

**ALVIN COMMUNITY COLLEGE  
REGULAR MEETING OF MAY 28, 2015  
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 28<sup>th</sup> day of May, 2015 at 6:00 p.m., with the following members, administrative personnel, and guests present:

L.H. "Pete" Nash	Chair
James B. DeWitt	Vice-Chair
Karlis Ercums III	Secretary
Mac Barrow	Regent
Jody Droege	Regent
Cheryl Knape	Regent
Mike Pyburn	Regent
Doyle Swindell	Regent
Christal M. Albrecht	President, Alvin Community College
John Bethscheider	Alvin Community College
Patricia Hertenberger	Alvin Community College
Wendy Del Bello	Alvin Community College
Karl Stager	Alvin Community College
Deborah Kraft	Alvin Community College
Patrick Sanger	Alvin Community College
Lang Windsor	Alvin Community College

Kyle Marasckin	Jennifer Hopkins	Georgette Goodwill	Erin Machac, Stantec
Rhonda Hull	Bill Lewis	Tim Seiter, SGA	Taryn Kinney, Stantec
Marylu Parvis	John Tompkins	Angelek Jordan, SGA	J. R. Tyson
Laurel Joseph	Mark Putnam	Frank Melton IV, SGA	Nicki Harrington, CBT
Dwight Rhodes	Amanda Smithson	Jeanae Jackson, SGA	
Sara Mangat	Anna Oskerson	Marina Soliz, SGA	

**1. Call to Order**

The meeting was called to order by Mr. Nash at 6:00 p.m.

**2. Certification of Posting of Notice**

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

The Board immediately went into Executive Session.

- **Executive Session:** *Section 551.072 - For the purpose of deliberating the purchase, exchange, lease, or value of real property, if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.*  
*Section 551.074 - To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.*

The Executive Session ended at 7:15 p.m.

**3. Call Back to Order**

Mr. Nash called the meeting back to order at 7:18 p.m.

- **Pledge**
- **Invocation**  
Invocation by Mr. Ercums

- **Board Chairman Report/Comments**

1. Approval of Minutes

- A. Minutes of Regular Board Meeting of April 23, 2015, and Minutes from Special Workshop on May 8, 2015

**Approval of Minutes**

Chair Nash said as there were no corrections or additions to the minutes for the regular Board meeting of April 23, 2015 and the Special Workshop on May 8, 2015, the minutes would stand as presented.

**PRESIDENT'S REPORT**

Dr. Albrecht introduced Amanda Smithson who asked the newly elected Student Government Association officers to come up to the microphone and introduce themselves - Tim Seiter, President; Marina Soliz, Vice President; Jeanae Jackson, Secretary; Angelek Jordan, Treasurer; Frank Melton IV, Historian.

Tim Seiter talked about the SGA's upcoming activities including their free movie nights – June 12 “Pitch Perfect” and July 15 “The Lego Movie.” He said they would be back with another report at the August meeting.

Dr. Albrecht reported that ACC has hosted or participated in several Commencement ceremonies this month including the two ceremonies last week, a Nurse Pinning on May 13, the GED graduation last night and more. The police academy is graduating its cadets tonight.

Registration for the Fall semester began on May 5<sup>th</sup> and will close on August 12<sup>th</sup>. Classes will begin on August 24.

Summer courses for the first 5-week mini and the full 11-week semester will begin on June 4.

The Foundation awarded more than \$66,000 in scholarships to students at area high schools this year. Thirty four students at Alvin High School, Manvel High School and Assets Academy received scholarships.

The ACC Foundation will host the Annual Summer Concert Series this summer. Radney Foster will take the stage at the K-219 studio on July 9. Classic rock band LC Roots will start off this year's series on June 11. The Pee Wee Bowen Band will close the series on August 13. All of the proceeds will benefit Communications students.

The 31st Summer Children's Theatre Festival will begin with performances of Snow White on June 22 through the 25. All performances are at 10 a.m. in the Theatre. There will be a 7:30 p.m. performance on June 25.

ACC marked National Police Week during a ceremony on May 11 to recognize officers who have given their lives in the line of duty.

Four ACC students, and their watercolor painting instructor have works accepted in the Galveston Art League Spring Juried Show this month. The show had over 155 entries, with only 100 admitted. Two painting students, Dianne Owen, and Maureen Lewis won Honorable Mention Awards, and their

instructor, Jackie Liddell, won Second Place, and Honorable Mention Awards. Jeannie Ward and Jill Seay have paintings displayed in the show.

More than 100 runners dashed around the Alvin Community College campus on May 9 to support the Student Government Association.

At the end of Dr. Albrecht's report, Chair Nash presented a Board Resolution to Taylor May, ACC Polysomnography graduate, recognizing her for being named the *American Association of Sleep Technologists* new technologist of the year this month. She will be recognized at the organization's national conference in June.

### **Citizen Inquiries**

*Time will be allotted at each regular meeting of the Board of Regents for citizen inquiries. After registering with the Board Secretary prior to the meeting, a citizen shall have an opportunity to address the Board of Regents for the four specific purposes as designated by State laws governing opening meetings: (1) to discuss an item that appears on the agenda/notice of the meeting, (2) to make a request for specific, factual information, (3) to ask for a recitation of existing policy, (4) to redress grievances. In accordance with State law, no deliberation, discussion, or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the Board agenda, in which case it may be discussed by the Board of Regents. A written response / acknowledgment will be provided from the Board of Regents. Oral comments are limited to five minutes in length, unless extended by a majority of the Regents by vote, and must not mention any individuals by name or position or contain any personally identifiable reference (State of Texas Opening Meeting Law). In the event there is a charge or grievance to be made against a specific agent, employee, or student, then it shall be conducted in an Executive Session to comply with State law.*

### **Mission and Vision Statements**

Motion by Ms. Droege that the Board of Regents approves the proposed Mission and Vision statements as detailed in Office of the President's memorandum #47-2015 (Agenda page 11). Seconded by Mr. Ercums.

Amended motion by Mr. Pyburn to replace the proposed Mission and Vision statements as stated in the agenda with the Mission and Vision Statement on the handout (see below):

Mission Statement: "Alvin Community College exists to improve lives of its constituents by providing affordable, accessible, high-quality, innovative academic, technical, and cultural educational opportunities for the diverse communities it serves."

Vision Statement: "As a premier college that provides high quality academic, technical, and cultural programs, Alvin Community College's focus will be to promote student success, enhance quality of life, and support economic development."

Amended motion seconded by Mr. Ercums.

Motion in favor of the amendment passed unanimously.

Motion as amended passed unanimously.

### **Strategic Plan**

Dr. Nicki Harrington, consultant for the Strategic Plan, gave a PowerPoint presentation explaining the six breakthrough strategic goals being recommended for approval based on the input from the Strategic Planning Steering Committee, the cabinet, the Board of Regents, business and industry, ISD and university partners and other internal and external stakeholders. (Copy attached.)

After Dr. Harrington presented Goal #5, Mr. Pyburn said he proposed a revision to Goal #5.

**Proposed Revised Goal #5:** “Alvin Community College will maximize the acquisition of revenue, taking into consideration the interests and values of all stakeholders, and allocate them efficiently to the highest and best value for the institution.”

Dr. Harrington continued to explain that once the goals or revised goals are adopted, then the next piece would be to move to level 2 of the Strategic Plan. This is where the objectives for carrying out the goals are defined and someone is designated to be responsible for seeing these objectives completed.

Motion by Mr. Ercums that the Board of Regents approves the six Strategic Plan goals with the amended language of Goal #5 as provided by Mr. Pyburn. Seconded by Mr. Pyburn.

Mr. Pyburn commented that he thought this was well done. He said that they have taken a lot of information and boiled it down to these six goals. He added that now they can see a road map going forward, and that it has been a very beneficial process.

Dr. Harrington said after the goals are approved the next level of setting objectives will begin. That information will be presented to the Board at the October 22 meeting for their approval.

Mr. Pyburn said he hoped these goals and Dr. Harrington’s input would help the Board with getting down to specific goals for individuals. He said the Board has to come up with goals for the President by next month and that he thought they should tie into these goals.

Dr. Albrecht said that in her draft goals presented to the Board last month, her sixth goal was Strategic Plan implementation. “By August 31, 2016 the President will ensure the implementation of the first year goals of the ACC 2015 – 2020 Strategic Plan as approved by the Board of Regents in order to move the college forward toward continued success.” She added that this could be her only goal as everything is in it.

Motion passed unanimously.

### **Facilities Master Plan**

Dr. Albrecht explained that an RFQ was sent out in November, and eight companies replied. The top four companies were interviewed in March. The Board authorized Dr. Albrecht to meet with the top ranked company, Stantac to negotiate a contract. She worked with Stantec to lower the bid cost.

Motion by Mr. Pyburn that the Board of Regents approves the Facilities Master Plan as presented at the lower negotiated cost in the amount of \$234,500 with Stantec. Seconded by Mr. Ercums. Motion passed unanimously.

### **Data Reports**

For information only, Dr. Albrecht presented May's student data reports *Persistence Rate Report* and *the Number and Percentage of Underprepared and Prepared Students Who Return the Following Year*. Also included was the *Out-of-District Student Report*, which provided data regarding the out-of-district students and what types of course, programs or majors they are enrolled in. This is data that the Regents requested at the April 23, 2015 Board meeting. No action was necessary.

### **Rotary Grant – Opportunity through Life Skills and Knowledge**

Dr. Albrecht explained that Alvin Community College is not the fiscal agent for this grant but, if Rotary is awarded the grant, ACC will be a subrecipient.

Motion by Mr. Ercums that the Board of Regents approves the Rotary Grant – Opportunity through Life Skills and Knowledge. Seconded by Ms. Knape. Motion passed unanimously.

### **Depository Contract Renewal**

Karl Stager explained that the current contract with First National Bank of Alvin as its depository bank is due to expire August 31, 2015. He said that after reviewing the information submitted by First National Bank of Alvin and evaluating the working relationship with them in the past, he recommended that the contract be extended two more years (through August 31, 2017), per the Texas Education Code Section 45.205(b).

Motion by Mr. Ercums that the Board of Regents authorizes the two-year extension for First National Bank of Alvin to serve as the college's depository bank. Seconded by Mr. Swindell. Motion passed unanimously.

### **Organizational Charts**

Motion by Ms. Knape that the Board of Regents approves the organizational chart and the position reallocations as detailed in Office of the President memorandum #49-2015 and its attachments. Seconded by Ms. Droege.

VOTING: YES: Regents DeWitt, Droege, Ercums, Knape, Nash, Pyburn, Swindell

NO: Regent Barrow

ABSENT: Regent Sanchez

Motion passed.

### **Resale of Trust Properties**

Action Item:

1. Account #4780-0042-000, Brazoria County tax suit #65822
2. Account #7680-0024-000, Alvin Community College tax suit #34671
3. Account #1235-0031-000, City of Alvin tax suit #21073\*T02

Motion by Mr. Pyburn that the Board of Regents accepts the resale of item #1 (Account #4780-0042-000) and rejects the resale of items 2 and 3 (Account #7680-0024-000 and Account #1235-0031-000). Seconded by Mr. Barrow. Motion passed unanimously.

**Financial Report Ending April 2015**

Motion by Ms. Knape that the Board of Regents approves the Financial Report ending March 2015.  
Seconded by Mr. Swindell. Motion passed unanimously.

**Adjournment**

There being no further business before the Board, the meeting was adjourned.

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**Karlis Ercums III, Secretary**

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**L.H. "Pete" Nash, Chair**