

**ALVIN COMMUNITY COLLEGE  
BOARD WORKSHOP OF JANUARY 27, 2020**

**OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a Board Workshop on the 27<sup>th</sup> day of January, 2020 at 12:00 p.m., with the following members, administrative personnel, and guests present:

'Bel Sanchez	Vice-Chair		
Jody Droege	Secretary		
Jim Crumm	Regent		
Patty Hertenberger	Regent		
Cheryl Knape	Regent		
Roger Stuksa	Regent		
Andy Tacquard	Regent		
Christal M. Albrecht	President, Alvin Community College		
Jade Borne	Alvin Community College		
Wendy Del Bello	Alvin Community College		
Karen Edwards	Alvin Community College		
Cindy Griffith	Alvin Community College		
Karl Stager	Alvin Community College		
Tammy Giffrow	Debbie Kraft	Hameedah Majeed	Kelly Klimpt
Kyle Marasckin	Darren Shelton	Amos Byington	Matt Graves

**1. Call to Order**

The meeting was called to order by Vice Chair Sanchez at 12:00 p.m., noting that a quorum was present.

**2. Certification of Posting of Notice**

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

**3. Citizens Inquires**

None.

**Presentation of President's Goal #5 – Comprehensive Program Review of Three Instructional Programs**

Dr. Albrecht gave the Comprehensive Program Review as per her Goal #5. The instructional programs included in the review were: Neurodiagnostic, Paralegal and Polysomnography. The report indicated that all three programs are very high quality programs with strong positive reputations. This report is for information only.

**Report on Strategic Plan Goal #4**

Dr. Griffith provided an update on Strategic Plan Goal #4 including the implementation of the data driven program evaluation model to assess the effectiveness of college programs, overview of program development process, the process for examining feasibility and prioritization of potential new programs, the rotation cycle of program evaluations, the increase of grant dollar awards for workforce training and coordination with community partners to support future workforce training. This report was for information only.

**Status Update Regarding Maintenance and Renovation Projects and Discussion of Method of Procurement for Civil Projects and Projects Not Funded by the Maintenance Tax Note**

Mr. Amos Byington and Mr. Karl Stager talked about the cost effectiveness of procurement for certain scheduled projects through the Co-op as opposed to the general contractor. The Board will vote on the method of procurement in the Called Board Meeting immediately following the conclusion of this workshop.

Mr. Amos Byington gave an overview of the list of projects that are not funded by the Maintenance Tax Note. Mr. Karl Stager presented available account funds and the estimated earned interest on the Maintenance Tax Note dollars that could be used to fund these other projects. Discussion included the timing of construction of these projects and that it would be most beneficial to complete these additional projects while buildings would already be offline. The Board will vote on the non-funded projects at the February 27, 2020 meeting.

**Proposed Reorganization of Student Services**

Dr. Jade Borne presented a proposed reorganization of the Student Services area. He pointed out that this reorganization would benefit the students as well as help fulfill the requirements of the Quality Enhancement Plan requirements. This information will be brought back to the Regents for a vote at an upcoming meeting.

**Review of TASB Local Policy Update #37**

Dr. Albrecht provided the Regents with a copy of the Local Policy Update #37 and gave an explanation of some of the changes. The TASB Policy will be presented for vote at the February 2020 Board meeting.

**Adjournment**

There being no further business before the Board, the motion to adjourn was made by Mr. Tacquard. Seconded by Dr. Hertenberger. Motion passed unanimously. Meeting was adjourned at 1:40 p.m.

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**Jody Droege, Secretary**

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**'Bel Sanchez, Vice Chairman**