

**ALVIN COMMUNITY COLLEGE  
REGULAR MEETING OF July 26, 2018  
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 26<sup>th</sup> day of July, 2018 at 6:00 p.m., with the following members, administrative personnel, and guests present:

Mike Pyburn	Chairman
'Bel Sanchez	Vice-Chair
Jody Droege	Secretary
Jim Crumm	Regent
Patty Hertenberger	Regent
Cheryl Knape	Regent
Kam Marvel	Regent
Roger Stuksa	Regent
Andy Tacquard	Regent
Christal M. Albrecht	President, Alvin Community College
Wendy Del Bello	Alvin Community College
Karl Stager	Alvin Community College
Cynthia Griffith	Alvin Community College
Marilyn Dement	Alvin Community College
Karen Edwards	Alvin Community College
John Bethscheider	Alvin Community College
Jerry Fliger	Alvin Community College
Nadia Nazarenko	Alvin Community College

Bill Lewis	Ike Hamrick	Lloyd Cox
Debbi Fontenot	Jeannette Stuksa	Patrick Sanger
Debbie Kraft	John Tompkins	Paul Lamp
Dwight Rhodes	Kelly Klimpt	Rhonda Hull
Gayland Capps	Kyle Marasckin	Tammy Giffrow
George Tacquard	Laurel Joseph	Terry Sawma

**1. Call to Order**

The meeting was called to order by Chairman Pyburn at 6:05 p.m.

**2. Certification of Posting of Notice**

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, *Texas Government Code*.

**Executive Session:**

- *Obtain legal advice about pending litigation in accordance with Section 551.071; Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of ACC employees, including, but not limited to, College President's goals as related to President's evaluation, in accordance with Tex. Gov't Code Section 551.074*

The Executive Session ended at 7:00 p.m.

**3. Call to Order**

The meeting was called to order by Chairman Pyburn at 7:02 p.m.

- **Pledge**
- **Invocation**

Invocation by Vice Chair 'Bel Sanchez.

**Citizen Inquiries**

*Time will be allotted at each regular meeting of the Board of Regents for citizen inquiries. After registering with the Board Secretary prior to the meeting, a citizen shall have an opportunity to address the Board of Regents for the four specific purposes as designated by State laws governing opening meetings: (1) to discuss an item that appears on the agenda/notice of the meeting, (2) to make a request for specific, factual information, (3) to ask for a recitation of existing policy, (4) to redress grievances. In accordance with State law, no deliberation, discussion, or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the Board agenda, in which case it may be discussed by the Board of Regents. A written response / acknowledgment will be provided from the Board of Regents. Oral comments are limited to five minutes in length, unless extended by a majority of the Regents by vote, and must not mention any individuals by name or position or contain any personally identifiable reference (State of Texas Opening Meeting Law). In the event there is a charge or grievance to be made against a specific agent, employee, or student, then it shall be conducted in an Executive Session to comply with State law.*

Mr. George Tacquard, Alvin resident, expressed his appreciation to the Board and community for the outpouring of kind thoughts during his illness.

**Approval of Minutes**

Chairman Pyburn said that if there were no corrections or additions to the minutes of the Called Meeting (1) of June 28, 2018, Called Meeting (2) of June 28, 2018, Regular Board meeting of June 28, 2018 and Board Workshop of July 16, 2018 he would entertain a motion to approve. A motion to approve the minutes was made by Mrs. Sanchez. Seconded by Mr. Marvel. Motion passed unanimously.

**President's Report**

Dr. Albrecht reported on the following:

Upward Bound students recently returned from a trip to Louisiana where they toured McNeese State University and the Louisiana State University learning about financial aid, visiting with deans and speaking with instructors. They also visited New Orleans, TOURED the World War II Museum, RODE the Steamboat Natchez and VISTED Mardis Gras World. The trip was part of a six-week Summer Session designed to simulate a college experience and to encourage participants to develop academic, organizational and social skills needed to succeed in a college preparatory curriculum. The program was able to afford this trip due to the costs saved by writing the grant ourselves.

Upward Bound also recognized its students for academic excellence during their annual Awards Dinner on July 12.

Classica rock band Andy and the Dreamsicles performed the second Alvin Live Summer Concert Series on July 12. The final concert will be on August 9 with Elvis impersonator Jack Sullivan. Doors open at 7 p.m. at the K-219 studio.

Tonight is the final performance of the Summer Children Theatre Festivals production of Nick Tickle, Fairytale Detective. This was the last production for the Festival, which the college has hosted for 34 years.

The college will host its Fall Super Saturday Registration Blitz on August 11 at the Admissions Office. Students will be able to take state-required testing to attend college, register for classes, visit with an advisor, learn about Financial Aid and more. The event runs from 8 a.m. to 1 p.m.

On July 18, UHCL president Dr. Ira Blake and myself signed an articulation agreement that that will facilitate students wishing to transfer from an Associate Degree program to a Bachelors Degree. This agreement establishes a transfer protocol that will create a clear pathway for ACC Associates of Arts graduates who want to obtain a Bachelor's Degree at UH-Clear Lake.

If you take a walk around campus, you may notice that it looks much nicer as volunteers, headed by Cindy Iszard, have been making improvements to the landscaping. They have planted flowers along the walls surrounding the fountain, cleaned out the beds in other locations and installed potted plants at the Admissions Office entrance. Their efforts were funded by a Foundation grant.

#### **Data Report – Five Year Report by Location**

Mr. Patrick Sanger, Director of Institutional Effectiveness and Research, presented a five-year report by location which provided the five year fall enrollment of each location displaying the unduplicated and duplicated numbers and how students are counted regardless of how many classes a student takes. He also explained how various outside factors affected the data, such as the change in the economy and Hurricane Harvey in 2017. This report was for information only.

#### **Strategic Plan Update**

Mr. Jim Simpson, Executive Director of Continuing Education Work Force Development gave the end of year update on the Strategic Plan and the six goals within the plan. He talked about the distribution of activities within each goal, the migration from a calendar year to an academic year, and the high percentage of completion of activities and tasks for the year. This report was for information only.

#### **Personnel Action**

Mr. Tacquard made the motion to approve Shannon Graham as the Instructor of Emergency Medical Technology. Seconded by Mrs. Droege. Motion passed unanimously.

#### **Administrative Service Report – Information Technology Updates and Improvement**

Mr. Kelly Klimpt, Director of Information Technology, presented updates regarding the hardware applications, connectivity improvements and changes in how IT has taken a more people-centric approach to technology. He explained the connection of IT to the Strategic Plan goals, student experience with technology, cyber safety and network security. He also talked about the development of the Intranet portal, fully operationalization of Ad Astra, the Service Desk modernization for tracking the categories of requests, the campus technology plan timeline, the cyber security success of safeguarding our system and the future plan of evolving with the changes in technology. This report was for information only.

### **Board Policy ECC (Local) Course Load and Schedules**

Dr. Albrecht explained that after looking at other colleges, our policy of limiting the course load to 16 regular semester hours and 6 summer hours is causing ACC to make many exceptions, requiring the Vice President of Instruction's approval. The recommendation was made to increase the course load to 18 hours for a regular semester and 14 hours for the summer. Mr. Marvel made the motion to approve the revision to Local Board Policy ECC (Local). Seconded by Mrs. Sanchez. Motion passed unanimously.

### **Resale of Trust Property**

Action Items:

1. Account # 3940-0020-000, Brazoria County suit # 93T5270
2. Account # 3940-0021-000, Brazoria County suit # 93T5270
3. Account # 3940-0022-000, Brazoria County suit # 93T5270

The motion was made by Dr. Hertenberger to accept the three resale of trust properties. Seconded by Mr. Tacquard. Motion passed unanimously.

### **Financial Report Ending June 2018**

Motion was made by Mr. Stuksa to approve the financial report for June 2018. Seconded by Dr. Hertenberger. Motion passed unanimously. Mr. Marvel had a question regarding simultaneous payments for the energy utilities to two separate vendors. Mr. Karl Stager explained that ACC transferred to the new vendor contract and due to the timing, partial payment was due to the previous vendor and partial payment to the new vendor.

### **Executive Session**

The Board of Regents went into Executive Session at 7:50 p.m.

- *Obtain legal advice about pending litigation and nepotism in accordance with Section 551.071; Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of ACC employees, including, but not limited to, College President's contract, in accordance with Tex. Gov't Code Section 551.074*

Executive Session ended at 8:25 p.m.

### **Consider Approval of Third Amendment for President's Employment Contract**

Dr. Crumm made the motion to approve the third amendment to the President's employment contract. Seconded by Mrs. Droege. Vote for: Mrs. Sanchez, Mrs. Knape, Chairman Pyburn, Mr. Marvel, Mrs. Droege, and Dr. Crumm. Vote against: Mr. Stuksa, Mr. Tacquard and Dr. Hertenberger. Motion passed.

### **Adjournment**

There being no further business before the Board, the meeting was adjourned at 8:28 p.m.