

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF AUGUST 15, 2019
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 15th day of August, 2019 at 6:00 p.m., with the following members, administrative personnel, and guests present:

Mike Pyburn	Chairman
'Bel Sanchez	Vice-Chair
Jody Droege	Secretary
Jim Crumm	Regent
Patty Hertenberger	Regent
Cheryl Knape	Regent
Kam Marvel	Regent
Roger Stuksa	Regent
Christal M. Albrecht	President, Alvin Community College
Jade Borne	Alvin Community College
Wendy Del Bello	Alvin Community College
Karen Edwards	Alvin Community College
Cynthia Griffith	Alvin Community College
Karl Stager	Alvin Community College
Stacy Ebert	Alvin Community College
Nadia Nazarenlo	Alvin Community College

Amos Byington
Debbie Kraft
Gayland Capps
Hameedah Majeed
John Tompkins
Kelly Klimpt

Kyle Marasckin
Lloyd Cox
Michael Lovaglio
Matt Graves
Pam Shefman
Randi Faust

Rhonda Hull
Ronny Phillips
Terry Sawma
Tammy Giffrow

1. Call to Order

The meeting was called to order by Chair Pyburn at 6:02 p.m.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, *Texas Government Code*.

Executive Session:

- *Obtain legal advice about pending litigation in accordance with Section 551.071; To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, in accordance with Tex. Gov't Code Section 551.074*

The Executive Session ended at 7:05 p.m.

3. Call to Order

The meeting was called to order by Chair Pyburn at 7:08 p.m.

- **Pledge**
- **Invocation**

Invocation by Vice Chair Sanchez.

Citizen Inquiries

Time will be allotted at each regular meeting of the Board of Regents for citizen inquiries. After registering with the Board Secretary prior to the meeting, a citizen shall have an opportunity to address the Board of Regents for the four specific purposes as designated by State laws governing opening meetings: (1) to discuss an item that appears on the agenda/notice of the meeting, (2) to make a request for specific, factual information, (3) to ask for a recitation of existing policy, (4) to redress grievances. In accordance with State law, no deliberation, discussion, or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the Board agenda, in which case it may be discussed by the Board of Regents. A written response / acknowledgment will be provided from the Board of Regents. Oral comments are limited to five minutes in length, unless extended by a majority of the Regents by vote, and must not mention any individuals by name or position or contain any personally identifiable reference (State of Texas Opening Meeting Law). In the event there is a charge or grievance to be made against a specific agent, employee, or student, then it shall be conducted in an Executive Session to comply with State law.

Board Chairman Report/Comments

Vice Chair Sanchez talked about supporting ACC through the ACC Facebook page and how proud she was of the Healthcare program.

Mrs. Cheryl Knape welcomed back the staff and was looking forward to the ice cream social.

Mr. Kam Marvel thanked the staff and leadership for all their hard work.

Chair Mike Pyburn recognized and congratulated Mr. John Matula on becoming the new Dean of Arts and Sciences and wished everyone the best with the beginning of the new semester.

Dr. Patty Hertenberger welcomed everyone back.

Mrs. Jody Droege welcomed everyone back.

Dr. Jim Crumm welcomed everyone back.

Approval of Minutes

Chair Pyburn said that if there were no corrections or additions to the minutes of the Regular Board meeting of July 25, 2019 and Called Board Meeting of August 5, 2019 and Board Workshop of August 5, 2019, he would entertain a motion to approve. A motion to approve the minutes was made by Vice Chair Sanchez. Seconded by Dr. Crumm. Motion passed unanimously.

President's Report

Dr. Albrecht updated the Board of Regents with the following information:

The Super Saturday Registration and Career Exploration Blitz will be on August 17 from 8:00am-1:00pm in Admissions and the Student Center. This event will allow students to visit with local employers and community organizations, take a career assessment, learn more about career pathways and participate in activities and demonstrations from our programs. Students will also be able to see an advisor, take testing, purchase books, register for classes and more. In addition to the annual Super Saturday event this year a Career Blitz is being offered thanks to a grant from Workforce Solutions.

ACC staff members talked about the many services the college offers during the Community Resource Fair on July 24 which was hosted by the Alvin Manvel Area Chamber of Commerce.

Registration for the Fall 16-week and 8-week mini semester is now open. Classes begin on August 26.

The 2019 Dental Assistant graduates delivered their end of year presentations on August 5. The graduates talked about their experiences as students and in clinicals. They also discussed the impact that the program has had on their lives.

Faculty and staff members were treated during the ice cream social today at the Student Center to celebrate the start of the new school year.

Status Update Regarding Regular Maintenance and Renovation Projects - AGCM

Mr. Amos Byington, AGCM, presented the monthly report on the construction planning of the Maintenance Tax Note project. He gave a report on the value study of Building G and an update on the landscape plan. He also noted that he would be asking the Board of Regents for their recommendation on how to move forward on these projects in the near future. This report is for information only.

Consider Approval of ACC Mobile Go Project Grant

Mrs. Knape made the motion to approve the submittal of the ACC Mobile Go Grant. Seconded by Mr. Marvel. Motion passed unanimously.

Consider Approval of the 2019-2020 Budget

Mr. Karl Stager, Vice President, presented the final version of the budget to the Board of Regents. Dr. Hertenberger made the motion to approve the budget of \$34,533,568 as presented for 2019-2020. Seconded by Mrs. Knape. Motion passed unanimously.

Propose Tax Rate

Dr. Jim Crumm made the motion to propose a tax rate of \$.185862, which is a tax increase of 7.12% above the Effective Tax Rate, to be adopted at a future meeting. Seconded by Mrs. Droege. Motion passed unanimously.

Personnel Action

Mr. Marvel made the motion to approve Ashley Fonteno-Bellard as new English faculty. Seconded by Mr. Stuksa. Motion passed unanimously.

Consider Approval of Cooperative Purchasing Agreement with TACCBO Members

Vice Chair Sanchez made the Motion to approve the cooperative purchasing agreement with TACCBO members. Seconded by Mrs. Knape. Motion passed unanimously.

Consider Approval of Fiscal Year 2019-2020 Cooperative Purchasing Programs.

Vice Chair Sanchez made the motion to approve utilization of purchasing cooperatives and interlocal agreements on as as-needed basis for authorized expenditures utilizing fiscal year 2019-2020 funds. Seconded by Mr. Marvel. Motion passed unanimously.

Consider of Fiscal Year 2019-2020 Annual Purchasing Requests Over \$50,000

Mrs. Randi Faust presented the information regarding the purchases over \$50,000. The motion was made by Mrs. Droege to approve the purchase requests which include annual contract renewals and anticipated expenditures in excess of \$50,000 during the 2019-2020 fiscal year. Seconded by Dr. Hertenberger. Motion passed unanimously.

Consider Approval of Investment Policy

Mr. Marvel made the motion to approve the investment strategy which will supplement Policies CAK Legal and Local as is required by the Public Funds Invest Act. Seconded by Dr. Hertenberger. Motion passed unanimously.

Consider Approval of President's Goals

The motion was made by Dr. Crumm to approve the eight goals established for the President for the 2019-2020 year. Seconded by Mr. Marvel. Motion passed unanimously.

Financial Report Ending July 2019

Dr. Hertenberger made the motion to approve the financial report for July 2019. Seconded by Mrs. Droege. Motion passed unanimously.

Executive Session

Chairman Pyburn stated that the Board of Regents would go into Executive Session at 8:20 pm and would reconvene to vote on the final agenda item. The Board came back into session at 9:00 p.m.

Consider Approval of Amendment to President's Contract

Mrs. Droege made the motion to approve the fourth amended contract for Dr. Albrecht as discussed in closed session. Seconded by Mrs. Knappe. Motion passed unanimously.

Adjournment

There being no further business before the Board, the motion to adjourn was made by Mr. Marvel. Seconded by Dr. Hertenberger. Motion passed unanimously. The meeting was adjourned at 9:02 p.m.

Jody Droege, Secretary

Mike Pyburn, Chairman