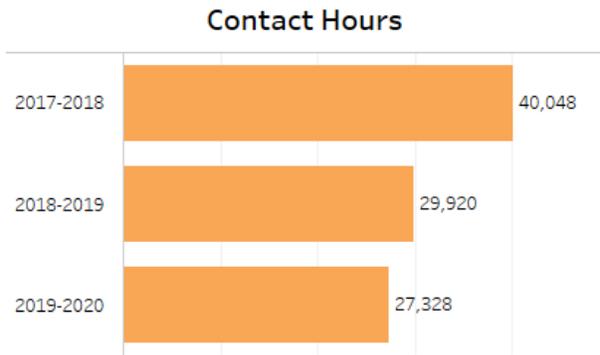
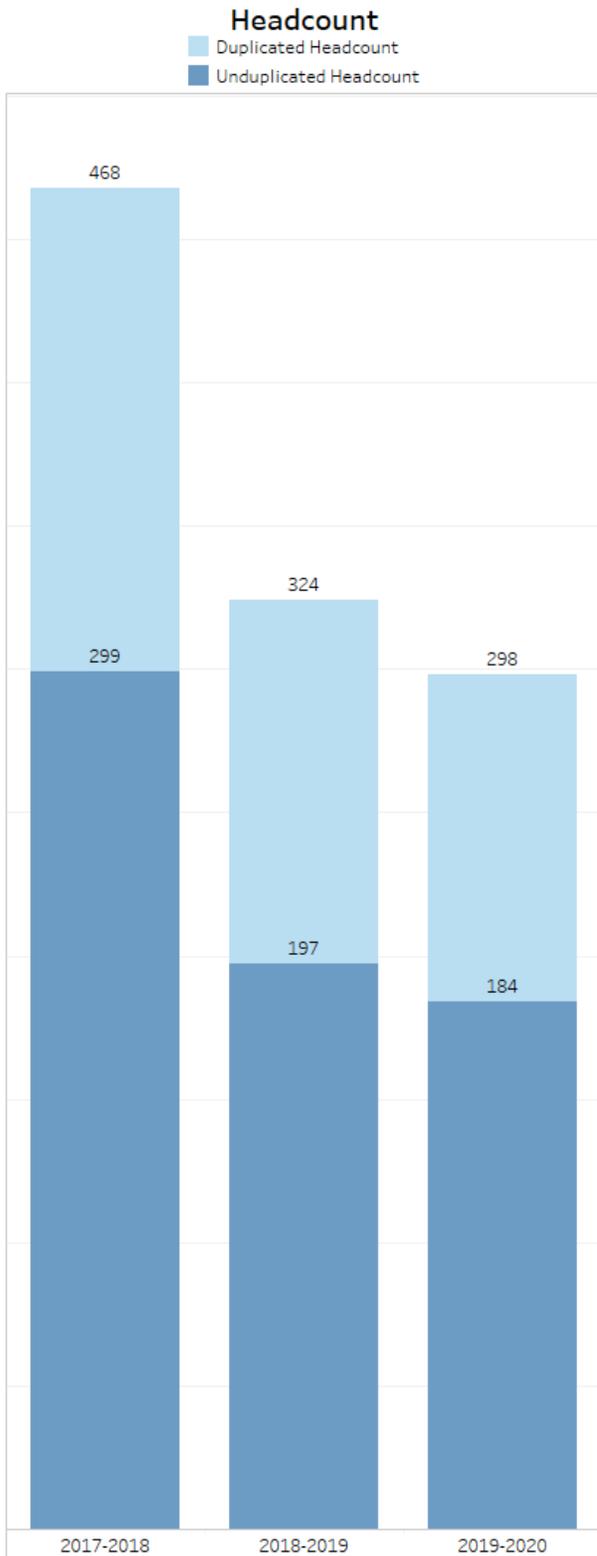
FY20 State licensure pass rate is 91% FY20 National licensure pass rate is 87%

Nursing Testing Fees – Fund 12

Revenue comes from testing fee charged to students

	2017-2018	2018-2019	2019-2020
Revenue	88,642.00	93,929.94	83,409.50
Expenses	(61,221.13)	(119,226.85)	(55,810.85)
Gain/Loss	27,420.87	(25,296.91)	27,598.65

Office Administration

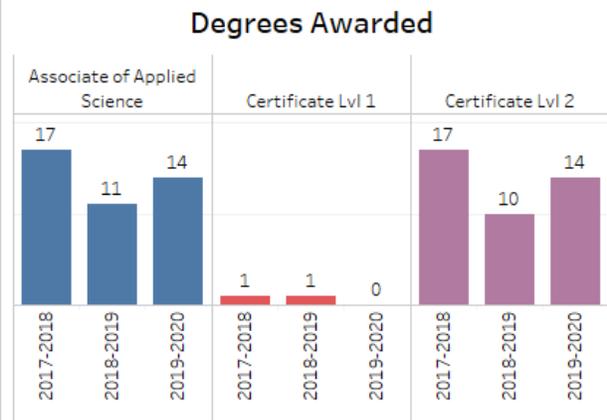
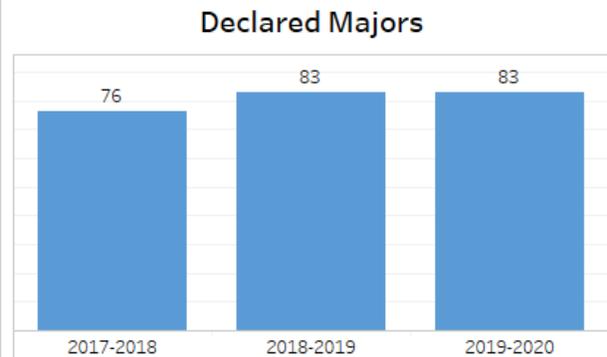
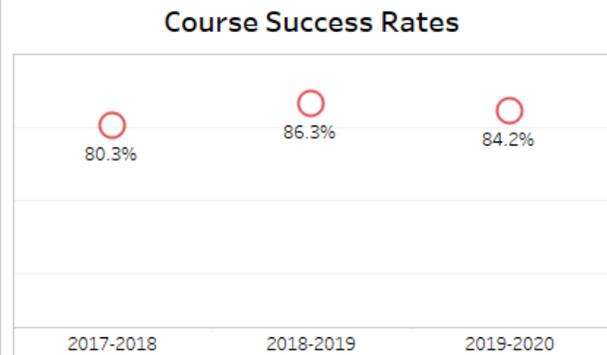
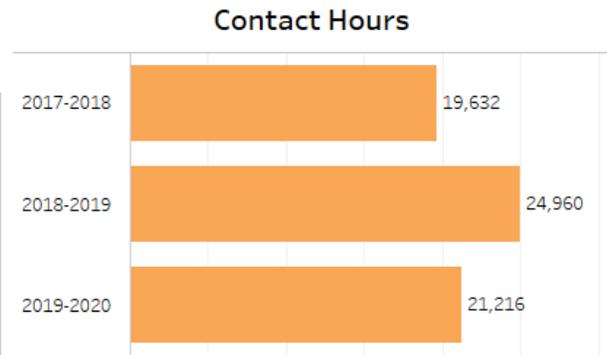
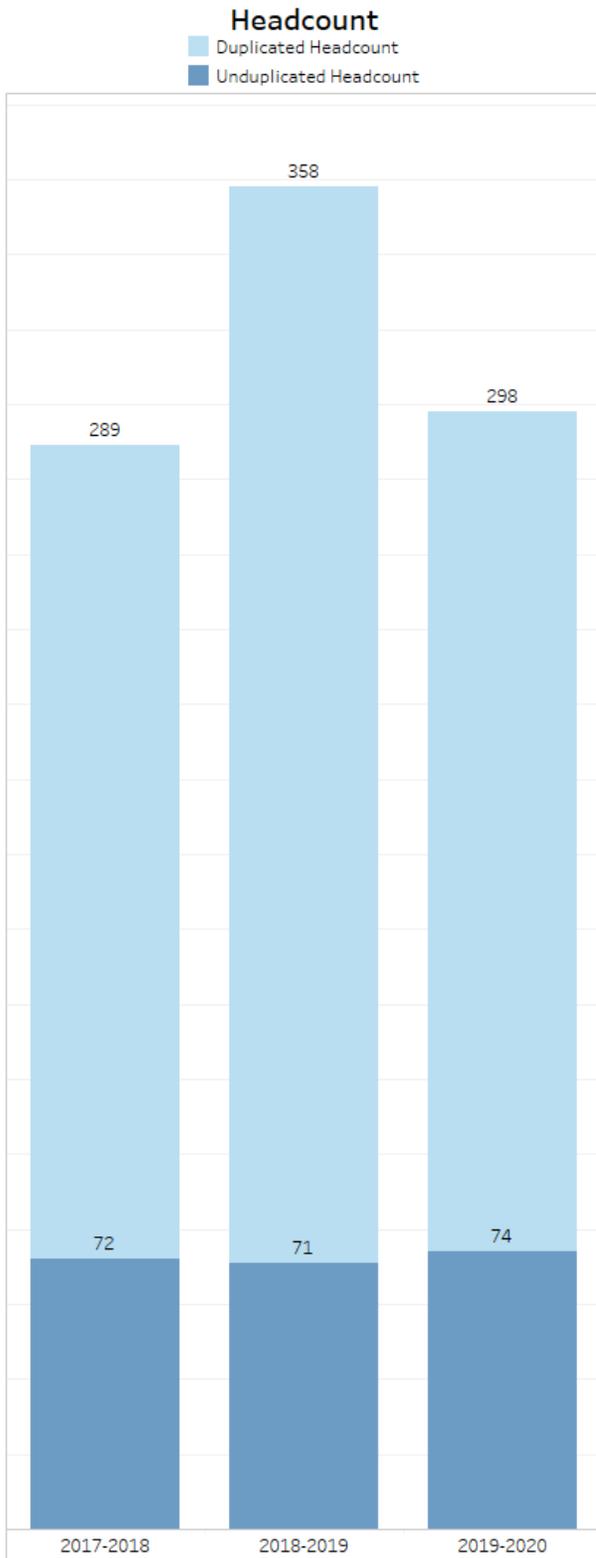


Office Administration Financial Information

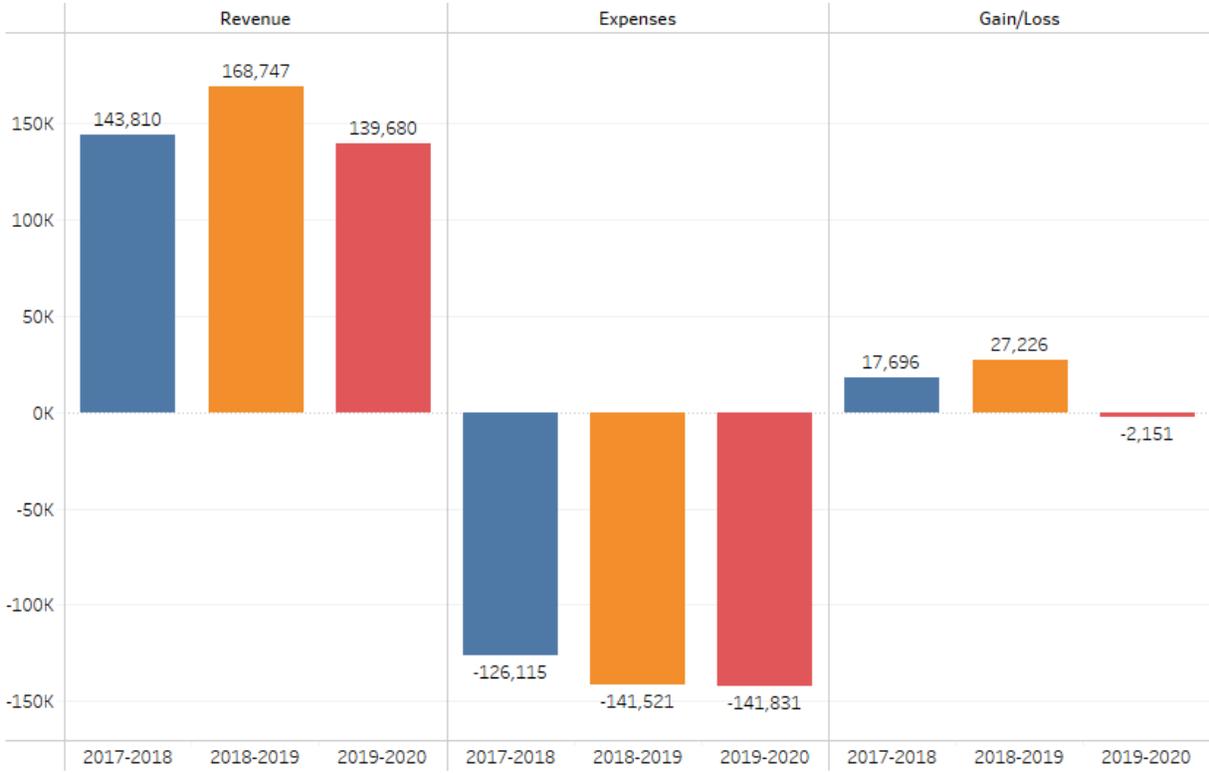


Notes: Degrees in this program include: Office Administration – Administrative Assistant, Office Administration – Administrative Support, and Office Administration – Office Assistant. In 2018-2019 Office Administration courses ceased being offered in Alvin and Manvel High Schools and accounts for the enrollment decrease.

Paralegal

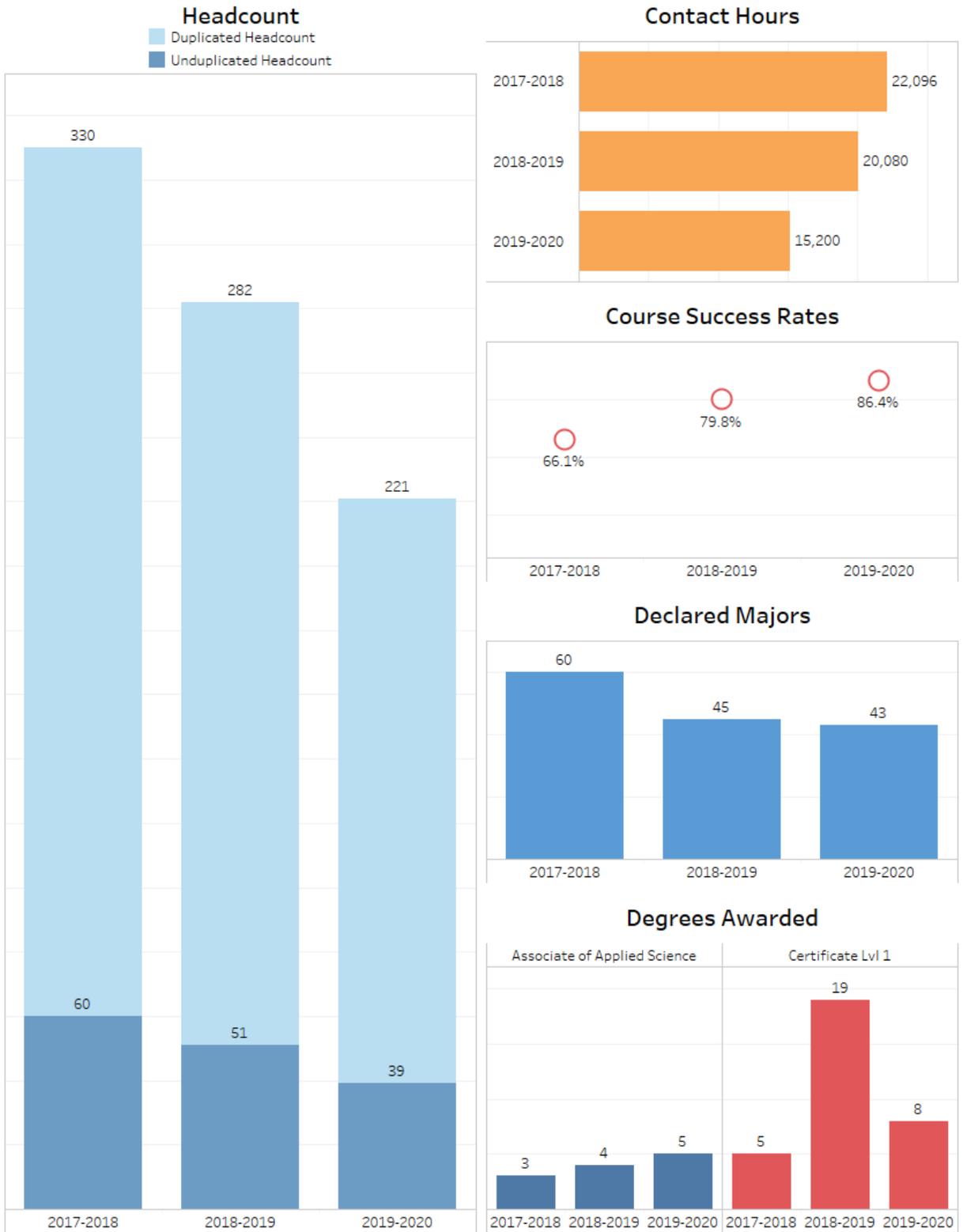


Paralegal Financial Information

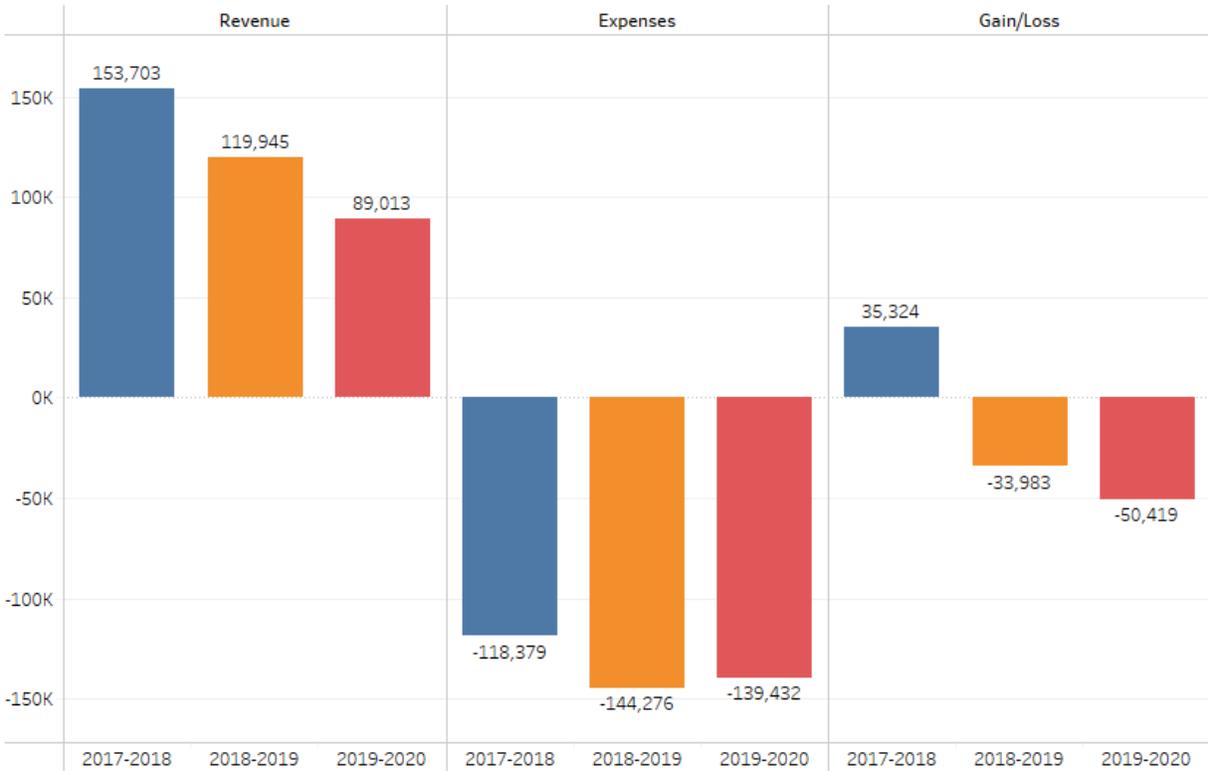


Notes:

Pharmacy Technician



Pharmacy Technician Financial Information



Notes: Dual enrollment classes were added to JB Hensler in FY18. This includes the Pharmacy Tech Fund 12 account which holds the revenue from course fees. The table below these revenues and expenses.

ACC certification* pass rate for this program is: FY18: 80% FY19: 67% FY20: 67%

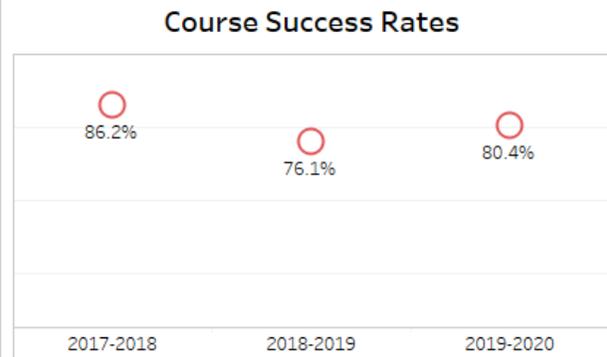
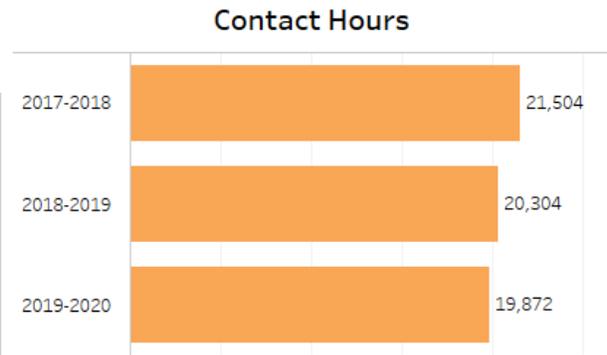
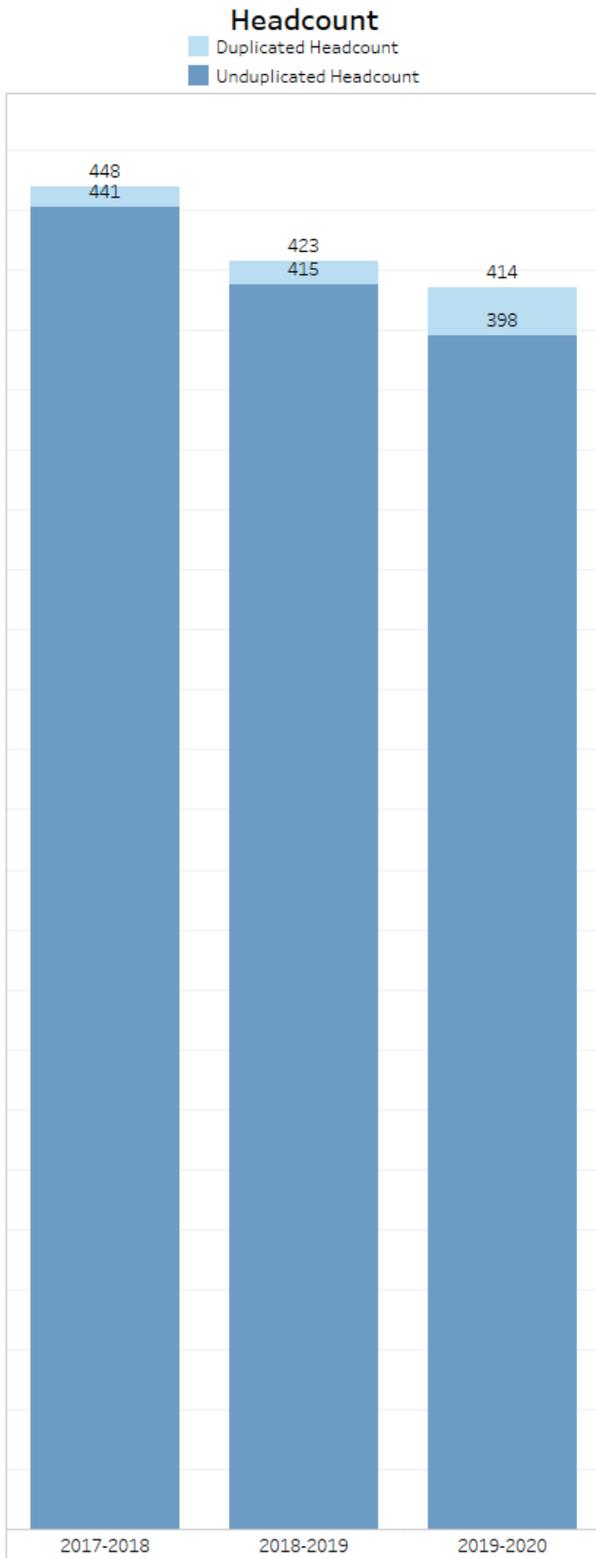
* there is no comparative state or national certification for this program

Pharmacy Tech – Fund 12

Revenue comes from course fees

	2017-2018	2018-2019	2019-2020
Revenue	4,736.00	5,118.00	4,318.00
Expenses	(2,175.00)	(4,826.00)	(2,215.00)
Gain/Loss	2,561.00	292.00	2,103.00

Philosophy



Declared Majors

N/A

Degrees Awarded

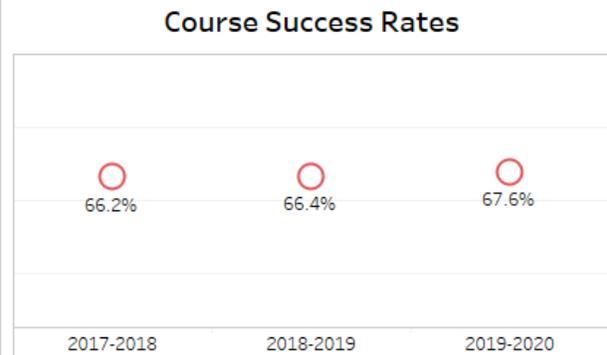
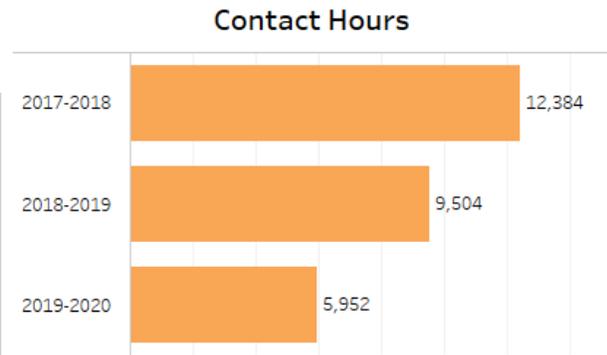
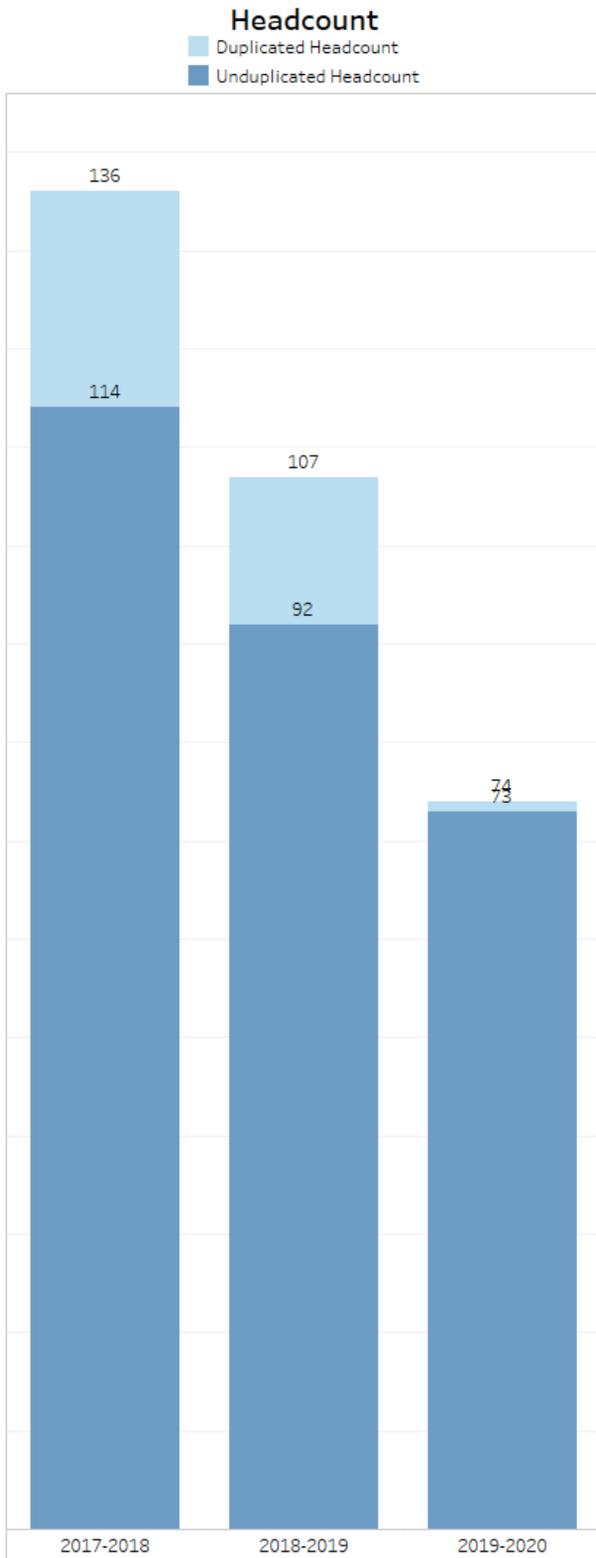
N/A

Philosophy Financial Information



Notes:

Physics



Declared Majors

N/A

Degrees Awarded

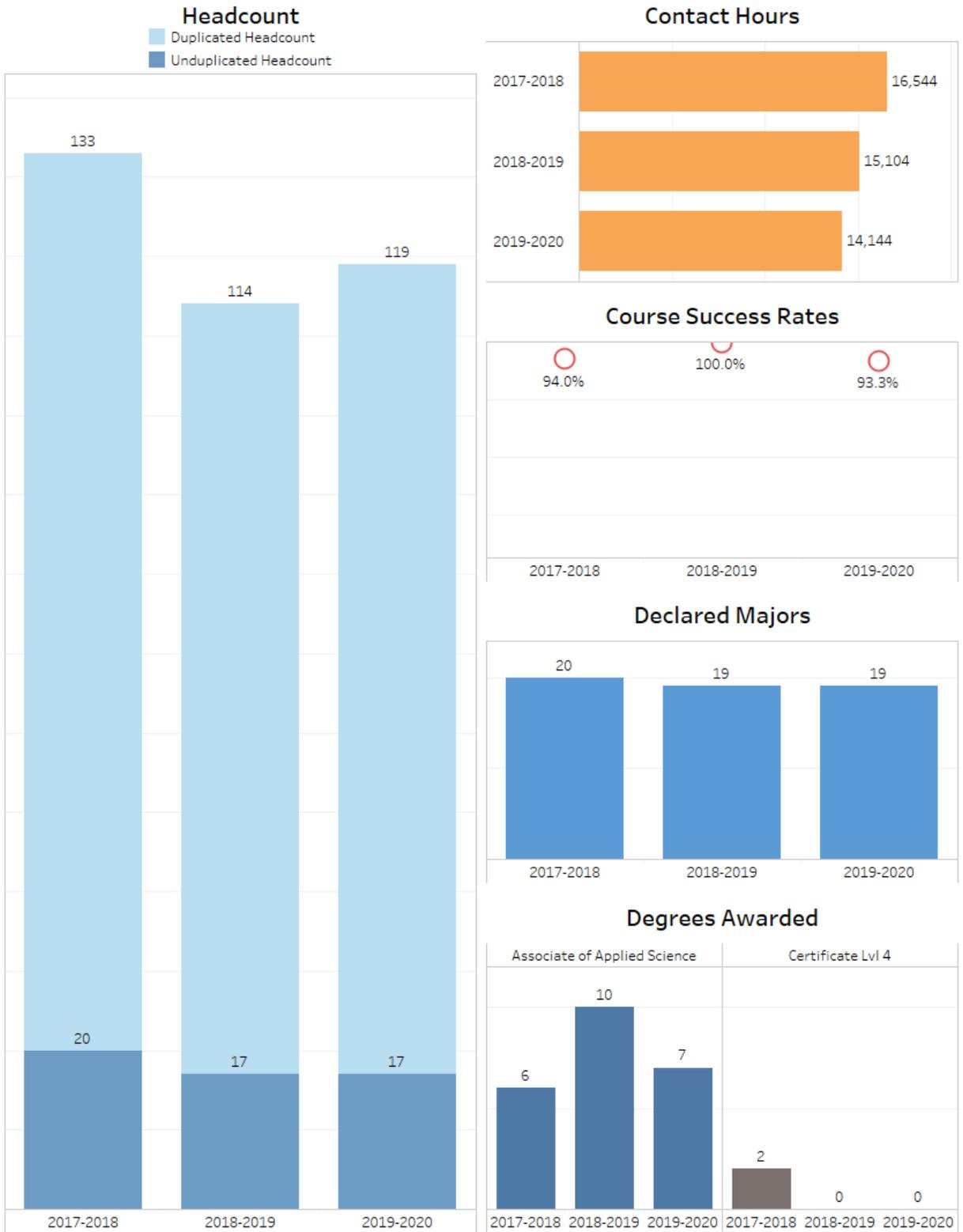
N/A

Physics Financial Information

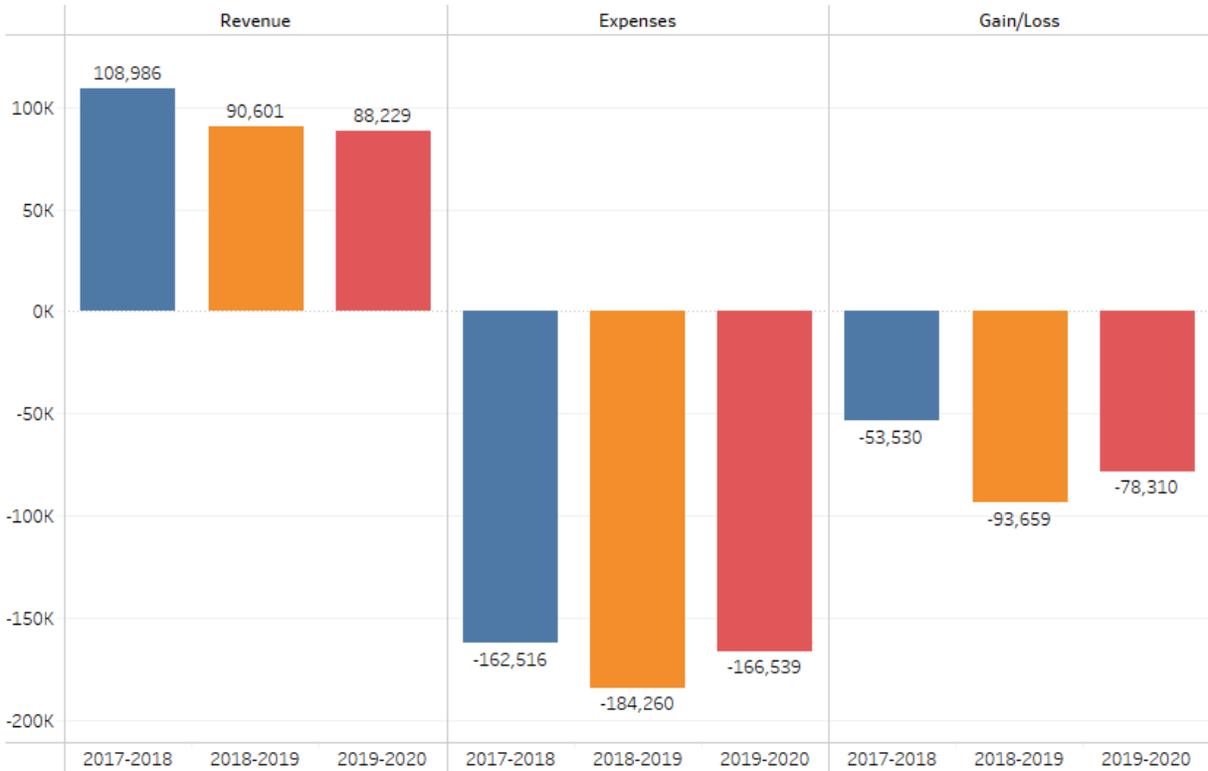


Notes: Astronomy is a part of the Physics department.

Polysomnography



Polysomnography Financial Information



Notes: This graph includes the Polysomnography Fund 12 account for testing fees. The table below shows these revenues and expenses

ACC licensure* pass rate for this program is: FY18: 100% FY19: 100% FY20: 100%

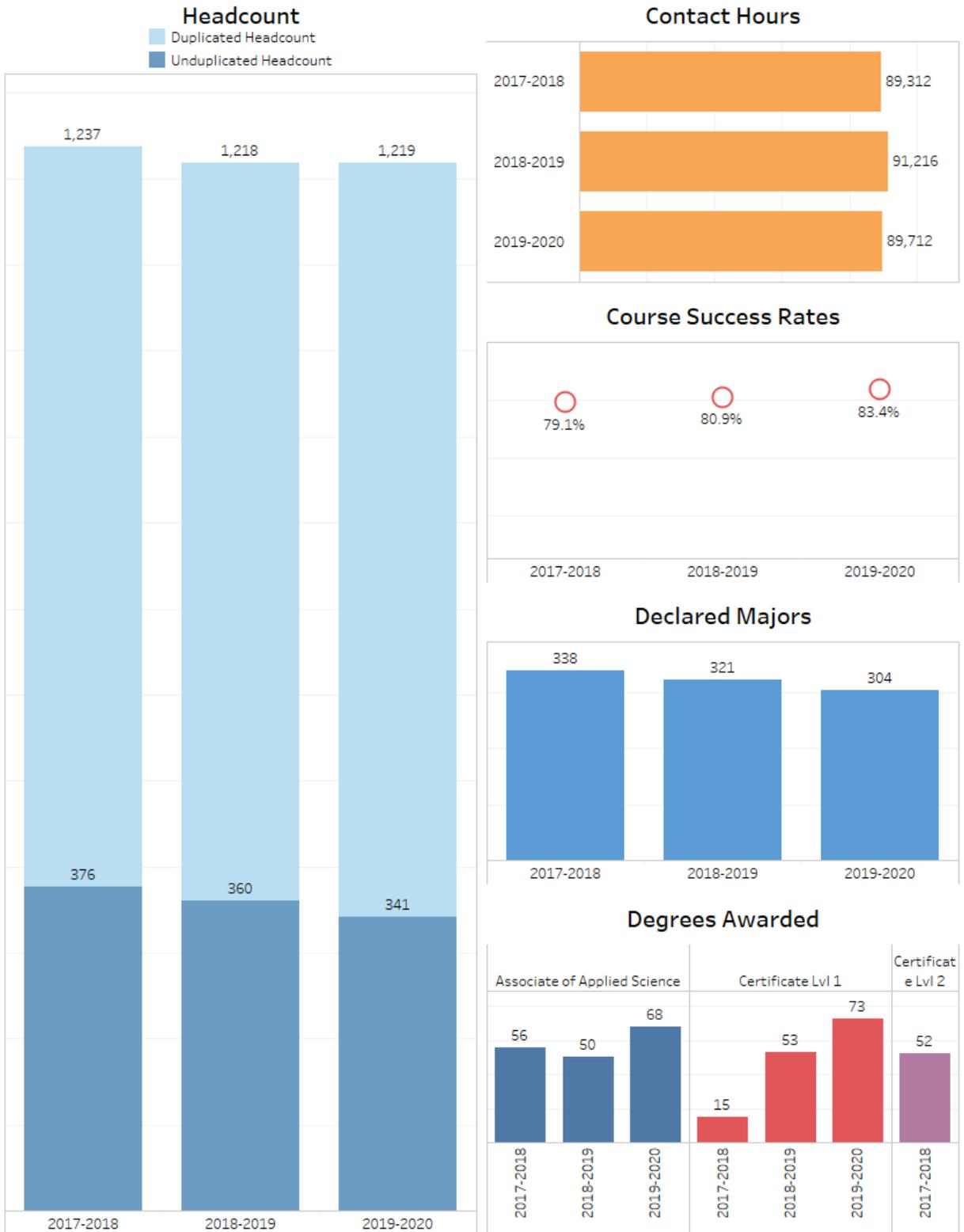
* there is no comparative state or national pass rate

Polysomnography – Fund 12

Revenue comes from testing fees charged to students

	2017-2018	2018-2019	2019-2020
Revenue	3,000.00	0.00	0.00
Expenses	(2,360.00)	0.00	0.00
Gain/Loss	640.00	0.00	0.00

Process Technology

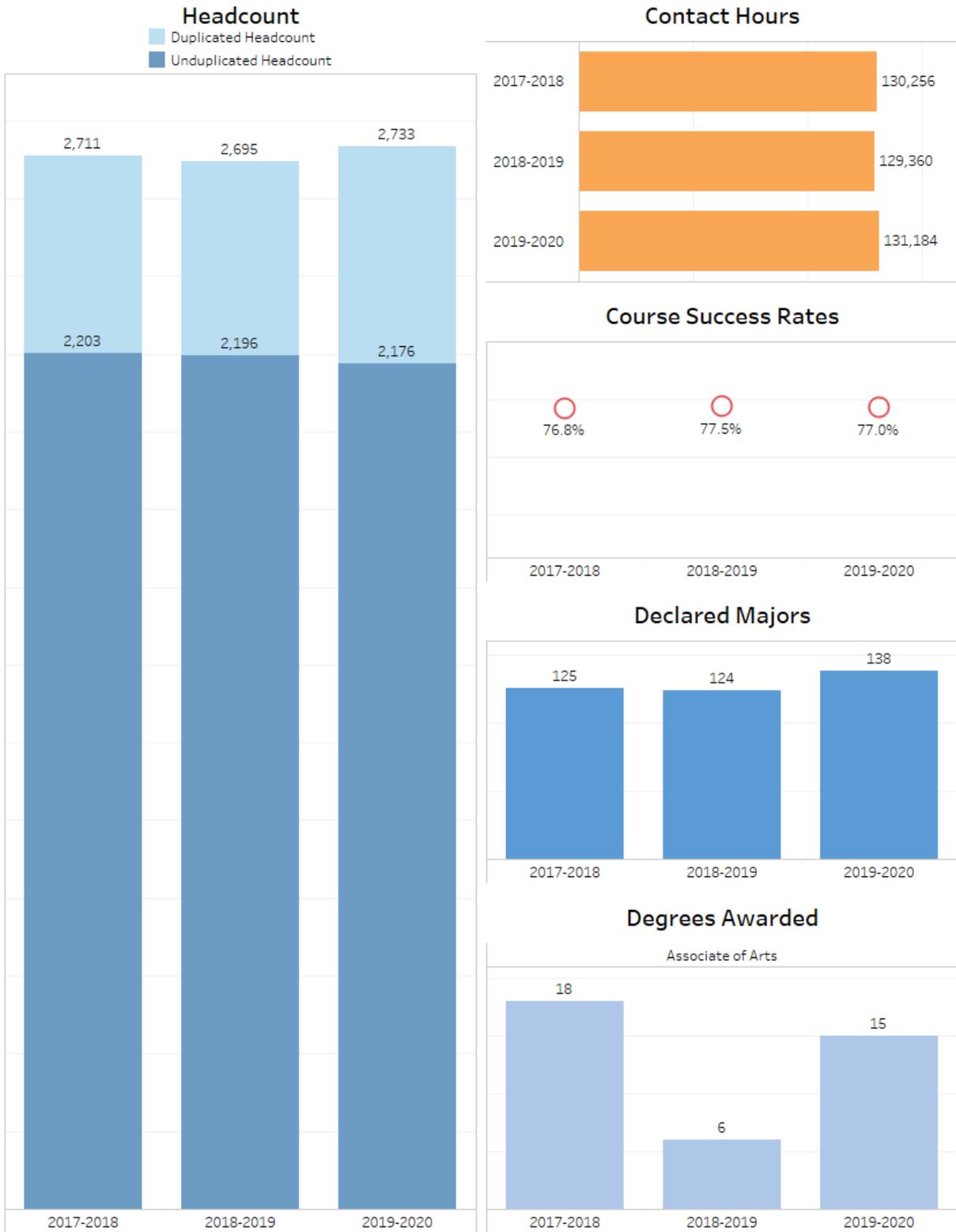


Process Technology Financial Information



Notes:

Psychology

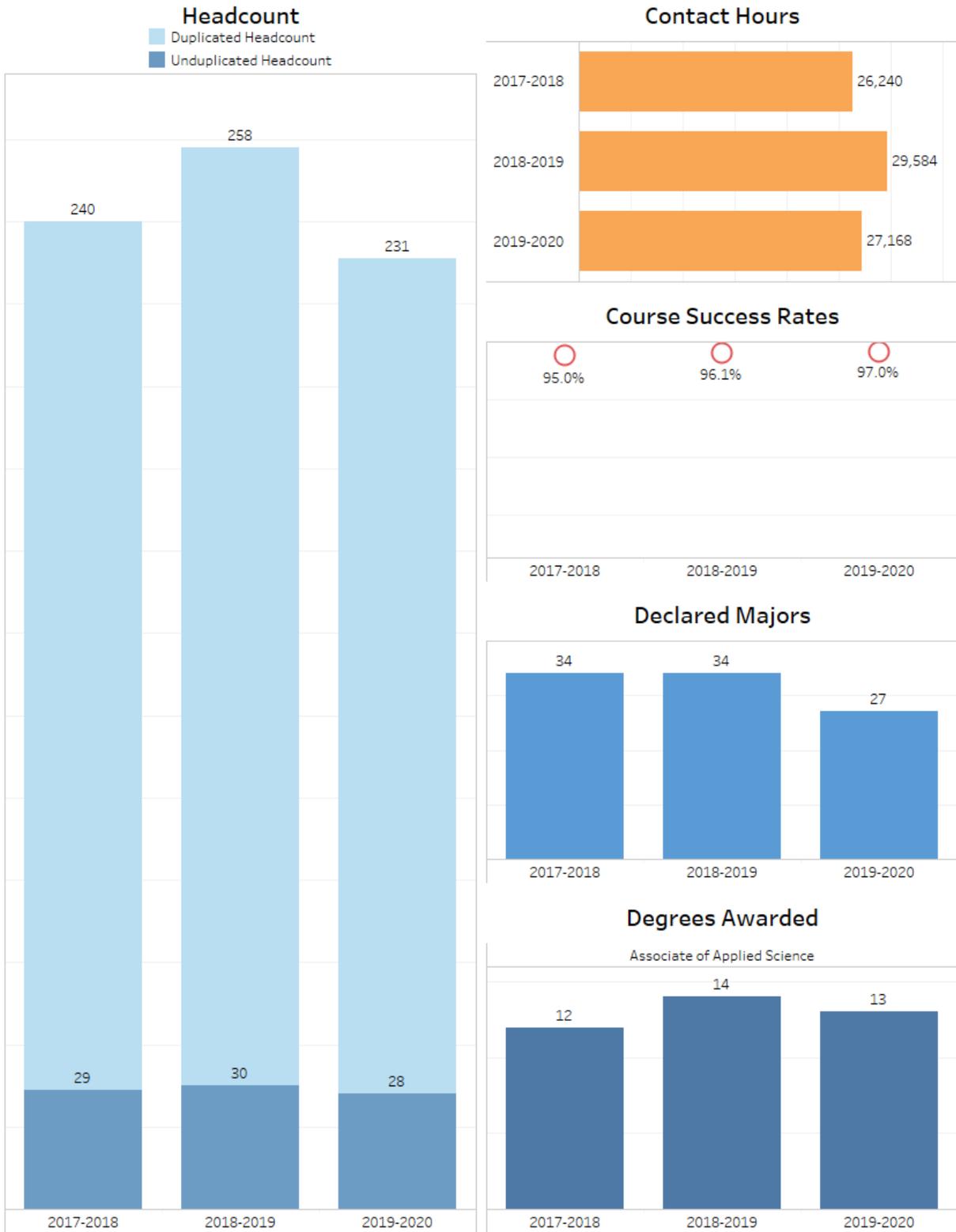


Psychology Financial Information

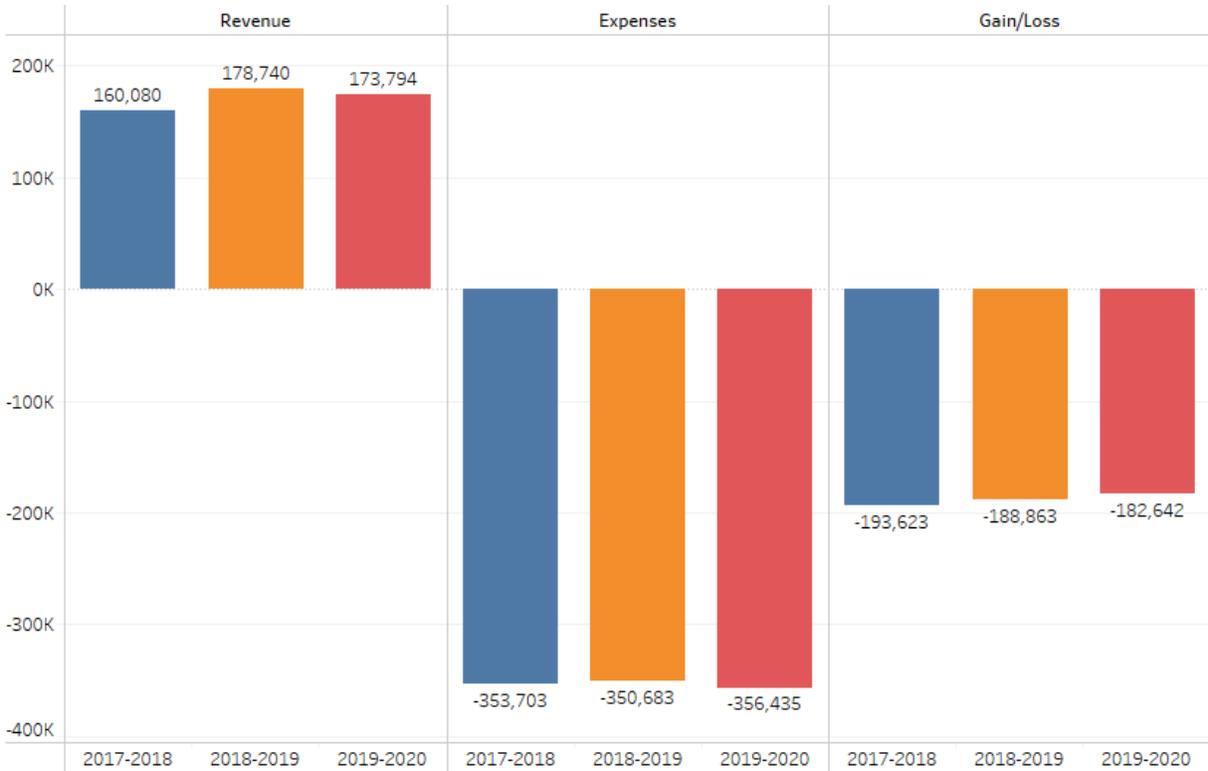


Notes:

Respiratory Care



Respiratory Care Financial Information



Notes: This graph includes the Respiratory Care Fund 12 account that is used for testing fees. The table below shows these revenues and expenses

ACC licensure pass rate for this program is: FY18: 91% FY19: 90% FY20: 78%

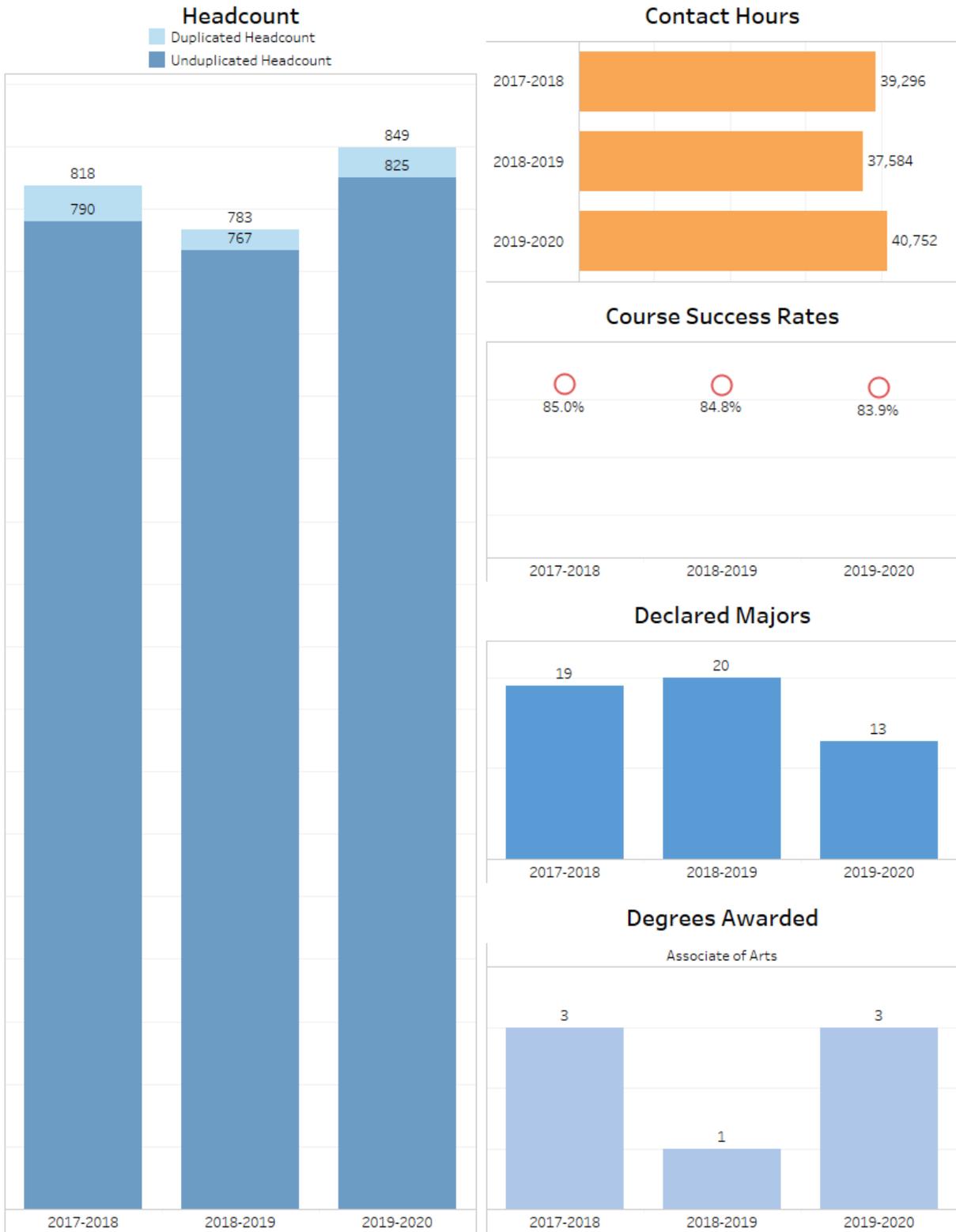
National licensure rates FY20: 56% and there is no state licensure.

Respiratory Care – Fund 12

Funds come from testing fees charged to students

	2017-2018	2018-2019	2019-2020
Revenue	10,800.00	13,340.00	9,295.00
Expenses	(10,720.00)	(8,460.00)	(11,375.00)
Gain/Loss	80.00	4,880.00	(2,080.00)

Sociology

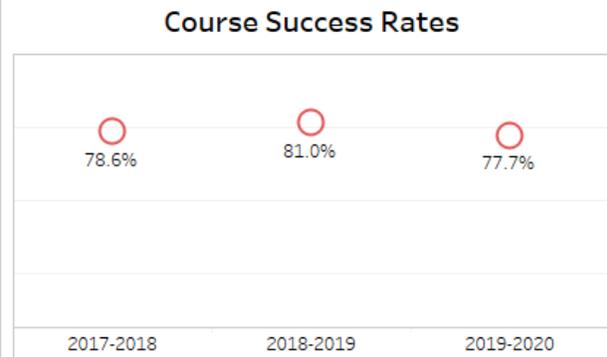
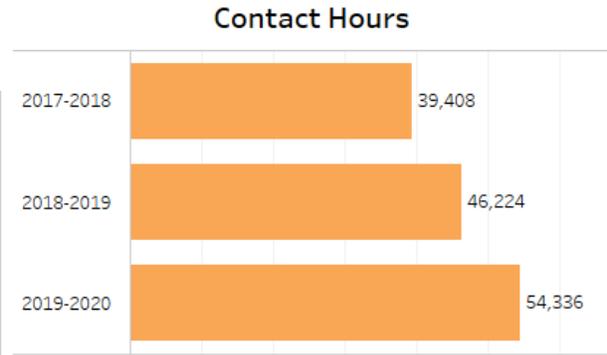
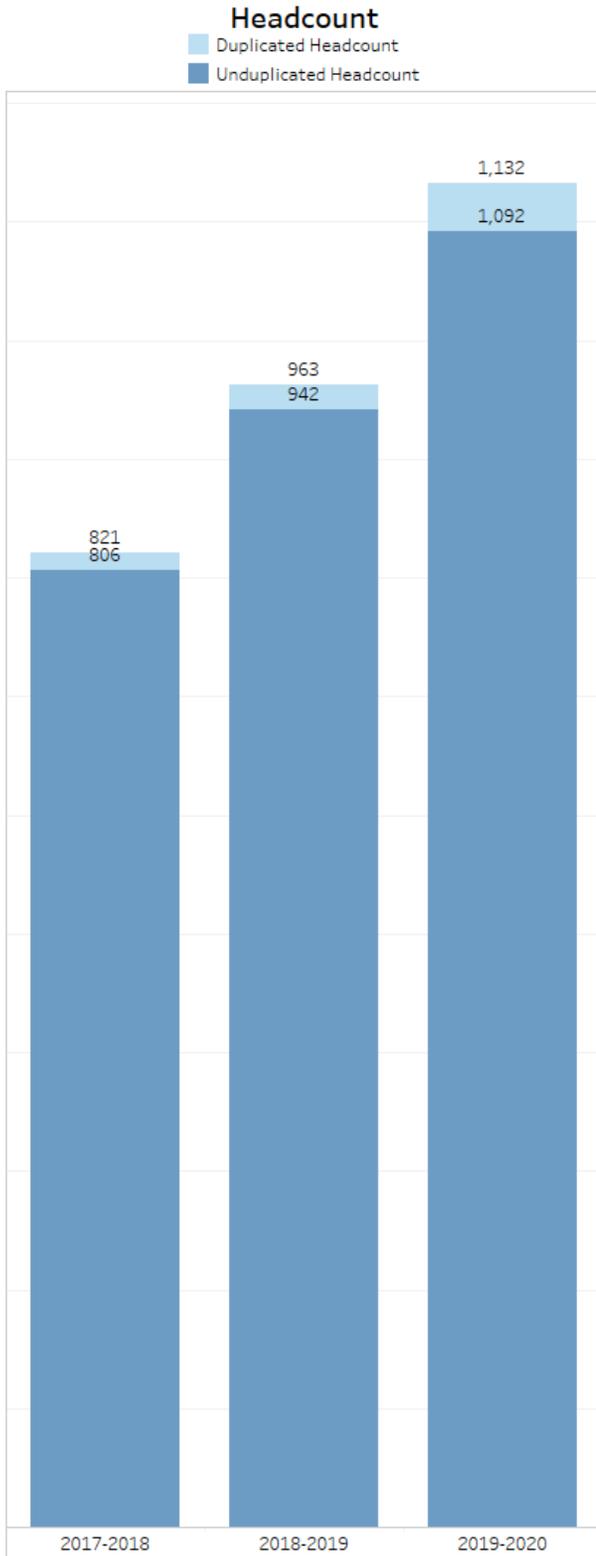


Sociology Financial Information



Notes:

Speech



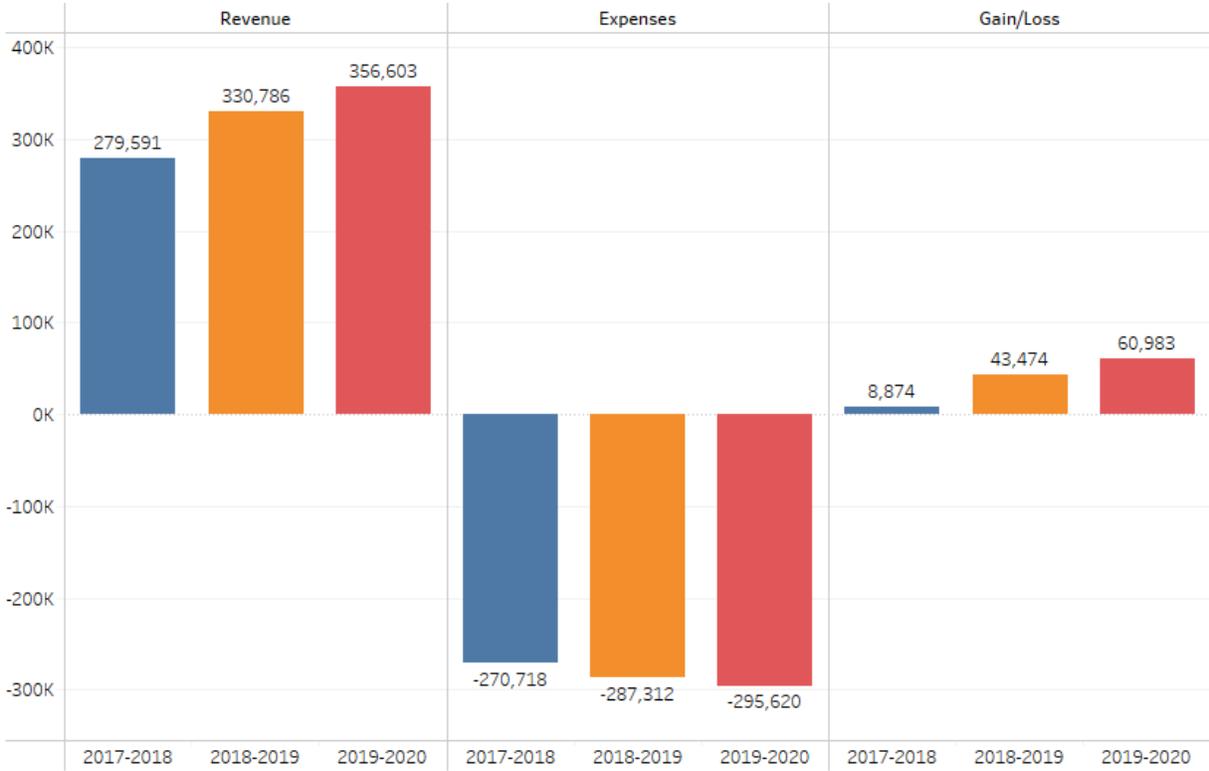
Declared Majors

N/A

Degrees Awarded

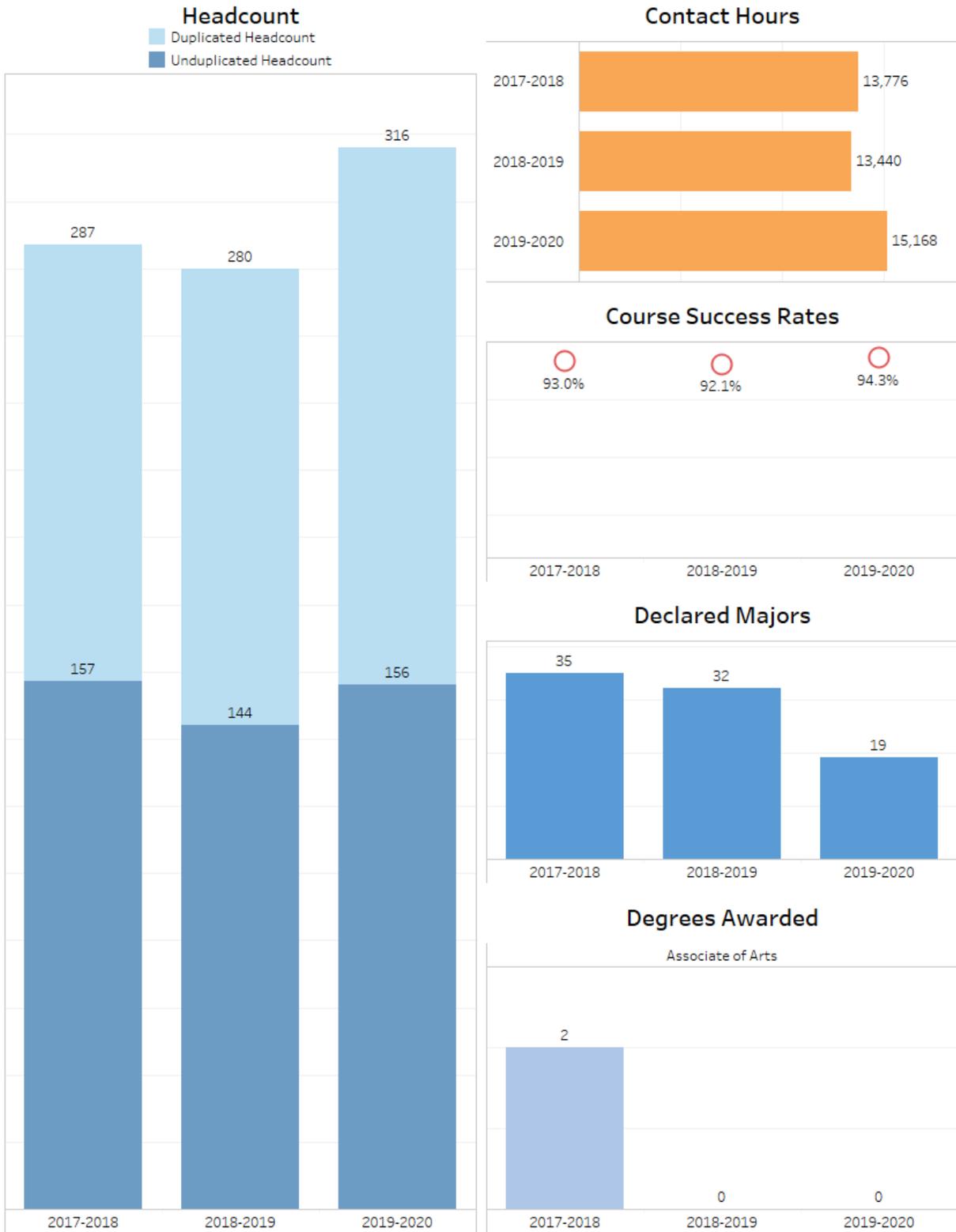
N/A

Speech Financial Information



Notes:

Sports and Human Performance



Sports and Human Performance Financial Information

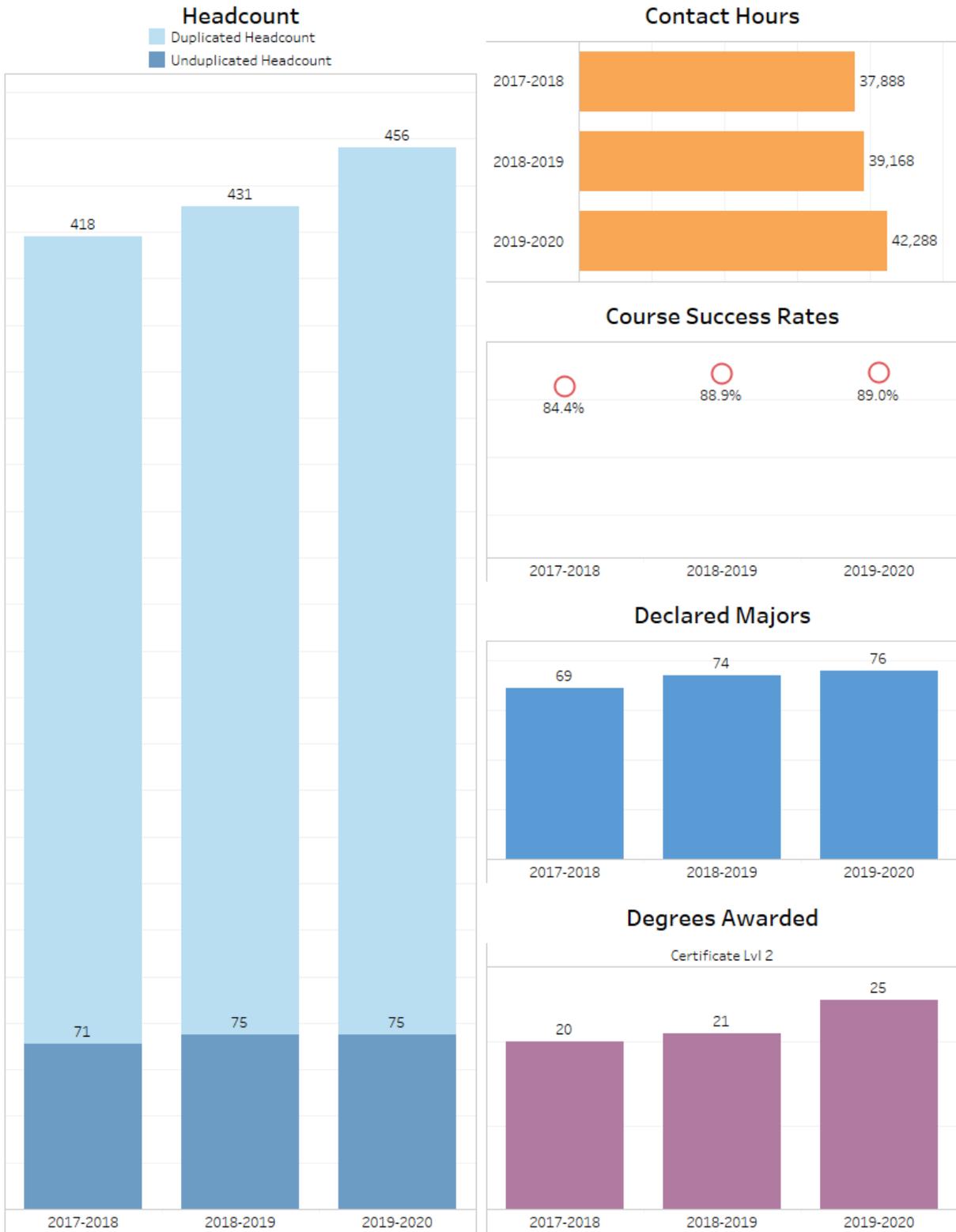


Notes: Equipment was purchased for \$5,096 in FY17. In FY18, the expense increase was due to increases in student wages for the Fitness Center. This does not include the cost associated with the athletic program other than the baseball coach’s faculty salary. The revenue and expenses associated with the Fitness Center Fund 26 account are reflected in the graph above. The table below shows these revenues and expenses.

Fitness Center – Fund 26
Funds from use of the gym

	2017-2018	2018-2019	2019-2020
Revenue	43,143.78	30,992.48	16,581.03
Expenses	(35,911.45)	(30,992.48)	(20,582.69)
Gain/Loss	7,232.33	0.00	(4,001.66)

Vocational Nursing



Vocational Nursing Financial Information



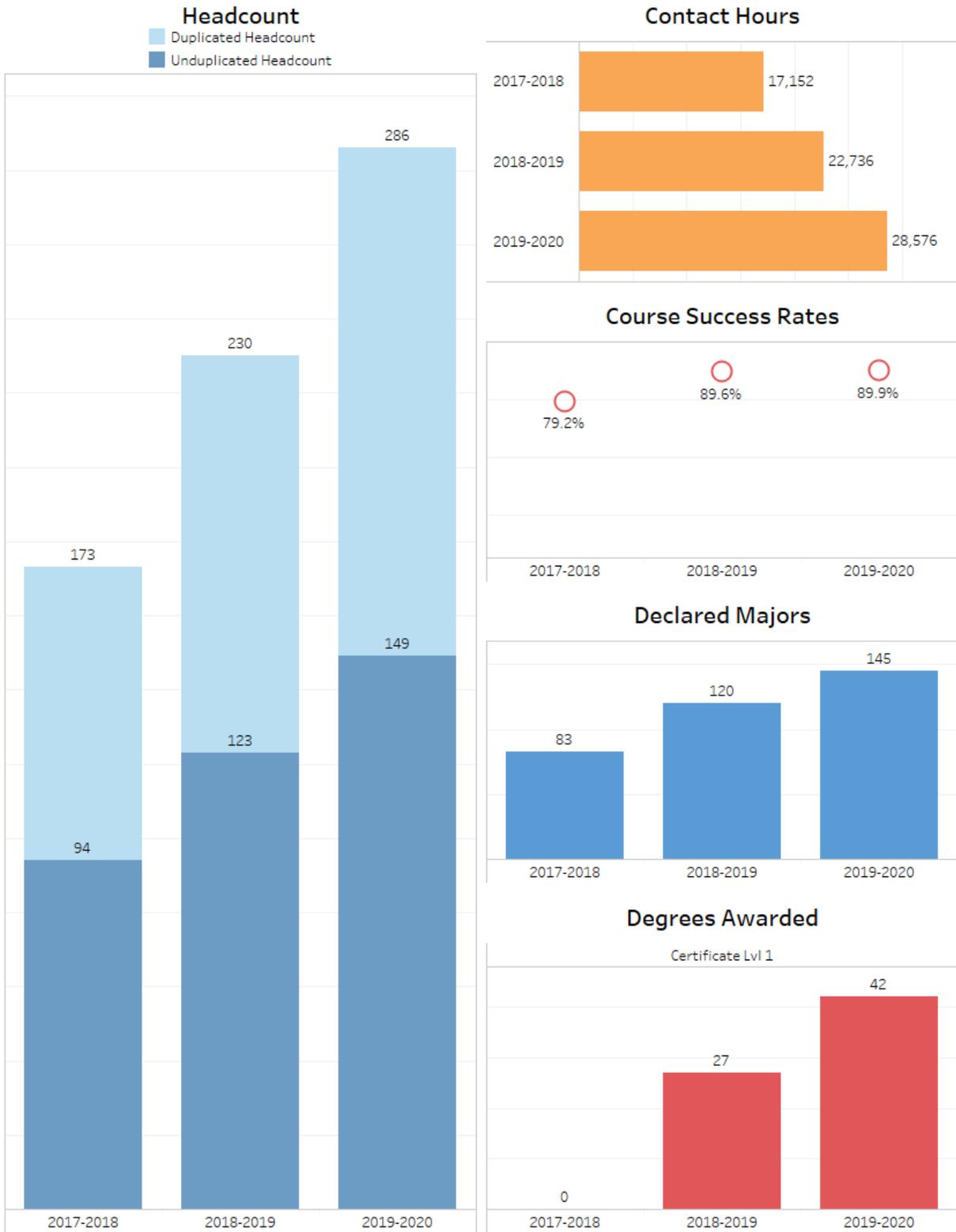
Notes:

ACC licensure pass rate for this program is: FY18: 100% FY19: 100% FY20: 100%

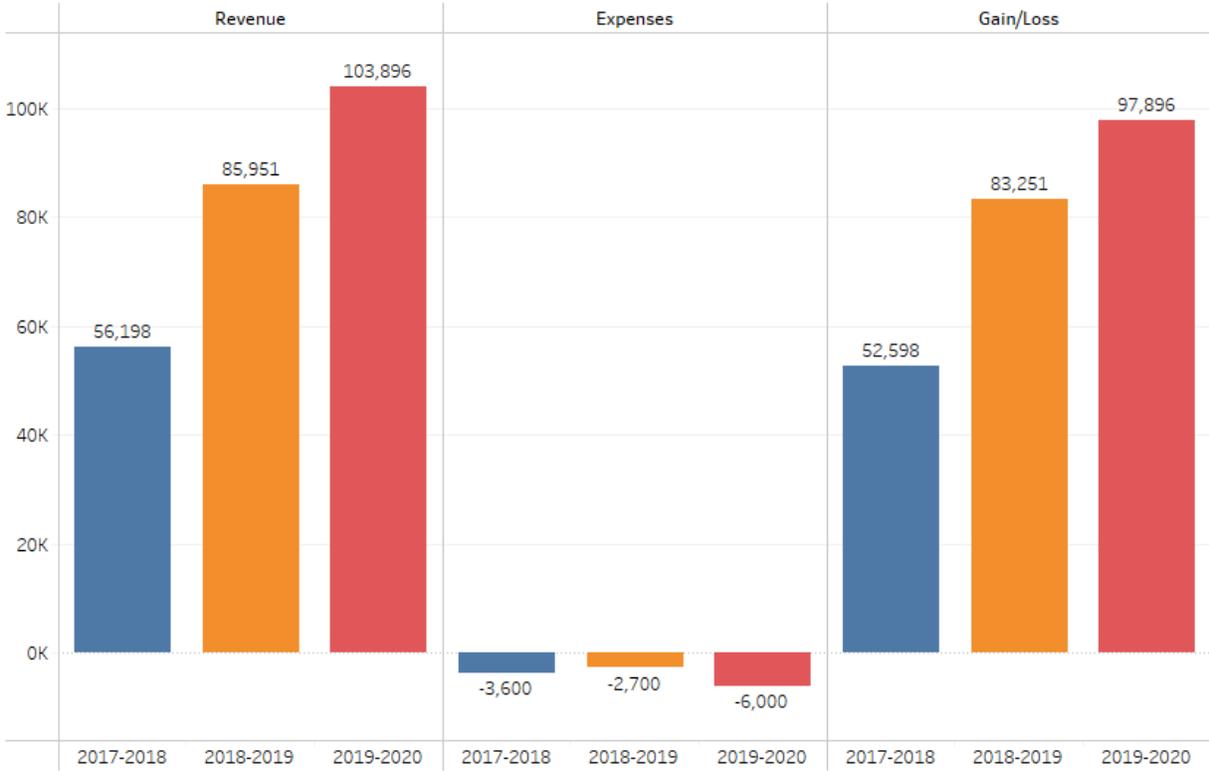
FY20 State licensure pass rate is 89%

FY20 National licensure pass rate is 83%

Welding



Welding Financial Information



Notes: Welding started in FY18 as a credit-based program.

14. **Consider Approval of Resolution of Payment for Personnel during Closure due to Tropical Storm Nicholas**



ALVIN COMMUNITY COLLEGE

Your College Right Now

Dr. Robert J. Exley, Ph.D
President

MEMORANDUM NO: 136-2021

TO: Board of Regents

FROM: Robert J. Exley, PhD *RJE*

DATE: September 15, 2021

SUBJECT: Resolution of Payment for Personnel during Closure due to Tropical Storm Nicholas

Alvin Community College Board Policy DEA (LOCAL) states:

“If the Board chooses to pay employees during an emergency closure for which the workdays are not scheduled to be made up at a later date, then that authorization shall be by resolution or other Board action and shall reflect the purpose served by the expenditure;”

Due to the threat of Tropical Storm Nicholas, the college administration closed the campus at 8:00 a.m. on Monday, September 13 through Tuesday, September 14, 2021 at 11:00 p.m., and canceled all classes offered during that time. The resolution that follows authorizes the payment of employees for that time period.

It is recommended that the Board of Regents approve the following resolution.

RJE:tg

**RESOLUTION OF THE BOARD OF REGENTS
OF ALVIN COMMUNITY COLLEGE**

WHEREAS, the Alvin Community College (“ACC” or the “College”) Board of Regents recognizes that the territory included within the College service area recently prepared for possible inclement weather conditions associated with Tropical Storm Nicholas;

WHEREAS, Governor Greg Abbott issued a state disaster declaration for 17 Texas counties, including Brazoria County, and certified that Hurricane Nicholas posed a threat of imminent disaster, including widespread and severe property damage, injury, and loss of life due to widespread flooding, life-threatening storm surge, damaging winds and heavy rainfall in Aransas, Brazoria, Calhoun, Chambers, Galveston, Harris, Jackson, Jasper, Jefferson, Matagorda, Montgomery, Newton, Nueces Orange, Refugio, San Patricio, and Victoria counties;

WHEREAS, College facilities were under imminent threat of damage and flooding from Tropical Storm Nicholas and its aftermath;

WHEREAS, in order to prepare for and respond to Tropical Storm Nicholas, ACC ceased operations beginning on Monday, September 13, 2021 at 8:00 a.m. through Tuesday, September 14 at 11:00 p.m.

WHEREAS, ACC Board Policy DEA (Local) provides, “If the Board chooses to pay employees during an emergency closure for which the workdays are not scheduled to be made up at a later date, then that authorization shall be by resolution or other Board action and shall reflect the purpose served by the expenditure;”

WHEREAS, the Board of Regents of Alvin Community College generally seeks to retain its employees, facilitate efficient operation of educational activities, assist with emergency operations, staff and support shelter operations, and provide for any and all reasonable support services due to state and federally determined disasters;

WHEREAS, the Board of Regents of Alvin Community College finds that compensating employees for work days missed as a result of threatened and actual inclement weather and hurricane conditions serves an important public purpose in that continued retention of such employees shall enable the College to continue efficient operation(s) of educational and community activities; and

WHEREAS, the Board of Regents of Alvin Community College also finds that there is a public purpose in the continued retention and morale for such employees to be compensated for workdays missed as a result of the College’s closure.

IT IS THEREFORE:

RESOLVED that the Board of Regents of Alvin Community College hereby authorizes the administration to compensate all employees for workdays when the College was closed in anticipation of inclement weather and hurricane conditions at their regular hourly or daily rate of pay, according to the regular duty schedule the employee would have otherwise worked if not for

the closure, or other schedule(s), as determined by the College President; and

FURTHER that ACC's Board of Regents hereby authorizes the President or his designee to award pay, at the President's sole discretion, to non-exempt police officers who were required to report to duty during the time of the College's closure at the rate of a maximum of 1.5 times their regular rate of pay; and

FURTHER that substitutes and independent contractors are not eligible for additional emergency pay as outlined herein.

CERTIFICATE FOR RESOLUTION

I hereby certify that the foregoing resolution was presented to the Board of Regents of Alvin Community College during the Board Meeting on September 16, 2021. A quorum of the Board of Regents being then present, it was then duly moved and seconded that the resolution be adopted, and such resolution was then adopted according to the following vote:

Ayes: _____ Nays: _____ Abstentions: _____

Passed the 16th day of September, 2021. This Resolution may be signed electronically and in counterparts.

'Bel Sanchez
Chair, Board of Regents
Alvin Community College

Attest:

Dr. P. A. Hertenberger
Secretary, Board of Regents
Alvin Community College

15. **Consider Approval of Spending Limit HiEd, Inc.**



Dr. Robert J. Exley, Ph.D
President

Your College **Right Now**

MEMORANDUM NO: 127-2021

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: September 3, 2021
SUBJECT: Spending Limit HiEd, Inc.

To aid our students during the Covid-19 pandemic and assist them in accessing and completing course work, the College has utilized designated Federal funding to purchase loaner laptops, webcams, and hot spots. HiEd, Inc. (Harris County Department of Education Choice Partners Contract #18/056KD-28) was one of the few vendors that were able to supply devices as the global transition to remote work began, and have proven themselves as a trusted partner. In working with HiEd, Inc., the College has procured and loaned 125 laptops and 75 webcams to students during the Spring 2020 – Summer 2021 semesters. An additional 50 laptops were ordered for Fall 2021.

As of the third day of Fall 2021 classes, only four of these laptops remained available for checkout, and ACC Information Technology Services began working with ACC Purchasing to request an order for an additional 50 laptops and ensure that all purchasing requirements are met. That same day, HiEd, Inc. contacted the College with a notification that the most recent purchase of 50 laptops resulted in a double, but delayed, shipment. Realizing the immediacy of need and the opportunity to continue to provide this service to our students, ACC Information Technology Services, ACC Purchasing, and Vice President Karl Stager negotiated an additional discount of \$25.00 per unit from HiEd, Inc. rather than refusing the duplicate shipment.

Accepting the duplicate shipment has resulted in an aggregate spend of \$ 52,430 with HiEd, Inc. for fiscal year 2020-2021, crossing the threshold for Board approval requirements.

The ACC Board of Regents approved annual purchasing requests for fiscal year 2021-22 on August 12th, 2021; HiEd, Inc. was not included in the proposal. Recent spikes in Covid-19 cases and the desire to provide students with the means to access coursework from a remote environment, have caused the College to consider extending the laptop loaner program. The College desires to maintain its relationship with HiEd, Inc. as an option for this purpose.

Recommendation: ACC staff requests retroactive approval of the Fiscal Year 2020-2021 purchases from HiEd, Inc., in the amount of \$52,430, and \$75,000 for purchases from HiEd, Inc. for Fiscal Year 2021-2022 to provide flexibility for student-related technology purchases associated with the uncertainties in the ongoing pandemic.

The Fiscal Year 2021-2022 request represents an estimate only, and does not guarantee payments to HiEd, Inc. Purchases will be funded by various College and federal funds.

RJE:tg

16. **Brazoria County Appraisal District - Resolution to Nominate Candidate**



Dr. Robert J. Exley, Ph.D
President

Your College **Right Now**

MEMORANDUM NO: 128-2021

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: September 8, 2021
SUBJECT: Brazoria County Appraisal District – Resolution to Nominate Candidate (s)

Background:

The Brazoria County Appraisal District’s Board of Directors is composed of five members who serve two-year terms. The selection process for Appraisal District Directors is prescribed in Property Tax Code Section 6.03. Alvin Community College may participate in the selection of the Board of Directors by adopting a resolution to nominate one to five candidates by formal board action. If the Board of Regents wishes to nominate one to five candidates, the Board Chair must submit the nominee’s names and addresses to the Chief Appraiser before October 15, 2021.

Names of all nominees will be compiled and submitted to each taxing unit in the county and before December 15, 2021 each taxing unit may cast votes for any of the candidates on the ballot. This must occur by written resolution of the Board of Regents. The chief appraiser has notified us that ACC may cast 122 votes for the five directors. Votes can be cast to one candidate or votes may be distributed amongst any number of candidates.

If the ACC Board of Regents wishes to participate in the nomination of Brazoria County Appraisal District’s Board of Directors, action must occur during the September 16, 2021 Board meeting in order to meet the October 15, 2021 nomination deadline.

Recommendation:

It is recommended that the Board act on this request by nominating one or up to five candidates for consideration to serve on the Brazoria County Appraisal District’s Board of Directors.

RJE:tg

BRAZORIA COUNTY APPRAISAL DISTRICT

MEMBERS OF THE BOARD

Kristin Bulanek
Tommy King
Gail Robinson
Glenn Salyer
George Sandars
Susan Spoor

CHIEF APPRAISER

Al Baird
500 N. Chenango
Angleton, Texas 77515
979-849-7792
Fax 979-849-7984

September 2, 2021

Dr. Robert Exley
President
Alvin Community College
3110 Mustang Rd.
Alvin, TX 77511

Dear Dr. Exley,

In reference to the selection of the Appraisal District Board of Directors, each voting taxing unit in Brazoria County nominates **by resolution**, up to five candidate(s) to fill the five (5) positions of the Board of Directors. These nominations (names and addresses) must be submitted to the Chief Appraiser before **October 15, 2021**. (See Step 1 on Calendar)

Your 2020 total tax levy was **\$ 23,043,187**. This tax levy has entitled your taxing unit to **122** votes for the five (5) directors to be elected to the Brazoria County Appraisal District.

The voting process will begin before October 30, 2021 once all nominations have been received

Please address all submissions to Al Baird, Chief Appraiser, at the above address.

Sincerely,



Al Baird
Chief Appraiser

AB/td

BRAZORIA COUNTY APPRAISAL DISTRICT

MEMBERS OF THE BOARD

Kristin Bulanek
Tommy King
Gail Robinson
Glenn Salyer
George Sandars
Susan Spoor

CHIEF APPRAISER

Al Baird
500 North Chenango
Angleton, Texas 77515
979-849-7792
Fax 979-849-7984

M E M O

To: All Voting Taxing Units
From: Al Baird, Chief Appraiser 
Subject: 2021 Board of Directors Election For
Years 2022 – 2023
Date: September 2, 2021

Your taxing unit participates in selecting members of the Brazoria County Appraisal District's Board of Directors.

The board is composed of five members who serve two-year terms, all of which expire December 31, 2021.

If the county assessor-collector is not appointed to the board, the county assessor-collector serves as a non-voting director.

This memorandum sets out the process of selecting directors for the two-year term that begins January 1, 2022.

Section 6.03, Property Tax Code, establishes the selection process for Appraisal District Directors.

Selection Procedures

The procedures for selecting members of the board of directors for the two-year term beginning on January 1, 2022 are as follows:

Step 1 --- Nomination

Before **October 15, 2021**, the voting units must **adopt a resolution nominating** up to five candidate(s) by formal action. The presiding officer of the voting unit must submit the nominees **name(s) and addresses** to the Chief Appraiser.

September 2, 2021

Step 2 -- Election

Before **October 30, 2021**, the Chief Appraiser will prepare and mail a ballot listing the nominees in alphabetical order by last name.

Before **December 15, 2021** each voting unit must cast its votes by **written resolution** naming the person or persons and the number of votes for whom it cast, and submit a certified copy to the Chief Appraiser.

Ballots received by the Chief Appraiser after December 15, 2021 may not be counted.

The Chief Appraiser will count the votes, declare the results, and notify the five candidates who received the largest vote totals before December 31, 2021. The Chief Appraiser also notifies all taxing units (voting and non-voting) and all candidates (winners & losers) of the outcome. If a tie occurs, the Chief Appraiser must solve it through any method of chance.

To assist you in this process, I have enclosed the following:

1. A calendar that lays out the procedures and dates for conducting the 2021 election.
2. Letter showing the number of votes your entity is entitled to cast in the ballot after candidate nominations are received. (See **October 30 on the election calendar**).
3. A suggested form of resolution for the **nomination(s) of a candidate(s)** to the board of directors of the Brazoria County Appraisal District.

I would like to thank you in advance for your help in carrying out this important task and I invite your questions or comments on the board selection process. Please do not hesitate to call me.

Enclosures (3)

**BRAZORIA COUNTY APPRAISAL DISTRICT
2021 BOARD OF DIRECTORS ELECTION CALENDAR**

Before Oct. 1
(Sep. 2, 2021)

The chief appraiser notifies each voting taxing unit of the process for the election of the Board of Directors and the number of votes it is entitled to cast.

Each voting unit may nominate one candidate for each position to be filled. Since the board of directors consists of five members, **the unit may nominate up to five candidates.**

Before Oct. 15

The presiding officer of the unit submits the **names and addresses** of the nominees **by written resolution** to the chief appraiser.

Before Oct. 30

The chief appraiser prepares and submits to each voting taxing unit a ballot listing the nominees alphabetically by each candidate's last name and provides the number of votes it may cast, with a resolution sample.

Before Dec. 15

Each voting unit cast votes for any of the candidates on the ballot and submits to the chief appraiser **by written resolution.** The unit may cast all its votes for one candidate or may distribute the votes among any number of candidates.

Before Dec. 31

The chief appraiser counts the votes and certifies as winner the five candidates who received the largest vote totals. The chief appraiser notifies all taxing units (voting and non-voting) and all the candidates (winners and losers) of the outcome.

If a tie occurs, the Chief Appraiser must resolve it through any method of chance.

RESOLUTION NO. _____

**A RESOLUTION OF THE _____
OF THE _____**

**NOMINATING CANDIDATE(S) FOR A POSITION ON THE BOARD OF DIRECTORS OF
THE BRAZORIA COUNTY APPRAISAL DISTRICT**

WHEREAS, those eligible taxing units participating in the Brazoria County Appraisal District have the right and responsibility to nominate up to five candidate(s) to fill the five (5) positions of the Board of Directors of the Brazoria County Appraisal District for a term of office commencing on January 1, 2022 and extending through December 31, 2023; and

WHEREAS, this governing body desires to exercise its right to nominate the said candidate(s) for such position on said board of directors; now, therefore

**BE IT RESOLVED BY THE _____
OF THE _____ :**

Section 1. That the facts and recitations set forth in the preamble of this resolution be, and they are hereby, adopted, ratified, and confirmed.

Section 2. That the following individuals be, and are hereby, nominated as candidate(s) for positions on the board of directors of the Brazoria County Appraisal District to be filled by those eligible taxing units participating in the Brazoria County Appraisal District for a two-year term of office commencing on January 1, 2022.

- Name & Address: _____

Section 3. That the presiding officer of the governing body of this taxing unit be, and that he or she is hereby, authorized and directed to deliver or cause to be delivered a certified copy of this resolution to the chief appraiser of the Brazoria County Appraisal District on or before October 15, 2021.

PASSED, ADOPTED AND APPROVED this _____ day of _____, 2021.

Presiding Officer

ATTEST:

Secretary

17. **Consider Adoption of Tax Rate for 2021-2022**



Dr. Robert J. Exley, Ph.D
President

Your College **Right Now**

MEMORANDUM NO: 131-2021

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: September 8, 2021

SUBJECT: Tax Rate for 2021-2022 Fiscal Year

During the August 12, 2021 Board meeting, Regents approved the FY 2022 budget of \$38,428,839. At the same meeting, Regents proposed to adopt a total tax rate of .183211, which is the No New Revenue Tax Rate. The "Notice Of Meeting To Vote On Tax Rate" on the following page has been posted on the College website and is included here for the Board of Regents' reference.

Recommendation:

IT IS RECOMMENDED THAT THE BOARD ADOPT THE TOTAL TAX RATE OF .183211 FOR THE 2021-22 FISCAL YEAR. THIS YEAR'S PROPOSED TAX RATE DOES NOT EXCEED THE NO NEW REVENUE TAX RATE. A motion to adopt an ordinance, resolution, or order setting the tax rate does not require the language about "tax increase" as stated in section 26.05(b) of Property Tax Code. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY .11 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$.88.

Debt Rate: \$.011754 (must adopt)
M & O Rate: \$.171457
TOTAL RATE \$.183211

RJE:tg

NOTICE OF MEETING TO VOTE ON TAX RATE

A tax rate of \$0.183211 per \$100 valuation has been proposed by the governing body of ALVIN COMMUNITY COLLEGE DISTRICT.

PROPOSED TAX RATE	\$0.183211 per \$100
NO-NEW-REVENUE TAX RATE	\$0.183211 per \$100
VOTER-APPROVAL TAX RATE	\$0.189013 per \$100

The no-new-revenue tax rate is the tax rate for the 2021 tax year that will raise the same amount of property tax revenue for ALVIN COMMUNITY COLLEGE DISTRICT from the same properties in both the 2020 tax year and the 2021 tax year.

The voter-approval rate is the highest tax rate that ALVIN COMMUNITY COLLEGE DISTRICT may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is not greater than the no-new-revenue tax rate. This means that ALVIN COMMUNITY COLLEGE DISTRICT is not proposing to increase property taxes for the 2021 tax year.

A PUBLIC MEETING TO VOTE ON THE PROPOSED TAX RATE WILL BE HELD ON September 16, 2021 AT 6:00PM AT the Nolan Ryan Center at Alvin Community College, 3110 Mustang Road, Alvin, Texas.

The proposed tax rate is also not greater than the voter-approval tax rate. As a result, ALVIN COMMUNITY COLLEGE DISTRICT is not required to hold an election to seek voter approval of the rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the governing body of ALVIN COMMUNITY COLLEGE DISTRICT at their offices or by attending the public meeting mentioned above.

YOUR TAXES OWED UNDER ANY OF THE RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:

Property tax amount= (tax rate) x (taxable value of your property)/100

FOR the proposal:

Bel Sanchez
Patty Hertenberger
Darren Shelton
Roger Stuksa
Kam Marvel

Jody Droege
Jim Crumm
Jake Starkey
Andy Tacquard

AGAINST the proposal:

PRESENT and not voting:

ABSENT:

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by ALVIN COMMUNITY COLLEGE DISTRICT last year to the taxes proposed to be imposed on the average residence homestead by ALVIN COMMUNITY COLLEGE DISTRICT this year.

	2020	2021	Change
Total tax rate (per \$100 of value)	\$0.183443	\$0.183211	decrease of -0.000232, or -0.13%
Average homestead taxable value	\$235,357	\$248,050	increase of 12,693, or 5.39%
Tax on average homestead	\$431.75	\$454.45	increase of 22.70, or 5.26%
Total tax levy on all properties	\$23,171,172	\$25,385,099	increase of 2,213,927, or 9.55%

For assistance with tax calculations, please contact the tax assessor for ALVIN COMMUNITY COLLEGE DISTRICT at 979-864-1320 or taxoffice@brazoria-county.com, or visit www.brazoriacountytx.gov for more information.

18. **Consider Approval of Refinancing of Bond**



Your College **Right Now**

Dr. Robert J. Exley, Ph.D
President

MEMORANDUM NO: 132-2021

TO: Board of Regents

FROM: Robert J. Exley, PhD *RJE*

DATE: September 8, 2021

SUBJECT: Consideration and Approval of an Order Authorizing the Issuance, Sale and Delivery of Alvin Community College District Limited Tax Refunding Bonds, Series 2021 in One or More Series; Authorizing a Pricing Officer to Approve the Amount, the Interest Rates, Price, Redemption Provisions and Terms Thereof and Certain Other Procedures and Provisions Related Thereto; and Containing Other Matters Related Thereto

History:

In 2005 Alvin Community College issued General Obligation Bonds to build the S Building housing Science and Medical programs at the College. A portion of this debt was refinanced at a lower interest rate in 2012. There are now a few years remaining of this 2012 debt which will be paid off in 2025. The last few years of these 2012 bonds now have the opportunity to be “refunded” (the equivalent of refinancing mortgage debt for a home) at a lower interest rate through a process called a private placement. A private placement is accomplished through selling the remaining debt in a request for proposal process with banks as bidders.

The College has enlisted Dave Gordon with Estrada & Hinojosa as Financial Advisor and Marcus Deitz with Orrick Law Firm acting as Bond Counsel to guide the College through this process. The expected results would be that the College would issue new 2021 debt at a lower interest rate than the remaining 2012 bond debt and therefore save the College interest expense and therefore help to lower the Interest and Sinking portion of the College Tax Rate in fiscal years 2022-2023, 2023-2024 and 2024-2025.

It is recommended that the Board of Regents approve the Order Authorizing the Issuance, Sale and Delivery of Alvin Community College District Limited Tax Refunding Bonds, Series 2021 in One or More Series; Authorizing a Pricing Officer to Approve the Amount, the Interest Rates, Price, Redemption Provisions and Terms Thereof and Certain Other Procedures and Provisions Related Thereto; and Containing Other Matters Related Thereto.

RJE:tg

ORDER AUTHORIZING THE ISSUANCE, SALE AND DELIVERY OF ALVIN COMMUNITY COLLEGE DISTRICT LIMITED TAX REFUNDING BONDS, SERIES 2021 IN ONE OR MORE SERIES; AUTHORIZING A PRICING OFFICER TO APPROVE THE AMOUNT, THE INTEREST RATES, PRICE, REDEMPTION PROVISIONS AND TERMS THEREOF AND CERTAIN OTHER PROCEDURES AND PROVISIONS RELATED THERETO; AND CONTAINING OTHER MATTERS RELATED THERETO

WHEREAS, the Alvin Community College District (the "District") has heretofore issued certain limited tax bonds (hereinafter defined as the "Refundable Bonds") that are identified in Exhibit B hereto;

WHEREAS, the District is authorized by Chapter 1207, Texas Government Code, as amended, to issue one or more series of refunding bonds for the purpose of refunding bonds (hereinafter defined with respect to each subseries as the "Refunded Bonds") that the District desires to refund in advance of their maturities and to accomplish such refunding by (i) depositing directly with any place of payment for the Refunded Bonds or with any trust company or commercial bank that does not act as a depository for the District and is named by the District as the Escrow Agent (as herein defined), or (ii) depositing directly with the paying agent for the Refunded Bonds, proceeds from the sale of such refunding bonds, together with any other available funds, in an amount sufficient to provide for the payment or redemption of the Refunded Bonds, and pursuant to such chapter such deposit shall constitute the making of firm banking and financial arrangements for the discharge and final payment or redemption of the Refunded Bonds;

WHEREAS, the District desires to either (i) enter into an escrow agreement with the Escrow Agent (hereinafter defined), as authorized in Chapter 1207, Texas Government Code, as amended, or (ii) make a deposit with the paying agent for the Refunded Bonds, pursuant to which proceeds of any subseries of refunding bonds herein authorized, together with any other available funds, will be deposited, invested and applied in a manner sufficient to provide for the full and timely payment of all principal of, premium, if any, and interest on the Refunded Bonds;

WHEREAS, upon the issuance of any subseries of refunding bonds herein authorized and the deposit with the paying agent for the Refunded Bonds or the creation of the escrow referred to above, the Refunded Bonds with respect to each subseries of refunding bonds herein authorized shall no longer be regarded as being outstanding, except for the purpose of being paid pursuant to such Escrow Agreement, if any, and the pledges, liens, trusts and all other covenants, provisions, terms and conditions of the order authorizing the issuance of the Refunded Bonds shall be, with respect to the Refunded Bonds, discharged, terminated and defeased;

WHEREAS, it is hereby found and determined that any refunding hereunder must result in a net present value savings of at least two percent (2.0%) of the Refunded Bonds with respect to such refunding, and that such benefit is sufficient consideration and constitutes the public purpose for the issuance of the Bonds (as herein defined) and the refunding of the Refunded Bonds, and such a refunding is in the best interests of the District; and

WHEREAS, pursuant to Section 1207.007, Texas Government Code, as amended, the District wishes to authorize the Pricing Officers herein designated to act on behalf of the District and effect the sale of the Bonds from time-to-time as herein provided;

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF REGENTS OF THE ALVIN COMMUNITY COLLEGE DISTRICT:

1. **Definitions.** Throughout this Order the following terms and expressions as used herein shall have the meanings set forth below:

The term "Accreted Value" shall mean the original principal amount of a Premium Capital Appreciation Bond plus the initial premium, if any, paid therefor with interest thereon compounded semiannually on the dates established by a Pricing Officer (each such date being an "Accretion Date") as the case may be, next preceding the date of such calculation (or the date of calculation, if such calculation is made on an Accretion Date), at the stated yield shown therefor in the Table of Accreted Values set forth in the Pricing Certificate. For any date other than an Accretion Date, the Accreted Value shall be determined by a straight-line interpolation between the values for the applicable semi-annual compounding dates, based on 30-day months.

The term "Attorney General" shall mean the Attorney General of Texas.

The term "Board" shall mean the Board of Regents of the District.

The term "Bond Purchase Agreement" shall mean an agreement between the District and the Purchasers providing for the sale of any subseries of Bonds at such price, with and subject to such terms as determined by a Pricing Officer pursuant to Section 21 of this Order.

The term "Bonds" shall mean the Alvin Community College District Limited Tax Refunding Bonds, Series 2021, or any subseries thereof, as the context requires with respect to such subseries (including the year of issuance), authorized in this Order and as further described in a Pricing Certificate.

The term "Business Day" shall mean any day which is not a Saturday, Sunday, a day on which the Paying Agent/Registrar is authorized by law or executive order to remain closed or a legal holiday.

The term "Code" shall mean the Internal Revenue Code of 1986, as amended.

The term "Comptroller" shall mean the Comptroller of Public Accounts of the State of Texas.

The term "Current Interest Bonds" shall mean those Bonds maturing on the dates, in each of the years and in the principal amounts set forth in the Pricing Certificate.

The term "Debt Service Fund" shall mean the interest and sinking fund or funds established by the District pursuant to Section 20 of this Order.

The term "District" shall mean the Alvin Community College District, and any successor to its duties and functions.

The term "DTC" shall mean The Depository Trust Company of New York, New York, or any successor securities depository.

The term "DTC Participant" shall mean brokers and dealers, banks, trust companies, clearing corporations and certain other organizations on whose behalf DTC was created to hold securities to facilitate the clearance and settlement of securities transactions among DTC Participants.

The term "Escrow Agent" shall mean a trust company or commercial bank as described in Section 1207.061, Texas Government Code, as amended, as determined by the Pricing Officer in the Pricing Certificate, serving in the capacity of escrow agent for the Refunded Bonds.

The term "Escrow Agreement" shall mean an Escrow Agreement, if any, between the Board and the Escrow Agent, substantially in the form previously approved by the District in the past and as approved by the District pursuant to Section 23 of this Order.

The term "Interest Payment Date", when used with respect to the Current Interest Bonds, shall mean the date(s) determined by a Pricing Officer and set forth in a Pricing Certificate.

"Investor Letter" shall mean a letter agreement between the District and the Purchaser providing for the sale of any subseries of Bonds at such price, with and subject to such terms as determined by a Pricing Officer pursuant to Section 21 of this Order.

The term "Issuance Date" shall mean the date on which a subseries of Bonds are delivered to and paid for by the Purchaser.

The term "Maturity Amount," as used with respect to any Premium Capital Appreciation Bond, shall mean the amount paid to the Owner thereof at maturity, which shall include both principal and accrued interest.

The term "MSRB" shall mean the Municipal Securities Rulemaking Board.

The term "Maximum Rate" shall mean the maximum "net effective interest rate" allowable under Section 1204.006, Texas Government Code, as amended, currently 15%.

The term "Order" as used herein and in the Bonds shall mean this order authorizing the Bonds.

The term "Outstanding," when used with respect to a subseries of Bonds, shall mean, as of a particular date, all Bonds theretofore and thereupon delivered pursuant to this Order except: (a) any Bond canceled by or on behalf of the District at or before such date; (b) any Bond defeased pursuant to the defeasance provisions of this Order or otherwise

defeased as permitted by applicable law; and (c) any Bond in lieu of or in substitution for which a replacement Bond shall have been delivered pursuant to this Order.

The term "Owner" or "Registered Owner" shall mean any person who shall be the registered owner of any outstanding Bond.

The term "Paying Agent/Registrar" shall mean a person, including a trust company or commercial bank, authorized to serve as paying agent and registrar for the Bonds under Texas law, as determined by the Pricing Officer in the Pricing Certificate, serving in the capacity of paying agent and registrar for the Bonds.

The term "Premium Capital Appreciation Bonds" shall mean those Bonds issued in the principal amounts maturing on the dates, in each of the years and in the Maturity Amounts set forth in the Pricing Certificate.

The term "Pricing Certificate" shall mean a certificate of a Pricing Officer provided in accordance with Section 21 of this Order.

The term "Pricing Officer" shall mean one or more of the following: the Chair or Vice Chair of the Board of Regents, the President of Alvin Community College, the Vice President of Administrative Services of Alvin Community College or the Director, Fiscal Affairs of Alvin Community College.

The term "Purchaser" shall mean either: (i) an underwriting syndicate named on the cover page of an Official Statement authorized pursuant to Section 31 hereof; (ii) the winning bidder of any competitive sale as described in Section 21 hereof; or (iii) the purchasers of the Bonds pursuant to a private placement as described in Section 21 hereof.

The term "Record Date" shall mean the last business day of the month next preceding each Interest Payment Date.

The term "Refundable Bonds" shall mean those bonds identified in Exhibit B hereto that are Outstanding on any date of the sale of the Bonds.

The term "Refunded Bonds" shall mean one or more Refundable Bonds selected in accordance with Section 2(b) of this Order, which are deemed to be paid, retired and no longer outstanding as a result of the deposit of the proceeds of Bonds, together with other available funds of the District, if any, in an amount sufficient to defease such Refunded Bonds, as authorized by Chapter 1207 and the orders authorizing the Refunded Bonds.

The term "Register" shall mean the books of registration kept by the Paying Agent/Registrar in which are maintained the names and addresses of, and the principal amounts of the Bonds of each subseries registered to, each Owner.

The term "Report" shall have the meaning assigned in the Escrow Agreement.

The term "Rule" shall mean SEC Rule 15c2-12, as amended from time to time.

The term "SEC" shall mean the United States Securities and Exchange Commission.

All terms defined herein and all pronouns used in this Order shall be deemed to apply equally to singular and plural and to all genders. The titles and headings of the sections are for convenience of reference only and are not to be considered a part hereof and shall not in any way modify or restrict any of the terms and provisions hereof. This Order and all the terms and provisions hereof shall be liberally construed to effectuate the purposes set forth herein and to sustain the validity of the Bonds and the validity of the levy of ad valorem taxes to pay the principal of and interest on the Bonds.

2. Name, Amount, Purpose and Authorization.

(a) The Bonds, to be known and designated as the ALVIN COMMUNITY COLLEGE DISTRICT LIMITED TAX REFUNDING BONDS, SERIES 2021, or otherwise as the circumstances require as determined in a Pricing Certificate, which may be issued in one or more tranches or subseries as determined in a Pricing Certificate, shall be issued in fully registered form, without coupons, in an aggregate principal amount not to exceed FIVE MILLION AND NO/100 DOLLARS (\$5,000,000) for the purposes of (i) providing funds to refund the Refunded Bonds and (ii) paying costs of issuance of the Bonds and of refunding the Refunded Bonds. The Bonds are issued pursuant to Chapter 1207, Texas Government Code, as amended, and all other applicable law.

(b) The principal amount of each subseries of Bonds shall be established by a Pricing Officer in an amount necessary to provide funds sufficient to refund the Refunded Bonds of such subseries and pay the costs associated with the refunding of the Refunded Bonds and the issuance of such Bonds; provided, however, that the following conditions shall be met for the issuance of the Bonds: in establishing the aggregate principal amount of any subseries of Bonds, a Pricing Officer shall establish the principal amount of the Bonds (including the aggregate principal amount of Bonds to be issued as Current Interest Bonds and the aggregate principal amount of Bonds to be issued as Premium Capital Appreciation Bonds) in an aggregate principal amount as to all subseries not to exceed the amount authorized in subsection (a) of this Section, which amount shall be sufficient to provide for the defeasance of the Refunded Bonds of such subseries (as determined by a Pricing Officer) and which results in (i) a target present value savings for the subseries of at least two (2.0%) of the Refunded Bonds; and (ii) the latest maturity date of each subseries of Bonds will not exceed the latest maturity date of the Refunded Bonds of such subseries.

In exercising the authority granted to a Pricing Officer to sell Bonds for the purpose of refunding the Refunded Bonds, such Pricing Officer, acting severally and individually, may exercise any authority granted under Chapter 1207, Texas Government Code (as in effect on the date a Pricing Officer effectuates the sale of the Bonds), including, without limitation, (i) the selection of the particular maturities and principal amounts of the Refundable Bonds to be refunded (including the execution and delivery of any notices of redemption required in connection therewith) and (ii) establishing the terms and details related to the issuance and sale of a subseries of Bonds, including whether the Bonds shall be sold by means of a negotiated sale, a competitive sale or a private placement.

3. Date, Denomination, Interest Rate and Maturities.

(a) Interest on the Current Interest Bonds shall be payable on each Interest Payment Date until maturity or prior redemption. Interest on the Premium Capital Appreciation Bonds shall accrete on each Accretion Date until maturity or prior redemption. The Bonds shall bear interest at the fixed rate or rates of interest per annum (which interest rate shall not exceed the Maximum Rate), calculated on the basis of a 360-day year composed of twelve 30-day months, determined in accordance with the procedures for the sale of a subseries of Bonds set forth in Section 21 of this Order. The Bonds shall mature and become payable on the dates and in each of the years and amounts (either through serial maturities or mandatory redemptions of term bonds) as determined by a Pricing Officer pursuant to Section 21 of this Order; provided that no Bond shall mature more than forty (40) years after the dated date thereof.

(b) The initial Current Interest Bond and each Current Interest Bond authenticated prior to the first Record Date for such subseries of Bonds shall bear interest from the date thereof. Each Current Interest Bond authenticated on or after the first Record Date for such subseries of Current Interest Bonds shall bear interest from the Interest Payment Date immediately preceding the date of authentication, unless such Current Interest Bond is authenticated after any Record Date but on or before the next following Interest Payment Date, in which case such Current Interest Bond shall bear interest from such next following Interest Payment Date; provided, however, that if at the time of delivery of any exchange or replacement Current Interest Bond the interest on the Current Interest Bond that it replaces or for which it is being exchanged is due but has not been paid, then such Current Interest Bond shall bear interest from the date to which such interest has been paid in full. The Current Interest Bonds of each subseries will be dated as of the date determined by a Pricing Officer pursuant to Section 21 of this Order, and shall be issued initially in denominations equal to the entire principal amount of each scheduled maturity of such Current Interest Bonds. The Current Interest Bonds of each subseries shall initially be evidenced by an initial Current Interest Bond numbered IR-1, and thereafter by definitive bonds numbered in sequence beginning with R-1. Any Current Interest Bond delivered on transfer of or in exchange for a Current Interest Bond or Current Interest Bonds shall be numbered in order of its authentication by the Paying Agent/Registrar, shall be in the denomination of \$5,000 or an integral multiple thereof (or such other denomination as determined by a Pricing Officer at the time of the sale of the Bonds), and shall mature on the same date and bear interest at the same rate as the Current Interest Bond or Current Interest Bonds in lieu of which it is delivered. Interest on the Current Interest Bonds shall be payable in the manner provided in the Form of Current Interest Bond attached hereto in Exhibit A.

(c) The Premium Capital Appreciation Bonds shall bear interest from the Issuance Date. The Premium Capital Appreciation Bonds will be dated as of the date determined by a Pricing Officer pursuant to Section 21 of this Order, and shall be issued initially in denominations equal to the entire principal amount of each scheduled maturity of the Premium Capital Appreciation Bonds. The Premium Capital Appreciation Bonds of each subseries shall initially be evidenced by an Initial Premium Capital Appreciation Bond numbered ICR-1, and thereafter by definitive bonds numbered in sequence beginning with CR-1. Any Premium Capital Appreciation Bond delivered on transfer of or in exchange for a Premium Capital Appreciation Bond or Premium Capital Appreciation Bonds shall be numbered in order of its authentication by the Paying Agent/Registrar, shall be in the Maturity Amount of \$5,000 or any integral multiple thereof (or

such other denomination as determined by a Pricing Officer at the time of the sale of the Bonds), and shall mature on the same date and bear interest at the same rate as the Premium Capital Appreciation Bond or Premium Capital Appreciation Bonds in lieu of which it is delivered. Interest on the Premium Capital Appreciation Bonds shall be payable in the manner provided in the Form of Premium Capital Appreciation Bond attached hereto in Exhibit A.

4. **Execution of Bonds; Seal.** The Bonds shall be signed by the Chair or the Vice Chair of the Board and countersigned by the Secretary of the Board, by their manual, lithographed or facsimile signatures, and the official seal of the District shall be impressed or placed in facsimile thereon. Such facsimile signatures on the Bonds shall have the same effect as if each of the Bonds had been signed manually and in person by each of such officers, and such facsimile seal on the Bonds shall have the same effect as if the official seal of the District had been manually impressed upon each of the Bonds. If any officer of the District whose manual or facsimile signature shall be on the Bonds shall cease to be such officer before the authentication of such Bonds or before the delivery of such Bonds, such manual or facsimile signature shall nevertheless be valid and sufficient for all purposes as if such officer had remained in such office.

5. **Approval by Attorney General; Registration by Comptroller.** Bonds to be initially issued shall be delivered to the Attorney General for approval and shall be registered by the Comptroller. The Chair or the Vice Chair and the Secretary of the Board are authorized hereby to have control and custody of the Bonds and all necessary records and proceedings pertaining thereto pending their delivery, and the Chair or the Vice Chair and the Secretary and other officers and employees of the District are hereby authorized and directed to make such certifications and to execute such instruments as may be necessary to accomplish the delivery of the Bonds and to assure the investigation, examination and approval thereof by the Attorney General and the registration of the initial Bonds by the Comptroller. Upon registration of any subseries of Bonds, the Comptroller (or the Comptroller's bond clerk, or an assistant bond clerk lawfully designated in writing to act for the Comptroller) shall manually execute the registration certificate of the Comptroller substantially in the form provided in Exhibit A of this Order, and such certificate shall be affixed or attached to the Bonds to be initially issued, and the seal of the Comptroller shall be impressed, or placed in facsimile, thereon.

6. **Authentication.** Except for the Bonds to be initially issued, which need not be authenticated by the Paying Agent/Registrar, only such Bonds as shall bear thereon a certificate of authentication, substantially in the form provided in Exhibit A to this Order, manually executed by an authorized representative of the Paying Agent/Registrar, shall be entitled to the benefits of this Order or shall be valid or obligatory for any purpose. Such duly executed certificate of authentication shall be conclusive evidence that the Bond so authenticated was delivered by the Paying Agent/Registrar hereunder.

7. **Payment of Principal and Interest.** The Paying Agent/Registrar is hereby appointed as the registrar and paying agent for the Bonds pursuant to the terms and provisions of the Paying Agent/Registrar Agreement, a substantial copy of which is attached hereto as Exhibit C, which is hereby authorized and approved by the Board and which the appropriate officials of the District are hereby authorized to execute with respect to each subseries of Bonds. The Pricing Officers of the District, acting severally and individually, are each hereby authorized to execute, attest and affix the District's seal to the Paying Agent/Registrar Agreement, the terms and

provisions of which are hereby approved. Such initial registrar and paying agent and any successor, by undertaking the performance of the duties of the registrar and paying agent hereunder with respect to a subseries of Bonds, and in consideration of the payment of any fees pursuant to the terms of the agreement between the Paying Agent/Registrar and the District and/or the deposits of money pursuant to this Order, shall be deemed to accept and agree to abide by the terms of this Order. All money transferred to the Paying Agent/Registrar in its capacity as registrar or paying agent for the Bonds under this Order (except any sums representing registrar or paying agent fees) shall be held in trust for the benefit of the District, shall be the property of the District and shall be disbursed in accordance with this Order. Subject to the provisions of Section 16 of this Order, all matured Bonds presented to the Paying Agent/Registrar for payment shall be paid without the necessity of further instructions from the District. Such Bonds shall be canceled as provided herein.

The principal and Maturity Amount of the Bonds shall be payable, without exchange or collection charges, in any coin or currency of the United States of America which, on the date of payment, is legal tender for the payment of debts due the United States of America, upon their presentation and surrender as they respectively become due and payable at the principal payment office of the Paying Agent/Registrar. The interest on each Current Interest Bond shall be payable by check on the Interest Payment Date and mailed by the Paying Agent/Registrar on or before each Interest Payment Date to the Owner of record as of the Record Date to the address of such Owner as shown on the Register. Any accrued interest payable at maturity or redemption on a Current Interest Bond shall be paid upon presentation and surrender of such Bond at the principal payment office of the Paying Agent/Registrar.

If the date for payment of the principal or Maturity Amount of or interest on any Bond is not a Business Day, then the date for such payment shall be the next succeeding Business Day with the same force and effect as if made on the date payment was originally due.

8. Successor Paying Agent/Registrars. The District covenants that at all times while any Bonds are outstanding it will provide a legally qualified bank, trust company, financial institution or other agency to act as Paying Agent/Registrar for the Bonds. The District reserves the right to change the Paying Agent/Registrar for any subseries of Bonds on not less than sixty (60) days' written notice to the Paying Agent/Registrar for such subseries, as long as any such notice is effective not less than 60 days prior to the next succeeding principal or interest payment date on the Bonds. Promptly upon the appointment of any successor Paying Agent/Registrar, the previous Paying Agent/Registrar shall deliver the Register or a copy thereof to the new Paying Agent/Registrar, and the new Paying Agent/Registrar shall notify each Owner, by United States mail, first class postage prepaid, of such change and of the address of the new Paying Agent/Registrar. Each Paying Agent/Registrar hereunder, by acting in that capacity, shall be deemed to have agreed to the provisions of this Order.

9. Special Record Date. If interest on any Current Interest Bond is not paid on any Interest Payment Date and continues unpaid for thirty (30) days thereafter, the Paying Agent/Registrar shall establish a new record date for the payment of such interest, to be known as a Special Record Date. The Paying Agent/Registrar shall establish a Special Record Date when funds to make such interest payment are received from or on behalf of the District. Such Special Record Date shall be fifteen (15) days prior to the date fixed for payment of such past due interest,

and notice of the date of payment and the Special Record Date shall be sent by United States mail, first class, postage prepaid, not later than five (5) days prior to the Special Record Date, to each Owner of record of an affected Current Interest Bond as of the close of business on the Business Day prior to the mailing of such notice.

10. Ownership; Unclaimed Principal and Interest. The District, the Paying Agent/Registrar and any other person may treat the person in whose name any Bond is registered as the absolute Owner of such Bond for the purpose of making and receiving payment of the principal or Maturity Amount of or interest on such Bond and for all other purposes, whether or not such Bond is overdue, and neither the District nor the Paying Agent/Registrar shall be bound by any notice or knowledge to the contrary. All payments made to the person deemed to be the Owner of any Bond in accordance with this Section shall be valid and effectual and shall discharge the liability of the District and the Paying Agent/Registrar upon such Bond to the extent of the sums paid.

Amounts held by the Paying Agent/Registrar which represent principal or Maturity Amount of and interest on the Bonds remaining unclaimed by the Owner after the expiration of three (3) years from the date such amounts have become due and payable shall be reported and disposed of by the Paying Agent/Registrar in accordance with the applicable provisions of Texas law, including, to the extent applicable, Title 6 of the Texas Property Code, as amended. To the extent such provisions of the Property Code do not apply to the funds, such funds shall be paid by the Paying Agent/Registrar to the District upon receipt by the Paying Agent/Registrar of a written request therefor from the District. The Paying Agent/Registrar shall have no liability to the Owners of the Bonds by virtue of actions taken in compliance with this Section.

11. Registration, Transfer and Exchange. As long as any Bonds remain Outstanding, the Paying Agent/Registrar shall keep the Register for such Bonds at its principal corporate trust office and, subject to such reasonable regulations as it may prescribe, the Paying Agent/Registrar shall provide for the registration and transfer of Bonds in accordance with the terms of this Order. If the Bonds are issued pursuant to an Investor Letter, any such transfer will be further subject to the terms of transfer described in such Investor Letter.

Each Bond shall be transferable only upon the presentation and surrender thereof at the principal corporate trust office of the Paying Agent/Registrar, duly endorsed for transfer or accompanied by an assignment duly executed by the Registered Owner or his authorized representative in form satisfactory to the Paying Agent/Registrar. Upon due presentation of any Bond in proper form for transfer, the Paying Agent/Registrar shall authenticate and deliver in exchange therefor, within seventy-two (72) hours after such presentation, a new Bond or Bonds, registered in the name of the transferee or transferees, in authorized denominations and of the same maturity and aggregate principal amount or Maturity Amount and bearing interest at the same rate as the Bond or Bonds so presented.

All Bonds shall be exchangeable upon presentation and surrender thereof at the principal corporate trust office of the Paying Agent/Registrar for a Bond or Bonds of the same maturity and interest rate and in any authorized denomination, in an aggregate principal amount equal to the unpaid principal amount or Maturity Amount of the Bond or Bonds presented for exchange. The Paying Agent/Registrar shall be and is hereby authorized to authenticate and deliver exchange

Bonds in accordance with the provisions of this Section. Each Bond delivered in accordance with this Section shall be entitled to the benefits and security of this Order to the same extent as the Bond or Bonds in lieu of which such Bond is delivered.

The District or the Paying Agent/Registrar may require the Owner of any Bond to pay a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with the transfer or exchange of such Bond. Any fee or charge of the Paying Agent/Registrar for such transfer or exchange shall be paid by the District.

The Paying Agent/Registrar shall not be required to transfer or exchange any Bond called for redemption in whole or in part during the 45-day period immediately prior to the date fixed for redemption; provided, however, that such limitation shall not apply to the transfer or exchange by the Owner of the unredeemed portion of a Bond called for redemption in part.

12. Book-Entry Only System. Unless otherwise determined by the Pricing Officer in the Pricing Certificate, the definitive Bonds shall be initially issued in the form of a separate single fully registered Bond for each of the maturities thereof. Unless otherwise determined by the Pricing Officer in the Pricing Certificate, upon initial issuance, the ownership of each such Bond shall be registered in the name of Cede & Co., as nominee of DTC, and except as provided in Section 15 hereof, all of the Outstanding Bonds shall be registered in the name of Cede & Co., as nominee of DTC. Upon delivery by DTC to the Paying Agent/Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., and subject to the provisions in this Order with respect to interest checks being mailed to the Owner at the close of business on the Record Date, the word "Cede & Co." in this Order shall refer to such new nominee of DTC.

With respect to Bonds registered in the name of Cede & Co., as nominee of DTC, the District and the Paying Agent/Registrar shall have no responsibility or obligation to any DTC Participant or to any person on behalf of whom such a DTC Participant holds an interest in the Bonds. Without limiting the immediately preceding sentence, the District and the Paying Agent/Registrar shall have no responsibility or obligation with respect to (a) the accuracy of the records of DTC, Cede & Co. or any DTC Participant with respect to any ownership interest in the Bonds, (b) the delivery to any DTC Participant or any other person, other than a Bondholder, as shown on the Register, of any notice with respect to the Bonds, including any notice of redemption or (c) the payment to any DTC Participant or any other person, other than a Bondholder, as shown in the Register, of any amount with respect to principal or Maturity Amount of Bonds, premium, if any, or interest on the Bonds.

Except as provided in Section 15 of this Order, the District and the Paying Agent/Registrar shall be entitled to treat and consider the person in whose name each Bond is registered in the Register as the absolute Owner of such Bond for the purpose of payment of principal or Maturity Amount, of premium, if any, and of interest on Bonds, for the purpose of giving notices of redemption and other matters with respect to such Bond, for the purpose of registering transfer with respect to such Bond, and for all other purposes whatsoever. The Paying Agent/Registrar shall pay all principal or Maturity Amount of Bonds, premium, if any, and interest on the Bonds only to or upon the order of the respective owners, as shown in the Register as provided in this Order, or their respective attorneys duly authorized in writing, and all such payments shall be valid

and effective to fully satisfy and discharge the District's obligations with respect to payment of principal or Maturity Amount, of premium, if any, and of interest on the Bonds to the extent of the sum or sums so paid. No person other than an Owner shall receive a Bond certificate evidencing the obligation of the District to make payments of amounts due pursuant to this Order.

13. Payments and Notices to Cede & Co. Notwithstanding any other provision of this Order to the contrary, as long as any Bonds are registered in the name of Cede & Co., as nominee of DTC, all payments with respect to principal or Maturity Amount, premium, if any, and interest on the Bonds, and all notices with respect to such Bonds shall be made and given, respectively, in the manner provided in the representation letter of the District to DTC.

14. Successor Securities Depository; Transfer Outside Book-Entry Only System. In the event that the District or the Paying Agent/Registrar determines that DTC is incapable of discharging its responsibilities described herein and in the representation letter of the District to DTC, and that it is in the best interest of the beneficial owners of the Bonds that they be able to obtain certified Bonds, the District or the Paying Agent/Registrar shall (a) appoint a successor securities depository, qualified to act as such under Section 17(a) of the Securities and Exchange Act of 1934, as amended, notify DTC of the appointment of such successor securities depository and transfer one or more separate Bonds to such successor securities depository or (b) notify DTC of the availability through DTC of Bonds and transfer one or more separate Bonds to DTC Participants having Bonds credited to their DTC accounts. In such event, the Bonds shall no longer be restricted to being registered in the Register in the name of Cede & Co., as nominee of DTC, but may be registered in the name of the successor securities depository, or its nominee, or in whatever name or names Bondholders transferring or exchanging Bonds shall designate, in accordance with the provisions of this Order.

15. Mutilated, Lost or Stolen Bonds. Upon the presentation and surrender to the Paying Agent/Registrar of a damaged or mutilated Bond, the Paying Agent/Registrar shall authenticate and deliver in exchange therefor a replacement Bond of like maturity, interest rate and principal amount or Maturity Amount bearing a number not contemporaneously outstanding for such subseries of Bonds. The District or the Paying Agent/Registrar may require the Owner of a damaged or mutilated Bond to pay a sum sufficient to cover any tax or other governmental charge that may be imposed in connection therewith, including the fees and expenses of the Paying Agent/Registrar.

If any Bond is lost, apparently destroyed or wrongfully taken, the District, pursuant to the applicable laws of the State of Texas and in the absence of notice or knowledge that such Bond has been acquired by a bona fide purchaser, shall execute and the Paying Agent/Registrar shall authenticate and deliver a replacement Bond of like maturity, interest rate and principal amount or Maturity Amount, bearing a number not contemporaneously outstanding for such subseries of Bonds. The District or the Paying Agent/Registrar may require the Owner of a lost, apparently destroyed or wrongfully taken Bond, before any replacement Bond is issued, to:

(a) furnish to the District and the Paying Agent/Registrar satisfactory evidence of the ownership of and the circumstances of the loss, destruction or theft of such Bond;

(b) furnish such security or indemnity as may be required by the Paying Agent/Registrar and the District to save them harmless;

(c) pay all expenses and charges in connection therewith, including, but not limited to, printing costs, legal fees, fees of the Paying Agent/Registrar and any tax or other governmental charge that may be imposed; and

(d) meet any other reasonable requirements of the District and the Paying Agent/Registrar.

If, after the delivery of a replacement Bond, a bona fide purchaser of the original Bond in lieu of which such replacement Bond was issued presents for payment such original Bond, the District and the Paying Agent/Registrar shall be entitled to recover such replacement Bond from the person to whom it was delivered or any person taking therefrom, except a bona fide purchaser, and shall be entitled to recover upon the security or indemnity provided therefor to the extent of any loss, damage, cost or expense incurred by the District or the Paying Agent/Registrar in connection therewith.

If any such mutilated, lost, apparently destroyed or wrongfully taken Bond has become or is about to become due and payable, the District in its discretion may, instead of issuing a replacement Bond, authorize the Paying Agent/Registrar to pay such Bond.

Each replacement Bond delivered in accordance with this Section shall be entitled to the benefits and security of this Order to the same extent as the Bond or Bonds in lieu of which such replacement Bond is delivered.

16. Cancellation of Bonds. All Bonds paid or redeemed in accordance with this Order, and all Bonds in lieu of which exchange Bonds or replacement Bonds are authenticated and delivered in accordance herewith, shall be canceled and destroyed upon the making of proper records regarding such payment. The Paying Agent/Registrar shall furnish the District with appropriate certificates of destruction of such Bonds.

17. Redemption Prior to Maturity. The Bonds shall be subject to redemption prior to maturity on such dates, at such prices and in such amounts as shall be provided in a Pricing Certificate and upon the terms and conditions set forth in Exhibit A to this Order.

18. Forms. The forms of the Current Interest Bonds and the Premium Capital Appreciation Bonds, including the form of the Registrar's Authentication Certificate, the form of Assignment and the form of Registration Certificate of the Comptroller of Public Accounts of the State of Texas, which shall be attached or affixed to the Bonds initially issued shall be, respectively, substantially as shown in Exhibit A hereto, with such additions, deletions and variations as determined by a Pricing Officer, including any insurance legend or statement, as may be necessary or desirable and not prohibited by this Order.

19. Opinion of Bond Counsel; CUSIP. The approving opinion of Orrick, Herrington & Sutcliffe LLP, Houston, Texas, Bond Counsel, and CUSIP Numbers may be printed on the Bonds, but errors or omissions in the printing of such opinion or such numbers shall have no effect on the validity of the Bonds.

20. Debt Service Fund; Tax Levy. A special fund to be designated “Alvin Community College District Limited Tax Refunding Bonds, Series 2021 Debt Service Fund” (or otherwise as designated in a Pricing Certificate (each a “Debt Service Fund”) is hereby created for each subseries of Bonds. The proceeds from all taxes levied, assessed and collected for and on account of any Bonds authorized by this Order shall be deposited, as collected, in a Debt Service Fund. Money on deposit in a Debt Service Fund may, at the option of the District, be invested as permitted under Texas law, provided that all such investments shall be made in such manner that the money will be available at the proper time or times. For purposes of maximizing investment returns, money in a Debt Service Fund may be invested with other money of the District in common investments, or in a common pool of investments, which shall not be deemed to be or constitute a commingling of such money as long as safekeeping receipts or certificates of participation clearly evidencing the investment or investment pool in which such money is invested and the share thereof purchased with such money or owned by a Debt Service Fund are held by or on behalf of a Debt Service Fund. Money in a Debt Service Fund may, to the extent necessary, be used to make any required payments to the federal government under the Code to assure that interest on the Bonds is excludable from gross income for federal income tax purposes.

While the Bonds or any part of the principal thereof or interest thereon remain outstanding and unpaid, there is hereby levied and there shall be annually assessed and collected in due time, form and manner, and at the same time as other District taxes are assessed, levied and collected, in each year, beginning with the current year, a continuing direct annual ad valorem tax upon all taxable property in the District, within the limits prescribed by law, sufficient to pay the interest on the Bonds as the same becomes due and to pay each installment of the principal of the Bonds as the same matures, full allowance being made for delinquencies and costs of collection. Such taxes are hereby irrevocably pledged to the payment of the principal of and interest on the Bonds and to no other purpose.

21. Sale and Delivery of Bonds, Approval of Bond Purchase Agreement, Insurance, Purchaser’s Bid or Investor letter; Rating. A Pricing Officer, acting severally and individually, is hereby authorized to act for and on behalf of the District in connection with the issuance and sale of each subseries of Bonds. In that capacity, a Pricing Officer, acting for and on behalf of the District, shall determine (a) the date for issuance and sale of the Bonds and (b) subject to the limitations of Sections 2 and 3, the aggregate principal amount and the principal amortization schedule for the Bonds, the rate or rates of interest to be borne by the Bonds, the price of the Bonds (which shall be not less than ninety-five percent (95%) of the par amount of the Bonds, plus any accrued interest thereon), the dates on which such interest shall be payable, the terms, if any, on which the Bonds shall be subject to optional and mandatory redemption and other terms and conditions relating to the issuance, sale and delivery of the Bonds including the determination to utilize or not utilize municipal bond insurance, all as shall be set forth in each Pricing Certificate; provided, that at the time of issuance of any Bonds, a Pricing Officer, on behalf of the District, shall deliver a written certificate (i) stating that the parameters set forth in Section 2(b) have been satisfied (including a statement as to the present value savings as a percent of the Refunded Bonds), (ii) identifying the Refunded Bonds and setting forth the terms and details for the redemption prior to maturity (if applicable) of the Refunded Bonds and (iii) setting forth the amount of proceeds of the Bonds to be deposited with the paying agent for the Refunded Bonds or in the escrow fund established in accordance with an Escrow Agreement.

A Pricing Officer, acting severally and individually, is authorized to determine whether the any subseries of Bonds will be sold by means of a negotiated sale, a competitive sale or a private placement. As applicable, a Pricing Officer, acting severally and individually, is authorized to: (i) designate in a Pricing Certificate and Bond Purchase Agreement the senior managing underwriter for the Bonds and such additional underwriters as he or she deems appropriate; (ii) designate the Purchaser in a Pricing Certificate and by means of acceptance of a bid the Purchaser in a competitive sale as he or she deems appropriate; or (iii) designate in a Pricing Certificate and Investor Letter such Purchaser in a private placement as he or she deems appropriate, in each case to assure that the Bonds are sold on the most advantageous terms to the District; and, a Pricing Officer, acting severally and individually, for and on behalf of the District, is authorized to execute and deliver a Bond Purchase Agreement, Purchaser's bid or Investor Letter providing for the sale of any subseries of Bonds at such price, with and subject to such terms as determined by a Pricing Officer pursuant to this Section 21. Any such Bond Purchase Agreement, Purchaser's Bid or Investor Letter shall be substantially in the form and substance previously approved by the Board or commonly approved by other boards of regents (as determined by Bond Counsel) in connection with the authorization of limited tax bonds with such changes as are acceptable to a Pricing Officer. The authority of a Pricing Officer to execute a Bond Purchase Agreement or Investor Letter or to accept a Purchaser's bid shall expire on or before 5:00 p.m. Central Time on the 180th day after the date of the approval of this Order, and after such time the delegation to a Pricing Officer pursuant to this Order shall cease to be effective unless the District shall act to extend such delegation.

The obligation of the Purchaser to accept delivery of any Bonds shall be subject to the Purchaser being furnished with the final, approving opinion of Orrick, Herrington & Sutcliffe LLP, Houston, Texas, Bond Counsel for the District, which opinion shall be dated as of and delivered on the date of delivery of any Bonds to the Purchaser thereof. The engagement of such firm as Bond Counsel for the District in connection with the issuance, sale and delivery of all Bonds authorized by this Order is hereby approved, ratified and confirmed.

The District hereby acknowledges that the sale of Bonds may be contingent upon the issuance of a policy of municipal bond insurance. A Pricing Officer is authorized to apply for and pay any costs associated with one or more municipal bond insurance policies to guarantee the payment of the principal of and interest on the Bonds, which insurance shall be specified in the Pricing Certificate; and, any acts of a Pricing Officer relating to applications for any such guarantee or insurance are hereby authorized, approved, ratified and confirmed. The Pricing Certificate may contain provisions related to the insurance policies, if any, including payment provisions thereunder, and the rights of the bond insurer(s), and any such provisions shall be read and interpreted as an integral part of this Order. The appropriate officials and representatives of the District are hereby authorized and directed to execute such commitments, agreements (including reimbursement agreements), certificates and other documents and to do any and all things necessary or desirable to obtain any such insurance, and the printing on the Bonds of an appropriate legend or statement regarding such insurance, as provided by a bond insurer for the Bonds, is hereby approved.

The Pricing Officers, each acting severally and individually, are hereby authorized to take such action as they deem necessary or appropriate in seeking ratings on any Bonds from one or more nationally recognized rating agencies, and any such action is hereby ratified and confirmed.

22. Covenants to Maintain Tax Exempt Status. For any Bonds for which the District intends that the interest on the Bonds shall be excludable from gross income of the owners thereof for federal income tax purposes pursuant to Sections 103 and 141 through 150 of the Internal Revenue Code of 1986, as amended (the "Code"), and all applicable temporary, proposed and final regulations (the "Regulations") and procedures promulgated thereunder and applicable to the Bonds: For this purpose, the District covenants that it will monitor and control the receipt, investment, expenditure and use of all gross proceeds of the Bonds (including all property the acquisition, construction or improvement of which is to be financed directly or indirectly with the proceeds of the Bonds) and take or omit to take such other and further actions as may be required by Sections 103 and 141 through 150 of the Code and the Regulations to cause interest on the Bonds to be and remain excludable from the gross income, as defined in Section 61 of the Code, of the owners of the Bonds for federal income tax purposes. Without limiting the generality of the foregoing, the District shall comply with each of the following covenants:

- (a) The District will use all of the proceeds of the Bonds to (i) provide funds for the purposes described in Section 2 hereof, which will be owned and operated by the District and (ii) to pay the costs of issuing the Bonds.
- (b) The District will not directly or indirectly take any action, or omit to take any action, which action or omission would cause the Bonds to constitute "private activity bonds" within the meaning of Section 141(a) of the Code.
- (c) Principal of and interest on the Bonds will be paid solely from ad valorem taxes collected by the District and investment earnings on such collections.
- (d) Based upon all facts and estimates now known or reasonably expected to be in existence on the date the Bonds are delivered, the District reasonably expects that the proceeds of the Bonds will not be used in a manner that would cause the Bonds or any portion thereof to be an "arbitrage bond" within the meaning of Section 148 of the Code.
- (e) At all times while the Bonds are outstanding, the District will identify and properly account for all amounts constituting gross proceeds of the Bonds in accordance with the Regulations. The District will monitor the yield on the investments of the proceeds of the Bonds and, to the extent required by the Code and the Regulations, will restrict the yield on such investments to a yield which is not materially higher than the yield on the Bonds. To the extent necessary to prevent the Bonds from constituting "arbitrage bonds," the District will make such payments as are necessary to cause the yield on all yield restricted nonpurpose investments allocable to the Bonds to be less than the yield that is materially higher than the yield on the Bonds.
- (f) The District will not take any action or knowingly omit to take any action that, if taken or omitted, would cause the Bonds to be treated as "federally guaranteed" obligations for purposes of Section 149(b) of the Code.

- (g) The District represents that not more than fifty percent (50%) of the proceeds of the Bonds will be invested in nonpurpose investments (as defined in Section 148(f)(6)(A) of the Code) having a substantially guaranteed yield for four years or more within the meaning of Section 149(g)(3)(A)(ii) of the Code, and the District reasonably expects that at least eighty-five percent (85%) of the spendable proceeds of the Bonds will be used to carry out the governmental purpose of the Bonds within the three-year period beginning on the date of issue of the Bonds.
- (h) The District will take all necessary steps to comply with the requirement that certain amounts earned by the District on the investment of the gross proceeds of the Bonds, if any, be rebated to the federal government. Specifically, the District will (i) maintain records regarding the receipt, investment, and expenditure of the gross proceeds of the Bonds as may be required to calculate such excess arbitrage profits separately from records of amounts on deposit in the funds and accounts of the District allocable to other obligations of the District or moneys which do not represent gross proceeds of any obligations of the District and retain such records for at least six years after the day on which the last outstanding Bond is discharged, (ii) account for all gross proceeds under a reasonable, consistently applied method of accounting, not employed as an artifice or device to avoid in whole or in part, the requirements of Section 148 of the Code, including any specified method of accounting required by applicable Regulations to be used for all or a portion of any gross proceeds, (iii) calculate, at such times as are required by applicable Regulations, the amount of excess arbitrage profits, if any, earned from the investment of the gross proceeds of the Bonds and (iv) timely pay, as required by applicable Regulations, all amounts required to be rebated to the federal government. In addition, the District will exercise reasonable diligence to assure that no errors are made in the calculations required by the preceding sentence and, if such an error is made, to discover and promptly correct such error within a reasonable amount of time thereafter, including payment to the federal government of any delinquent amounts owed to it, interest thereon and any penalty.
- (i) The District will not directly or indirectly pay any amount otherwise payable to the federal government pursuant to the foregoing requirements to any person other than the federal government by entering into any investment arrangement with respect to the gross proceeds of the Bonds that might result in a reduction in the amount required to be paid to the federal government because such arrangement results in a smaller profit or a larger loss than would have resulted if such arrangement had been at arm's length and had the yield on the Bonds not been relevant to either party.
- (j) The District will timely file or cause to be filed with the Secretary of the Treasury of the United States the information required by Section 149(e) of the Code with respect to the Bonds on such form and in such place as the Secretary may prescribe.
- (k) The District will not issue or use the Bonds as part of an "abusive arbitrage device" (as defined in Section 1.148-10(a) of the Regulations). Without limiting the foregoing, the Bonds are not and will not be a part of a transaction or series of

transactions that attempts to circumvent the provisions of Section 148 of the Code and the Regulations, by (i) enabling the District to exploit the difference between tax-exempt and taxable interest rates to gain a material financial advantage, or (ii) increasing the burden on the market for tax-exempt obligations.

- (l) Proper officers of the District charged with the responsibility for issuing the Bonds are hereby directed to make, execute and deliver certifications as to facts, estimates or circumstances in existence as of the date of issuance of the Bonds and stating whether there are facts, estimates or circumstances that would materially change the District's expectations. On or after the date of issuance of the Bonds, the District will take such actions as are necessary and appropriate to assure the continuous accuracy of the representations contained in such certificates.
- (m) The covenants and representations made or required by this Section are for the benefit of the Bond holders and any subsequent Bond holder, and may be relied upon by the Bond holders and any subsequent Bond holder and bond counsel to the District.

In complying with the foregoing covenants, the District may rely upon an unqualified opinion issued to the District by nationally recognized bond counsel that any action by the District or reliance upon any interpretation of the Code or Regulations contained in such opinion will not cause interest on the Bonds to be includable in gross income for federal income tax purposes under existing law.

Notwithstanding any other provision of this Order, the District's representations and obligations under the covenants and provisions of this Section shall survive the defeasance and discharge of the Bonds for as long as such matters are relevant to the exclusion of interest on the Bonds from the gross income of the owners for federal income tax purposes.

23. Qualified Tax Exempt Obligations. A Pricing Officer in a Pricing Certificate may, if applicable, designate a subseries of Bonds as "qualified tax-exempt obligations" as defined in Section 265(b)(3) of the Code. With respect to such designation, the District represents the following: (a) that during the calendar year 2021 the District (including all entities which issue obligations on behalf of the District), has not designated nor will designate obligations, which when aggregated with the Bonds will result in more than \$10,000,000 of "qualified tax-exempt obligations" being issued and (b) that the District has examined its financing needs for the calendar year 2021 and reasonably anticipates that the amount of bonds, leases, loans or other obligations, together with the Bonds and any other tax-exempt obligations heretofore issued by the District (plus those of all entities which issue obligations on behalf of the District during the calendar year 2021), when the higher of the face amount or the issue price of each such tax-exempt obligation issued for the calendar year 2021 by the District is taken into account, will not exceed \$10,000,000.

24. Use of Proceeds; Transfer from Existing Interest and Sinking Fund for Refunded Bonds. Proceeds from the sale of the Bonds shall, promptly upon receipt by the District, be applied as follows:

(a) An amount equal to the sum of the accrued interest on the Current Interest Bonds shall be deposited into the Debt Service Fund for the subseries;

(b) Proceeds from the sale of any Bonds in an amount determined by a Pricing Officer (together with funds, if any, provided by the District) shall be applied to establish an escrow fund or to make a cash deposit to refund the Refunded Bonds, as more fully provided below;

(c) An amount equal to the costs of issuance of the Bonds, as approved by the District, shall be applied to pay such costs as the District may arrange; and

(d) Any proceeds of the Bonds remaining after making all such deposits and payments shall be deposited into the Debt Service Fund.

25. Escrow Agreement or Deposit with Paying Agent for Refunded Bonds. The discharge and defeasance of the Refunded Bonds for any subseries of Bonds shall be effectuated by either a cash deposit with the paying agent for the Refunded Bonds or pursuant to the terms and provisions of the Escrow Agreement, the terms and provisions of which are hereby approved, subject to such insertions, additions and modifications as shall be approved by a Pricing Officer:

(a) to minimize the District's costs of refunding;

(b) to comply with all applicable laws and regulations relating to the refunding of such Refunded Bonds; and

(c) to carry out the other intents and purposes of this Order, including the execution of the Escrow Agreement, if applicable, and any Pricing Officer is hereby authorized to execute, attest and deliver such Escrow Agreement on behalf of the District in multiple counterparts.

26. Redemption of Refunded Bonds.

(a) To maximize the District's present value savings and to minimize the District's costs of refunding, the District hereby authorizes and directs that certain of the Refunded Bonds shall be called for redemption prior to maturity in the amounts, on the dates and at the redemption prices determined by a Pricing Officer in accordance with Section 21 of this Order, and a Pricing Officer is hereby authorized and directed to take all necessary and appropriate action to give or cause to be given a notice of redemption and/or a notice of defeasance to the holders or paying agent/registrar, as appropriate, of such Refunded Bonds, and, if required, to publish such notices, all in the manner required by the documents authorizing the issuance of such Refunded Bonds.

(b) Any Pricing Officer or their designee are hereby authorized and directed to take all necessary and appropriate action to give or file, or to cause to be given or filed, material events notices with respect to the Refunded Bonds, as required by the orders authorizing the issuance of the Refunded Bonds and the Rule.

27. Purchase of Escrowed Securities. If the Escrow Agreement is utilized, to assure the purchase of the Escrowed Securities referred to in the Escrow Agreement, a Pricing Officer is hereby authorized to subscribe for, agree to purchase and purchase obligations of the United States of America or other securities authorized by law, in such amounts and maturities and bearing

interest at such rates as may be provided for in the Report to be attached to the Escrow Agreement, and to execute any and all subscriptions, agreements, commitments, letters of authorization and other documents necessary to effectuate the foregoing. Any actions heretofore taken for such purpose are hereby ratified and approved.

28. Continuing Disclosure Undertaking.

(a) Unless otherwise determined by a Pricing Officer, the District shall provide annually to the MSRB within six months after the end of each fiscal year, financial information and operating data with respect to the District of the general type included in the final Official Statement authorized by Section 30 of this Order, being the information described in the Pricing Certificate. The District shall update such information within six months after the end of each fiscal year. Any financial statements so to be provided shall be (1) prepared in accordance with the accounting principles prescribed by the Texas State Board of Education or such other accounting principles as the District may be required to employ from time to time pursuant to State law or regulation and (2) audited, if the District commissions an audit of such statements and the audit is completed within the period during which they must be provided. If audited financial statements are not so provided, then the District shall provide unaudited financial statements for the applicable fiscal year by the required time, and audited financial statements when and if audited financial statements become available.

If the District changes its fiscal year, it will notify the MSRB of the change (and of the date of the new fiscal year end) prior to the next date by which the District otherwise would be required to provide financial information and operating data pursuant to this Section.

The financial information and operating data to be provided pursuant to this Section may be set forth in full in one or more documents or may be included by specific reference to documents (i) available to the public on the MSRB's internet web site or (ii) filed with the SEC.

(b) The District shall provide notice of any of the following events with respect to the Bonds to the MSRB through EMMA, in a timely manner, and not more than 10 business days after the occurrence of the event:

- i. Principal and interest payment delinquencies;
- ii. Non-payment related defaults, if material;
- iii. Unscheduled draws on debt service reserves reflecting financial difficulties;
- iv. Unscheduled draws on credit enhancements reflecting financial difficulties;
- v. Substitution of credit or liquidity providers, or their failure to perform;

- vi. Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB), or other material notices of determinations with respect to the tax-exempt status of the Bonds, or other material events affecting the tax status of the Bonds;
- vii. Modifications to rights of holders of the Bonds, if material;
- viii. Bond calls, if material, and tender offers;
- ix. Defeasances;
- x. Release, substitution, or sale of property securing repayment of the Bonds, if material;
- xi. Rating changes;
- xii. Bankruptcy, insolvency, receivership, or similar event of the District, which shall occur as described below;
- xiii. The consummation of a merger, consolidation, or acquisition involving the District or the sale of all or substantially all of its assets, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- xiv. Appointment of a successor or additional trustee or the change of name of a trustee, if material;
- xv. Incurrence of a Financial Obligation of the District, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a Financial Obligation of the District, any of which affect security holders, if material; and
- xvi. Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a Financial Obligation of the District, any of which reflect financial difficulties.

As used in clause (12), above, the phrase “bankruptcy, insolvency, receivership or similar event” means the appointment of a receiver, fiscal agent or similar officer for the District in a proceeding under the United States Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets of the District, or if jurisdiction has been assumed by leaving the Board and official or officers of the District in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business

of the District. The District intends that the words used in clauses (15) and (16), above, and the definition of Financial Obligation in this Order have the same meanings as when they are used in the Rule, as evidenced by SEC Release No. 34-83885, dated August 20, 2018.

The District shall notify the MSRB through EMMA, in a timely manner, of any failure by the District to provide financial information or operating data in accordance with subsection (b) of this Section by the time required by such Section.

(c) The District shall be obligated to observe and perform the covenants specified in this Section for so long as, but only for so long as, the District remains an “obligated person” with respect to the Bonds within the meaning of the Rule, except that the District in any event will give the notice required by this Section of any Bond calls and defeasance that cause the District to be no longer such an “obligated person.”

The provisions of this Section are for the sole benefit of the Registered Owners and beneficial owners of the Bonds, and nothing in this Section, express or implied, shall give any benefit or any legal or equitable right, remedy, or claim hereunder to any other person. The District undertakes to provide only the financial information, operating data, financial statements, and notices which it has expressly agreed to provide pursuant to this Section and does not hereby undertake to provide any other information that may be relevant or material to a complete presentation of the District’s financial results, condition, or prospects or hereby undertake to update any information provided in accordance with this Section or otherwise, except as expressly provided herein. The District does not make any representation or warranty concerning such information or its usefulness to a decision to invest in or sell Bonds at any future date.

UNDER NO CIRCUMSTANCES SHALL THE DISTRICT BE LIABLE TO THE REGISTERED OWNER OR BENEFICIAL OWNER OF ANY BOND OR ANY OTHER PERSON, IN CONTRACT OR TORT, FOR DAMAGES RESULTING IN WHOLE OR IN PART FROM ANY BREACH BY THE DISTRICT, WHETHER NEGLIGENT OR WITHOUT FAULT ON ITS PART, OF ANY COVENANT SPECIFIED IN THIS SECTION, BUT EVERY RIGHT AND REMEDY OF ANY SUCH PERSON, IN CONTRACT OR TORT, FOR OR ON ACCOUNT OF ANY SUCH BREACH SHALL BE LIMITED TO AN ACTION FOR MANDAMUS OR SPECIFIC PERFORMANCE.

No default by the District in observing or performing its obligations under this Section shall constitute a breach of or default under the Order for purposes of any other provision of this Order.

Nothing in this Section is intended to or shall act to disclaim, waive, or otherwise limit the duties of the District under federal and state securities laws.

The provisions of this Section may be amended by the District from time to time to adapt to changed circumstances that arise from a change in legal requirements, a change in law, or a change in the identity, nature, status, or type of operations of the District, but only if (1) the provisions of this Section, as so amended, would have permitted an underwriter

to purchase or sell the Bonds in the primary offering of the Bonds in compliance with the Rule, taking into account any amendments or interpretations of the Rule to the date of such amendment, as well as such changed circumstances, and (2) either (a) the Registered Owners of a majority in aggregate principal amount (or any greater amount required by any other provision of this Order that authorizes such an amendment) of the Outstanding Bonds consent to such amendment or (b) a person that is unaffiliated with the District (such as nationally recognized bond counsel) determines that such amendment will not materially impair the interests of the Registered Owners and beneficial owners of the Bonds. If the District so amends the provisions of this Section, it shall include with any amended financial information or operating data next provided in accordance with this Section an explanation, in narrative form, of the reasons for the amendment and of the impact of any change in the type of financial information or operating data so provided. The District may also amend or repeal the provisions of this Section if the SEC amends or repeals the applicable provisions of the Rule or a court of final jurisdiction enters judgment that such provisions of the Rule are invalid, and the District also may amend the provisions of this Section in its discretion in any other manner or circumstance, but in any case only if and to the extent that the provisions of this sentence would not have prevented an underwriter from lawfully purchasing or selling Bonds in the primary offering of the Bonds, giving effect to (a) such provisions as so amended and (b) any amendments or interpretations of the Rule.

29. Related Matters. To satisfy in a timely manner all of the District's obligations under this Order, the Chair or the Vice Chair, Secretary of the Board, President of Alvin Community College and all other appropriate officers, agents and representatives of the District, including a Pricing Officer, are hereby authorized and directed to take all other actions that are reasonably necessary to provide for the issuance of the Bonds, including, without limitation, executing and delivering on behalf of the District all certificates, consents, receipts, requests and other documents as may be reasonably necessary to satisfy the District's obligations under this Order and to direct the transfer and application of funds of the District consistent with the provisions of this Order.

30. Order a Contract - Amendments. This Order shall constitute a contract with the Owners from time to time, be binding on the District, and shall not be amended or repealed by the District so long as any Bond remains Outstanding except as permitted in this Section. The District may, without the consent of or notice to any Owners, from time to time and at any time, amend this Order in any manner not detrimental to the interests of the Owners, including the curing of any ambiguity, inconsistency, or formal defect or omission herein. In addition, the District may, with the consent of Owners who own a majority of the aggregate principal amount and Maturity Amount, as applicable, of the Bonds then Outstanding affected thereby, amend, add to, or rescind any of the provisions of this Order; provided that, without the consent of all Owners of Bonds affected, no such amendment, addition, or rescission shall (i) extend the time or times of payment of the principal of, Maturity Amount of, premium, if any, and interest on the Bonds, reduce the principal amount or Maturity Amount thereof, the redemption price, or the rate of interest thereon, or in any other way modify the terms of payment of the principal of, Maturity Amount, premium, if any, or interest on the Bonds, (ii) give any preference to any Bond over any other Bond, or (iii) reduce the aggregate principal amount or Maturity Amount of Bonds required to be held by Owners for consent to any such amendment, addition, or rescission.

When used with reference to the Bonds, "Outstanding" shall mean, as of a particular date, all Bonds theretofore and thereupon delivered pursuant to this Order except: (a) any Bonds canceled by or on behalf of the District at or before such date; (b) any Bonds defeased pursuant to the defeasance provisions of this Order or otherwise defeased as permitted by applicable law; and (c) any Bonds in lieu of or in substitution for which a replacement Bond shall have been delivered pursuant to this Order.

31. Official Statement. If necessary, a Pricing Officer, acting severally and individually, is authorized and directed to provide for and oversee, as applicable, the preparation of a preliminary and final official statement, a notice of sale or a private placement memorandum in connection with the issuance of the Bonds, and to approve and deem final such official statement in compliance with the Rule and to provide for and authorize the delivery to the Purchaser of such materials in compliance with such Rule.

32. Power to Revise Form of Documents. Notwithstanding any other provision of this Order, a Pricing Officer is hereby authorized to make or approve such revisions, additions, deletions, and variations to this Order and in the form of the documents attached hereto as exhibits as, in the judgment of a Pricing Officer, and in the opinion of Bond Counsel to the District, may be necessary or convenient to carry out or assist in carrying out the purposes of this Order, the preliminary official statement, final official statement, notice of sale or private placement memorandum, as applicable, or as may be required for approval of the Bonds by the Attorney General of Texas; provided, however, that any changes to such documents resulting in substantive amendments to the terms and conditions of the Bonds or such documents shall be subject to the prior approval of the Board.

33. No Personal Liability. No recourse shall be had for payment of the principal of or interest on any Bonds or for any claim based thereon, or on this Order, against any official or employee of the District or any person executing any Bonds.

34. Defeasance. The District may defease the provisions of this Order and discharge its obligation to the Owners of any or all of the Bonds to pay the principal of and interest thereon in any manner now or hereafter permitted by law, including by depositing with the Paying Agent/Registrar or with the Comptroller of the State of Texas either:

(a) cash in an amount equal to (i) the principal amount of and interest thereon on the Current Interest Bonds to the date of maturity or earlier redemption, if any, and/or (ii) the Maturity Amount of the Capital Appreciation Bonds, or

(b) pursuant to an escrow or trust agreement, cash and/or (i) direct non-callable obligations of United States of America, including obligations that are unconditionally guaranteed by the United States of America; (ii) non-callable obligations of an agency or instrumentality of the United States, including obligations that are unconditionally guaranteed or insured by the agency or instrumentality and that, on the date the Board adopts or approves the proceedings authorizing the issuance of refunding bonds, are rated as to investment quality by a nationally recognized investment rating firm not less than AAA or its equivalent; or (iii) non-callable obligations of a state or an agency or a county, municipality, or other political subdivision of a state that have been refunded and that, on the date the Board adopts or approves the proceedings

authorizing the issuance of refunding bonds, are rated as to investment quality by a nationally recognized investment rating firm not less than AAA or its equivalent, which, in the case of (i), (ii) or (iii), may be in book-entry form, and the principal of and interest on which will, when due or redeemable at the option of the holder, without further investment or reinvestment of either the principal amount thereof or the interest earnings thereon, provide money in an amount which, together with other moneys, if any, held in such escrow at the same time and available for such purpose, shall be sufficient to provide for the timely payment of (A) the principal of and interest thereon on the Current Interest Bonds to the date of maturity or earlier redemption, if any, and (B) the Maturity Amount of the Capital Appreciation Bonds; provided, however, that if any of such Bonds are to be redeemed prior to their respective dates of maturity, provision shall have been made for giving notice of redemption as provided in this Order. Upon such deposit, such Bonds shall no longer be regarded to be outstanding or unpaid. Any surplus amount not required to accomplish such defeasance shall be returned to the District.

35. Notice. Any notice, demand, direction, request or other instrument authorized or required by this Order to be given to or filed with the District or the Paying Agent/Registrar shall be deemed to have been given only upon receipt. Any notice shall be sent by first class mail, postage prepaid, to the address specified below or, to such other address as may be designated in writing by the parties:

District: Alvin Community College District
3110 Mustang Road
Alvin, Texas 77511
Attention: Vice President of Administrative Services

Paying Agent/Registrar: As described in the Paying Agent/Registrar Agreement

36. Open Meeting. It is hereby officially found and determined that the meeting at which this Order was adopted was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by the Open Meetings Law, Chapter 551, Texas Government Code, as amended.

37. Effective Date. This Order shall be in full force and effect from and upon its adoption.

38. Severability. If any section, paragraph, clause or provision of this Order shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Order.

39. Repealer. All orders, resolutions and ordinances, or parts thereof, inconsistent herewith are hereby repealed to the extent of such inconsistency.

[signature page follows]

PASSED AND APPROVED this 16th day of September, 2021.

Chair, Board of Regents
Alvin Community College District

Secretary, Board of Regents
Alvin Community College District

(SEAL)

Exhibit A – Form of Bond
Exhibit B – Schedule of Refundable Bonds
Exhibit C – Escrow Agreement
Exhibit D – Paying Agent/Registrar Agreement

EXHIBIT A

FORMS OF BONDS

[FORM OF CURRENT INTEREST BOND]

UNITED STATES OF AMERICA
STATE OF TEXAS

NUMBER
¹R-
REGISTERED

PRINCIPAL AMOUNT
\$ _____
REGISTERED

ALVIN COMMUNITY COLLEGE DISTRICT
LIMITED TAX REFUNDING BOND
SERIES 2021

²INTEREST RATE: _____% ²MATURITY DATE: _____, _____, 20____ ³ISSUANCE DATE: _____, 20____ ²CUSIP: _____

DATED DATE: _____, 2021³

REGISTERED OWNER:

PRINCIPAL AMOUNT: _____ DOLLARS

⁴ALVIN COMMUNITY COLLEGE DISTRICT (the "District"), for value received, promises to pay to the Registered Owner identified above, or registered assigns, on the Maturity Date specified above, upon presentation and surrender of this Bond at the principal payment office of _____³, _____, Texas, or its successor (the "Paying Agent/Registrar"), the Principal Amount identified above, payable in any coin or currency of the United States of America which on the

¹ Initial Bond shall be numbered IR-1.

² Omitted from Initial Bond.

³ Insert from the Pricing Certificate.

⁴ The first sentence of the Initial Bond shall read as follows:

"ALVIN COMMUNITY COLLEGE DISTRICT (the "District"), for value received hereby promises to pay, to the Registered Owner identified above or registered assigns, in each of the years and in the principal amounts set forth in the following schedule: [Insert information regarding years of maturity, principal amounts and interest rates from the Pricing Certificate] upon presentation and surrender of this bond at the principal payment office of _____³, _____, Texas, or its successor (the "Paying Agent/Registrar") in any coin or currency of the United States of America which on the date of payment of such principal is legal tender for the payment of debts due the United States of America, and to pay interest thereon at the rate shown above, calculated on the basis of a 360-day year composed of twelve 30-day months, from the later of the Issuance Date identified above or the most recent interest payment date to which interest has been paid or duly provided for."

date of payment of such principal is legal tender for the payment of debts due the United States of America, and to pay interest thereon at the rate shown above, calculated on the basis of a 360-day year of twelve 30-day months, from the later of the Issuance Date specified above, or the most recent interest payment date to which interest has been paid or duly provided for. Interest on this bond is payable on each _____ and _____, beginning ⁵ _____, _____ until maturity, by check dated as of the interest payment date and mailed to the Registered Owner of record as of the last business day of the month next preceding each interest payment date, to the address of such owner, as shown on the books of registration kept by the Paying Agent/Registrar. Any accrued interest due at maturity shall be paid upon presentation and surrender of this Bond at the principal payment office of the Paying Agent/Registrar.

THIS BOND is one of a duly authorized issue of bonds, aggregating ⁵\$ _____ (the "Bonds"), issued for the purposes of refunding certain outstanding bonds of the District as described in an order adopted by the Board of Regents of the District (the "Order"), including paying the costs of issuance of the Bonds and of refunding the bonds being refunded, all pursuant to Chapter 1207, Texas Government Code, as amended. The Bonds are issued as Bonds in the aggregate principal amount of ⁵\$ _____ that pay interest semiannually until maturity (the "Current Interest Bonds") and Bonds in the aggregate principal amount of ⁵\$ _____ that pay interest only at maturity or prior redemption (the "Premium Capital Appreciation Bonds"). This Bond is a Current Interest Bond⁶.

⁷THE DISTRICT RESERVES THE RIGHT, at its option, to redeem prior to maturity the Current Interest Bonds maturing on or after ⁵ _____, _____, and thereafter may be redeemed at the option of the Issuer, as a whole or from time to time in part in principal amounts of \$5,000 or any integral multiple thereof, on ⁵ _____, _____, or any date thereafter, at the par value thereof plus accrued interest from the most recent interest payment date to the date of redemption.

BONDS MAY BE REDEEMED only in integral multiples of \$5,000 of principal amount. If a Bond subject to redemption is in a denomination larger than \$5,000, a portion of such Bond may be redeemed, but only in integral multiples of \$5,000. In selecting portions of Bonds for redemption, the Registrar shall treat each Bond as representing that number of Bonds of \$5,000 denomination which is obtained by dividing the principal amount of such Bond by \$5,000. Upon surrender of any Bond for redemption in part, the Registrar shall authenticate and deliver in exchange therefor a Bond or Bonds of like maturity and interest rate in an aggregate principal amount equal to the unredeemed portion of the Bond so surrendered.

⁵ To be completed pursuant to the terms of sale as referenced in the Pricing Certificate.

⁶ If no Premium Capital Appreciation Bonds are issued, the previous two sentences shall be replaced with the following: "The Bonds are issued in the aggregate principal amount of ⁶\$ _____ that pay interest semiannually until maturity," and any other references to Current Interest Bonds or Premium Capital Appreciation Bonds shall be removed as appropriate.

⁷ Included if optional redemption provisions are included in the Pricing Certificate.

⁸THIS BOND is not subject to redemption prior to maturity.

⁹THE BONDS MATURING on _____ in the years ⁵_____, _____ (the "Term Bonds") are subject to mandatory sinking fund redemption in the following amounts (subject to reduction as hereinafter provided), on the following dates, in each case at a redemption price equal to the principal amount of the Bonds or the portions thereof so called for redemption plus accrued interest to the date fixed for redemption:

	<u>Mandatory Redemption Dates</u>	<u>Principal Amounts</u>
<u>Term Bonds Maturing</u>		
⁶ _____, _____	⁶ _____, _____	⁶ \$_____

The particular Term Bonds to be redeemed shall be selected by the Registrar by lot or other customary random selection method, on or before January 1 of each year in which Term Bonds are to be mandatorily redeemed. The principal amount of Term Bonds to be mandatorily redeemed in each year shall be reduced by the principal amount of such Term Bonds that have been optionally redeemed on or before January 1 of such year and which have not been made the basis for a previous reduction.

¹⁰NOT LESS THAN THIRTY (30) DAYS prior to a redemption date, a notice of redemption will be sent by U.S. mail, first class postage prepaid, in the name of the District to each registered owner of a Bond to be redeemed in whole or in part at the address of the registered owner appearing on the registration books of the Registrar at the close of business on the business day next preceding the date of mailing. When Bonds or portions thereof have been called for redemption and due provision has been made to redeem the same, the amounts so redeemed shall be payable solely from the funds provided for redemption, and interest which would otherwise accrue on the Bonds or portions thereof called for redemption shall terminate on the date fixed for redemption.

THIS BOND IS TRANSFERABLE only upon presentation and surrender at the principal corporate trust office of the Paying Agent/Registrar, duly endorsed for transfer or accompanied by an assignment duly executed by the registered owner or his authorized representative, subject to the terms and conditions of the Order.

THIS BOND IS EXCHANGEABLE at the principal corporate trust office of the Paying Agent/Registrar for bonds in the principal amount of \$5,000 or any integral multiple thereof, subject to the terms and conditions of the Order.

THE REGISTRAR IS NOT REQUIRED to accept for transfer or exchange any Bond called for redemption in whole or in part during the 45-day period immediately prior to the date fixed for redemption; provided, however, that such limitation shall not apply to the transfer or

⁸ Included if optional redemption provisions are not included in the Pricing Certificate.

⁹ Paragraph included if mandatory sinking fund redemption provision are included in the Pricing Certificate.

¹⁰ Included if optional redemption provisions or mandatory sinking fund redemption provisions are included in the Pricing Certificate.

exchange by the Registered Owner of the unredeemed portion of any Bond called for redemption in part.

THIS BOND shall not be valid or obligatory for any purpose or be entitled to any benefit under the Order unless this Bond is either (i) registered by the Comptroller of Public Accounts of the State of Texas by registration certificate attached or affixed hereto or (ii) authenticated by the Paying Agent/Registrar by due execution of the authentication certificate endorsed hereon.

THE REGISTERED OWNER of this Bond, by acceptance hereof, acknowledges and agrees to be bound by all the terms and conditions of the Order.

THE DISTRICT has covenanted in the Order that it will at all times provide a legally qualified registrar for the Bonds and will cause notice of any change of registrar to be mailed to each registered owner.

IT IS HEREBY certified, recited and covenanted that this Bond has been duly and validly issued and delivered; that all acts, conditions and things required or proper to be performed, to exist and to be done precedent to or in the issuance and delivery of this Bond have been performed, exist and have been done in accordance with law; that the Bonds do not exceed any constitutional or statutory limitation; and that annual ad valorem taxes, within the limits prescribed by law, sufficient to provide for the payment of the interest on and principal of this Bond, as such interest comes due and such principal matures, have been levied and ordered to be levied against all taxable property in the District and have been pledged irrevocably for such payment.

IN WITNESS WHEREOF, this bond has been signed with the manual or facsimile signature of the Chair or the Vice Chair of the Board of Regents of the District and countersigned with the manual or facsimile signature of the Secretary of the Board of Regents of the District, and the official seal of the District has been duly impressed, or placed in facsimile, on this bond.

ALVIN COMMUNITY COLLEGE DISTRICT

(SEAL)

Chair, Board of Regents

Secretary, Board of Regents

* * *

[FORM OF PREMIUM CAPITAL APPRECIATION BOND]

UNITED STATES OF AMERICA
STATE OF TEXAS

NUMBER
¹CR-
REGISTERED

MATURITY AMOUNT
\$ _____
REGISTERED

ALVIN COMMUNITY COLLEGE DISTRICT
LIMITED TAX REFUNDING BOND
SERIES 2021

²INTEREST RATE: _____% ²MATURITY DATE: _____, _____
³ISSUANCE DATE: _____, 2021 ²CUSIP: _____

REGISTERED OWNER:

MATURITY AMOUNT: _____ DOLLARS

⁴ALVIN COMMUNITY COLLEGE DISTRICT (the "District"), for value received, promises to pay to the Registered Owner identified above, or registered assigns, on the Maturity Date specified above, upon presentation and surrender of this bond at the principal payment office of ³_____, _____, Texas, or its successor (the "Paying Agent/Registrar"), the Maturity Amount identified above, representing the principal amount hereof, premium, if any, and accrued and compounded interest hereon, in any coin or currency of the United States of America which on the date of payment is legal tender for the payment of debts due the United States of America. This Bond shall be dated ³_____, 20____, but compound interest shall accrue on the principal amount hereof from the Issuance Date at the per annum rate specified above. The accreted value (per \$5,000 of Maturity Amount) as of the Issuance Date and as of each _____ and _____ is set forth in the Table of Accreted Values attached hereto. Such value as of any other date shall be determined by straight-line interpolation between such values.

¹ Initial Bond shall be numbered ICR-1.

² Omitted from Initial Bond.

³ Insert from the Pricing Certificate.

⁴ The first sentence of the Initial Bond shall read as follows:

ALVIN COMMUNITY COLLEGE DISTRICT (the "District"), for value received hereby promises to pay, to the Registered Owner identified above or registered assigns, in each of the years and in the Maturity Amounts set forth in the below schedule upon presentation and surrender of this bond at the principal payment office of ³_____, _____, Texas, in any coin or currency of the United States of America which on the date of payment is legal tender for the payment of debts due the United States of America: [Insert information regarding years of maturity, Maturity Amounts and yield from the Pricing Certificate].

THIS BOND is one of a duly authorized issue of bonds, aggregating ⁵\$_____ (the "Bonds"), issued for the purposes of refunding certain outstanding bonds of the District as described in an order adopted by the Board of Regents of the District (the "Order"), including paying the costs of issuance of the Bonds and of refunding the bonds being refunded, all pursuant to Chapter 1207, Texas Government Code, as amended. The Bonds are issued as Bonds in the aggregate principal amount of ⁵\$_____ that pay interest semiannually until maturity (the "Current Interest Bonds") and Bonds in the aggregate principal amount of ⁵\$_____ that pay interest only at maturity. (the "Premium Capital Appreciation Bonds"). This Bond is a Premium Capital Appreciation Bond.

THIS BOND is not subject to redemption prior to maturity.⁵

THIS BOND IS TRANSFERABLE only upon presentation and surrender at the corporate trust office of the Paying Agent/Registrar, duly endorsed for transfer or accompanied by an assignment duly executed by the registered owner or his authorized representative, subject to the terms and conditions of the Order.

THIS BOND IS EXCHANGEABLE at the corporate trust office of the Paying Agent/Registrar, for bonds in the Maturity Amount of \$5,000 or any integral multiple thereof, subject to the terms and conditions of the Order.

THIS BOND shall not be valid or obligatory for any purpose or be entitled to any benefit under the Order unless this Bond is either (i) registered by the Comptroller of Public Accounts of the State of Texas by registration certificate attached or affixed hereto or (ii) authenticated by the Paying Agent/Registrar by due execution of the authentication certificate endorsed hereon.

THE REGISTERED OWNER of this Bond, by acceptance hereof, acknowledges and agrees to be bound by all the terms and conditions of the Order.

THE DISTRICT has covenanted in the Order that it will at all times provide a legally qualified registrar for the Bonds and will cause notice of any change of registrar to be mailed to each registered owner.

IT IS HEREBY certified, recited and covenanted that this Bond has been duly and validly issued and delivered; that all acts, conditions and things required or proper to be performed, to exist and to be done precedent to or in the issuance and delivery of this Bond have been performed, exist and have been done in accordance with law; that the Bonds do not exceed any constitutional or statutory limitation; and that annual ad valorem taxes, without legal limit as to rate or amount, sufficient to provide for the payment of the interest on and principal of this Bond, as such interest comes due and such principal matures, have been levied and ordered to be levied against all taxable property in the District and have been pledged irrevocably for such payment.

⁵ To be completed pursuant to the terms of sale as referenced in the Pricing Certificate.

IN WITNESS WHEREOF, this bond has been signed with the manual or facsimile signature of the Chair or the Vice Chair of the Board of Regents of the District and countersigned with the manual or facsimile signature of the Secretary of the Board of Regents of the District, and the official seal of the District has been duly impressed, or placed in facsimile, on this bond.

ALVIN COMMUNITY COLLEGE DISTRICT

(SEAL)

Chair, Board of Regents

Secretary, Board of Regents

* * *

TABLE OF ACCRETED VALUES

The Accreted Value, initial offering price (all per \$5,000 of Maturity Amount), together with the yield to maturity are as follows. Accreted Values are calculated based on the initial offering price and yield to maturity and, except at maturity, do not equal principal amount plus accrued interest for any purpose except as provided in the Order.

[To be determined in a Pricing Certificate]

* * *

[FORM OF REGISTRATION CERTIFICATE OF COMPTROLLER]

COMPTROLLER'S REGISTRATION CERTIFICATE: REGISTER NO. _____

I hereby certify that this bond has been examined, certified as to validity and approved by the Attorney General of the State of Texas, and that this bond has been registered by the Comptroller of Public Accounts of the State of Texas.

WITNESS MY SIGNATURE AND SEAL this _____.

(SEAL)

Comptroller of Public Accounts
of the State of Texas

* * *

[FORM OF REGISTRAR'S AUTHENTICATION CERTIFICATE]

AUTHENTICATION CERTIFICATE

It is hereby certified that this bond has been delivered pursuant to the Order described in the text of this bond, in exchange for or in replacement of a bond, bonds or a portion of a bond or bonds of an issue of bonds which was originally approved by the Attorney General of the State of Texas and registered by the Comptroller of Public Accounts of the State of Texas.

[Name of Paying Agent]

By: _____

Authorized Signature: _____

Date of Authentication: _____

* * * * *

[FORM OF ASSIGNMENT]

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____

(Please print or type name, address and zip code of Transferee)

(Please insert Social Security or Taxpayer Identification Number of Transferee)

the within bond and all rights thereunder, and hereby irrevocably constitutes and appoints _____ attorney to transfer such bond on the books kept for registration thereof, with full power of substitution in the premises.

DATED: _____

Signature Guaranteed: _____

NOTICE: Signature must be guaranteed by a member firm of the New York Stock Exchange or a commercial bank or trust company.

NOTICE: The signature above must correspond to the name of the registered owner as shown on the face of this bond in every particular, without any alteration, enlargement or change whatsoever.

* * * *

[FORM OF STATEMENT OF INSURANCE]

[To be determined in a Pricing Certificate]

* * * *

EXHIBIT B

SCHEDULE OF REFUNDABLE BONDS

- Alvin Community College District Limited Tax Refunding Bonds, Series 2012

EXHIBIT C
ESCROW AGREEMENT

See Tab __

EXHIBIT D

PAYING AGENT/REGISTRAR AGREEMENT

See Tab __

19. **Financial Report**

TO: Board of Regents
 FROM: Beth Nelson
 DATE: September 8, 2021
 SUBJECT: Investment Transactions Report

Report Date: August 31, 2021

Investment Position:

As of August 31, 2021, Alvin Community College had \$ 13,250,000 invested in fourteen certificates of deposit purchased through First National Bank-Alvin, one certificate of deposit purchased through Texas Advantage Bank, one certificate of deposit purchased through the CDARS program using Texas Advantage Bank and one purchased from Amoco Federal Credit Union.

Summary:

Beginning market value		6/1/2021	\$ 18,485,000
Additions/changes to the market value:			
	a.	sales of CDs	(7,535,000)
	b.	purchases of CDs	2,300,000
	c.	TexSTAR, Value at 5/31/21	8,162,410
Ending market value		8/31/2021	\$ 21,412,410
Fully accrued interest			\$ 11,991
Interest earned on Bond Note funds			\$ 208

Pooled Funds:

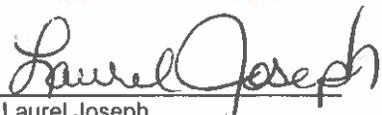
The \$ 21,412,410 currently invested was taken from the following major fund groups:

\$ 13,250,000	General Fund	11
\$ 8,162,410	2018 Maintenance Tax Note	66

We certify that the investments made during this reporting period are in compliance with Alvin Community College's Investment Policy and the Texas Government Code.


 Karl Stager


 Elizabeth Nelson


 Laurel Joseph

Alvin Community College
 3110 Mustang Road
 Alvin, TX 77511

(281) 756-3508
bnelson@alvincollege.edu

ALVIN COMMUNITY COLLEGE
Investment Schedule

Below is a list of Alvin Community College's investments for the period June 1, 2021 through August 31, 2021. All securities have been purchased according to the investment policy approved by the Board of Regents at the August 13, 2020 board meeting.

CD No.	Purchase Date	Due Date	Interest Rate	Term	Days Held	Principal	Interest Earned	Accrued Interest	Total
BEGINNING INVESTMENTS:									
1016372516	02/23/20	02/23/23	1.700%	1096		250,000			250,000 b
520890	02/21/20	02/21/23	1.700%	1096		250,000			250,000 a
1861710	01/10/19	01/10/22	3.050%	1096		250,000			250,000 c
200000512	02/06/20	02/05/23	1.500%	1095		1,000,000			1,000,000
200000565	01/04/21	06/03/21	0.189%	150		500,000			500,000
200000566	01/06/21	06/02/21	0.184%	147		500,000			500,000
200000567	01/06/21	06/23/21	0.189%	168		1,800,000			1,800,000
200000568	01/14/21	07/06/21	0.199%	173		500,000			500,000
200000569	01/14/21	07/21/21	0.204%	188		1,800,000			1,800,000
200000570	01/14/21	07/15/21	0.204%	182		635,000			635,000
200000571	01/26/21	08/26/21	0.184%	212		1,800,000			1,800,000
200000574	02/01/21	09/02/21	0.171%	213		500,000			500,000
200000575	02/01/21	09/23/21	0.181%	234		1,800,000			1,800,000
200000581	03/23/21	10/04/21	0.140%	195		500,000			500,000
200000582	03/23/21	10/22/21	0.138%	213		1,800,000			1,800,000
200000583	03/23/21	11/01/21	0.138%	223		500,000			500,000
200000584	03/23/21	11/15/21	0.143%	237		1,800,000			1,800,000
200000585	03/23/21	12/01/21	0.143%	253		500,000			500,000
200000586	03/23/21	12/08/21	0.148%	260		1,800,000			1,800,000
Subtotal for CD Investments for Beginning of the Period						\$ 18,485,000	\$ -	\$ -	\$ 18,485,000
SALES:									
200000565	01/04/21	06/03/21	0.189%	150		500,000			500,000
200000566	01/06/21	06/02/21	0.184%	147		500,000			500,000
200000567	01/06/21	06/23/21	0.189%	168		1,800,000			1,800,000
200000568	01/14/21	07/06/21	0.199%	173		500,000			500,000
200000569	01/14/21	07/21/21	0.204%	188		1,800,000			1,800,000
200000570	01/14/21	07/15/21	0.204%	182		635,000			635,000
200000571	01/26/21	08/26/21	0.184%	212		1,800,000			1,800,000
Total Sales						7,535,000	-	-	7,535,000
PURCHASES:									
200000590	06/23/21	01/19/22	0.150%	210		1,800,000			1,800,000
200000592	07/06/21	01/10/22	0.146%	188		500,000			500,000
Total Purchases						2,300,000	-	-	2,300,000
ENDING INVESTMENTS:									
1016372516	02/23/20	02/23/23	1.700%	1096	92	250,000		1,071	251,071 b
520890	02/21/20	02/21/23	1.700%	1096	92	250,000		1,071	251,071 a
1861710	01/10/19	01/10/22	3.050%	1096	92	250,000		1,922	251,922 c
200000512	02/06/20	02/05/23	1.500%	1095	92	1,000,000		3,781	1,003,781
200000574	02/01/21	09/02/21	0.171%	213	92	500,000		216	500,216
200000575	02/01/21	09/23/21	0.181%	234	92	1,800,000		821	1,800,821
200000581	03/23/21	10/04/21	0.140%	195	92	500,000		176	500,176
200000582	03/23/21	10/22/21	0.138%	213	92	1,800,000		626	1,800,626
200000583	03/23/21	11/01/21	0.138%	223	92	500,000		174	500,174
200000584	03/23/21	11/15/21	0.143%	237	92	1,800,000		649	1,800,649
200000585	03/23/21	12/01/21	0.143%	253	92	500,000		180	500,180
200000586	03/23/21	12/08/21	0.148%	260	92	1,800,000		671	1,800,671
200000590	06/23/21	01/19/22	0.153%	210	69	1,800,000		521	1,800,521
200000592	07/06/21	01/10/22	0.146%	188	56	500,000		112	500,112
Total for End of Period for CD Investments						\$ 13,250,000	\$ -	\$ 11,991	\$ 13,261,991
INVESTMENT POOL									
TexSTAR						\$ 8,162,410	\$ 208	\$ -	\$ 8,162,618

a Texas Advantage Bank

b Texas Advantage CDARS (First National Bank of Michigan and Mutual of Omaha Bank)

c Amoco Federal Credit Union

ALVIN COMMUNITY COLLEGE FOUNDATION
Investment Schedule

Below is a list of Alvin Community College Foundation's investments for the period June 1, 2021 through August 31, 2021. All securities have been purchased according to the investment policy approved by the ACC Foundation Board of Directors at the February 17, 2015 board meeting.

BEGINNING INVESTMENTS 06/1/21	\$	4,238,935
Increases In Account		
Deposits		66,462
Sales Proceeds/Redemptions		-
Dividends		15,242
Interest		2
Capital Gains		-
Securities Purchased		15,242
Positive Change in value of priced securities		142,653
Decreases in Account		
Fees		(9,878)
Cash Withdrawals		-
Funds Used to Purchase Securities		(15,242)
Securities sold/redeemed		-
Negative Change in value of priced securities		-
ENDING INVESTMENTS 8/31/21	\$	4,453,416

Alvin Community College
Consolidated Statement of Net Assets

	UNAUDITED August 31, 2021	August 31, 2020	Variance	Explanations/Descriptions
Current Assets				
Cash and cash equivalents	641,480	1,608,810	(967,330)	
Short-term investments	20,412,618	19,987,530	425,088	
Accounts receivable, net	4,414,091	3,405,823	1,008,268	Installment Plans outstanding, billing outstanding to sponsors and third parties, grant billings, and CE billings
Inventories	330,716	240,303	90,413	
Prepays	439,762	1,230,625	(790,863)	Travel advances and prepaid expenses
Total Current Assets	26,238,667	26,473,091	(234,424)	
Noncurrent assets				
Long-term investments	1,000,000	13,650,000	(12,650,000)	
Capital assets, net	30,953,322	30,953,322	-	
Total Assets	58,191,989	71,076,413	(12,884,424)	
Deferred Outflows of Resources				
Deferred charge on refunding	-	-	-	Bonds
Deferred outflows - pensions	4,339,605	4,339,605	-	TRS pension
Deferred outflows - OPEB	5,951,439	5,951,439	-	OPEB
Total Deferred Outflows of Resources	10,291,044	10,291,044	-	
Liabilities				
Accounts payable & accrued liabilities	519,610	1,345,456	(825,846)	
Net pension liability	9,596,705	9,596,705	-	
Net OPEB liability	26,895,555	26,895,554	1	
Funds held for others	47,654	46,535	1,119	Agency funds - groups, clubs, etc on campus
Deferred revenues	3,905,596	4,113,549	(207,953)	Grants paid in advance and fall registrations
Compensated absences	528,706	528,706	-	Entry made annually for change in liability
Bonds payable	6,562,444	8,081,965	(1,519,521)	Annual payment
Tax note payable	20,420,000	23,471,765	(3,051,765)	Annual payment
Total Liabilities	68,476,270	74,080,235	(5,603,965)	
Deferred Inflows of Resources				
Deferred inflows - pensions	1,911,006	1,911,006	-	TRS pension
Deferred inflow - OPEB	6,709,983	4,111,959	2,598,024	OPEB
Deferred inflows - premium on tax note	2,461,286	2,598,024	(136,738)	Tax Note
Total Deferred Inflows of Resources	11,082,275	8,620,989	2,461,286	
Net Assets				
Fund Balance - Equity	(11,075,512)	(1,333,767)	(9,741,745)	
Total Net Assets	(11,075,512)	(1,333,767)	(9,741,745)	

Alvin Community College
Consolidated Statement of Revenue and Expense
August 31, 2021 and August 31, 2020

	UNAUDITED					Prior Year To Date				
	Year-To-Date					Amended				
	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget
Revenues										
Operating revenues										
Tuition and fees	2,182,089	6,697,466	6,052,116	645,350	110.66%	2,424,005	6,907,414	7,195,698	(288,284)	95.99%
Federal grants and contracts	11,827,236	-	1,138,749	(1,138,749)	0.00%	8,346,641	-	-	-	0.00%
State grants	585,085	-	-	-	0.00%	769,188	-	-	-	0.00%
Local grants	291,934	-	-	-	0.00%	537,631	-	-	-	0.00%
Auxiliary enterprises	1,945,301	-	-	-	0.00%	2,230,457	-	-	-	0.00%
Other operating revenues	284,732	87,050	52,500	34,550	165.81%	268,158	69,693	105,000	(35,307)	66.37%
Total operating revenues	17,116,377	6,784,516	7,243,365	(458,849)	93.67%	14,576,080	6,977,107	7,300,698	(323,591)	95.57%
Expenses										
Operating expenses										
Administrative	-	6,461,629	6,891,734	430,105	93.76%	-	5,985,866	6,466,153	480,287	92.57%
Institutional	-	6,066,364	6,854,512	788,148	88.50%	-	4,759,328	6,792,057	2,032,729	70.07%
Designated for Institutional Reserve	-	-	1,477,340	1,477,340	0.00%	-	-	280,000	280,000	0.00%
Occupational Technical Instruction	-	4,946,058	6,017,287	1,071,229	82.20%	-	5,181,885	6,022,650	840,765	86.04%
University Parallel Instruction	-	7,017,800	7,484,982	467,182	93.76%	-	7,042,875	7,279,530	236,655	96.75%
Student Services	-	4,032,436	4,756,104	723,668	84.78%	-	3,971,239	4,478,128	506,889	88.68%
Physical Plant	-	2,580,641	3,203,462	622,821	80.56%	-	2,891,632	3,215,050	323,418	89.94%
Unbudgeted Unrestricted (Fund 12)	1,151,332	-	-	-	0.00%	1,158,006	-	-	-	0.00%
Continuing Education	1,232,203	-	-	-	0.00%	1,511,601	-	-	-	0.00%
Auxiliary Enterprises	1,613,876	-	-	-	0.00%	2,107,644	-	-	-	0.00%
Local Grants	78,723	-	-	-	0.00%	200,158	-	-	-	0.00%
TPEG	293,196	-	-	-	0.00%	263,427	-	-	-	0.00%
Institutional Scholarships	159,207	-	-	-	0.00%	-	-	-	-	0.00%
State Grants	585,085	-	-	-	0.00%	769,188	-	-	-	0.00%
Federal Grants	11,842,959	-	-	-	0.00%	8,349,195	-	-	-	0.00%
Donor Scholarships	308,839	-	-	-	0.00%	223,185	-	-	-	0.00%
Unexpended Plant Fund	1,165,170	-	-	-	0.00%	135,254	-	-	-	0.00%
Depreciation	-	-	-	-	0.00%	(4,488,604)	-	-	-	0.00%
Debt Retirement	281,431	-	-	-	0.00%	482,155	-	-	-	0.00%
Gain on Sale of Property	-	-	-	-	0.00%	-	-	-	-	0.00%
Tax maintenance Note	15,555,379	-	-	-	0.00%	6,160,740	-	-	-	0.00%
Total operating expenses	34,267,401	31,104,928	36,685,421	5,580,493	84.79%	16,871,949	29,832,825	34,533,568	4,700,743	86.39%
Operating Gain/(Loss)	(17,151,024)	(24,320,412)	(29,442,056)	(6,039,343)		(2,295,869)	(22,855,718)	(27,232,870)	(5,024,334)	
Nonoperating revenues										
State appropriations*	-	7,774,481	7,772,636	1,845	100.02%	-	7,786,102	7,772,636	13,466	100.17%
Property tax revenue - Current	1,592,001	19,864,318	20,117,080	(252,762)	98.74%	1,602,356	18,765,031	19,030,234	(265,203)	98.61%
Property tax revenue/Insttit Reserve	-	1,477,340	1,477,340	-	-	-	280,000	280,000	-	-
Property tax revenue - Delinquent	28,453	139,676	-	139,676	0.00%	21,890	218,008	-	218,008	0.00%
Property tax revenue - Interest & Penalties	11,350	119,771	-	119,771	0.00%	15,944	195,062	-	195,062	0.00%
Investment income	14,888	62,568	75,000	(12,432)	83.42%	249,991	259,409	150,000	109,409	172.94%
Other non-operating revenues	390,345	17,268	-	17,268	0.00%	765,851	15,859	-	15,859	0.00%
Total nonoperating revenues	2,037,037	29,455,422	29,442,056	13,366	100.05%	2,656,032	27,519,471	27,232,870	286,601	101.05%
Provided by the State										
Revenue for Insurance and Retirement	-	1,398,824	-	1,398,824	0.00%	-	4,515,783	-	4,515,783	0.00%
State Insurance Match	-	(674,761)	-	(674,761)	0.00%	-	(1,128,386)	-	(1,128,386)	0.00%
State Retirement Match	-	(464,438)	-	(464,438)	0.00%	-	(2,789,315)	-	(2,789,315)	0.00%
State Retiree Insurance	-	(259,626)	-	(259,626)	0.00%	-	(598,082)	-	(598,082)	0.00%
Increase/(decrease) in net assets	(15,113,986)	5,135,010	-	(6,025,976)		360,163	4,663,753	-	(4,737,733)	

* State Approp portion generated by CE = 211,466

220,347

* Institutional Reserve 9,347,000

7,610,059

Alvin Community College
Consolidated Statement of Revenue and Expense
August 31, 2021 and August 31, 2020

UNAUDITED

	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget
Revenues										
Operating revenues										
Total operating revenues	17,116,377	6,784,516	7,243,365	(458,849)	93.67%	14,576,080	6,977,107	7,300,698	(323,591)	95.57%
Nonoperating revenues										
Total nonoperating revenues	2,037,037	29,455,422	29,442,056	13,366	100.05%	2,656,032	27,519,471	27,232,870	286,601	101.05%
Less Expenses										
Operating expenses										
Total operating expenses	(34,267,401)	(31,104,928)	(36,685,421)	(5,580,493)	84.79%	(16,871,949)	(29,832,825)	(34,533,568)	(4,700,743)	86.39%
Increase/(decrease) in net assets	(15,113,986)	5,135,010	-	(6,025,976)		360,163	4,663,753	-	(4,737,733)	

- * State Approp portion generated by CE = 211,466 220,347
- * Institutional Reserve 9,347,000 7,610,059

Alvin Community College
Consolidated Detail Expense by Type
August 31, 2021 and August 31, 2020

	UNAUDITED					UNAUDITED				
	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget Expended	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget Expended
Administrative Sal	79,113	1,680,464	1,664,975	(15,489)	100.93%	51,324	1,315,703	1,309,260	(6,443)	100.49%
Professional Sal	1,057,842	4,452,244	4,838,733	386,489	92.01%	1,090,226	4,453,073	4,920,751	467,678	90.50%
Tech/Clerical Sal	849,508	4,300,573	4,876,121	575,548	88.20%	882,564	4,395,522	4,679,950	284,428	93.92%
Faculty Sal	397,955	10,318,348	11,394,578	1,076,230	90.55%	540,736	10,610,424	11,291,202	680,778	93.97%
Misc Sal	77,347	74,776	64,980	(9,796)	115.08%	59,020	70,109	71,245	1,136	98.41%
Reg Students Sal	13,489	68,724	169,454	100,730	40.56%	46,921	109,418	214,089	104,671	51.11%
Work Study Students Sal	37,707	-	-	-	0.00%	78,059	-	-	-	0.00%
Staff Benefits	362,121	3,768,788	4,000,775	231,987	94.20%	385,211	2,885,670	3,943,717	1,058,047	73.17%
Subtotal	2,875,082	24,663,917	27,009,616	2,345,699	91.32%	3,134,061	23,839,919	26,430,214	2,590,295	90.20%
Equipment	80,056	29,907	43,400	13,493	68.91%	591,448	130,367	25,000	(105,367)	521.47%
Computer Hardware	311,901	105,799	93,050	(12,749)	113.70%	283,762	3,973	108,810	104,837	3.65%
Capital Improvements	-	-	-	-	0.00%	31,761	-	-	-	0.00%
Designated for Instit Reserve	-	-	1,477,340	1,477,340	0.00%	-	-	280,000	280,000	0.00%
Travel/Prof Development	58,236	121,573	440,524	318,951	27.60%	59,481	242,016	507,192	265,176	47.72%
Supplies & Exp	2,714,144	4,745,725	5,413,866	668,141	87.66%	2,834,216	3,633,042	5,009,477	1,376,435	72.52%
Institutional Scholarships	160,207	163,882	323,000	159,118	50.74%	-	202,633	292,000	89,367	69.39%
Financial Aid	10,233,550	-	-	-	0.00%	6,316,857	-	-	-	0.00%
Donor Scholarships	308,839	-	-	-	0.00%	223,185	-	-	-	0.00%
Purchases (Store/Concession)	523,406	-	-	-	0.00%	1,107,633	-	-	-	0.00%
Contingency Expense	-	-	100,000	100,000	0.00%	-	-	100,000	100,000	0.00%
Depreciation	-	-	-	-	0.00%	(4,488,604)	-	-	-	0.00%
Debt Retirement (Int & Amort)	281,431	-	-	-	0.00%	482,155	-	-	-	0.00%
Tax Maintenance Note	15,555,379	1,274,125	1,784,625	510,500	71.39%	6,160,740	1,780,875	1,780,875	-	100.00%
Unexpended Plant	1,165,170	-	-	-	0.00%	135,254	-	-	-	0.00%
	34,267,401	\$ 31,104,928	\$ 36,685,421	\$ 5,580,493	84.79%	\$ 16,871,949	\$ 29,832,825	\$ 34,533,568	\$ 4,700,743	86.39%
State Insurance Match	-	674,761	-	(674,761)	0.00%	-	1,128,386	-	(1,128,386)	0.00%
State Retirement Match	-	464,438	-	(464,438)	0.00%	-	2,789,315	-	(2,789,315)	0.00%
State Retiree Insurance	-	259,626	-	(259,626)	0.00%	-	598,082	-	(598,082)	0.00%

Alvin Community College
Continuing Education Statement of Revenue and Expense (Fund 13)
August 31, 2021

UNAUDITED

Year-To-Date

	Actual Revenue	TPEG	Exemptions	Net Revenue	Actual Expense	Net Margin
Administration	211,466			211,466	424,395	(212,929)
Motorcycle Safety						
GED	7,041			7,041	2,978	4,063
Law Enforcement	373	(22)		351		351
Real Estate	1,032			1,032		1,032
Dental Assistant	74,315	(4,414)		69,901	73,029	(3,128)
Phlebotomy	43,550	(2,555)	(966)	40,029	12,790	27,239
Health and Medical	45,030	(2,466)	(3,936)	38,628	10,584	28,044
Welding	227,276	(13,580)		213,696	205,673	8,024
Certified Nursing	40,745	(2,445)		38,300	65,562	(27,262)
Truck Driving	171,104	(7,919)	(3,835)	159,350	106,086	53,264
Center for Professional Workforce Dev	11,063			11,063		11,063
Education to Go	7,594			7,594		7,594
Concealed Handguns						
Occupational Health & Safety	5,146			5,146	2,042	3,104
Community Programs	3,488	(133)		3,355	4,142	(787)
Clinical Medical Assistant	70,505	(4,230)		66,275	14,432	51,843
Vet Assistant	29,603	(1,752)		27,851	10,165	17,686
Yoga	2,665			2,665	3,500	(835)
Human Resource Program						
Activity Director Program	5,350	(321)		5,029	2,400	2,629
Machinist Program	-	-		-	550	(550)
TWC Pipefitter Program	17,235	(1,034)		16,201	36,986	(20,785)
STRIVE	70,022	(3,409)	(4,009)	62,604	62,702	(99)
TWC INEOS/TEAM	245,506	(11,975)		233,531	185,749	47,782
TWC Ascend		(558)				
Industrial Maintenance						
TWC Building Construction Trades					8,437	(8,437)
Total	1,290,109	(56,812)	(12,747)	1,221,108	1,232,203	(11,094)

*2.72% of the state appropriation for FY20/21 is attributed to CE hours. This funding is used to offset administrative costs.

Departments highlighted generate the CE hours that contribute to the calculation of ACC's state appropriations.

Alvin Community College
Auxiliary Profit/(Loss) Statement as of August 31, 2021 and August 31, 2020

	Unaudited						Total	Prior Year-To-Date
	Parking	Student Activities	Bookstore	Vending	Childcare	Fitness Center		
Revenue								
Sales & services	232,263		1,221,373	1,510	257,143	2,538	1,714,827	1,971,733
Student Fees		230,474					230,474	258,724
	232,263	230,474	1,221,373	1,510	257,143	2,538	1,945,301	2,230,457
Expenses								
Purchases & Returns			523,406				523,406	1,107,632
Salaries	95,760	83,718	208,142		223,781		611,401	522,576
Staff Benefits	28,807	22,543	56,276		83,638		191,265	161,244
Supplies & Other Operating Expenses	159,456	43,604	25,632	3,926	23,431	938	256,987	285,170
Equipment			21,437		110		21,547	6,210
Building Repairs							-	-
Bank Charges			7,002		2,268		9,270	16,812
Contingency							-	-
Scholarships							-	8,000
	284,023	149,865	841,895	3,926	333,229	938	1,613,876	2,107,644
Excess revenue over expenses	(51,759)	80,609	379,478	(2,416)	(76,086)	1,600	331,425	122,813
Assets:								
Cash & Petty Cash			2,513				2,513	12,013
Accounts Receivable			77,771				77,771	62,610
Interfund Receivables	235,886	440,162	537,099	3,289	(32,496)	50,022	1,233,962	1,003,106
Prepaid Expenses							-	-
Inventories			330,401	315			330,716	240,303
Total Assets	235,886	440,162	947,785	3,604	(32,496)	50,022	1,644,962	1,318,032
Liabilities:								
Accounts Payable/Gift Certificates	4,522	885	40,937		12,188		58,532	44,968
Deferred Revenue	91,587	91,587				1,150	184,324	195,506
Deposits							-	-
Total Liabilities	96,109	92,472	40,937	-	12,188	1,150	242,856	240,474
Restricted Fund Balance (includes inventories)			330,401	315			330,716	240,303
Unrestricted Fund Balance	143,039	344,939	572,263	3,289	(44,854)	48,635	1,067,310	837,255
Total Liabilities & Fund Balance	239,148	437,411	943,601	3,604	(32,666)	49,785	1,640,882	1,318,032

Alvin Community College
Auxiliary Profit(Loss) Statement as of August 31, 2020

	Parking	Student Activities	Bookstore	Vending	Childcare	Fitness Center	Total
Revenue							
Sales & services	259,288		1,454,311	5,190	236,363	16,581	1,971,733
Student Fees		258,724					258,724
	259,288	258,724	1,454,311	5,190	236,363	16,581	2,230,457
Expenses							
Purchases & Returns			1,107,253	379			1,107,632
Salaries	97,645	80,152	211,578		113,635	19,566	522,576
Staff Benefits	26,786	15,485	53,811		64,615	547	161,244
Supplies & Other Operating Expenses	113,329	65,868	83,879	1,847	19,822	425	285,170
Equipment			6,210				6,210
Building Repairs							-
Bank Charges			14,494		2,273	45	16,812
Contingency							-
Scholarships		8,000					8,000
	237,760	169,505	1,477,225	2,226	200,345	20,583	2,107,644
Excess revenue over expenses	21,528	89,219	(22,914)	2,964	36,018	(4,002)	122,813
Assets:							
Cash & Petty Cash			12,013				12,013
Accounts Receivable			59,100		3,510		62,610
Interfund Receivables	295,237	369,530	239,458	5,705	44,991	48,185	1,003,106
Prepaid Expenses							-
Inventory			239,988	315			240,303
Total Assets	295,237	369,530	550,559	6,020	48,501	48,185	1,318,032
Liabilities:							
Accounts Payable/Gift Certificates	4,522	885	27,373		12,188		44,968
Deferred Revenue	95,916	95,916			2,524	1,150	195,506
Deposits							-
Total Liabilities	100,438	96,801	27,373	-	14,712	1,150	240,474
Restricted Fund Balance (includes inventories)			239,988	315			240,303
Unrestricted Fund Balance	194,799	272,729	283,198	5,705	33,789	47,035	837,255
Total Liabilities & Fund Balance	295,237	369,530	550,559	6,020	48,501	48,185	1,318,032

20. Adjournment