

**Alvin Community College Veteran's Certification Request Form**  
*(Must be completed each semester-All Information Required)*

Name (REQUIRED)		Student ID /VA File # If Different from SS # (REQUIRED)	
Address (REQUIRED)		City	State
Phone #	Cell # (REQUIRED)	Email Address (REQUIRED)	
		Zip	

**VA Regional Office, Education Call Center 1-888-442-4551**

**Please check the educational benefit you are requesting to use:**

- Chapter 30 (MGIB):** Entered Active Duty after June 1985
- Chapter 31 (VOC REHAB):** Vocational Rehabilitation and Employment Program
- Chapter 33/Post 911 ®: Veteran /** Honorable Service after Sep. 10, 2001 **(Percentage)**
- Chapter 33/Post 911 ®: Dependents (Percentage)**
- Chapter 35:** Dependents of Veterans who are 100% Disabled or Deceased (Service Connected)
- Chapter 1606:** Select Reservist or National Guard in A Satisfactory Drill Status

**Please fill in the semester and the term you're requesting to be certified:**

Semester and Year (Fall, Spring, Summer): \_\_\_\_\_

**Please read and initial the following statements:**

**I understand that I must submit a Veterans Certification Request form each semester (Fall, Spring Summer)**

**Information Release:** I give permission to release information including attendance, grades, and classroom issues in order to determine academic progress and eligibility for continued benefits

**Expect** a delay in payments between semesters. Enrollment certifications are sent to the VA **after** the first day of class. Allow 2-4 weeks for processing after the certification is sent to the VA

I understand that satisfactory academic progress (maintain a cumulative 2.0 Grade Point Average (CGPA) at Alvin Community College applies to all federal, state, and institutional aid. This also includes federal and state loan programs

I understand failure to maintain a CGPA of 2.0 will result in being placed on probation the next semester. Once on probation, failure to obtain a CGPA of 2.0 thereafter will result in suspension. As such, your enrollment certification will be terminated with VA.

I understand, if I receive a GPA of 0.0 in a single semester, I will be placed on suspension immediately.

I understand class attendance is required and will be checked. If a class is failed ("F"/ "FX"), the last day of attendance will be reported to the VA. The VA will allow for only one (1) repeat of the failed course.

I understand that when I drop a course, this action may cause the VA to request funds from ACC. As such, ACC will return the funds. However, this may result in a debt on your student account signified by a hold. You will be required to settle this debt prior to enrolling in subsequent term(s).

I understand that the requested certification is for courses on my current degree plan. I am responsible for the cost of any courses or fees outside of that as well as any fees not covered by the VA

I understand to receive the Basic Housing Allowance (BAH) stipend I must enroll at more than ½ status for any given term. In addition, I must take at least one course in a classroom environment. The VA will pay BAH based on credit hours taken.

I will notify the veteran certifying official's office when I register, drop classes, or withdraw my enrollment

I understand I am responsible for all charges not explicitly covered by the VA or other veteran benefits

I understand I need to see a Financial Aid Counselor if I plan to receive a student loan

I am aware that I can request disability educational services, advising, and personal counseling as needed

I understand that if I am absent five (5) consecutive days the VA will be notified of my unsatisfactory attendance.

**Digital/Hand Signature:** \_\_\_\_\_ **Date Submitted:** \_\_\_\_\_

**SUBMIT TO VETERANS SPECIALIST OR VETERANSERVICES@ALVINCOLLEGE.EDU**

**\*GI Bill is a registered trademark of the US Department of Veteran Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at <http://www.benefits.va.gov/gibill>.**