

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF SEPTEMBER 17, 2020
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a regular session on the 17th day of September at 6:00 p.m., with the following members, administrative personnel, and guests present:

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| 'Bel Sanchez | Chairman | |
| Jody Droege | Vice-Chair | Via Video Conference |
| Patty Hertenberger | Secretary | Via Video Conference |
| Jim Crumm | Regent | |
| Kam Marvel | Regent | |
| Darren Shelton | Regent | Via Video Conference |
| Jake Starkey | Regent | Via Video Conference |
| Roger Stuksa | Regent | Via Video Conference |
| Andy Tacquard | Regent | |
| Christal M. Albrecht | President, Alvin Community College | |
| Jade Borne | Alvin Community College | Via Video Conference |
| Wendy Del Bello | Alvin Community College | |
| Karen Edwards | Alvin Community College | Via Video Conference |
| Cindy Griffith | Alvin Community College | Via Video Conference |
| Karl Stager | Alvin Community College | Via Video Conference |

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| Rick Morris | Via Video Conference: | Debbie Kraft |
| Tammy Giffrow | Alan Phillips | |
| Kelly Klimpt | Gayland Capps | |

1. Call to Order

The meeting was called to order by Chair Sanchez at 6:03 p.m.

Tammy Giffrow took a roll call for attendance.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

Executive Session

- *Private consultation with its attorney, when seeking the advice of its attorney in accordance with Section 551.071; For the purpose of deliberating the purchase, exchange, lease, or value of real property, in accordance with Tex. Gov't Code Section 551.072.*

Executive Session ended at 6:22 p.m.

The meeting was called back into session by Chair Sanchez at 6:27 p.m.

- **Pledge**
- **Invocation**
Invocation by Mr. Starkey.

Citizen Inquiries

There were no citizen inquiries.

Board Comments

The Regents thanked the staff and faculty for all their continued hard work and efforts in keeping the college operating and serving the students. Chair Sanchez thanked Mrs. Giffrow, Mrs. Del Bello and Mr. Klimpt for their efforts in getting the meeting logistics in order for the evening. The Regents also congratulated Vice Chair Droege on the arrival of her new granddaughter.

Approval of Minutes

Chair Sanchez said that if there were no corrections or additions to the minutes of the Regular Board meeting of August 13, 2020 she would entertain a motion to approve. A motion to approve the minutes was made by Vice Chair Droege. Seconded by Dr. Hertenberger. Motion passed unanimously.

President's Report

Dr. Albrecht gave a summary that included the current Covid screening process and campus safety, Phase 3 reopening of the campus, construction on campus update, Convocation summary, annual service award announcements, employee retirements that totaled 223 years of service, Hurricane Laura assistance, SACSCOC update, the fall virtual theatre production, virtual Student activities, and the ACC Foundation campaign of Choose Kind. This report was for information only.

Consider Approval of Tax Rate for 2020-2021

The motion to adopt the total tax rate of .183433 for the 2020-21 fiscal year, which is a tax increase of 7.68% above the No New Revenue Rate and this tax rate of \$.183443 per \$100 in value includes the M & O rate of .170579 and the debt service rate of .012864 and this represents a tax increase of 7.68% above the No New Revenue Rate was made by Mr. Marvel. Seconded by Mr. Shelton. Vote For: Mr. Stuksa, Mr. Shelton, Mr. Starkey, Chair Sanchez, Mr. Marvel, Vice Chair Droege, Dr. Crumm. Vote Against: Mr. Tacquard. Motion passed.

Consider Approval of Resolution of Payment for Personnel during Closure – Hurricane Laura

The motion to approve the resolution of payment for personnel at their regular hourly or daily rate and payment of time and a half for Campus Police officers who worked during the campus closure for Hurricane Laura was made by Mr. Tacquard. Seconded by Mr. Stuksa. Motion passed unanimously.

Census Day Internal Enrollment by Location Report

Dr. Pam Shefman presented the Census Day Internal Enrollment by Location Report that included Fall comparisons, location breakdown, demographics of students, percentage of students in district, out of district, out of state and International, duplicated and unduplicated headcount two year comparisons, and the percentage of students taking internet classes and classes in more than one location. This report was for information only.

Report on President's Goal #8: Diversity and Inclusion Training and Workshops

Dr. Albrecht informed the Board that the President's goal to "Provide diversity and inclusion training and workshops during the College Convocation week by September 2020" was met with various trainings and workshops conducted during the 2020 Fall Convocation. She also noted that keynote speaker, Dr. Ponjuan, presented on the topic and that various sessions were held throughout the week led by Dr. Earnest Burnett, Dr. Maria Starling, Dr. Alexander Marriott and Mary Song and generated great dialogue amongst faculty and staff. Dr. Albrecht announced that Dr. Earnest Burnett was named the Diversity and Inclusion Liaison for ACC. This report was for information only.

Consider Approval of the Nursing Innovation Program Grant

The motion to approve the college's submittal of the Nursing Innovation Program Grant was made by Dr. Crumm. Seconded by Mr. Starkey. Motion passed unanimously.

Consider Approval of Purchase of Simtronics Software Products

Chair Sanchez informed the Board that this item would be deferred to the October Board of Regents meeting.

Consider Approval of Purchase of Chairs for the Nolan Ryan Center

The motion to approve the purchase of 350 chairs and three (3) chair carriers from Gateway Printing and Office Supplies for a total of \$94,274.45 was made by Vice Chair Droege. Seconded by Dr. Hertenberger. Motion passed unanimously.

Consider Approval of Upgrade to Hugh Adams Park

The motion to approve the project to upgrade Hugh Adams Park by the City of Alvin was made by Mr. Stuksa. Seconded by Mr. Tacquard. Motion passed unanimously.

Consider Approval of Personnel (Replacement): Neurodiagnostics Faculty/Curriculum Coordinator and Paralegal Instructor/Program Director

Chair Sanchez noted that the Diagnostic Cardiovascular Sonography Faculty/Program Director was pulled from the agenda. The motion to approve Robyn Ketchum as Neurodiagnostics Faculty/Curriculum Coordinator and John Murray as Paralegal Instructor/Program Director was made by Mr. Shelton. Seconded by Mr. Tacquard. Motion passed unanimously.

Consider Approval of Campus-Wide Copier Lease

The motion to authorize the President or her designee to execute the final documents with Xerox Dahill once the equipment schedules and the exact amounts are known and this approval and subsequent lease will create a debt to the college for the five-year lease of these twenty-three (23) copiers for \$ 22,490.88 per year plus copy charges of approximately \$10,000 per year was made by Mr. Marvel. Seconded by Dr. Crumm. Motion passed unanimously.

Financial Report Ending August 2020

Vice Chair Droege made the motion to approve the financial and investment report for August 2020. Seconded by Dr. Hertenberger. Motion passed unanimously.

Executive Session

- *Private consultation with its attorney, when seeking the advice of its attorney in accordance with Section 551.071.*

Chair Sanchez called the meeting into Executive Session at 8:07 p.m.

Chair Sanchez called the meeting back into open session at 8:16 p.m.

Adjournment

There being no further business before the Board, the motion to adjourn was made by Mr. Tacquard. Seconded by Mr. Stuksa. Motion passed unanimously. Meeting was adjourned at 8:17 p.m.

Dr. Patty Hertenberger, Secretary

'Bel Sanchez, Chair