

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF FEBRUARY 27, 2020
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 27th day of February at 6:00 p.m., with the following members, administrative personnel, and guests present:

Mike Pyburn	Chairman
'Bel Sanchez	Vice-Chair
Jody Droege	Secretary
Jim Crumm	Regent
Patty Hertenberger	Regent
Cheryl Knape	Regent
Kam Marvel	Regent
Roger Stuksa	Regent
Christal M. Albrecht	President, Alvin Community College
Wendy Del Bello	Alvin Community College
Karl Stager	Alvin Community College
Cynthia Griffith	Alvin Community College
Jade Borne	Alvin Community College
Karen Edwards	Alvin Community College
Stacy Ebert	Alvin Community College
Jeff Parks	Alvin Community College
Nadia Nazarenko	Alvin Community College
John Matula	Alvin Community College

Akilah Martin	Alan Phillips	Danielle Thomas	Akilah Martin
Amos Byington	Cherlyn Crawford	Derek Marks, Jr.	Bagy Leon
Bill Lewis	Kelly Klimpt	Irene Robinson	Chiara Lang
Deborah Kraft	Kyle Marasckin	Jennifer Shimek	Earnest Burnett
Gayland Capps	Laurel Joseph	Lloyd Cox	Genesis Barrios
Hameedah Majeed	Macey Parks	Eberechi	Keith Wicker
Holly Williams	Octavio Najera	Onye-Franklin	Khalifa Hudspeth
John Tompkins	Lorna Craft	Toby Herzog	Matt Graves
Juanita Marasckin	Sydney Flowers	Tori McTaggart	Sharmeal Archie

1. Call to Order

The meeting was called to order by Chair Pyburn at 6:04 p.m.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, *Texas Government Code*.

Executive Session:

- *Private consultation with its attorney, when seeking the advice of its attorney about pending or contemplating litigation in accordance with Section 551.071; For the purpose of deliberating the purchase, exchange, lease or value of real property in accordance with Section 551.072; To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee in accordance with Section 551.074.*

The Executive Session ended at 6:50 p.m.

3. **Call to Order**

The meeting was called to order by Chair Pyburn at 7:05 p.m.

- **Pledge**
- **Invocation**

Invocation by Vice Chair Sanchez.

Citizen Inquiries

Time will be allotted at each regular meeting of the Board of Regents for citizen inquiries. After registering with the Board Secretary prior to the meeting, a citizen shall have an opportunity to address the Board of Regents for the four specific purposes as designated by State laws governing opening meetings: (1) to discuss an item that appears on the agenda/notice of the meeting, (2) to make a request for specific, factual information, (3) to ask for a recitation of existing policy, (4) to redress grievances. In accordance with State law, no deliberation, discussion, or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the Board agenda, in which case it may be discussed by the Board of Regents. A written response / acknowledgment will be provided from the Board of Regents. Oral comments are limited to five minutes in length. In the event there is a charge or grievance to be made against a specific agent, employee, or student, then it shall be conducted in an Executive Session to comply with State law.

Board Chairman Report/Comments

Vice Chair 'Bel Sanchez thanked those who helped with the free tax preparation.

Mrs. Cheryl Knape told everyone to have fun with all the upcoming construction!

Chairman Mike Pyburn noted that Mr. Andy Tacquard was being installed as the President of the Women's Center that evening and he thanked everyone for their work on SACSOC and the QEP.

Dr. Patty Hertenberger echoed Chairman Pyburn's comments.

Mrs. Jody Droege also echoed Chairman Pyburn's comments and talked about how awesome the Big Band event was.

Chair Pyburn recognized the following:

The ACC Black Student Association and Student Activities have held several events on campus in recognition of Black History Month. Events included a film screening, a culture table talk and a food festival that featured eateries owned by African Americans. Recognized were: Upward Bound advisor Sharmeal Archie, Speech instructors Dr. Earnest Burnett and Maria Starling, Director of College and Career Pathways Akilah Martin, Student Activities coordinator Querencia Joshua, former Dual Enrollment Advisor Gwendolyn Burgess and members of the Black Student Association: Khalifa Elaziz Hudspeth, Eberechi Estina Onye-Franklin, Adebola Victoria Adebambo, and Derek Joseph Marks Jr.

The Southwestern Educational Research Association recently honored graduate students in the region for their exceptional research. The organization recognized our College and Career Pathways Director Akilah Martin who is researching African American student participation in Dual Enrollment programs. She is a student at the University of Houston Clear Lake pursuing her doctorate in educational leadership with an emphasis on higher education.

On February 15 four staff members from ACC volunteered to help those in need of assistance with filing their taxes. Their efforts were part of the annual Volunteer Income Tax Assistance Program sponsored by the Brazoria County United Way. Recognized were: Vice President of Financial Services Karl Stager, Director of Fiscal Affairs Deborah Kraft, Assistant Director of Fiscal Affairs Laurel Joseph and Grants accountant Genesis Barrios.

The ACC Active Minds Chapter is attempting to help raise awareness about the growing issue of mental health. Student volunteers recently hosted a shoe drive on campus. Several boxes of shoes were donated and will be used as part of an exhibit to demonstrate the number of people impacted by suicide, mental illness and drug and alcohol abuse. The shoes will then be donated to local charities. Recognized were: Active Minds President Alex Hunt, Vice President Chiara Lange and Secretary Marie Resendez.

Approval of Minutes

Chair Pyburn said that if there were no corrections or additions to the minutes of the Regular Board meeting of January 9, 2020 and Board Workshop of January 27, 2020 he would entertain a motion to approve. A motion to approve the minutes was made by Dr. Hertenberger. Seconded by Mrs. Droege. Motion passed unanimously.

Student Report - Lorna Craft, Cheryl Crawford and Macey Parks

Lorna Craft, SGA President and Cheryl Crawford, SGA Vice President, presented the following Student Report for February 2020.

At the end of the Fall semester in 2019 SGA hosted the Finals Food Truck Fair a week before final exams, offering students a free meal from one of the available food trucks, smores, and hot cocoa.

In January SGA appointed the following students to fill the vacant positions within the SGA Executive Board; Eberechi Onye-Franklin as Treasurer, Octavio Najera as Chief of Staff, Derek Marks as Historian, and Paloma Ortega as Parliamentarian.

In an effort to support student clubs on campus, SGA invited club representatives to attend and share announcements for their events. The President of Active Minds presented fliers for their Shoe Drive. The President of Black Student Association presented fliers for the events to celebrate Black History month that included: Black Cinema with a screening of the movie Hidden Figures, Culture Table Talk with invited professional guests, and a Food Festival.

Student Activities approved funds to purchase audio/video equipment for \$125,000, that will be installed in the E building during its renovation. The Student Fee Committee approved \$5,510 for BSA to attend a diversity conference in Atlanta, \$7,000 for the Honors program to visit the Whitney Plantation and World War II museum in New Orleans, \$8,000 for SGA to attend a national conference in New Jersey, and \$2,400 for SGA scholarships.

SGA has begun the preparation to host its second Finals Food Truck Fair to be held on Wednesday, April 29, 2020. It is SGAs goal to encourage more community involvement and offer entertainment in the way of a dee jay, souvenirs, and activities.

President's Report

Dr. Albrecht updated the Board of Regents with the following information:

In honor of Black History Month, The Black Student Association sponsored a Culture Table Talk on February 19 that featured a panel of African American speakers. The forum was created to discuss the cultural issues facing African Americans.

Also during Black History Month, the college hosted a Food Festival on Wednesday that included eateries owned by African Americans.

Performances of Little Shop of Horrors will begin on Saturday, February 29 and will continue the next weekend. Tickets can be purchased online at the ACC Marketplace.

On February 14, the Art Department hosted a Throw-A-Thon to make bowls to be auctioned off on March 17 during the third annual Empty Bowls event in the Student Center. Proceeds from the event will benefit the Alvin Meals on Wheels program. You can also pre-purchase a bowl now by visiting the ACC Marketplace.

The college recently donated computers and other technology equipment to the Danbury school district. The new additions will help Danbury students by enhancing various programs with improved graphic design capacity, network organization and more.

The ACC CDL program was recently approved to be eligible for financial aid courtesy of the Texas Workforce Commission. The program was approved for funding from the Workforce Innovation and Opportunity Act (WIOA) through the Workforce Commission.

The Nursing program recently hosted an Open House to feature Bachelors programs from local universities.

Transfer Tuesdays have resumed this semester starting in February. Students who want to learn more about transferring to a university can stop by the Learning Commons on Tuesday to visit with various recruiters.

On January 29 we hosted our quarterly Community Advisory Committee meeting to discuss what's happening at the college. The meeting also featured a guest speaker.

President's Goal #1 Report—Ensure the Timely Submission of SACSCOC Decennial Report

Dr. Albrecht reported that the SACSCOC Decennial report was sent on schedule and appreciated all the work that the team did in completing and submitting. She also reported that the Advising area was selected for the QEP and that the timeline has been reviewed. Dr. Cindy Griffith gave an overview of samples of how the SACSCOC report was submitted through Compliance Assist. This report was for information only.

Consider Approval of Additional Renovation Projects Outside the Funded Bond Projects and the Proposed Funding Sources

Mr. Amos Byington, AGCM, provided information on additional projects and needs that had been identified by his team to the Board of Regents. Mr. Karl Stager answered questions regarding the reserve funds. The motion to approve the list of additional projects and approve allocating the identified funds and amounts to those projects was made by Mrs. Knape. Seconded by Dr. Crumm. Motion passed unanimously.

Consider Approval of the Student Services Reorganization

Dr. Jade Borne, Vice President of Student Services, presented a final reorganization plan for the Student Services areas with explanations of the various changes and additions, including key performance indicators to assess the success of the reorganization. Motion to approve the reorganization of the Student Services division as presented and authorize the President to source the positions was made by Vice Chair Sanchez. Seconded by Mr. Stuksa. Motion passed unanimously.

Personnel Action

Dr. Hertenberger made the motion to approve Azalia Kettler as the Instructor of Nursing, Alan Phillips as the Director of Purchasing, Dakstone Fleming as the Videographer/Photographer, Eduardo Gonzalez as the Assistant Director, Physical Plant and Lola Lilly Guu as Counselor. Seconded by Mrs. Droege. Motion passed unanimously.

TAC 202 Status Report

Mr. Kelly Klimpt, Director of IT, presented the TAC202 Status report. He talked about the importance of Cybersecurity and how there had been a large improvement in personnel awareness on campus. He explained that TAC202 has placed many compliance rules without any funding, will cause a culture shift on campus and that it will most likely take several years and additional staff to implement. He stated that it is a good plan, but one that will be require much work and money to support. This report was for information only.

Strategic Plan Update Relating to Strategic Plan Goal #5

Mr. Karl Stager gave the update on Strategic Plan Goal #5. The report included information regarding increased revenue, the implementation of Ad Astra, and a rental summary of the Nolan Ryan Center. This report was for information only.

Certification of Unopposed Candidates for the May 2, 2020 Board of Regents Election

The Board was presented with information regarding the Approval of Certification of Unopposed candidates for the upcoming May 2020 Board of Regents election. This was for information only.

Consider Approval of the Order of Cancellation for the May 2020 Board Election

Dr. Crumm made the motion to approve the Order of Cancellation for the May 2020 Board Election. Seconded by Mr. Marvel. Abstained: Mrs. Droege. Motion passed with a vote of 7-0-1.

Consider Approval of Revision to Board Policy FI (Local)

The motion to approve the revisions to policy FI (LOCAL) was made by Dr. Hertenberger. Seconded by Vice Chair Sanchez. Motion passed unanimously.

Consider Approval of Board Policy Update 37, Affecting Local Policies

The motion to approve the addition of these updated and revised policies, as recommended by TASB policy Service, to the Alvin Community College's Local Policy Manual was made by Dr. Hertenberger. Seconded by Mrs. Droege. After further discussion, an amended motion was made. Mr. Marvel made the motion to amend the change to Board Policy Update 37 Policy BDB Local regarding public comment to remain at five (5) minutes. Seconded by Dr. Hertenberger. Motion passed unanimously.

Consider Approval of a Logistics, Materials, and Supply Chain Management Program

Mr. Marvel made the motion to approve the Logistics, Materials, and Supply Chain Management Program as a degree and certificate semester credit hour program. Seconded by Vice Chair Sanchez. Motion passed unanimously.

Financial Report Ending January 2020

Mrs. Knape made the motion to approve the financial report for January 2020. Seconded by Mrs. Droege. Motion passed unanimously.

Adjournment

There being no further business before the Board, the motion to adjourn was made by Mr. Marvel. Seconded by Dr. Hertenberger. Motion passed unanimously. The meeting was adjourned at 9:10 p.m.

Jody Droege, Secretary

Mike Pyburn, Chairman