

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF JUNE 25, 2020
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met virtually in a regular session on the 25th day of June at 6:00 p.m., with the following members, administrative personnel, and guests present:

'Bel Sanchez	Chairman
Jody Droege	Vice-Chair
Patty Hertenberger	Secretary
Jim Crumm	Regent
Kam Marvel	Regent
Darren Shelton	Regent
Jake Starkey	Regent
Roger Stuksa	Regent
Andy Tacquard	Regent
Christal M. Albrecht	President, Alvin Community College
Jade Borne	Alvin Community College
Wendy Del Bello	Alvin Community College
Karen Edwards	Alvin Community College
Cindy Griffith	Alvin Community College
Karl Stager	Alvin Community College

Debbie Kraft
Rick Morris
Matt Graves

Amos Byington
Tammy Giffrow
Steve Cabrera

Alan Phillips

1. Call to Order

The meeting was called to order by Chair Sanchez at 6:02 p.m.

Chair Sanchez went on to state that on March 16, 2020, Governor Gregg Abbott granted a request by Attorney General Ken Paxton to temporarily suspend a limited number of open meetings laws to the extent necessary to allow telephonic or videoconference meetings in response to the Coronavirus (COVID-19). In accordance with those suspended rules, the board certifies the following:

- a) Although members of the Board are not gathered in a central, physical location, we do have a quorum in attendance at this meeting by video conference.
- b) This meeting is being held by video conference because the convening at one location of a quorum of the governmental body is not appropriate during the COVID-19 Public Health Emergency.
- c) Based on current guidance from federal, state, and county authorities concerning large gatherings and social distancing during the COVID-19 public health emergency, there is no established location for an audience to observe the meeting, however, the live meeting is accessible through a web link that was timely and appropriately provided to the public and media as part of the meeting posting and via the district's website.

d) As we would at any in-person meeting, members of the public who have followed the standard instructions for registering to speak during the public comment portion will be allowed 5 minutes to speak.

e) All other meeting procedures will adhere to board-adopted procedures to the extent practicable.

f) A video recording of this meeting is being made and will be available to the public on the College's website.

Tammy Giffrow took a roll call for attendance.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

- **Pledge**

- **Invocation**

Invocation by Mr. Marvel.

Citizen Inquiries

There were no citizen inquiries.

Executive Session

- *Private consultation with its attorney, when seeking the advice of its attorney in accordance with Section 551.071; for the purpose of deliberating the purchase, exchange, lease or value of real property in accordance with Section 551.072.*

Executive Session ended at 6:57 p.m.

The meeting was called back into session by Chair Sanchez at 6:57 p.m.

Board Comments

The Regents thanked Dr. Albrecht and her staff and faculty for all their hard work and efforts in keeping the college operating and serving the students, thanked the IT Team for their negotiations in saving money for software, thanked the staff for the virtual graduations and Strive parade, thanked ACC staff for their representation at the Chamber of Commerce, thanked IT for the quick turnaround to a virtual Board meeting set up, and congratulated Regent Shelton's daughter on acceptance to the ACC Nursing program.

Approval of Minutes

Chair Sanchez said that if there were no corrections or additions to the minutes of the Regular Board meeting of May 12, 2020, Called Board Meeting of June 15, 2020 and Board Workshop of June 15, 2020 she would entertain a motion to approve. A motion to approve the minutes was made by Vice Chair Droege. Seconded by Dr. Crumm. Motion passed unanimously.

President's Report

Dr. Albrecht gave a summary that included the following:

The National Guard will host a COVID-19 testing site here at ACC on Friday. People who feel they may be infected can make an appointment to come to the S Building EMT bay to get tested for the virus.

Every day our students and staff members go through a daily screening process to help prevent the spread of the virus on campus. Anyone who is on campus must take training and has their temperature checked before coming to ACC.

So far this summer, we have had 222 students apply for assistance under the CARES Act.

Student Survey results are in and the forthcoming Faculty Survey will act as indicators for instruction for the Fall semester.

History instructor Ian Baldwin was recently contributed to a book about the history of LGBTQ civil rights in Los Angeles. The book, A Ray of Sunshine, is now available on Amazon.

This report was for information only.

Consider Approval of Personnel (Replacements): Psychology Instructor, Process Technology Instructor and Executive Director, Institutional Effectiveness and Research

The motion to approve Jennifer Shimek as Psychology Instructor, David Westmoreland as Process Technology Instructor and Dr. Pam Shefman as Executive Director of Institutional Effectiveness and Research was made by Dr. Hertenberger. Seconded by Mr. Marvel. Motion passed unanimously.

Consider Approval of of Carpet Contract for G Building

The motion to approve a contract to Spectra Contract Flooring for the G Building flooring project was made by Mr. Shelton. Seconded by Mr. Starkey. Motion passed unanimously.

Consider Approval of Microsoft Campus Agreement

The motion to approve the expenditure of funds for the Microsoft campus licensing agreement was made by Mr. Stuksa. Seconded by Mr. Tacquard. Motion passed unanimously.

Consider Ratification of Purchases Made by Emergency Procurement During the Covid-19 Pandemic

The motion to ratify the purchases made during COVID-19 by the President, through the authority delegated to her by the Board of Regents during the March 16 and March 26, 2020 meetings was made by Dr. Crumm. Seconded by Mr. Marvel. Vote For: Mr. Stuksa, Mr. Shelton, Mr. Starkey, Mr. Tacquard, Chair Sanchez, Mr. Marvel, Dr. Hertenberger and Dr. Crumm. Abstained: Vice Chair Droege. Motion passed.

Second Information Presentation of the Fiscal Analysis and Proposed 2020-21 Budget

Mr. Stager talked about the presentation of the Fiscal Analysis and proposed 2020-21 Budget that was held at the Board Workshop of June 15, 2020. The Regents had no further discussion or questions at this time. The next Board Workshop will be held on July 13, 2020 for further review of the budget. This report was for information only.

Consider Approval of 2020-2021 Board Meeting and Workshop Schedule

The motion to approve the 2020-2021 Board Meeting and Workshop Schedule was made by Dr. Hertenberger. Seconded by Mr. Marvel. Motion passed unanimously.

Consider Approval of Board Policy Update 38, Affecting Local Polices (See attached list)

The motion to approve and adopt the revisions to the TASB Local Policies as provided in TASB Update 38 was made by Mr. Shelton. Seconded by Mr. Starkey. Motion passed unanimously.

Consider Approval of Revision to Board Policy FFAC (LOCAL) Regarding Wellness and Health Services and Communicable Diseases

The motion to approve the revision to Board Policy FFAC (LOCAL) as recommended was made by Mr. Stuksa. Seconded by Mr. Tacquard. Motion passed unanimously.

Consider Approval of Revision to Board Policy DBB (LOCAL) Regarding Employment Requirements and Restrictions, Medical Examinations and Communicable Diseases

The motion to approve the revisions to policy DBB (LOCAL) as presented was made by Dr. Crumm. Seconded by Vice Chair Droege. Motion passed unanimously.

Consider Approval of Revision to Board Policy DBF (LOCAL) Regarding Outside Employment

The motion to approve the revisions to policy DBF (LOCAL) as presented was made by Dr. Hertenberger. Seconded by Mr. Marvel. Motion passed unanimously.

Consider Approval of Resale of Trust Property

Action Items:

Account # 3690-0084-0000, Brazoria County Suit #8218*T99

The motion to approve the resale of property was made by Mr. Shelton. Seconded by Mr. Starkey. Motion passed unanimously.

Financial Report Ending May 2020

Mr. Stuksa made the motion to approve the financial and investment report for May 2020. Seconded by Mr. Tacquard. Motion passed unanimously.

Adjournment

There being no further business before the Board, the motion to adjourn was made by Mr. Tacquard. Seconded by Vice Chair Droege. Meeting was adjourned at 8:14 p.m.

Dr. Patty Hertenberger, Secretary

'Bel Sanchez, Chair