

**ALVIN COMMUNITY COLLEGE
BOARD WORKSHOP OF JANUARY 28, 2019**

OFFICIAL MINUTES

The Board of Regents of Alvin Community College met in a Board Workshop on the 28th day of January, 2019 at 12:00 p.m., with the following members, administrative personnel, and guests present:

Mike Pyburn	Chairman
'Bel Sanchez	Vice-Chair
Jody Droege	Secretary
Jim Crumm	Regent
Patty Hertenberger	Regent
Cheryl Knappe	Regent
Roger Stuksa	Regent
Andy Tacquard	Regent
Christal M. Albrecht	President, Alvin Community College
Karl Stager	Alvin Community College
Wendy Del Bello	Alvin Community College
Tammy Giffrow	Alvin Community College
Kelly Klimpt	Alvin Community College
Lorrent Smith	Alvin Community College
Randi Faust	Alvin Community College
Kyle Marasckin	Alvin Community College

Chuck Reed Amos Byington Matt Graves Lloyd Cox

1. Call to Order

The meeting was called to order by Chairman Pyburn at 12:11 p.m.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code. Dr. Albrecht also made note that the meeting was posted within the required 72 hours.

Presentation of Marketing Research

Mr. Chuck Reed, Stamats, talked about the marketing research that he has been conducting through various groups on and off campus. He also asked several questions of the Regents and received their feedback on ACC's strengths, weaknesses, outside opportunities and competition issues. He stated that the final report and recommendations would be forthcoming in the next few weeks.

Discussion of Previous Meeting Minutes

The Regents reviewed the transcript of the Citizens' Inquiry of November 29, 2018 and agreed that the minutes were recorded properly and will stay as such. The Regents agreed that Citizens' Inquiries would list only the topics presented and that would be sufficient for minute records.

Issue Surface Pro Tablets to Regents and Provide Instructions on Use

Mr. Kelly Klimpt, Director of IT, presented each Regent with a Surface Pro Tablet that is to be used for BoardBook, the new program for Board meeting agendas, and gave an overview of how to use the tablets. He also informed the Regents that they now have a new email address, and the Regents agreed that these email addresses would now become the point for all communications. Each Regent signed a User Agreement of Understanding for Acceptable Use of Technology.

Board of Regents Training on BoardBook with TASB

Due to a power outage during the Board Workshop, BoardBook training was not available. It was discussed and agreed to by the Regents to do the training at the February 21, 2019 Board Workshop.

Discussion with AGCM Regarding Progress of Bond Projects Prioritization and Pricing

Mr. Amos Byington, AGCM, talked about the discoveries in the analysis of requested maintenance and repair projects that included a proposed redesign of Building E for maximum usage, placement of the radio broadcast booth for program promotion and the movement of the Culinary Arts program to the Nolan Ryan Center with a redesign of the kitchen. The former Nolan Ryan Museum will also be redesigned for maximum meeting use. The Regents asked Mr. Byington to include those projects in the total calculation of the cost estimate, which will be reviewed by the Regents at the February 21, 2019 Board Workshop.

Adjournment

There being no further business before the Board, the meeting was adjourned at 3:31 p.m.

Jody Droege, Secretary

Mike Pyburn, Chairman